



**ST. LAWRENCE COUNTY
BOARD MEETING
MONDAY, JUNE 3, 2024
LEGISLATIVE CHAMBERS AND LIVE VIA YOUTUBE
6:00 PM**

I. CALL TO ORDER

II. ROLL CALL

III. PRAYER FOLLOWED BY PLEDGE OF ALLEGIANCE

IV. APPROVAL OF THE AGENDA

V. APPROVAL OF MINUTES: May 6th Full Board and May 20th Special Board

VI. PRESENTATION OF A RESOLUTION

1. Mr. Gennett **PROCLAIMING JUNE AS DAIRY MONTH AND THE**
 Ms. Curran **ANNUAL ST. LAWRENCE COUNTY DAIRY**
 Mr. Webster **FESTIVAL DAYS' THEME IS "GET MOOVING**
 WITH MILK"
2. Introduction of Dairy Ambassadors
3. Brief recess for a reception sponsored by the Dairy Ambassadors

VII. COMMUNICATIONS

VIII. CITIZEN PARTICIPATION: "Any citizen wanting to address the Board is asked to stand at the microphone and state their name before beginning their talk. The citizen participation will be in the form of an oral address directed to the members of the Board. This part of the Agenda is not a time for audio, visual, power point presentations, or performances. The address will be limited to a time of five minutes."

IX. PRESENTATION OF RESOLUTIONS:

1. Mr. Hull **MODIFYING THE 2024 BUDGET FOR COMMUNITY**
 SERVICES FOR COSSAP I FUNDING FROM THE
 OFFICE OF JUSTICE PROGRAMS

June 3, 2024

2. Mr. Hull **MODIFYING THE 2024 BUDGET FOR COMMUNITY SERVICES FOR COSSAP II FUNDING FROM THE OFFICE OF JUSTICE PROGRAMS**
3. Mr. Hull **MODIFYING THE 2024 BUDGET FOR THE YOUTH BUREAU FOR YOUTH ADVOCACY AND TRAINING PROGRAMS**
4. Ms. Curran **MODIFYING THE 2024 BUDGET FOR THE ST. LAWRENCE COUNTY CLERK'S OFFICE FOR OVERTIME COSTS AT THE DEPARTMENT OF MOTOR VEHICLES**
5. Ms. Curran **AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH CDW-G FOR ADOBE ACROBAT PDF EDITOR SOFTWARE AND MODIFYING THE 2024 BUDGET FOR INFORMATION TECHNOLOGY**
6. Ms. Curran **AUTHORIZING THE CHAIR TO SIGN THE THIRD AMENDED AND RESTATED STATE SEPTIC SYSTEM REPLACEMENT PROGRAM COUNTY PARTICIPATION AGREEMENT WITH THE NEW YORK STATE ENVIRONMENTAL FACILITIES CORPORATION AND MODIFYING THE 2024 BUDGET FOR THE PLANNING OFFICE**
7. Ms. Curran **ACCEPTING ADDITIONAL ADMINISTRATION FUNDING FOR THE SEPTIC SYSTEM REPLACEMENT PROGRAM AND MODIFYING THE 2024 BUDGET FOR THE PLANNING OFFICE**
8. Ms. Curran **AUTHORIZING THE CHAIR TO SIGN CONTRACTS WITH CLARKSON UNIVERSITY, SUNY CANTON AND SUNY POTSDAM TO PROVIDE PUBLIC TRANSPORTATION**
9. Ms. Curran **MODIFYING THE 2024 BUDGET FOR THE SHERIFF'S OFFICE FOR THE M.A.T PROGRAM PRESCRIPTION COSTS AT THE CORRECTIONAL FACILITY**
10. Ms. Curran **MODIFYING THE 2024 SHERIFF'S OFFICE BUDGET FOR THE FY21 OPERATION STONEGARDEN PROGRAM (OPSG) GRANT**

June 3, 2024

11. Ms. Curran **ACCEPTING A DONATION FROM PURINA FOR THE SHERIFF'S OFFICE FOR K9 DOG FOOD**
12. Mr. Gennett **AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH JEDA ENVIRONMENTAL SERVICES FOR THE REMOVAL OF SUB-SURFACE BULK TANKS ON PROPERTY OWNED BY ELEANOR R. MALLETTE**
13. Mr. Gennett **ADOPTING MORTGAGE TAX REPORT**
14. Mr. Gennett **AUTHORIZING THE CHAIR TO SIGN AN INTER-MUNICIPAL AGREEMENT WITH THE JEFFERSON-LEWIS-HAMILTON-HERKIMER-ONEIDA BOARD OF COOPERATIVE EDUCATIONAL SERVICES (BOCES) FOR DRUG AND ALCOHOL TESTING SERVICES**
15. Mr. Gennett **MODIFYING THE 2024 BUDGET FOR THE DEPARTMENT OF HIGHWAYS FOR BRIDGE PROJECTS**
16. Mr. Gennett **APPROVING SUPPLEMENTAL AGREEMENT #1 WITH BARTON AND LOGUIDICE, D.P.C. FOR ENGINEERING SERVICES FOR THE GOURVERNEUR TRANSFER STATION IMPROVEMENT PROJECT**
17. Mr. Gennett **ESTABLISHING A STANDARD WORK DAY FOR NEW YORK STATE RETIREMENT SYSTEM REPORTING PURPOSES**
18. Mr. Perkins
Mr. Sheridan **AUTHORIZING FILLING OF VACANCIES**
19. Ms. Curran
Mr. Denesha **ADOPTING LOCAL LAW C (NO.) FOR THE YEAR 2024, "A LOCAL LAW OF THE COUNTY OF ST. LAWRENCE IMPOSING THE WIRELESS COMMUNICATIONS SURCHARGES PURSUANT TO THE AUTHORITY OF TAX LAW §186-G"**

June 3, 2024

20. Mr. Gennett **ADOPTING LOCAL LAW D (NO. __) FOR THE YEAR 2024, "AMENDING LOCAL LAW 1 FOR THE YEAR 2018," A LOCAL LAW PERMITTING AND REGULATING ALL-TERRAIN VEHICLE OPERATION ON CERTAIN COUNTY ROADS"**

21. Mr. Gennett **ADOPTING LOCAL LAW E (NO.) FOR THE YEAR 2024, "AMENDING LOCAL LAW 2 FOR THE YEAR 2023, SETTING POLICY ON ACQUISITION AND SALE OF TAX DELINQUENT PROPERTY IN ST. LAWRENCE COUNTY"**

X. COUNTY ADMINISTRATOR'S REPORT

XI. OLD/NEW BUSINESS

XII. COMMITTEE REPORTS

XIII. EXECUTIVE SESSION

1. LITIGATION
2. NEGOTIATIONS
3. PERSONNEL
4. APPOINTMENTS:
 - a. St. Lawrence County Industrial Development Agency

XIV. CHAIR'S APPOINTMENTS

XV. ADJOURNMENT

June 3, 2024

Finance Committee: 5-20-2024

RESOLUTION NO.

PROCLAIMING JUNE AS DAIRY MONTH AND THE ANNUAL ST. LAWRENCE COUNTY DAIRY FESTIVAL DAYS' THEME IS "GET MOOVING WITH MILK"

By Mr. Gennett, Chair, Finance Committee

Co-Sponsored by Mr. Webster, District 11 and Ms. Curran, District 15

WHEREAS, since 1937, National Dairy Month has been celebrated in June to recognize the important role of the dairy industry, with this year marking the eighty-seventh anniversary of National Dairy Month, and

WHEREAS, milk and dairy foods provide health benefits and valuable nutrients, and

WHEREAS, the U.S. Department of Agriculture (USDA) and Department of Health and Human Services released the Dietary Guidelines for Americans which reinforces the importance of consuming three daily servings of dairy foods like milk, yogurt, and cheese, and

WHEREAS, dairy farming is a family tradition, one that has been a way of life for many generations, and St. Lawrence County is fortunate to have at least eighteen family-owned farms that have been in operation for more than 100 years, and

WHEREAS, St. Lawrence County dairy farmers produced 890 million pounds of milk in 2023, ranking St. Lawrence County is fifth in the Northeast Milk Marketing Area, which extends from New Hampshire to Virginia, and

WHEREAS, according to the Northeast Statistical Handbook, in 2023 there were 176 dairy farms operating in St. Lawrence County making the County the third-highest number of farm operations in the marketing area, and

WHEREAS, St. Lawrence County dairy farmers, milk processors, and support industries make significant contributions to the economy of the region, and

WHEREAS, the annual St. Lawrence County Dairy Festival Days, including the annual parade, will be held in Canton this year on May 31st and June 1st, with this year's theme being "Get Mooving with Milk,"

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes that the Board of Legislators proclaims June as Dairy Month, and the annual St. Lawrence County Dairy Festival Days' theme is "Get Mooving with Milk."

(Note: Changes made at Committee are reflected in bold.)

June 3, 2024

Services Committee: 5-13-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR COMMUNITY SERVICES FOR COSSAP I
FUNDING FROM THE OFFICE OF JUSTICE PROGRAMS**

By Mr. Hull, Chair, Services Committee

WHEREAS, Resolution No. 335-2021, named St. Lawrence County Addiction Services Clinic the sub-recipient to develop and operate the Opioid Treatment Program for the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP), and

WHEREAS, the Board of Legislators has recognized the need for increased recovery and harm reduction services for individuals with Opioid Use Disorder (OUD), and

WHEREAS, the approved COSSAP I Award (2020-AR-BX-0076) was slated to end on September 30, 2023, and

WHEREAS, the County was unable to fully expend their allocation of their award in 2023, and an extension was approved by the Office of Justice Programs to extend the grant period to September 30, 2024, and

WHEREAS, the Department requests to reallocate the funds to sub-recipients,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer's Office to modify the 2024 Budget for Community Services for COSSAP I Funding, as follows:

DECREASE APPROPRIATIONS:

A1542201 12000	A OPIOID REC Supervisory/Admin	\$10,690
A1542208 81000	Retirement	1,225
A1542208 83000	Social Security	733
A1542208 84000	Workers' Compensation	265
A1542208 84500	Group Life Insurance	17
A1542208 86000	Hospital & Medical Insurance	4,711
A1542208 86500	Dental Insurance	123
A1542208 89000	Vision Insurance	38
		<u>\$17,802</u>

INCREASE REVENUE:

A1544865 57000	A OPIOID Recovery FA Grant	\$17,802
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June 3, 2024

Services Committee: 5-13-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR COMMUNITY SERVICES FOR COSSAP II
FUNDING FROM THE OFFICE OF JUSTICE PROGRAMS**

By Mr. Hull, Chair, Services Committee

WHEREAS, Resolution No. 378-2022, adopted November 7, 2022, authorized accepting the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP II) Funding, and

WHEREAS, the Board of Legislators has recognized the need for increased recovery and harm reduction services for individuals with Opioid Use Disorder (OUD), and

WHEREAS, the approved COSSAP II Award (15PBJA-22-GG-04477-COAP) is for a term of three (3) years in the amount of \$1,299,998 to be used for the implementation of additional harm reduction services, expanding on the Opioid Treatment Program which was established with funding from the 2020 COSSAP award (2020-AR-BX-0076), and

WHEREAS, the organizations that will be provided funding for COSSAP II include Seaway Valley Prevention Counsel and St. Lawrence County Addiction Services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for Community Services for COSSAP II Funding from the Office of Justice Programs, as follows, and any remaining funds to be rolled over to future budgets until the grant is fully expended:

INCREASE APPROPRIATIONS:

A1542201 13000 FY22	A OPIOID REC Technical	\$123,533
A1542204 407HS FY22	A OPIOID REC Human Serv Rent	2,351
A1542201 408HS FY22	A OPIOID REC Human Serv Maintenance	2,531
A1542204 41401 FY22	A OPIOID REC Liability & Other Insurance	23
A1542204 42000 FY22	A OPIOID REC Office Supplies	150
A1542204 42001 FY22	A OPIOID REC Computer Supplies	125
A1542204 42101 FY22	A OPIOID REC I/D Copying Equipment	225
A1542204 42303 FY22	A OPIOID REC I/D Phone Charges	25
A1542204 44100 FY22	A OPIOID REC I/D Fuel Charges	500
A1542204 44500 FY22	A OPIOID REC Other Travel	7,000
A1542204 46500 FY22	A OPIOID REC Program Payments	953,067
A1542208 81000 FY22	Retirement	15,731
A1542208 83000 FY22	Social Security	8,550
A1542208 84000 FY22	Workmens Compensation	3,121
A1542208 84500 FY22	Group Life Insurance	220
A1542208 86000 FY22	Hospital & Medical Insurance	35,751
A1542208 86500 FY22	Dental Insurance	1,309

A1542208 89000 FY22

Vision Insurance

482
\$1,154,694

INCREASE REVENUE:

A1544865 57000 FY22

A OPIOID Recovery FA Grant

\$1,154,694

June 3, 2024

Services Committee: 5-13-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE YOUTH BUREAU FOR YOUTH
ADVOCACY AND TRAINING PROGRAMS**

By Mr. Hull, Chair, Services Committee

WHEREAS, the Youth Bureau receives grant funding from the Office of Children and Family Services (OCFS), and the budget is split between Youth Development (YDP), Youth Sports and Education (YSEF), and Youth Advocacy and Training Programs, and

WHEREAS, the original budget request for Youth Advocacy and Training (Y2073104 46000) was reduced, and

WHEREAS, OCFS Revenue (Y2038205 560OC) allows for Youth Advocacy and Training Programs, and

WHEREAS, a budget modification is required to allow for spending,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the Youth Bureau for Youth Advocacy and Training Programs, as follows:

INCREASE APPROPRIATIONS:

Y2073104 46000	Y Advocacy and Training	\$16,000
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INCREASE REVENUE:

Y2038205 560OC	Y Office of Children and Family SR	\$16,000
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June 3, 2024

Operations Committee: 5-13-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE ST. LAWRENCE COUNTY CLERK'S
OFFICE FOR OVERTIME COSTS AT THE DEPARTMENT OF MOTOR VEHICLES**

By Ms. Curran, Chair, Operations Committee

WHEREAS, a budgetary measure during the 2024 budget process identified a percentage of appropriations for departments with overtime expenses and located those funds in the contingency account, and

WHEREAS, the County Clerk's Office will exceed the identified percentage of appropriations that were included in the 2024 budget for overtime costs, and

WHEREAS, it is necessary to transfer funds from targeted contingency to the County Clerk's Office,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 budget for the St. Lawrence County Clerk's Office for overtime expenses for the Department of Motor Vehicles as follows:

INCREASE APPROPRIATIONS:

K1614101 18000	K NYDS DMV CC Overtime	\$15,000
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DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$15,000
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June 3, 2024

Operations Committee: 5-13-2024

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH CDW-G FOR ADOBE ACROBAT PDF EDITOR SOFTWARE AND MODIFYING THE 2024 BUDGET FOR INFORMATION TECHNOLOGY

By Ms. Curran, Chair, Operations Committee

WHEREAS, there is an ongoing security concern in all levels of government for software with an affiliation to the country of China, and

WHEREAS, the Foxit PDF reader and editor software currently used by the County has been determined to have such an affiliation, and

WHEREAS, the IT Department has selected Adobe as the replacement PDF software in this case, and

WHEREAS, the cost of Adobe is subscription-based and higher than that of the current Foxit software budgeted for in 2024,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with CDW-G for Adobe Acrobat PDF editor software, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2024 Budget for Information Technology, as follows:

INCREASE APPROPRIATIONS:

CD016804 42004	C Computer Software	\$12,000
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DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$12,000
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June 3, 2024

Operations Committee: 5-13-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN THE THIRD AMENDED AND RESTATED
STATE SEPTIC SYSTEM REPLACEMENT PROGRAM COUNTY PARTICIPATION
AGREEMENT WITH THE NEW YORK STATE ENVIRONMENTAL FACILITIES
CORPORATION AND MODIFYING THE 2024 BUDGET FOR THE PLANNING
OFFICE**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Environmental Facilities Corporation (NYS EFC) awarded a multi-year option for the County to engage in a septic system replacement program, and

WHEREAS, a successful program was administered in 2018 with the County receiving \$225,000 and subsequently spending the entire amount on the repair or replacement of forty (40) deficient septic systems along with specified waterbodies throughout the County, and

WHEREAS, funding in the amount of \$340,000 was made available in 2021 for a second round of this program, has repaired or replaced 38 septic systems, and has been spent down to a remaining balance of \$23,816.11, and

WHEREAS, an additional \$635,000 in funding was made available in 2022, and

WHEREAS, the NYSEFC has made available an additional \$400,000 in funding, with a significantly expanded eligible waterbody list, and

WHEREAS, St. Lawrence County Soil and Water Conservation District (SWCD) has previously offered to provide financial assistance for administrative costs associated with program implementation as this type of funding is absent from the grant in its current format, and

WHEREAS, the intent to move forward with grant implementation with funds provided by the SWCD will occur with efforts to locate additional sources of funds to support the administration of the grant, noting that it is possible that implementation may be impacted when administrative funding is exhausted,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the Third Amended and Restated State Septic System Replacement Program County Participation Agreement with the New York State Environmental Facilities Corporation, and other documentation as needed for the administration, delivery, reporting, and closeout of this contract, upon the approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2024 Budget in the Planning Office, as follows, and to roll over any remaining funds to future years until the grant is fully expended:

INCREASE APPROPRIATIONS:

N1087904 460GP EFC	N EFC Gen Nat Resources Cont	\$400,000
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INCREASE REVENUE:

N1039895 56000 EFC	N EFC SA Other Home & Comm	\$400,000
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June 3, 2024

Operations Committee: 5-13-2024

RESOLUTION NO.

**ACCEPTING ADDITIONAL ADMINISTRATION FUNDING FOR THE SEPTIC
SYSTEM REPLACEMENT PROGRAM AND MODIFYING THE 2024 BUDGET FOR
THE PLANNING OFFICE**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Environmental Facilities Corporation (NYSEFC) awarded a multi-year option for the County to engage in a septic system replacement program, and

WHEREAS, a successful program was administered in 2018 with the County receiving \$225,000 and subsequently spending the entire amount on the repair or replacement of forty (40) deficient septic systems along specified waterbodies throughout the County, and

WHEREAS, funding in the amount of \$340,000 was made available in 2021, and is currently being spent down through the second round of this program, and

WHEREAS, the NYSEFC has made available an additional \$635,000 in funding for the third round of the Septic System Replacement Program, and

WHEREAS, St. Lawrence County Soil and Water Conservation District (SWCD) has previously offered to provide financial assistance for administrative costs associated with program implementation as this type of funding is absent from the grant in its current format,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators accepts additional administration funding for the Septic System Program, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2024 Budget in the Planning Office, as follows, and to roll over any remaining funds to future years until the grant is fully expended, and

BE IT FURTHER RESOLVED that an update and notification will be provided to the Board of Legislators when additional administrative funding is necessary.

INCREASE APPROPRIATIONS:

N1087904 43007 EFC	N GEN Natural Resources Con	\$25,000
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INCREASE REVENUE:

N1012895 55000 EFC	N Other GEN Department Income	\$25,000
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June 3, 2024

Operations Committee: 5-13-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN CONTRACTS WITH CLARKSON
UNIVERSITY, SUNY CANTON AND SUNY POTSDAM TO PROVIDE PUBLIC
TRANSPORTATION**

By Ms. Curran, Chair, Operations Committee

WHEREAS, St. Lawrence County Public Transit established the College Connector routes in 2020 to provide public transportation services to SUNY Canton, SUNY Potsdam and Clarkson University, whose riders account for 54% of the system's ridership, and

WHEREAS, SUNY Canton, SUNY Potsdam and Clarkson University have expressed an interest in continuing this public transportation service at each of their respective campuses, and

WHEREAS, separate contracts are needed between the universities and the County to provide this service for a term not to exceed July 31, 2028 and

WHEREAS, the cost for this service does not rely on County funds but is instead paid for using State and Federal transit monies awarded by the New York State Department of Transportation, and payments from the participating colleges, and

WHEREAS, a revenue account (N2B17895 55001) was established, and an appropriation account (N2B56304 43007) was modified in the 2024 St. Lawrence County Budget to provide this service,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts with Clarkson University, SUNY Canton and SUNY Potsdam to provide public transportation, upon approval of the County Attorney.

June 3, 2024

Operations Committee: 5-13-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE SHERIFF'S OFFICE FOR THE M.A.T.
PROGRAM PRESCRIPTION COSTS AT THE CORRECTIONAL FACILITY**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the M.A.T. Program expenses have exceeded the appropriations budget for 2024, and

WHEREAS, the challenges of pharmaceutical prices along with not being able to predict the population of the jail and medication requirements that may be needed throughout the year, make establishing an annual budget difficult,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the Sheriff's Office for the M.A.T. Program prescription costs at the Correctional Facility, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$300,000
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INCREASE APPROPRIATIONS:

S4743204 45100	S FMH Medical Supplies & Exp	\$300,000
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June 3, 2024

Operations Committee: 5-13-2024

RESOLUTION NO.

**MODIFYING THE 2024 SHERIFF'S OFFICE BUDGET FOR THE FY21 OPERATION
STONEGARDEN PROGRAM (OPSG) GRANT**

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 360-2021 approved the acceptance of a FY21 Operation Stonegarden Grant (contract period of 9/1/21 - 8/31/24) totaling \$300,000, and

WHEREAS, a budget modification is necessary due to the recent rollover of funds from 2023 to 2024, and

WHEREAS, this modification will align the account balances to current grant balances,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the Sheriff's Office, as follows, and

DECREASE APPROPRIATIONS:

S1Z31101 11000 SG1	S CRIM Direct Service Workers	\$2,000
S1Z31101 14000 SG1	S CRIM Clerical	500
S1Z31104 43007 SG1	S CRIM Other Fees and Services	<u>,529</u>
		\$4,029

INCREASE APPROPRIATIONS:

S1Z31101 18000 SG1	S CRIM Overtime	\$4,029
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June 3, 2024

Operations Committee: 5-13-2024

RESOLUTION NO.

**ACCEPTING A DONATION FROM PURINA FOR THE SHERIFF'S OFFICE FOR K9
DOG FOOD**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Sheriff's Office has received a donation of a year's supply of dog food for K9 Shelly from Purina, and

WHEREAS, the donation will provide a complete, balanced and high quality diet for K9 Shelly at an estimated savings of \$1,800,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes accepting a donation from Purina for the Sheriff's Office.

June 3, 2024

Finance Committee: 5-20-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH JEDA
ENVIRONMENTAL SERVICES FOR THE REMOVAL OF SUB-SURFACE BULK
TANKS ON PROPERTY OWNED BY ELEANOR R. MALLETTE**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the County has commenced an In Rem real property tax foreclosure proceeding for delinquent taxes pursuant to Article 11 of the Real Property Tax Law against property owned by Eleanor R. Mallette located at 58 State Highway 3, Town of Pitcairn, County of St. Lawrence, State of New York with Tax Map No. 221.001-1-29.1 ("Property"), and

WHEREAS, there are currently delinquent real property taxes due and owing in the amount of \$16,804, together with fees, penalties and interest in the amount of \$17,347 for a total of \$34,151 on the property, and

WHEREAS, the property is known to have had historic storage and/or sale of gasoline and other petroleum products and is believed to be potentially contaminated with petroleum, and

WHEREAS, the Board of Legislators previously authorized the execution of a contract with Odin Environmental to perform a Phase II investigation on the Property, and

WHEREAS, the Phase II environmental investigation of the Property included a subsurface exploration via test pitting which determined that two (2) underground petroleum storage tanks are still present at the Property, but no petroleum was identified in soil sampling conducted to date, and

WHEREAS, unfortunately, the Phase II test pit study was unable to definitively determine whether contamination exists under either of the two subsurface tanks, and

WHEREAS, the County Attorney and Consultant, Gary Bowitch, Esq. solicited proposals for the removal and proper disposal of the tanks; subsurface sampling to identify whether any petroleum contamination is present under the tanks and for related sampling, reporting and consulting services (T1013254 40900), and

WHEREAS, proposals have been reviewed and JEDA Environmental Services is recommended as the vendor, who was the low bidder, for the removal of the tanks and for related sampling, reporting and consulting services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract to retain the services of JEDA Environmental Services to remove tanks located at property owned by Eleanor R. Mallette and to perform sampling and related consultant services, upon the approval of the County Attorney.

June 3, 2024

Finance Committee: 5-20-2024

RESOLUTION NO.

ADOPTING MORTGAGE TAX REPORT

By Mr. Gennett, Chair, Finance Committee

BE IT RESOLVED that the Mortgage Tax Report as submitted by the County Clerk and the County Treasurer is hereby accepted and the County Treasurer is authorized and directed to issue the amounts as set forth in the report to the various tax districts in this County, as follows:

<u>TOWN/VILLAGE:</u>	<u>AMOUNT:</u>
Brasher	\$5,203.74
Canton:	
Village of Canton	18,779.98
Village of Rensselaer	805.50
Town of Canton	66,292.65
Clare	-
Clifton	4,484.69
Colton	6,760.14
Dekalb:	
Village of Richville	225.38
Town of Dekalb	6,171.04
DePeyster	3,159.59
Edwards	2,512.93
Fine	5,741.38
Fowler	14,411.92
Gouverneur:	
Village of Gouverneur	4,061.73
Town of Gouverneur	11,701.95
Hammond:	
Village of Hammond	487.44
Town of Hammond	22,350.77
Hermon	5,670.31
Hopkinton	4,275.46
Lawrence	3,528.37
Lisbon	9,963.53
Louisville:	
Village of West Massena	1,533.14
Town of Louisville	16,727.27
Macomb	3,851.71
Madrid	3,358.66
Massena:	

Village of Massena	12,019.42
Town of Massena	25,993.19
Morristown	20,678.73
Norfolk:	
Village of Norwood	66.99
Village of Massena	11.17
Town of Norfolk	9,731.22
Ogdensburg	22,385.49
Oswegatchie:	
Village of Heuvelton	995.81
Town of Oswegatchie	18,817.17
Parishville	8,496.64
Piercefield	3,950.59
Pierrepont	13,641.23
Pitcairn	14,302.65
Potsdam:	
Village of Potsdam	8,534.15
Village of Norwood	1,907.33
Town of Potsdam	34,420.74
Rossie	1,170.17
Russell	2,001.34
Stockholm	14,286.57
Waddington:	
Village of Waddington	2,242.50
Town of Waddington	<u>8,645.68</u>
TOTALS:	\$446,358.06

June 3, 2024

Finance Committee: 5-20-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN AN INTER-MUNICIPAL AGREEMENT
WITH THE JEFFERSON-LEWIS-HAMILTON-HERKIMER-ONEIDA BOARD OF
COOPERATIVE EDUCATIONAL SERVICES (BOCES) FOR DRUG AND ALCOHOL
TESTING SERVICES**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the St. Lawrence County Highway and Solid Waste Departments employ staff requiring a Commercial Driver's License ("CDL"), and

WHEREAS, the Federal Motor Carrier Safety Act ("FMCSA") requires all CDL drivers comply with random drug and alcohol testing, and

WHEREAS, BOCES, as part of its administrative support services offers facilitation of Drug and Alcohol Testing of drivers holding a Commercial Driver's License ("CDL") pursuant to the Federal Motor Carrier Safety Act ("FMCSA") and assists with maintaining compliance with the Federal Motor Carrier Clearinghouse mandate, and

WHEREAS, the Department of Highways (HM351104 430DT) and the Solid Waste Department (WO081604 43004) desire to continue participating in the BOCES Drug and Alcohol Testing Program with an estimated cost of approximately \$5,000, and

WHEREAS, this inter-municipal agreement shall become effective on July 1, 2024, and expire on June 30, 2025,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an Inter-Municipal Agreement with the Jefferson-Lewis-Hamilton-Herkimer-Oneida Board of Cooperative Educational Services (BOCES) for Drug and Alcohol Testing Services, upon approval of the County Attorney.

June 3, 2024

Finance Committee: 5-20-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE DEPARTMENT OF HIGHWAYS FOR
BRIDGE PROJECTS**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, St. Lawrence County is required to maintain 192 open bridges in the County and maintain its infrastructure for the safety of the traveling public, and

WHEREAS, upon review of the 2023 unaudited results, the Board of Legislators would like to maintain the 2024 bridge replacement projects schedule, and

WHEREAS, the impacted projects are located in the following towns; the Town Line Road in Lisbon, the Brown's Falls Road in Fine, the Tooley Pond Road in Clare, and the Buck Road in Waddington, and

WHEREAS, the 2024 Budget approved three (3) County-funded bridge projects, and cost increases and final adjustments in the adoption of the New York State Budget have become prohibitive, but the additional funding requested in this resolution will restore the ability of the Department to accomplish the intended number of bridges in the 2024 Budget,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the Department of Highways for bridge projects, as follows:

DECREASE UNAPPROPRIATED FUND BALANCE:

01TG0911 50300	Fund Balance, Unreserved Unappropriated	\$590,000
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INCREASE APPROPRIATED FUND BALANCE:

01TG0910 50300	Fund Balance, Unreserved Appropriated	\$590,000
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INCREASE APPROPRIATIONS:

T6199019 90300	T IFT GF Transfer to CR	\$590,000
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INCREASE REVENUE:

T6350319 90100	T IFT CR Transfer from GF	\$590,000
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INCREASE APPROPRIATIONS:

HM551104 454BS B1	H B1 Miscellaneous Bridge Supplies	\$590,000
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June 3, 2024

Finance Committee: 5-20-2024

RESOLUTION NO.

APPROVING SUPPLEMENTAL AGREEMENT #1 WITH BARTON AND LOGUIDICE, D.P.C. FOR ENGINEERING SERVICES FOR THE GOUVERNEUR TRANSFER STATION IMPROVEMENT PROJECT

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Resolution No. 392-2023 authorized the Chair to sign an agreement with Barton and Loguidice, D.P.C., for engineering services for the Gouverneur Transfer Station Rehabilitation Project, and

WHEREAS, a supplemental agreement is now required for additional engineering services beyond those originally contemplated in the Agreement, including preparation of a bid for a new scale system, planning the new scale deck system, and revising details for the trash deflector system, and

WHEREAS, Barton and Loguidice is requesting a fee increase from \$8,500 to a revised maximum amount payable of \$49,400,

NOW, THEREFORE, BE IT RESOLVED that the St. Lawrence County Board of Legislators does hereby approve Supplemental Agreement #1 for engineering services for:

Consultant:	Barton and Loguidice, D.P.C.
Contract Title:	Gouverneur Transfer Station Rehabilitation
Engineering Services Fee:	Not to Exceed \$49,400 WT081604 430ED

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to execute all necessary contracts and documents to progress the project, upon approval of the County Attorney.

June 3, 2024

Finance Committee: 5-20-2024

RESOLUTION NO.

**ESTABLISHING A STANDARD WORK DAY FOR NEW YORK STATE
RETIREMENT SYSTEM REPORTING PURPOSES**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the New York State and Local Employees' Retirement System established 315.4, a regulation on retirement reporting for elected and appointed officials which became effective August 12, 2009, and

WHEREAS, on August 19, 2015 there were revisions made to the regulations to help ensure elected and appointed officials receive appropriate service credit, and

WHEREAS, all newly elected or appointed positions that report to the New York State Retirement System are required to complete a 90-day log providing daily time worked and attest to its accuracy, and

WHEREAS, only officials who do not participate in the St. Lawrence County time-keeping system are required to be included on the standard workday resolution,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators establishes a standard work day for New York State Retirement System reporting purposes for the following elected and appointed officials:

Title	Name	Standard Workday	Term	Social Security Number (last 4 digits)	Registration Number	Tier 1 (Check only if member is Tier 1)	Record of Activities Result	Not Submitted (Check only if official did not submit ROA)
County Clerk	Sandy Santamoor	7 hours	1/1/2024 - 12/31/2027	████	████████		31.87	
Sheriff	Rick Engle	8 hours	1/1/2024-12/31/2027	████	38305322		24.42	

June 3, 2024

Full Board: 6-3-2024

RESOLUTION NO.

AUTHORIZING FILLING OF VACANCIES

By Mr. Perkins, District 7 and Mr. Sheridan, District 4

WHEREAS, Resolution No. 369-2019 and Resolution No. 253-2020 authorized the continuance of the current vacancy review process with a recommendation that the vacancies continue to be deliberated at each jurisdictional committee, but one resolution be created for all approved positions to be considered at the Regular Board Meeting, and

WHEREAS, the Vacancy Review Committee reviewed fifteen (15) positions in eight (8) departments, and of those reviewed four (4) positions were new positions, and three (3) positions will be abolished,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the fill of each of the following vacancies which have been reviewed and recommended to be filled or created and filled by the Vacancy Review Committee:

Department/Unit:	Title:	Position	Type	Duration	Timeline
Probation	Administrative Assistant*	005200016	FT	Permanent	Immediate
Probation	Keyboard Specialist*	003100112	FT	Permanent	60 days
Treasurer's Office	Principal Account Clerk*	100300011	FT	Permanent	Immediate
Community Services	Chemical Dependency Counselor	510400012	FT	Permanent	Immediate
Conflict Defender	Assistant Conflict Defender	021500007	FT	Permanent	Immediate
Public Health	Services Coordinator	506000004	FT	Contingent	Immediate
Public Health	Communications Specialist*	034700001	FT	Provisional	Immediate
Social Services/Prevent	Caseworker	815000021	FT	Permanent	Immediate
Social Services/DCAP	Keyboard Specialist	003100029	FT	Permanent	Immediate
Social Services/CPS	Caseworker	815200026	FT	Contingent	Immediate
Social Services/CPS	Caseworker	815200035	FT	Permanent	Immediate
Social Services/TA SNAP	Social Welfare Examiner	814000032	FT	Permanent	Immediate
Sheriff's Office/Jail	Correction Officer	603000013	FT	Permanent	Immediate
County Clerk's Office	Motor Vehicle Clerk	009100024	FT	Provisional	Immediate

*new position

BE IT FURTHER RESOLVED that Position No. 100800002, Fiscal Officer, and Position No. 005100010, Secretary I, be abolished in the Probation Department; and Position No. 100100033, Account Clerk, be abolished in the Treasurer's Office, and

BE IT FURTHER RESOLVED for any positions funded by grants, and the grant goes away, those positions will be abolished, and

BE IT FURTHER RESOLVED that the appointing authorities are authorized to fill the positions as provided for in the resolution.

June 3, 2024

Operations Committee: 4-15-2024

RESOLUTION NO.

ADOPTING LOCAL LAW C (NO.) FOR THE YEAR 2024, “A LOCAL LAW OF THE COUNTY OF ST. LAWRENCE IMPOSING THE WIRELESS COMMUNICATIONS SURCHARGES PURSUANT TO THE AUTHORITY OF TAX LAW §186-G”

By Ms. Curran, Chair, Operations Committee
Co-Sponsored by Mr. Denesha, District 6

BE IT ENACTED by the Board of Legislators of the County of St. Lawrence, as follows:

Section 1. Imposition of wireless communications surcharges.

(a) Pursuant to the authority of Tax Law § 186-g, there are hereby imposed and there shall be paid surcharges within the territorial limits of the County of St. Lawrence on: (i) wireless communications service provided to a wireless communications customer with a place of primary use within such county, at the rate of thirty cents per month on each wireless communications device in service during any part of the month; and (ii) the retail sale of prepaid wireless communications service sold within such county, at the rate of thirty cents per retail sale, whether or not any tangible personal property is sold therewith.

(b) Wireless communications service suppliers shall begin to add such surcharge to the billings of its customers and prepaid wireless communications sellers shall begin to collect such surcharge from its customers commencing December 1, 2024.

(c) Each wireless communications service supplier and prepaid wireless communications seller is entitled to retain, as an administrative fee, an amount equal to three percent of its collections of the surcharges imposed by this Local Law, provided that the supplier or seller files any required return and remits the surcharges due to the New York State Commissioner of Taxation and Finance on or before the due date for that return and that payment.

Section 2. Administration of surcharges.

The surcharges imposed by this Local Law shall be administered and collected by the New York State Commissioner of Taxation and Finance as provided in paragraph (8) of Tax Law § 186-g, and in a like manner as the taxes imposed by Articles Twenty-eight and Twenty-nine of the Tax Law.

Section 3. Applicability of State law to surcharges imposed by this Local Law.

All the provisions of Tax Law § 186-g shall apply to the surcharges imposed by this Local Law with the same force and effect as if those provisions had been set forth in full in this Local Law, except to the extent that any of those provisions is either inconsistent with or not relevant to the surcharges imposed by this Local Law.

Section 4.

Net collections received by St. Lawrence County from the surcharges imposed by this Local Law shall be expended only upon authorization of the Board of Legislators of the County of St. Lawrence and only for payment of system costs, eligible wireless 911 service costs, or other costs associated with the administration, design, installation, construction, operation, or maintenance of public safety communications networks or a system to provide enhanced wireless 911 service serving such county, as provided in paragraph (9) of Tax Law § 186-g, including, but not limited to, hardware, software, consultants, financing and other acquisition costs.

The County shall separately account for and keep adequate books and records of the amount and object or purpose of all expenditures of all such monies. If, at the end of any fiscal year, the total amount of all such monies exceeds the amount necessary for payment of the above-mentioned costs in such fiscal year, such excess shall be reserved and carried over for the payment of those costs in the following fiscal year.

Section 5. Effective date.

This Local Law shall take effect December 1, 2024.

June 3, 2024

Finance Committee: 4-22-2024

RESOLUTION NO.

ADOPTING LOCAL LAW D (NO. __) FOR THE YEAR 2024, "AMENDING LOCAL LAW 1 FOR THE YEAR 2018," A LOCAL LAW PERMITTING AND REGULATING ALL-TERRAIN VEHICLE OPERATION ON CERTAIN COUNTY ROADS""

By Mr. Gennett, Chair, Finance Committee

BE IT ENACTED by the Board of Legislators of the County of St. Lawrence as follows:

Section 1. The County of St. Lawrence hereby amends Local Law 1 for the Year 2018, a local law permitting and regulating all-terrain vehicle operation on certain County roads, specifically, **Section 4.** To add five (5) additional roads to read as follows:

Section 4. **Designated Roads & Bridges**

- ee) County Route 27 from Tooley Pond to County Route 17; 0.49 miles
- ff) County Route 17 from County Route 27 to McCarthy Road; 0.8 miles
- gg) County Route 17 from Silver Hill Road to Dana Hill Road; 1.34 miles
- hh) County Route 17 from Dana Hill Road to County Route 24 Trail Head; 2 miles
- ii) County Route 24 from Given Road to ~~Town~~ **Hamlet** of Edwards line; 2 miles
- jj) County Bridge McCarthy Road; BIN 3221730

Section 2. Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State and satisfactory completion of Appendix A for the County Corridor SEQR.

(Note: Change made during Committee is reflected in strikeout and bold.)

June 3, 2024

Finance Committee: 5-20-2024

RESOLUTION NO.

ADOPTING LOCAL LAW E (NO.) FOR THE YEAR 2024, "AMENDING LOCAL LAW 2 FOR THE YEAR 2023, SETTING POLICY ON ACQUISITION AND SALE OF TAX DELINQUENT PROPERTY IN ST. LAWRENCE COUNTY"

By Mr. Gennett, Chair, Finance Committee

BE IT ENACTED by the Board of Legislators of the County of St. Lawrence as follows:

Section 1. This local law shall supersede and repeal all prior local laws regarding real property tax foreclosure proceedings.

Section 2. Pursuant to Article 11 of the Real Property Tax Law, The St. Lawrence County Legislature hereby exercises the following options for the collection of delinquent taxes in St. Lawrence County.

Section 3. A charge of up to either \$250 on each parcel with delinquent taxes, or two percent of the sum of the taxes, interest and penalties due on the parcel, whichever is greater, shall be deemed reasonable and necessary to cover allowable administrative costs in tax foreclosure. This charge will be applied on June 1st of the year following the tax bill.

Section 4. The Tax Enforcement Officer is hereby empowered to take installment payments of delinquent taxes. Said installment payments shall have a payment term of 24 months with payments due every three months. The Tax Enforcement Officer shall add \$2 to all delinquent tax bills to cover the cost of notifying the taxpayer of this right. All Installment Agreements shall be entered into on or before September 30 of the year in which the tax becomes a lien. The Tax Enforcement Officer shall collect 25% of the tax due at the time the taxpayer signs the Installment Payment Agreement. The remaining seven installments are payable every quarter, with the first one due on December 1, following the Installment Agreement.

Section 5. The Tax Enforcement Officer, who is the County Treasurer, is hereby authorized to accept a deed in lieu of enforcement of collection of delinquent taxes under Article 11.

Section 6. All property acquired by the County pursuant to Article 11, shall be sold in one of the following manners: a) at a public auction held on the second Saturday in September of the auction year, b.) at a properly advertised private sale subject to approval by the St. Lawrence County Board of Legislators, or c.) at such date and in such manner as established by a validly issued Administrative Order, a validly issued Executive Order, subsequent superseding State Statute, or valid order of a Court with jurisdiction over the matter. Such sales may also be held online if deemed necessary by the County Treasurer.

Section 7. The County sells only its lien and interest, does not warrant title, and will convey only by quitclaim deed. No abstracts will be provided.

Section 8. Any fees associated with the auction and conveyance of properties sold at public auction, to include auctioneer fees, buyer's premium, advertising fees, and recording fees will be the responsibility of the bidder.

Section 9. At a public auction, the highest bidder must tender twenty percent (20%) of the bid or a fifty dollar (\$50.00) deposit, whichever is greater. In addition, the highest bidder is responsible for any buyer's premium, auctioneer fees, and possible advertising fees payable by certified check, money order, cash or credit card. The balance is due within thirty (30) days, also payable by certified check, money order or cash. Confirmation of the sale by the St. Lawrence County Board of Legislators is unnecessary for Article 11 properties sold at public auction. The County must sell to the highest bidder unless the highest bidder defaults. Upon default of the highest bidder, the deposit will be forfeited, and the County reserves the right to accept the bid of the second highest bidder.

Section 10. The former owner, and any other person who may be acting as an agent of the former owner, whether disclosed or undisclosed, is strictly prohibited from bidding at the auction.

Section 11. Any bidder who owns property in St. Lawrence County and is delinquent in their taxes shall be prohibited from bidding at the auction. The term delinquent is defined as prior year tax delinquency. No other person who may be acting as an agent of this bidder shall be allowed to bid at the auction.

Section 12. For properties with actual or suspected environmental contamination, application may be made to the Court in an effort to gain "Temporary Incidence of Ownership", granting St. Lawrence County the legal authority to enter such property and conduct an environmental investigation to determine the nature and extent of any environmental contamination which may exist at the property and the cost for addressing such contamination.

Section 13. The costs to St. Lawrence County associated with addressing actual or suspected environmental contamination of a property, including investigative, cleanup and legal costs, may be charged to the assessed owner and included on the tax assessment roll.

Section 14. The costs to St. Lawrence County associated with addressing actual or suspected contaminated, condemned, abandoned, and/or blighted property, including investigative, demolition and legal costs, may be charged to the assessed owner and included on the tax assessment roll subject to recovery pursuant to the provisions of the Real Property Tax Law.

Section 15. This local law shall take effect upon filing with the Secretary of State.