



**ST. LAWRENCE COUNTY
ORGANIZATIONAL BOARD MEETING
THURSDAY, JANUARY 2, 2025
LEGISLATIVE CHAMBERS AND LIVE VIA YOUTUBE
6:00 PM**

I. DEPUTY CLERK CALLS MEETING TO ORDER

II. NOMINATIONS FOR TEMPORARY CHAIR – VOICE VOTE

III. TEMPORARY CHAIR COMES TO THE DIAS

IV. ROLL CALL FOR ATTENDANCE

V. PRAYER AND THE PLEDGE OF ALLEGIANCE

VI. NOMINATIONS FOR CHAIR

- A. Temporary Chair entertains a motion and second for Chair
- B. Temporary Chair entertains a motion that polls be closed – Voice Vote
- C. Roll Call Vote – Please state the name of person you are voting for
- D. Temporary Chair asks Chair to come to the dais

VII. COMMENTS BY CHAIR OF THE BOARD OF LEGISLATORS

VIII. NOMINATIONS FOR VICE CHAIR

- A. Chair entertains a motion and second for Vice Chair
- B. Chair entertains a motion that polls be closed – Voice Vote
- C. Roll Call Vote – please state the name of the person you are voting for

IX. APPROVAL OF AGENDA

X. APPROVAL OF MINUTES – December 2, 2024 & December 23, 2024

XI. COMMUNICATIONS

XII. CITIZEN PARTICIPATION: "Any citizen wanting to address the Board is asked to stand at the microphone and state their name before beginning their talk. The citizen participation will be in the form of an oral address directed to the members of the Board. This part of the Agenda is not a time for audio, visual, power point presentations, or performances. The address will be limited to a time of five minutes."

XIII. PRESENTATION OF RESOLUTIONS:

1. Mr. Gennett **ADOPTION OF THE RULES OF PROCEDURE**
2. Ms. Curran **AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NTS DATA SERVICES FOR VOTER REGISTRATION RENEWAL, SIGNATURE DIGITIZATION, FULL DOCUMENT IMAGING, ELECTION REPORTING, AND INTERFACE MESSAGING SYSTEM MAINTENANCE FOR THE BOARD OF ELECTIONS**
3. Ms. Curran **AUTHORIZING THE CHAIR TO SIGN A FEDERAL EQUITABLE SHARING PROGRAM AGREEMENT AND ANNUAL CERTIFICATION REPORT**
- RC 4. Ms. Curran **MODIFYING THE 2024 BUDGET FOR THE SHERIFF'S OFFICE FOR RELATED EXPENSES THAT HAVE EXCEEDED THE BUDGET**
5. Ms. Curran **AUTHORIZING THE CONTINUATION OF THE SCHOOL RESOURCE OFFICER PROGRAM WITH THE SCHOOL RESOURCE DEPUTY (SRD) MODEL AND PILOTING A SIX-MONTH COST-SHARE AGREEMENT WITH THE HEUVELTON CENTRAL SCHOOL DISTRICT**
6. Ms. Curran **AUTHORIZING THE CREATION OF PART TIME SPECIAL PATROL OFFICER POSITIONS FOR THE SHERIFF'S OFFICE**
- RC 7. Ms. Curran **MODIFYING THE 2024 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE FOR THE FOURTH (4TH) COUNSEL AT FIRST APPEARANCE (CAFA) GRANT FOR 2023-2025 FOR INDIGENT DEFENSE**
- RC 8. Mr. Hull **AUTHORIZING THE CHAIR TO SIGN CONTRACTS WITH THE NEW YORK STATE GOVERNOR'S TRAFFIC SAFETY COMMITTEE ACCEPTING THE 2024-2025 TRAFFIC SAFETY PROGRAM AND CHILD PASSENGER SAFETY GRANTS AND MODIFYING THE 2025 BUDGET FOR COMMUNITY SERVICES**

January 2, 2025

9. Mr. Hull **AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH JACK VENESKY, CPA AND ASSOCIATES TO PREPARE THE AMBULATORY HEALTH CARE FACILITY (AHCF) ANNUAL MEDICAID, MEDICARE AND ARTICLE 28 COST REPORTS FOR THE PUBLIC HEALTH DEPARTMENT FOR THE FISCAL YEARS 2025, 2026, AND 2027**
10. Mr. Hull **AUTHORIZING THE CHAIR TO SIGN A MEMORANDUM OF UNDERSTANDING WITH ST. LAWRENCE HEALTH SYSTEMS FOR EMERGENCY STORAGE OF VACCINE FOR THE PUBLIC HEALTH DEPARTMENT**
11. Mr. Reagen **PROCLAMATION RECOGNIZING THE 100TH BIRTHDAY OF ROBERT WILLIAM SEYMOUR**
12. Mr. Gennett **AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE ST. LAWRENCE COUNTY FIRE TRAINING FACILITY INC., FOR PRIORITY USE OF THE TRAINING FACILITY BY THE PARTICIPANTS OF THE ST. LAWRENCE COUNTY SELF-INSURANCE PLAN**
13. Mr. Gennett **AUTHORIZING BLANKET BOND IN LIEU OF INDIVIDUAL SURETIES FOR COUNTY OFFICIALS AND EMPLOYEES**
14. Mr. Gennett **AUTHORIZING PETTY CASH ACCOUNTS AND DEPARTMENTAL CASH DRAWERS**
- RC 15. Mr. Gennett **BANK DEPOSITORIES AND INVESTMENT OF COUNTY FUNDS**
16. Mr. Gennett **AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH SCHNEIDER GEOSPATIAL, LLC FOR LICENSING, HOSTING, AND SOFTWARE SUPPORT FOR IMAGE MATE ONLINE FOR THE REAL PROPERTY OFFICE**
- RC 17. Mr. Gennett **MODIFYING THE 2025 BUDGET FOR THE HIGHWAY DEPARTMENT FOR REPLACEMENT OF TOOLEY POND ROAD BRIDGE, BIN 3340750, WITH THE 2025 NORTHERN BORDER REGIONAL COMMISSION CATALYST PROGRAM GRANT AWARD**
18. Mr. Gennett **USE OF COUNTY-OWNED MACHINERY**
- RC 19. Mr. Gennett **MODIFYING THE 2025 BUDGET FOR THE DEPARTMENT OF HIGHWAYS FOR EQUIPMENT**

January 2, 2025

- RC 20. Mr. Gennett **MODIFYING THE 2024 BUDGET FOR THE DEPARTMENT OF HIGHWAYS FOR MACHINERY RENTAL, EQUIPMENT REPAIR AND MAINTENANCE, AND OVERTIME**
21. Mr. Gennett **ESTABLISHING THE BUDGET FOR THE NEW YORK STATE DEPARTMENT OF LABOR (NYS DOL) OFFICE OF JUST ENERGY TRANSITION (OJET) RENEWABLE ENERGY TRAINING INITIATIVE (RETI) PROGRAM YEAR 2024**
22. Mr. Gennett **AUTHORIZING THE CHAIR TO SIGN CONTRACTS**
23. Mr. Gennett **NEWSPAPER DESIGNATION**
24. Mr. Gennett **PROCLAIMING THE YEAR 2025 AS THE CENTENNIAL YEAR OF THE NEW YORK STATE ASSOCIATION OF COUNTIES AND EXTENDING CONGRATULATIONS AND GRATITUDE TO NYSAC FOR 100 YEARS OF EXEMPLARY SERVICE AND LEADERSHIP**
- RC 25. Mr. Gennett **MODIFYING THE 2024 BUDGET FOR SOCIAL SERVICES FOR SNAP, TEMPORARY ASSISTANCE/SAFETY NET, EMERGENCY ASSISTANCE FOR ADULTS, FOSTER CARE/ADOPTION AND TRAINING**
- RC 26. Mr. Gennett **AUTHORIZING THE TREASURER TO MODIFY THE 2024 BUDGET FOR THE PLANNING OFFICE FOR PUBLIC TRANSPORTATION**
27. Mr. Gennett **AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH PROACT TO PROVIDE ADMINISTRATIVE SERVICES FOR SLC EGWP PRESCRIPTION BENEFITS**
28. Ms. Curran **RESOLUTION OPPOSING THE LIBERTY UTILITIES GAS AND PROPANE PROPOSED RATE INCREASE AND URGING THE NEW YORK STATE PUBLIC SERVICE COMMISSION TO REJECT THE REQUEST**
29. Mr. Gennett **TRANSFERRING A LEASE AS WELL AS AN EXCLUSIVE OPTION FOR THE LEASE OF COUNTY-OWNED MINERAL RIGHTS ON CERTAIN PARCELS OF LAND IN THE SOUTHERN REGION OF ST. LAWRENCE COUNTY**

January 2, 2025

30. Mr. Forsythe **AUTHORIZING THE CHAIR TO SIGN A CONTRACT**
Mr. Lightfoot **WITH THE ST. LAWRENCE COUNTY INDIGENT**
Mr. Smithers **DEFENDERS FOR 2025-2028**
Mr. Perkins

31. Mr. Forsythe **AUTHORIZING THE CHAIR TO SIGN A CONTRACT**
Mr. Lightfoot **WITH CIVIL SERVICE EMPLOYEES ASSOCIATION**
Mr. Smithers **LOCAL 1000, UNIT 8427, FOR 2025-2028**
Mr. Perkins

XIV. COUNTY ADMINISTRATOR'S REPORT

XV. OLD/NEW BUSINESS

XVI. COMMITTEE REPORTS

XVII. EXECUTIVE SESSION

1. LITIGATION
2. NEGOTIATIONS
3. PERSONNEL

XVIII. CHAIR'S APPOINTMENTS

XIX. ADJOURNMENT

January 2, 2025

Finance Committee: 12-23-2024

RESOLUTION NO.

ADOPTION OF THE RULES OF PROCEDURE

By Mr. Gennett, Chair, Finance Committee

WHEREAS, each Board must establish its RULES OF PROCEDURE at the Organizational Meeting,

NOW, THEREFORE, BE IT RESOLVED that the enclosed St. Lawrence County Board of Legislators RULES OF PROCEDURE as provided in the Organizational Meeting packet and dated January 2, 2025, are hereby adopted, and

BE IT FURTHER RESOLVED that the Board meeting dates in the attached calendar be set with a start time of 6:00 p.m., and

BE IT FURTHER RESOLVED that Committee meeting dates be tentatively set as in the attached calendar and be set with a start time of 5:30 p.m., and a copy of the schedule will be available in the Board of Legislators' Office.

St. Lawrence County

BOARD OF LEGISLATORS

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RULES OF PROCEDURE

Adopted January 2, 2025

Resolution No.

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Note: Page numbers will be entered to match the proceedings.

ARTICLE I

Quorum

A majority of the duly constituted membership of the Board of Legislators shall constitute a quorum.

ARTICLE II

Meetings

A. The Organizational Meeting shall be called pursuant to Section 151 of the County Law. At such Organizational Meeting, the Board will elect a Temporary Chair, Chair, and a Vice Chair.

B. The Regular Meetings of the Board of Legislators shall be held as identified in Attachment A, or by resolution during a regular meeting or special meeting, the Legislature may determine a date and time for the next meeting.

C. Special Meetings shall be held at the call of the Clerk upon direction of the Chair or upon written request signed by a majority of the members of the Legislature.

1. Call to Order
2. Suspension of the Rules, if necessary
3. Roll Call
4. Approval of Agenda
5. Presentation of Resolutions
6. Chair's Appointments
7. Adjournment

D. Pursuant to Chapter 1 of the Laws of 2022 for the State of New York and adopted by Local Law No. 3 for the Year 2022 in Resolution No. 360-2022, Legislators are permitted to attend and participate in Board Meetings where such attendance and participation is occasioned by "extraordinary circumstances" pursuant to the requirements reference above in State and Local Law.

ARTICLE III **Order of Business**

The Order of Business at each session, except as may be set apart for the consideration of matters for which a Special Meeting has been called, shall be as follows:

1. Call to Order
2. Suspension of the Rules, if necessary
3. Roll Call
4. Prayer
5. Pledge of Allegiance
6. Approval of Agenda
7. Approval of Previous Meeting Minutes
8. Reading of Communications
9. Citizen Participation
10. Presentation of Resolutions
11. County Administrator's Report
12. Old/New Business
13. Committee Reports
14. Executive Session
15. Appointments
16. Chair's Appointments
17. Adjournment

ARTICLE IV **Members**

A. All members of the County Board of Legislators shall attend all regular and specially scheduled meetings of the Board of Legislators, all duly called meetings of any special or

standing committees of which any of the said Legislators are members, unless they are absent by reason of sickness, or excused by the Chair of the appropriate body.

B. No member shall speak or debate until he/she has received recognition from the Chair.

C. No member shall speak a second time to a question, as long as any member desires to speak who has not spoken to the question.

ARTICLE V **Non-members**

Citizens may participate before the Board of Legislators in one of the following ways:

A. During Citizen Participation period, upon recognition by the Chair. The Speaker will state his/her name and is limited to five minutes, or the timeframe to be announced. The total Citizen Participation time period shall not exceed thirty (30) minutes, unless extended at the discretion of the Chair.

B. During limitations of gathering and/or attendance, Citizen Participation by submitting a text, video, or audio submission to publiccomment@stlawco.org at least forty-eight (48) hours before the start of the meeting. Participation is subject to community standards and file compatibility.

C. During the "Presentation of Resolutions" by being granted the floor by the Chair upon request of a Legislator. The citizen may speak on the current agenda item only.

ARTICLE VI **Resolutions**

A. The term "resolution" as herein used, shall mean a formal proposed action in writing, by one or more of the Legislators, and/or a Committee of the Legislature. Upon introduction, the resolution shall be read by the Clerk upon request. The motion for adoption shall be properly seconded immediately, preceding any debate on the main question.

B. A member sponsoring a resolution shall file with the Clerk of the Legislature a copy of said resolution one week prior to the Regular Meeting, at which it is to be introduced. Copies of the resolution and the entire agenda shall be sent to each Legislator to arrive no later than three days preceding the Regular Meeting.

C. Any resolution approved by a committee and forwarded to the Board for consideration may only be withdrawn upon the approval of the Board.

D. Individual Legislators who wish to have their names added, as co-sponsors, to resolutions approved by a Committee may do so at the Committee Meeting by notifying the Deputy Clerk of the Board.

ARTICLE VII **Committees**

A. The Chair and Vice-Chair of the Board of Legislators shall be ex-officio members of all

standing and special committees with all the rights & privileges thereof. Except if both the Chair of the Board and Vice-Chair of the Board are present at a committee meeting, ONLY the Chair will have voting privilege unless the Vice-Chair is a designated member of the Standing Committee, then both would have voting privilege.

B. The Chair of the Board shall appoint the members and designate the Chair of all standing committees within ten (10) days following his/her election. The Chair of the Board shall also appoint the members and designate the Chair of all special committees or subsequently created standing committees within ten (10) days following creation thereof.

C. Any vacancy occurring on any standing or special committee shall be filled by the Chair of the Board within thirty (30) days after such vacancy occurs. In the event that such a vacancy occurs in the position of Committee Chair, the Board Chair shall designate a new Committee Chair.

D. All committee appointments serve until new appointments are made by the Chair.

E. No member shall be Chair of more than one standing committee.

F. Each Standing or Special Committee shall perform the duties so designated by the rules of the Board of Legislators, or as assigned by the Chair of the Board.

G. The Chair of each Standing or Special Committee shall be the presiding officer and shall cause the members thereof to be notified in advance of each meeting. The Committee Chair shall call all necessary meetings. Upon his/her refusal or neglect to call any meetings, the Clerk of the Board, upon written request signed by the Chair of the Board or by a majority of the Committee, shall call such meeting.

H. A quorum for all committees shall be a majority of the membership of the Committee. Once a quorum has been established, a majority of the Committee members present is sufficient to approve or disapprove a proposed action.

I. There shall be the following Standing Committees and their duties shall be those required by law, as directed by the Chair of the Board, or as so designated herein:

OPERATIONS COMMITTEE: Issues within the jurisdiction of this committee would be those arising out of the following departments: Board of Elections, Conflict Defender, County Clerk, District Attorney, Emergency Services, Human Resources, Information Technology, Planning, Probation, Public Defender, and Sheriff, the expenditure of money not already appropriated and the transfer of funds.

SERVICES COMMITTEE: Issues within the jurisdiction of this committee would be those arising out of the following departments: Community Services, Office for the Aging, Public Health, Social Services, Veterans Services, Weights and Measures, and Youth Bureau, and the expenditure of money not already appropriated and the transfer of funds.

FINANCE COMMITTEE: Within the jurisdiction of this committee would be issues which would incur the expenditure of money not already appropriated; the issuance of bonds and payments thereon and the transfer of funds. Issues arising from the Board of Legislators, County Attorney, County Treasurer, Real Property, Highway, and Solid Waste shall be under the jurisdiction of this committee, as well as issues involving any outside agencies that are not

currently funded within other departmental budgets, such as the Partner Agencies: Cornell Cooperative Extension, Chamber of Commerce, Soil and Water Conservation District, Forestry, Industrial Development Agency, Trails, and the Historical Association.

Special Committees may be created as needed. Any resolution or action by the Chair establishing a Special Committee shall specify powers, duties, and duration. Special Committees shall include the Labor-Management Committee. Each special committee shall report to the appropriate standing committee or full Board as directed by the Chair. These reports shall be at least quarterly, and more often if needed. When the Committee has completed its work, a final written report shall be made.

J. The Deputy Clerk of the Board shall arrange for the taking of minutes at all committee meetings and be responsible for their safekeeping. The minutes of each committee shall be kept in a separate minute file provided by the Clerk of the Board of Legislators. The minutes shall contain the time and place and persons present at the meeting; a record of all committee votes and other actions. Written statements by members or non-members may be submitted and shall become a part of the record of the committee. Written summaries may be required by the Committee Chair. The minute book shall be filed in the Office of the Clerk of the Board of Legislators and open to the public. Written Committee minutes and agendas will be posted to a digital repository for the Legislators and be available on the St. Lawrence County website for the public.

K. Committee Procedures

1. Committees shall meet in accordance with the 2025 Meetings Schedule. Regular Committee Meetings shall begin at 5:30 p.m. When the Chair of a Committee calls special meetings, it shall be the intent of this Board that public announcement thereof will be done as soon as possible.

2. County Departments must submit any resolution for Committee consideration with the Clerk of the Board by the submission deadline in accordance with the 2025 Meeting Schedule.

3. Rules for Legislators wishing to submit a resolution for committee consideration:

a. If the resolution is to be in the committee packet, then it must be submitted by the submission deadline, or

b. If the resolution is to be on a revised committee agenda, then it must be received by close of business the Friday before the regular committee meeting, or

c. If during discussion of any agenda item, then by motion with or without a copy of the resolution, or

d. If under old/new business, then by motion with or without a copy of the resolution.

4. Within three (3) days of its introduction, any and every resolution which has not been acted upon by the Board shall be referred by the Chair to the appropriate committee.

5. Every resolution referred to any committee shall be placed on the regular agenda of that committee.

6. Within six (6) weeks of its referral to committee, every resolution shall be reported back to the Board of Legislators with the committee's recommendation, unless tabled to a specific date, either favorable or unfavorable, and with minority reports, if any.

7. When any resolution is being considered by a committee, its proponent or any other legislator may come before the Committee and speak for or against the resolution. Any member of the public wishing to address the Committee on an agenda item may, upon nomination by a Legislator and recognition by the Chair, speak for or against the measure. The Committee may set a time limit of not more than five minutes on how long each individual may speak.

8. A member of the public who wishes to be on the agenda shall contact the Board Office, by submission date, eleven (11) days in advance of a committee meeting, and request to be put on the agenda. The Board of Legislators' Office will discuss the matter to be put on the agenda with the Chair of the Committee, and at the Chair's discretion, may or may not add the matter to the agenda for the next committee meeting, or a future committee meeting.

9. All presentations to Committees, which are unrelated to resolutions on the agenda, will be limited to a ten-minute presentation and a ten-minute question session.

10. In accordance with County Law Article 4, Section 154, committees have no power to do anything by which the County may become obligated and all of their actions must be reported to and sanctioned by the Board.

11. Pursuant to Chapter 1 of the Laws of 2022 for the State of New York and adopted by Local Law No. 3 for the Year 2022 in Resolution No. 360-2022, Legislators are permitted to attend and participate in Committee Meetings where such attendance and participation is occasioned by "extraordinary circumstances" pursuant to the requirements reference above in State and Local Law.

ARTICLE VIII **Limitations and Amendments**

A. Notwithstanding any provisions herein contained, any decision of any committee or Chair thereof, or of the Chair of the Board of Legislators, may be overruled by a majority vote of the Legislature.

B. These rules may be suspended by a two-thirds (2/3) vote of the total membership of the Legislature at any meeting of the Legislature upon the following conditions:

1. The Legislator requesting the Suspension of the Rules shall provide an explanation of the necessity for the Suspension of the Rules.

2. A copy of the resolution to be offered under Suspension of the Rules shall be on the desk of each Legislator at the beginning of the meeting or placed there before a vote is taken.

C. These rules may be rescinded or changed by a majority vote of the total membership of the Board of Legislators at any meeting of the Board of Legislators, provided each member has had ten (10) days written notice of the proposed change.

D. Questions of Order and procedure not governed by these rules, or the laws of the State of New York, shall be decided according to Robert's Rules of Order Revised. The Legislature shall provide a desk copy of a current edition of Robert's Rules of Order Revised for each member.

E. For purposes of a reconsideration vote, the next monthly meeting is considered to be the

"next succeeding day" to our previous session. (rf. Roberts Rules of Order Revised, Section 36, page 156).

F. A Legislator will be permitted to abstain from voting if he/she declares a conflict of interest.

G. At each meeting of the Board, the roll call votes will be on a rotation basis with the first roll call of the year starting with District One. Thereafter, the first roll call of each Board Meeting shall start with the next person in the rotation as determined by the rotation of the Roll Call Vote Program, or the designated official vote tally recording program.

H. In order to maintain the integrity of its proceedings, cellular telephones or other recording devices that are deemed to be distractive and disruptive to the meeting may be limited at the discretion of the Chair.

ATTACHMENT A
St. Lawrence County Board of Legislators 2025 Meetings Schedule
January – December

DATE	MEETING/HOLIDAY	SUBMISSION DATE	PRE-COMM DATE	DATE	MEETING	SUBMISSION DATE	PRE-COMM DATE
January 2	Organizational Meeting			July 7	Board Meeting		
6	Operations	12/26	1/2	14	Operations	7/3	7/9
13	Services	1/2	1/8	21	Services	7/10	7/16
20	Martin Luther King Jr. Day	1/9	1/15	28	Finance	7/17	7/23
27	Finance	1/16	1/22	August 4	Board Meeting		
February 3	Board Meeting			11	Operations	7/31	8/6
10	Operations / Services	1/30	2/5	18	Services	8/7	8/13
17	Presidents' Day			25	Finance	8/14	8/20
24	Finance (NYSAC)	2/13	2/19	September 1	Labor Day		
March 3	Board Meeting			8	(NYSAC)		
10	Operations	2/27	3/5	15	Board Meeting		
17	Services	3/6	3/12	22	Services / Operations	9/11	9/17
24	Finance	3/13	3/19	29	Finance (Tentative Budget)	9/18	9/24
31	Open			October 6	Board Meeting		
April 7	Board Meeting			13	Columbus Day		
14	Services / Operations	4/3	4/9	20	Operations / Services	10/9	10/15
21	Open			27	Finance	10/16	10/22
28	Finance	4/17	4/23	November 3	Board Meeting – Longevity Ceremony		
May 5	Board Meeting			10	Operations	10/30	11/5
12	Operations / Services	5/1	5/7	17	Services	11/6	11/12
19	Finance	5/8	5/14	24	Finance	11/13	11/19
26	Memorial Day			December 1	Board Meeting – Memorial Ceremony		
June 2	Board Meeting			8	Operations	11/28	12/3
9	Operations	5/29	6/4	15	Services	12/4	12/10
16	Services	6/5	6/11	22	Finance	12/11	12/17
23	Finance	6/12	6/18	29	Open		
30	Open						

Please Note: The deadline for submission is close of business on the submission date. (See CivicClerk for deadlines)
Pre-Committee Review will tentatively begin at 9:15 a.m. for Operations, Services and Finance Committees with times being confirmed after Chairs are appointed.

January 2, 2025

Operations Committee: 12-9-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NTS DATA SERVICES
FOR VOTER REGISTRATION RENEWAL, SIGNATURE DIGITIZATION, FULL
DOCUMENT IMAGING, ELECTION REPORTING, AND INTERFACE MESSAGING
SYSTEM MAINTENANCE FOR THE BOARD OF ELECTIONS**

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No.163-2007 approved the purchase and original contract for this system, and

WHEREAS, the Board of Elections would like to continue maintenance and support services related to voter registration, signature digitization, full document imaging, election reporting and interface messaging with NTS Data Services (E1014504 42004) for a contract period of January 1, 2025, through December 31, 2027, and

WHEREAS, NTS Data Services has the knowledge, expertise, required software, associated technology, and services to provide a quality solution for the needs of the Board of Elections,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the contract with NTS Data Services for voter registration renewal, signature digitization, full document imaging, election reporting and interface messaging system maintenance and support agreement with NTS Data Services, upon the approval of the County Attorney.

January 2, 2025

Operations Committee: 12-9-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A FEDERAL EQUITABLE SHARING
PROGRAM AGREEMENT AND ANNUAL CERTIFICATION REPORT**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the United States Department of Justice requires that the St. Lawrence County District Attorney's Office file an annual Federal Equitable Sharing Program Agreement and Certification Report to be eligible to submit requests for federally forfeited property or proceeds, and

WHEREAS, the Agreement is entered into by the United States Department of Justice, the County of St. Lawrence, and the St. Lawrence County District Attorney's Office (J4011654 49900 DEA),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Federal Equitable Sharing Program Agreement and Annual Certification Report, and any subsequent amendments, upon approval of the County Attorney.

January 2, 2025

Operations Committee: 12-9-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE SHERIFF'S OFFICE FOR RELATED
EXPENSES THAT HAVE EXCEEDED THE BUDGET**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Sheriff's Office has exceeded the budget in various accounts for 2024,
and

WHEREAS, departments are requested to find funds in existing accounts before
requesting contingency funds, and

WHEREAS, the expenses that have exceeded the budget are due to two significant car
repairs, fuel charges, postage fees from the Civil Office, and travel expenses due to increased
training throughout the year,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes
the Treasurer to modify the 2024 Budget for the Sheriff's Office for related expenses that have
exceeded the budget, as follows:

INCREASE REVENUE:

S1015895 55000	S Other Public Safe Dept Inc	\$1912
S1022605 55000	S LR Crim Transportation Prison	728
S4022645 550SR	S LR JAIL State Readies	9,200
S4026835 550WC	S LR W/C Reimbursement Salary	11,156
S5022645 5500CO	S IH County Inmate Housing	28,771
S6043895 57000 DGTF	S FA Drug Task Force	<u>1,026</u>
		\$52,793

DECREASE APPROPRIATIONS:

S4031502 25000	S JAIL Technical Equipment	\$21,390
S4031504 45300	S JAIL Uniforms & Equipment	<u>4,317</u>
		\$25,707

INCREASE APPROPRIATIONS:

S1031104 44001	S CRIM Automotive Expenses	\$17,500
S1031104 44100	S CRIM I/D Fuel Charges	48,000
S1031104 44500	S CRIM Other Travel	8,500
S2031104 42402	S CIVIL I/D Postage	<u>4,500</u>
		\$78,500

January 2, 2025

Operations Committee: 12-9-2024

RESOLUTION NO.

AUTHORIZING THE CONTINUATION OF THE SCHOOL RESOURCE OFFICER PROGRAM WITH THE SCHOOL RESOURCE DEPUTY (SRD) MODEL AND PILOTING A SIX-MONTH COST-SHARE AGREEMENT WITH THE HEUVELTON CENTRAL SCHOOL DISTRICT

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 8-2022, adopted January 3, 2022, authorized the Chair to sign contract(s) and established a School Resource Officer Program through the School Resource Deputy (SRD) model with St. Lawrence County School Districts, and

WHEREAS, an agreement was reached with the Heuvelton Central School District to provide a School Resource Deputy on January 1, 2023 and this initial agreement ends on December 31, 2024, and

WHEREAS, the County and the District have expressed mutual interest in continuing the Program and looking at piloting a cost-sharing model for the next contract period that includes the provision of a School Resource Deputy (SRD) and this pilot would be a period of six (6) months beginning January 1, 2025, through June 30, 2025, and

WHEREAS, the cost share concept would require that the School pay for the days the Deputy is working in the District and the County will pay for the days (vacations/breaks/etc,) that the Deputy is returned to the Road Patrol to support public safety operations county wide, and

WHEREAS, the trial basis for this model is intended to provide both the school districts, BOCES, and the County with a better method for the cost being borne by the entity receiving the benefit of the service, and

WHEREAS, the Heuvelton Central School District will continue to maintain responsibility for costs associated with overtime and the expenses for the exclusive benefit of the School District, and

WHEREAS, the Committee assembled to review these matters will provide the Board of Legislators with the analysis and the update with an understanding that if this model is maintained, the County will consider the option for cost sharing to be made available to all districts in the County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an agreement for the continuation of the School Resource Officer Program with the School Resource Deputy (SRD) Model and piloting a six-month cost-share with the Heuvelton Central School District, and

BE IT FURTHER RESOLVED that the trial period will from January 1, 2025 through June 30, 2025, and

BE IT FURTHER RESOLVED upon a successful pilot period, and approval by the Board of Legislators, the option for cost sharing a School Resource Deputy (SRD) will be made available to all school districts where staffing will allow, in St. Lawrence County.

January 2, 2025

Operations Committee: 12-9-2024

RESOLUTION NO.

**AUTHORIZING THE CREATION OF PART TIME SPECIAL PATROL OFFICER
POSITIONS FOR THE SHERIFF'S OFFICE**

By Ms. Curran, Chair, Operations Committee

WHEREAS, where practicable, St. Lawrence County has a need and interest in providing for the public safety of its buildings and school districts across the County, and

WHEREAS, currently the Sheriff's Office is engaged in providing security in three (3) of seventeen (17) school districts across the County in the School Resource Deputy (SRD) model, and

WHEREAS, additionally, the County has a contract for security services at the Harold B. (HB) Smith Building in Canton that houses the Department of Social Services Offices, and

WHEREAS, in the ongoing analysis of operational efficiency and efforts to ensure responsible stewardship of taxpayers' dollars, the County would like to pilot a new model of security and make an effort to control costs and improve efficiency for internal security, and

WHEREAS, in early 2025, the contract will be expiring with the current provider of security at the HB Smith Building, and the opportunity to pilot a new model with part-time Special Patrol Officer(s) is of interest prior to implementing the Special Patrol Officer model in the School Resource Officer Program with School Districts across St. Lawrence County, and

WHEREAS, the initial location of these Officers would be at the HB Smith Building and after six (6) months or sufficient time for evaluation, increase in available staff, and an update to the Board of Legislators, this could be another option for interested school districts, and

WHEREAS, the request would include four (4) part-time Special Patrol Officer Positions filled appropriately through NYS Civil Service regulations and a bank of per diem hours in the Sheriff's Office, and the job specification requires that to qualify for this position the individual must be retired law enforcement and/or corrections and would report directly to the Sheriff,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the creation of four (4) part-time Special Patrol Officer Positions, in a part-time capacity, for the Sheriff's Office, and

BE IT FURTHER RESOLVED that this part-time Title will be a part of the Management/Confidential and unrepresented group of employees at the County with a rate of pay of \$35.19/hour with intention to provide annual increases to maintain equity with the hourly rate of a Deputy Sheriff Title at the top step.

January 2, 2025

Operations Committee: 12-9-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE
FOR THE FOURTH (4TH) COUNSEL AT FIRST APPEARANCE (CAFA) GRANT
FOR 2023-2025 FOR INDIGENT DEFENSE**

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 280-2024 authorized the Chair to Sign a Contract with the New York State Office of Indigent Legal Services for the Fourth (4th) Counsel at First Appearance (CAFA) Grant for 2023-2025, upon approval of the County Attorney, and

WHEREAS, this contract grants the indigent defender providers a total of \$712,395.74 over three years, \$90,161 of which is allocated for the Office of Indigent Defense in 2024, and

WHEREAS, these funds are budgeted in the 2024 Budget for the Conflict Defender and Public Defender, but not in the current 2024 Budget for the Office of Indigent Defense,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the County Administrator's Office for the Fourth (4th) Counsel at First Appearance (CAFA) Grant for 2023-2025 for Indigent Defense, as follows:

INCREASE APPROPRIATIONS:

IA011704 430CC CFA	IA AC Criminal Cases CFA Grant	\$84,761
IA011704 44300 CFA	IA AC Mileage Reimbursement	<u>\$5,400</u>
		\$90,161

INCREASE REVENUE:

IA030895 56000 CFA	CFA Grant State Aid	\$90,161
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January 2, 2025

Services Committee: 12-16-2024

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN CONTRACTS WITH THE NEW YORK STATE GOVERNOR'S TRAFFIC SAFETY COMMITTEE ACCEPTING THE 2024-2025 TRAFFIC SAFETY PROGRAM AND CHILD PASSENGER SAFETY GRANTS AND MODIFYING THE 2025 BUDGET FOR COMMUNITY SERVICES

By Mr. Hull, Chair, Services Committee

WHEREAS, the New York State Governor's Traffic Safety Committee has determined that the St. Lawrence County Traffic Safety Grant will be funded at \$95,203 with an additional Child Passenger Safety Grant for training and fitting stations in the amount of \$14,800 for a total budget of \$110,003, and

WHEREAS, the 2025 Budget will be prepared with the understanding that the Traffic Safety Grant expenditures will be funded at \$110,003, and

WHEREAS, funding from the Governor's Traffic Safety Committee was requested and approved for the time period of October 1, 2024, through September 30, 2025 (A7233895 56000), and

WHEREAS, the Traffic Safety Program, funded through a grant awarded by the Governor's Traffic Safety Committee, was created to educate communities on traffic issues, such as speeding (unsafe speeds), pedestrian/bicycle safety, child passenger safety, drowsy driving, aggressive driving, motorcycle safety, distracted driving, occupant protection, older and younger driver safety, school bus safety and slow moving vehicle safety, and

WHEREAS, additionally, the Traffic Safety Program is awarded grant money to purchase child passenger safety seats and bicycle helmets for qualifying residents of St. Lawrence County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts with the New York State Governor's Traffic Safety Committee accepting the 2024-2025 Traffic Safety Program and Child Passenger Safety Grants, and any other documents necessary to carry out the terms of the grants, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2025 Budget for Community Services, as follows:

INCREASE APPROPRIATIONS:

A7233154 43007

A RTSP Other Fees and Services

\$9,827

INCREASE REVENUE:

A7233895 56000	A SA Regional Traffic Safety	\$9,827
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January 2, 2025

Services Committee: 12-16-2024

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH JACK VENESKY, CPA AND ASSOCIATES TO PREPARE THE AMBULATORY HEALTH CARE FACILITY (AHCF) ANNUAL MEDICAID, MEDICARE AND ARTICLE 28 COST REPORTS FOR THE PUBLIC HEALTH DEPARTMENT FOR THE FISCAL YEARS 2025, 2026, AND 2027

By Mr. Hull, Chair, Services Committee

WHEREAS, the Public Health Department is required to file a final, partial Medicare/Medicaid Cost Report, an annual Ambulatory Health Care Facility (AHCF) Medicaid Cost Report, and

WHEREAS, the firm of Jack Venesky, CPA & Associates has been providing this service to the Public Health Department, and

WHEREAS, proposals have been received for the firm of Jack Venesky, CPA & Associates to continue providing these services for the fiscal years 2025, 2026, and 2027 (PP040104 43003) in the amount of \$8,750 annually,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Jack Venesky, CPA & Associates to prepare the Ambulatory Health Care Facility (AHCF) Annual Medicaid, Medicare and Article 28 Cost Report for the Public Health Department for the fiscal years 2025, 2026, and 2027, upon approval of the County Attorney.

January 2, 2025

Services Committee: 12-16-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A MEMORANDUM OF UNDERSTANDING
WITH ST. LAWRENCE HEALTH SYSTEMS FOR EMERGENCY STORAGE OF
VACCINE FOR THE PUBLIC HEALTH DEPARTMENT**

By Mr. Hull, Chair, Services Committee

WHEREAS, St. Lawrence County Health Department is a designated New York State Vaccines for Children (VFC) provider, and

WHEREAS, it is a NYS VFC requirement that backup vaccine storage is identified in the event that primary vaccine storage fails in order to ensure that the vaccine remains in the designated temperature range to ensure safety and efficacy, and

WHEREAS, the primary back up location for vaccine storage should there be a failure at the Public Health Clinic in the Human Services Center is the St. Lawrence County Correctional Facility, and

WHEREAS, St. Lawrence Health has agreed to enter into an MOU with St. Lawrence County to temporarily store vaccine in case of an emergency with the existing backup location, if needed,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Memorandum of Understanding with St. Lawrence Health for emergency storage of vaccine for Public Health, upon approval of the County Attorney.

January 2, 2025

RESOLUTION NO.

**PROCLAMATION RECOGNIZING THE 100TH BIRTHDAY OF
ROBERT WILLIAM SEYMOUR**

By Mr. Reagan, District 1

WHEREAS, longevity of life is a blessing for an individual and for the community that benefits from the knowledge and experiences this individual brings to all, and

WHEREAS, the County of St. Lawrence recognizes with great respect and admiration the contributions that all people, including older adults, give to our communities, and

WHEREAS, Robert W. Seymour was born on January 31, 1925, in Ogdensburg, New York to his parents, Lucien and Mary Brannen Seymour attending St. Mary's Academy in Ogdensburg, and after graduation he worked at the T.I. O'Connor Tobacco Company in Ogdensburg as a store clerk until he turned eighteen, and

WHEREAS, Robert enlisted in the United States Navy on September 22, 1943, completing Recruit Training School in Sampson, NY and Radiomen School in Bainbridge, MD, and was assigned to the Destroyer, the USS Guest, as a Radioman Third Class seeing action in the Pacific Theater during WWII, at the Aleutian Island, the Palau Islands, the Battle of Okinawa, the Bismark Archipelago, the Mariannas, the Solomon Islands, the Battle of Iwo Jima and the Occupation of (Northern) Japan, and

WHEREAS, Robert was in the Battle of the Philippine Sea and part of famous Task Force-58 which broke up the Japanese attempt to attack invasion forces of the Mariannas, he reached the rank of Radioman Third Class during his service, received the American Theatre Medal for his service aboard the USS Guest, saw action during the Solomon Island Campaign, and was awarded the Victory Medal for serving at the invasion of Iwo Jima, and

WHEREAS, Robert was awarded the Asiatic Pacific Medal 3 stars commendation for being involved in three conflicts in the Pacific Theater during WWII, and

WHEREAS, while Robert was on a short leave from the Navy, he had met Alice Clara Seguin, fell in love, and were married at St. Mary's Cathedral in Ogdensburg on January 10, 1946, and

WHEREAS, after being honorably discharged on April 20, 1946, Robert returned to Ogdensburg, and attended Canton Agricultural College, and also worked at Armstrong Plumbing as a heating and plumbing installation and repairman, and

WHEREAS, for over thirty years Robert worked at the St. Lawrence Psychiatric Center "Tinsmith"/Building Maintenance, where his role there was multifaceted in that he also did roofing, plumbing and heating, and carpentry, and

WHEREAS, over the years, he and Clara raised fourteen children: Paul, Joseph, Mary, Barbara, Lawrence, James, Robert, John, Rose, Jean, Ann, Susan, Rita, and Andrew, and were blessed with thirty-two (32) grandchildren, thirty-four (34) great-grandchildren and two (2)

great, great-grandchildren, and

WHEREAS, Robert was anchored in his strong faith in God and was a devoted member of St. Mary's Cathedral and was the recipient of the "Man of the Year" at St. Mary's Cathedral, was a member of and served as a volunteer of the St. Vincent de Paul Society and the Nocturnal Adoration Society, is a lifetime member of the VFW, and

WHEREAS, Robert had a love of the outdoors in general with his fishing, gardening, hunting, playing horseshoes and sometimes simply sitting in the sun, and he loved the St. Lawrence River and had exceptional knowledge of it, and it was as if he had an internal GPS for knowing where to find a certain catch, and

WHEREAS, Robert is known to his family, friends and community as humble, kind, funny, friendly and easy going, but strong-willed with "big shoulders", and his consistent code of conduct was to always put others before himself and be committed to his God, family, and country, and

WHEREAS, his honesty, integrity, trustworthiness and strong work ethic, made him a role model exhibiting a strong moral character, and

WHEREAS, the Board of Legislators wishes to honor this St. Lawrence County Centenarian with the sincerest congratulations and best wishes for many more happy, productive years,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators recognizes the 100th birthday of Robert William Seymour.

January 2, 2025

Finance Committee: 12-23-2024

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE ST. LAWRENCE COUNTY FIRE TRAINING FACILITY INC., FOR PRIORITY USE OF THE TRAINING FACILITY BY THE PARTICIPANTS OF THE ST. LAWRENCE COUNTY SELF-INSURANCE PLAN

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the St. Lawrence County Self-Insurance Plan has previously contracted with the St. Lawrence County Fire Training Facility, Inc., for priority access to the facility and training of the participants of the St. Lawrence County Self-Insurance Plan, and that agreement expires December 31, 2024, and

WHEREAS, the St. Lawrence County Self-Insurance Plan would like to sign a new contract for one (1) year beginning January 1, 2025, and expiring on December 31, 2025, and

WHEREAS, an annual payment of \$35,000 (LI017104 46000) will be made in quarterly payments to the St. Lawrence County Fire Training Facility,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with the St. Lawrence County Fire Training Facility, Inc., for priority use of the training facility by the participants of the St. Lawrence County Self-Insurance Plan, upon approval of the County Attorney.

January 2, 2025

Finance Committee: 12-23-2024

RESOLUTION NO.

**AUTHORIZING BLANKET BOND IN LIEU OF INDIVIDUAL SURETIES FOR
COUNTY OFFICIALS AND EMPLOYEES**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, official undertakings are required for certain public officials, and

WHEREAS, the surety on such undertakings may be a fidelity or surety corporation,
and

WHEREAS, the reasonable expense of procuring such surety shall be a charge against
the State or political subdivision or municipal corporation, respectively, in and which the official
or employee is elected, and

WHEREAS, the County of St. Lawrence wishes to provide such a surety for its elected
officials and employees as follows:

- A. \$200,000/loss coverage for the Sheriff, the District Attorney, and all other employees
required to be bonded,
- B. \$200,000/loss coverage for the County Clerk,
- C. \$900,000/loss coverage for the Treasurer,
- D. \$5,000 deductible on all of the above,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes a
blanket bond in lieu of individual sureties for County Officials and Employees.

January 2, 2025

Finance Committee: 12-23-2024

RESOLUTION NO.

AUTHORIZING PETTY CASH ACCOUNTS AND DEPARTMENTAL CASH DRAWERS

By Mr. Gennett, Chair, Finance Committee

WHEREAS, several County departments utilize petty cash accounts and/or cash drawers in their daily operations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes petty cash accounts and departmental cash drawers, as follows:

<u>Petty Cash Account</u>		<u>Departmental Cash Drawers</u>	
Public Health	\$250	Sheriff Civil Department	\$100
Probation	400	Mental Health	100
Sheriff	1,500	Chemical Dependency, Canton	100
Social Services	1500	Treasurer	250
Highway	150	County Clerk	1,000
Community Services	<u>250</u>	County Clerk DMV, Canton	600
Total	\$4,050	County Clerk DMV, Massena	400
		County Clerk DMV, Ogdensburg	300
		County Clerk DMV, Gouverneur	300
		Real Property	100
		Solid Waste Transfer, Ogdensburg	450
		Solid Waste Transfer, Massena	450
		Solid Waste Transfer, Star Lake	450
		Solid Waste Transfer, Gouverneur	450
		Social Services	<u>200</u>
		Total	\$5,350

BE IT FURTHER RESOLVED that each Department will submit an annual reconciliation of each petty cash account and cash drawer to the Treasurer at the end of each year.

January 2, 2025

Finance Committee: 12-23-2024

RESOLUTION NO.

BANK DEPOSITORIES AND INVESTMENT OF COUNTY FUNDS

By Mr. Gennett, Chair, Finance Committee

NOW, THEREFORE, BE IT RESOLVED that in accordance with County Law and General Municipal Law the following banks be and hereby are designated as depositories for County funds received by the County Treasurer with permitted maximum deposits at any one time listed below:

<u>Depository Name</u>	<u>Maximum</u>
Community Bank N.A.	\$75,000,000
Key Bank N.A.	\$75,000,000
Upstate National Bank	\$10,000,000
NBT	\$10,000,000
Citizens Bank	\$10,000,000
Municipal Investors Service Corporation	\$10,000,000
First Empire Securities	\$10,000,000
NYCLASS	\$50,000,000
NY MuniTrust	\$50,000,000
Webster Bank	\$10,000,000
Tioga State Bank	\$10,000,000
TD Bank	\$10,000,000
JP Morgan Chase Bank, N.A.	\$1,000,000

BE IT FURTHER RESOLVED that the County Treasurer is authorized to deposit money in accordance with the St. Lawrence County Investment Policy, and this policy authorizes the Treasurer to deposit funds, not needed temporarily, in certificates of deposit, Money Market Accounts, United States Treasury Bills, repurchase agreements, and day-of-deposit to day-of- withdrawal savings account, at prevailing interest rates in any bank authorized for the deposit of County funds as per this resolution, and that the County Treasurer may use his/her discretion in selecting any allowable bank under NY General Municipal Law for investment purposes only, up to a limit of \$10,000,000 per bank unless otherwise noted in this policy, a report of such investments must be provided to the Board of Legislators at the subsequent Finance Committee meeting, and

BE IT FURTHER RESOLVED that the total deposits, excluding United States Treasury Bills, are not to exceed the amounts authorized by this resolution, and are to be secured as required by Article 10 of the General Municipal Law and as outlined by the County's Investment Policy.

INVESTMENT POLICY FOR ST. LAWRENCE COUNTY

I. SCOPE

This investment policy applies to all money and other financial resources available for investment by the County or on behalf of any other entity or individual.

II. OBJECTIVES

The primary objectives of the County's investment activities are, in priority order:

- to conform with all applicable federal, state and other legal requirements;
- to adequately safeguard principal;
- to provide sufficient liquidity to meet all operating requirements;
- to obtain a reasonable rate of return;
- to make every effort to invest locally.

III. DELEGATION OF AUTHORITY

The responsibility of the Board of Legislators for administration of the investment program is delegated to the County Treasurer, who shall maintain written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating description and amount of investments, transaction dates, and other relevant information and regulate the activities of subordinate employees.

IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the St. Lawrence County Legislature to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

V. DIVERSIFICATION

It is the policy of the County to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

VI. INTERNAL CONTROLS

It is the policy of the County for all moneys collected by any officer or employee of the government to transfer those funds to the Treasurer within 5 days of deposit, or within the time period specified in law, whichever is shorter.

The Treasurer is responsible for establishing and maintaining an internal control structure to provide reasonable assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

VII. DESIGNATION OF DEPOSITORIES

The Board of Legislators, at its annual organizational meeting each January, shall designate the banks authorized for the deposit of moneys and the maximum amount which can be deposited at each bank. Additionally, the County Treasurer may select any bank allowable under New York General Municipal Law for investment purposes only, up to a limit of \$10,000,000 per bank, unless otherwise noticed in this policy. Should the Treasurer invest in any bank not already designated at the annual organizational meeting, yet allowable under New York Municipal Law, the Treasurer must provide a report to the Board of Legislators at the monthly Finance Committee following any such investment.

VIII. COLLATERALIZING OF DEPOSITS

In accordance with the provisions of General Municipal Law, all deposits of St. Lawrence County, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

1. By a pledge of eligible securities with an aggregate market value as provided by General Municipal Law, equal to aggregate amount of deposits.
2. By an eligible irrevocable letter of credit issued by a qualified bank other than the bank with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.
3. By an eligible surety bond payable to the government for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

IX. SAFEGUARDING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by the depository or a third party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure County deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection or such deposits upon default. It shall also provide the conditions under which the

securities may be sold, presented for payment, substituted or released and the events, which will enable the County to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the County, such securities shall be delivered in a form suitable for transfer or with an assignment to the County or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the County a perfected interest in the securities.

X. PERMITTED INVESTMENTS

As authorized by General Municipal Law Section 11, the County Legislature authorizes the County Treasurer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- Special time deposit accounts
- Certificates of deposits
- Obligations of the United States of America
- Obligations guaranteed by agencies of the United States
- Obligations of the State of New York
- Obligations issued by a municipality, school district or district corporation in New York State, other than the County
- Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general state statutes governing such entities or whose specific enabling legislation authorizes such investments
- Through a Deposit Placement Program, certificates of deposit in one or more “banking institutions”, as defined in Banking Law Section 9-r
- General obligation bonds and notes of any state other than this state, provided that such bonds and notes receive the highest rating of at least one independent rating agency designated by the state comptroller
- Obligations of any corporation organized under the laws of any state in the United States maturing within two hundred seventy days, provided that such obligations receive the highest rating of two independent rating services designated by the state comptroller and that the issuer of such obligations has maintained such ratings on similar obligations during the preceding six months, provided, however, that the issuer of such obligations need not have received such rating during the prior six-month period if such issuer has received the highest rating of two independent rating services designated by the state comptroller and is the successor or wholly-owned subsidiary of an issuer that has maintained such ratings on similar obligations during the preceding six-month period or if the issuer is the product of a merger of two or more issuers, one of which has maintained such ratings on similar obligations during the preceding six-month period,

provided, however, that no more than two hundred fifty million dollars may be invested in such obligations of any one corporation

- Bankers' acceptances maturing within two hundred seventy days which are eligible for purchase in the open market by Federal Reserve banks and which have been accepted by a bank or trust company which is organized under the laws of the United States or of any state thereof and which is a member of the Federal Reserve system and whose short-term obligations meet the criteria outlined in clause (7). Provided, however, that no more than two hundred fifty million dollars may be invested in such bankers' acceptances of any one bank or trust company; or
- Obligations of, or instruments issued by or fully guaranteed as to principal and interest by, any agency or instrumentality of the United States acting pursuant to a grant of authority from the Congress of the United States, including but not limited to, any federal home loan bank or banks, the Tennessee valley authority, the federal national mortgage association, the federal home loan mortgage corporation and the United States Postal Service, provided, however, that no more than two hundred fifty million dollars may be invested in such obligations of any one agency
- No-load money market mutual funds registered under the Securities Act of 1933, as amended, and operated in accordance with Rule 2a-7 of the Investment Company Act of 1940, as amended, provided that such funds are limited to investments in obligations issued or guaranteed by the United States of America or in obligations of agencies or instrumentalities of the United States of America where the payment of principal and interest are guaranteed by the United States of America (including contracts for the sale and repurchase of any such obligations) and are rated in the highest rating category by at least one nationally recognized statistical rating organization, provided, however, that no more than two hundred fifty million dollars may be invested in such funds

All investment obligations shall be payable or redeemable at the option of the County within such times as the proceeds will be needed to meet expenditures for purposes for which the monies were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the County within two years of the date of purchase. When applying this requirement to repurchase agreements, the repurchase date and not the maturity of the underlying maturity, shall govern.

XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The County shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments, which can be made with each financial institution or dealer. All financial institutions with which the local government conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the County. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositories, trading partners and custodians. Such listings shall be evaluated at least annually.

XII. PURCHASE OF INVESTMENTS

The Treasurer is authorized to contract for or place orders for the purchase of investments:

1. Directly, including through a repurchase agreement, from an authorized trading partner.

2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Articles 5G and 3A of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.
3. By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the governing board.
4. By utilizing an ongoing investment program with an authorized investment adviser provided that all investments are directed by authorized personnel of the County, all trading partners are authorized by the designated Bank and the investment advisory agreement is approved by the Treasurer.

All purchased obligations, unless registered or inscribed in the name of the County, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Treasurer by the bank or trust company. Any obligation held in custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the County, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the County a perfected interest in the securities.

XIII. REPURCHASE AGREEMENTS

Repurchase agreements are authorized subject to the following restrictions:

- All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
- Obligations shall be limited to obligations of the United States or guaranteed by agencies of the United States.
- No substitution of securities will be allowed unless the substitute securities are delivered to an independent custodian for the account of the County before the previously purchased securities are released.
- The custodian shall be a party other than the trading partner.

January 2, 2025

Finance Committee: 12-23-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH SCHNEIDER
GEOSPATIAL, LLC FOR LICENSING, HOSTING, AND SOFTWARE SUPPORT FOR
IMAGE MATE ONLINE FOR THE REAL PROPERTY OFFICE**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, in August 2001, Resolution No. 227-2001 was adopted providing access to real property information through the Image Mate Online Program provided by Systems Development Group, Inc. (SDG), and

WHEREAS, the Image Mate Online Program allows for review of property information for parcels within St. Lawrence County, and

WHEREAS, in 2023, SDG began offering two (2) new feature enhancements for the Image Mate Online Program: the first item provided two-tiered access to the Image Mate Online Program, and the second item lists all county, town, school, and village bills for each parcel by year, and

WHEREAS, in August 2024, SDG was purchased by Schneider Geospatial, LLC and will provide St. Lawrence County with a publicly accessible web-based property information portal featuring land assessment, taxation, Computer Assisted Mass Appraisal (CAMA), and digital map data utilizing existing real estate and GIS datasets, and

WHEREAS, the existing Image Mate Online Portal for St. Lawrence County will be migrated to Schneider Geospatial Beacon Portal, and the term of the contract will be January 1, 2025, to December 31, 2025, in the amount of \$8,600 (R1013554 43007),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Schneider Geospatial, LLC for licensing, hosting, and software support for Image Mate Online for the Real Property Office, upon approval of the County Attorney.

January 2, 2025

Finance Committee: 12-23-2024

RESOLUTION NO.

**MODIFYING THE 2025 BUDGET FOR THE HIGHWAY DEPARTMENT FOR
REPLACEMENT OF TOOLEY POND ROAD BRIDGE, BIN 3340750, WITH THE 2025
NORTHERN BORDER REGIONAL COMMISSION CATALYST PROGRAM GRANT
AWARD**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Resolution No. 132-2024 authorized the Chair to sign all Northern Border Regional Commission (NBRC) Catalyst Program documents and endorsed funding for the Tooley Pond Road Bridge replacement, and

WHEREAS, NBRC Catalyst Program has awarded St. Lawrence County \$750,000 requiring a twenty-percent (20%) local match, and

WHEREAS, the Department of Highways will utilize County machinery and labor for the local portion, and

WHEREAS, the Board of Legislators wants to advance the project by making a commitment of one-hundred percent (100%) of the cost of the project, and

WHEREAS, the Department of Highways will be submitting reimbursement requests to NBRC with administration by the Development Authority of the North Country (DANC),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Department of Highways for replacement of Tooley Pond Road Bridge, BIN 3340750, with the 2025 Northern Border Regional Commission Catalyst Program Grant Award, as follows:

INCREASE APPROPRIATIONS:

HM551104 454BS B2	Miscellaneous Bridge Supp	\$750,000
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INCREASE REVENUE:

HM040895 57000	Highway Other Federal Aid	\$750,000
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January 2, 2025

Finance Committee: 12-23-2024

RESOLUTION NO.

USE OF COUNTY-OWNED MACHINERY

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the St. Lawrence County Superintendent of Highways recommends that the Board of Legislators permit the use of County-owned machinery, tools, equipment and personnel by any terms as provided for in Section 133-A of the Highway Law, when it is for the public interest,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves the use County-owned machinery, and

BE IT FURTHER RESOLVED use of County-owned machinery, tools or equipment by New York State or any municipal corporation, political subdivision, district, district corporation or school district located within the State is authorized, when recommended by the County Superintendent of Highways.

January 2, 2025

Finance Committee: 12-23-2024

RESOLUTION NO.

**MODIFYING THE 2025 BUDGET FOR THE DEPARTMENT OF HIGHWAYS FOR
EQUIPMENT**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, with an aging fleet, which continues to need repairs, the Department of Highways is in need of new highway machinery and equipment, and

WHEREAS, the continued investment in equipment and machinery helps to ensure a timely response to road safety issues, and

WHEREAS, the Superintendent of Highways submitted an equipment purchase plan in conjunction with the 2025 Budget, and

WHEREAS, Section 133, Article 6 of the New York State Highway Law allows for the transfer of funds, to allow the Superintendent of Highways to manage resources that best serve the department,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Department of Highways for equipment, as follows:

DECREASE CAPITAL RESERVE EQUIPMENT:

01TG0878 50300 EQUIP	Capital Reserve Equipment	\$3,600,000
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INCREASE APPROPRIATED FUND BALANCE:

01TG0911 50300	Fund Bal, Unreserved Unappropriated	\$3,600,000
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INCREASE APPROPRIATIONS:

T6199019 90400	T IFT GF Transfer To RM	\$3,600,000
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INCREASE APPROPRIATIONS:

HR051302 24000	H RM Highway & Street Equipment	\$3,600,000
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INCREASE REVENUE:

T6450319 90100	T IFT RM Transfer From GF	\$3,600,000
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Fleet Name	Year	Make	Model	Vin/Serial	Cost	Equipment Description
H260009	2009	Sweepster	21197 MH4	0919013	\$ 2,400	CAT Broom for Skidsteer
H004089	2010	Navistar	Work Star 7400	1HTWDAAR8BJ338358	\$ 25,000	Plow & Sander for Leased Truck
H260008	2005	Caterpillar	BP25	AEH00663	\$ 31,247	CAT 62" Fusion Broom
H006127	2015	International	7600 SFA	1HTGRSNT9FH603285	\$ 311,129	International Plow Truck & Harder Spreader
H020010	2018	Felling	XF-110-3HDG00092	5FTSL5335J1000029	\$ 97,750	Kaufman FRD 55 Low Boy
H171601	2016	Caterpillar	AP1000F	AC400219	\$ 554,880	CAT AP 1000 Paver
H250181	2014	Kubota	M100GXDTC	50640	\$ 160,778	CAT 309 Excavator with Tools
H020002	2013	Hudson	Flat Bed	10HHSL169D1000019	\$ 15,000	Utility Trailer
H006128	2015	International	7600 SFA	1HTGRSNT0FH603286	\$ 297,512	International Plow Truck
H006132	2015	International	7600 SFA	1HTGRSNT8FH718668	\$ 297,512	International Plow Truck
H161601	2016	Caterpillar	246D4F	CAT0246DVBYP02899	\$ 76,769	CAT 246D3 Skid Steer & Tools
H010086	2018	International	HX615	3HSDSSNT0JN494757	\$ 179,438	International Truck with Wet Line (Tractor)
H140007	2016	Caterpillar	326F	CATO326FVWGL00866	\$ 192,101	CAT 315 with Hydraulic Thumb
H140008	2016	Caterpillar	326F	CATO326FHWGL00869	\$ 262,005	CAT 326 with Hydraulic Thumb
H160003	2016	John Deere	624K	1DW624KZCFF673094	\$ 200,125	CAT 930M Loader
H160178	2014	John Deere	544K	1DW544KZLEE660643	\$ 200,125	CAT 930M Loader
H160179	2014	John Deere	544K	1DW544KZAEE660687	\$ 200,125	CAT 930M Loader
H160180	2014	John Deere	544K	1DW544KZHEE660773	\$ 200,125	CAT 930M Loader
H161606	2016	Caterpillar	930M	CATO930MAKTGO1784	\$ 200,125	CAT 930M Loader
H161607	2016	Caterpillar	930M	CATO930MTKTGO1873	\$ 200,125	CAT 930M Loader
H161605	2016	Caterpillar	930M	CAT930MVKTGO1783	\$ 200,125	CAT 930M Loader
H161604	2016	Caterpillar	930M	CAT0930MJKTGO1781	\$ 200,125	CAT 930M Loader
		Shop Manlift			\$ 25,000	Shop Manlift
					\$ 40,000	2025 Highway Enterprise upfit costs
					\$ (765,000)	CAT Trades
					\$ 195,479	Contingency

Total \$ 3,600,000.00

January 2, 2025

Finance Committee: 12-23-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE DEPARTMENT OF HIGHWAYS FOR
MACHINERY RENTAL, EQUIPMENT REPAIR AND MAINTENANCE, AND
OVERTIME**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the Department of Highways budgets appropriation and revenue accounts to align with current and projected operational needs, and

WHEREAS, recent flood-related highway repairs have necessitated increased utilization of County-owned machinery, and

WHEREAS, additional highway projects and repairs have led to increased overtime costs, and

WHEREAS, these increased expenses are offset by reductions in other appropriation lines, and

WHEREAS, the Department seeks to amend the budget to more accurately reflect actual 2024 operations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the Department of Highways for machinery rental, equipment repair and maintenance, and overtime, as follows:

DECREASE APPROPRIATIONS:

HM551124 454BS B1	Miscellaneous Bridge Supplies	\$100,000
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INCREASE APPROPRIATIONS:

T6399019 90400	T IFT CR Transfer to RM	\$100,000
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INCREASE REVENUE:

T6450319 90300	T IFT RM Transfer from CR	\$100,000
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INCREASE APPROPRIATIONS:

HD051304 42200	H ER I/D Equip Repair & Main	\$100,000
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DECREASE APPROPRIATIONS:

HM551124 40600 B1	Machinery Rental	\$15,000
HC051424 40600	H CSR Machinery Rental	125,000
HC051424 454WM	H CSR Winter Maintenance Material	151,000
HS051444 465CO	H Snow 50-59 Sub-Contracts	<u>100,000</u>
		\$391,000

INCREASE APPROPRIATIONS:

HA050104 42202	H ADM Equip Repair & Maint	\$10,000
HM151104 40600 H1	Machinery Rental	10,000
HM351104 40600	Machinery Rental	290,000
HM433104 40600	Machinery Rental	35,000
HM551104 40600	Machinery Rental	40,000
HG051484 40600	H HSOB Machinery Rental	<u>6,000</u>
		\$391,000

DECREASE APPROPRIATIONS:

HM351101 13000	Technical	\$110,000
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INCREASE APPROPRIATIONS:

HM351101 18000	Overtime	\$110,000
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January 2, 2025

Finance Committee: 12-23-2024

RESOLUTION NO.

**ESTABLISHING THE BUDGET FOR THE NEW YORK STATE DEPARTMENT OF
LABOR (NYS DOL) OFFICE OF JUST ENERGY TRANSITION (OJET) RENEWABLE
ENERGY TRAINING INITIATIVE (RETI) PROGRAM YEAR 2024**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, New York State Department of Labor (NYS DOL) Program Guidance Letter #24-03 states that interested Local Workforce Development Areas (LWDAs) may receive New York Power Authority (NYPA) State funding, and

WHEREAS, St. Lawrence County is eligible to receive up to \$175,000 based on the percentage of census tracts designated as Disadvantaged Communities (DACs) within the Local Workforce Development Area (LWDA), and

WHEREAS, the Workforce Development Board has been awarded \$175,000 to administer the initiative known as the Renewable Energy Training Initiative (RETI), and

WHEREAS, Resolution 24-L06-15 authorized the execution of the agreement to accept the funding for the OJET RETI initiative, and was approved at the St. Lawrence County Workforce Development Board Executive Committee meeting on December 6, 2024, and

WHEREAS, the funds are available to be used from December 1, 2024, to November 30, 2025,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to establish the Budget for the New York State Department of Labor (NYS DOL) Office of Just Energy Transition (OJET) Renewable Energy Training Initiative (RETI) Program Year 2024, as follows:

INCREASE APPROPRIATIONS:

UI462901 12000	Suprvisory/Admin	\$7,827
UI462901 14000	Clerical	2,773
UI462904 40700	Bldg & Property Rent	250
UI462904 41400	Liability & Other Insurance	30
UI462904 41901	Central Printing	25
UI462904 42000	Office Supplies & Expense	25
UI462904 42002	Copying Expense	25
UI462904 42300	Telephone	25
UI462904 42400	Postage	25
UI462904 42700	Memberships & Dues	100
UI462904 430WI	WIB Expenses	1,510
UI462904 44300	Mileage Reimbursement	100
UI462904 47800	DP Charges	345

UI462904 49900	Miscellaneous Expenses	500
UI462908 81000	Retirement	936
UI462908 83000	Social Security	567
UI462908 84000	Workers Compensation	214
UI462908 84500	Group Life Insurance	13
UI462908 86000	Hospital & Medical Insurance	2,080
UI462908 86500	Dental Insurance	100
UI462908 89000	Vision Insurance	30
UI462911 11000	Direct Service Worker	16,820
UI462911 12000	Supervisory/Administration	6,270
UI462911 14000	Clerical	4,100
UI462911 19550	Health Insurance Buyback	630
UI462914 40700	Bldg & Property Rent	3,010
UI462914 41100	Professional Education	230
UI462914 41400	Liability & Other Insurance	335
UI462914 41901	Central Printing	100
UI462914 42000	Office Supplies & Expense	200
UI462914 42002	Copying Expense	100
UI462914 42300	Telephone	200
UI462914 42400	Postage	150
UI462914 42600	Books & Periodicals	45
UI462914 42700	Memberships & Dues	400
UI462914 43005	Advertising	250
UI462914 430WI	WIB Expenses	6,000
UI462914 44300	Mileage Reimbursement	100
UI462914 44500	Other Travel Reimbursement	100
UI462914 47800	DP Charges	1,800
UI462914 49900	Miscellaneous Expense	100
UI462918 81000	Retirement	1,910
UI462918 83000	Social Security	1,160
UI462918 84000	Workers Compensation	440
UI462918 84500	Group Life Insurance	40
UI462918 86000	Hospital & Medical Insurance	5,100
UI462918 86500	Dental Insurance	300
UI462918 89000	Vision Insurance	110
UI462924 461DC	Day Care Adult	3,500
UI462924 461FE	Fees for Services	3,000
UI462924 461HP	Participant Medical Fees	2,000
UI462924 461OJ	OJT Employer Reimbursement	20,000
UI462924 461PM	Participant Travel Adult	1,500
UI462924 461TU	Tuition/Books/Fees	<u>77,500</u>
		\$175,000

INCREASE REVENUE:

UI43895 56000	SA NY RETI	\$175,000
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January 2, 2025

Finance Committee: 12-23-2024

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN CONTRACTS

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the following organizations have appropriations in the 2025 St. Lawrence County Budget,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts with each of the organizations listed, upon approval of the County Attorney:

<u>ORGANIZATIONS:</u>	<u>ACCOUNT NUMBERS:</u>	<u>AMOUNT:</u>
ABS	CD016804 43007	\$5,000
Access KI	CD016804 43007	\$5,000
Adoption STAR, Inc.	Various Accounts	Rate Schedule
Alzheimer's Disease & Related Disorders Assoc.	OA067724 43007	Rate Schedule
Adobe	CD016804 42004	\$15,000
Bigleaf Networks	CD016804 43007	\$12,000
Catholic Charities (DSS)	DAS60104 430CA	\$42,000
Catholic Charities (CSS)	A4143224 465CC	\$256,716
Catholic Charities (CRV)	A4243224 465CC	\$135,527
Childcare Coordinating Council of North Country	Various Accounts	Rate Schedule
Children's Home of Jefferson County	A4443224 465CH	\$22,829
Citizen Advocates	A4143224 465CA	\$21,185
Claxton Hepburn Medical Center (Lifeline - DSS)	Various Accounts	\$40 monthly/case
Claxton Hepburn Medical Center (Lifeline - OFA)	Various Accounts	Rate Schedule
Cornell Cooperative Extension (BOL)	B1A87504 465CE	\$340,713
Cornell Cooperative Extension (OFA)	ON067724 430SF	Rate Schedule
Cornell Cooperative Extension (PH)	PP040104 465CE	\$112,488
DeKalb Development Fund	ON067724 40700	\$4,140
Discover eGov	CD016804 42004	\$7,000
Dr. Michael Sikirica, Medical Examiner	PC011854 43016	Rate Schedule
Family Counseling Services of NNY, Inc.	Various Accounts	Rate Schedule
Fortinet	CD016804 42004	\$23,500
Geocove Inc.	CD016804 43007	\$10,000
Gouverneur Community Center, Inc.	ON067724 40700	\$7,800
Glenns Falls Hospital	Various Accounts	Rate Schedule
SLC CDP Gouv Neighborhood Center (HEAP Outreach)	DAH60104 430OF HEAP	\$35 per unit
Health Services of Northern New York	OA067724 43007	Rate Schedule
Homemakers of Western NY	OA067724 43007	Rate Schedule
Horizon Information Systems, Inc.	DAS60104 47801	up to \$1,300
Horizon Information Systems, Inc. (Programming)	DAS60104 47801	Rate Schedule
James McGuinness & Associates, Inc.	PK040504 42004	\$13,000
Juniper	CD016804 42004	\$20,000
Karole Houle-Marolf	DAA60104 43007	\$4,680

KnowBe4	CD016804 42004	\$10,000
LabCorp	DAC60104 43004	\$51 per unit
Linda Buchanan	ON067724 43007	Rate Schedule
Legal Aid Society of Northeastern NY, Inc.	ON067724 43002	\$10,000
Massena Meals on Wheels	ON067724 430CA	\$43,000
Mental Health Counseling Services of NNY	Various Accounts	Rate Schedule
Mimecast	CD016804 42004	\$31,000
Morristown Fire District	ON067724 40700	\$6,600
NCC Systems	CD016804 43007	\$3,000
Network Experts of NY	CD016804 43007	\$3,000
Neurodevelopmental Health Services	Various Accounts	Rate Schedule
North Country Freedom Homes	A2342504 46500	\$661,612
Northern Border Counseling Services	Various Accounts	Rate Schedule
Northern Border Counseling Services (employee)	Various Accounts	Rate Schedule
Northern Lights Home Health Care	OA067724 43007	Rate Schedule
Northern Regional Center (OFS)	A4443224 465NR	\$193,066
NYS DOCCS Office	ON067724 45200	\$2,000
NYSTEC	CD016804 43007	\$40,000
NYSID, Inc.	DAA60104 43006	up to \$199,354
Our Lady of Lourdes Hospital	PC011854 451000 / 407MF	Rate Schedule
Potsdam Housing Authority	ON067724 40700	Site Use Only
Qualified Individuals	DAS60104 430QI	Rate Schedule
RealVNC	CD016804 42004	\$5,500
Rel Comm	CD016804 42306	\$70,000
Renewal House (Services Non-Residential)	DPF61094 46500 ADC	up to \$105,034
Renewal House (Indirects/Residential)	DSG60704 46500 DVIO	up to \$101,207
Renewal House (TANF, Non-Residential)	DSG61094 46500 DVIO	up to \$36,473
Residential Treat and Detention Centers	Various Accounts	Rate Schedule
Rubenzahl, Knudsen & Assoc. (Psych Services)	Various Accounts	Rate Schedule
S&L Electric	CD016804 43007	\$3,000
SADA	CD016804 42004	\$6,000
Safe Harbour	Various Accounts	\$44,217
School Districts	Various Accounts	Rate Schedule
Saint Lawrence Pathology, PLLC	PC011854 43016	Rate Schedule
SL Child Care Council (Registration)	DSD60554 46500 CCBG	\$116,487
SL Child Care Council (Exempt)	DSD60554 46500 CCBG	\$77,685
SLC Dept of Community Services	DAS60104 43007 CCDS	up to \$210,000
SLC Dept of Community Services (Employee Cnsl)	DAS60104 45100	Rate Schedule
SLC Dept of Community Services (Qualified Ind)	DSC61194 465PS	Rate Schedule
SLC District Attorney (Investigations)	DAB60104 430FI	up to \$81,815
SLC Historical Association	B1M75104 46000	\$20,000
SLC Information Technology	DAA60104 47802	up to \$269,363
SLC Soil & Water Conservation District	B1S87304 46000	\$65,000
SLC Trails Services Agreement	B1070204 46000	\$50,000
SLC Trails Services Agreement	BF079894 43007	\$22,000
SLC Forestry	BF087104 43007	\$80,000
SL Lewis BOCES (Parenting Ed)	DSG60704 465PE	\$179,545
Seaway Valley Prevention Council (SVPC)	A2442504 46500	\$1,714,534
Seaway Valley Prevention Council	A4143224 465SV	\$47,242
Seniors Helping Seniors	OA067724 43007	Rate Schedule
St. Joseph's Rehabilitation Center	A2142304 46500	\$184,011

St. Lawrence Health System	PC011854 451000 / 407MF	Rate Schedule
STEP-BY-STEP (CSS)	A4143224 465SS	\$109,846
STEP-BY-STEP (CRV)	A4243224 465SS	\$110,528
STEP-BY-STEP (CPP)	A4343224 465SS	\$212,564
STEP-BY-STEP (DSS Warming Cntr)	Various Accounts	up to \$172,000
THRIVE Wellness and Recovery, Inc.	A4243224 465TL	\$115,366
THRIVE Wellness and Recovery, Inc.	A4443224 465TL	\$171,319
Tiffany Nelson-Fuse (Parenting Assessment)	Various Accounts	Rate Schedule
Transitional Emp. Advancement Program (TEAP)	Various Accounts	Rate Schedule
The Arc Jefferson-St. Lawrence NY (CSS)	A4143224 465AR	\$239,235
The Arc Jefferson-St. Lawrence NY (CRV)	A4243224 465AR	\$66,118
The Arc Jefferson-St. Lawrence NY (OFS)	A4443224 465AR	\$278,689
The Mental Health Assoc of Jefferson County	A4443224 465JD	\$106,952
Town of Fine	ON067724 40700	\$4,200
Twin Pier Pathology	PC011854 451000 / 407MF	Rate Schedule
United Helpers (OFS)	A4443224 465UH	\$880,858
Usherwood Office Technologies	CD016804 43007	\$1,000
Venesky & Company	PA040104 43003	\$35,150
Volunteer Transportation Center	OA067724 443VT	\$75,000
Volunteer Transportation Center (DSS)	Various Accounts	Rate Schedule
Wendy's Wonderful Kids	DAS60104 430HF	Rate Schedule
Youth Advocate Programs, Inc. / YAP (CORE)	DSC61194 465YA	\$796,356
YAP (Raise the Age)	Various Accounts	\$399,926
YAP (Reunification)	DSC61094 465YA PRP	\$1,260,487
YAP (YES)	DSC61094 465YA PJDC	\$428,648
Zoom	CD016804 42004	\$13,000

January 2, 2025

Finance Committee: 12-23-2024

RESOLUTION NO.

NEWSPAPER DESIGNATION

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Section 214, Subdivision 2, of the New York State County Law, requires that the Board of Legislators annually designate at least two (2) newspapers published within the County as official newspapers for the publication of all local law notices and other matters required by law to be published, and

WHEREAS, said section requires that the designation take into consideration two major political parties,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby designates the following newspapers for various publication purposes for the Year 2025:

LOCAL LAWS AND OTHER MATTERS REQUIRED BY LAW TO BE PUBLISHED

Johnson Newspapers

North Country This Week

Gouverneur Tribune Press

January 2, 2025

Finance Committee: 12-23-2024

RESOLUTION NO.

PROCLAIMING THE YEAR 2025 AS THE CENTENNIAL YEAR OF THE NEW YORK STATE ASSOCIATION OF COUNTIES AND EXTENDING CONGRATULATIONS AND GRATITUDE TO NYSAC FOR 100 YEARS OF EXEMPLARY SERVICE AND LEADERSHIP

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the New York State Association of Counties (NYSAC) was founded 100 years ago to serve as a unified voice and advocate for the 57 counties of New York State, including the five boroughs of New York City, and

WHEREAS, NYSAC has consistently worked to enhance the effectiveness of county governments through robust advocacy, comprehensive education, and meticulous research, all aimed at addressing the unique challenges faced by county officials and their constituents, and

WHEREAS, over the past century, NYSAC has played an instrumental role in promoting the interests of county governments at the state and federal levels, ensuring that the voices of local governments are heard, and their needs addressed, and

WHEREAS, NYSAC has provided invaluable resources and training to county officials, empowering them with the knowledge and tools necessary to deliver efficient and effective services to the residents of New York State, and

WHEREAS, through its commitment to research, NYSAC has fostered innovative solutions and best practices that have strengthened county operations and improved the quality of life for millions of New Yorkers, and

WHEREAS, NYSAC has built a legacy of collaboration and partnership among county governments, fostering a spirit of unity and mutual support that has been crucial to addressing common challenges and advancing shared goals, and

WHEREAS, The centennial anniversary of NYSAC is a momentous occasion to celebrate the enduring dedication of the association to public service and its profound impact on the governance and well-being of New York State's counties,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators proclaims the Year 2025 as the centennial year of the New York State Association of Counties and extending congratulations and gratitude for 100 years of exemplary service and leadership.

January 2, 2025

Finance Committee: 12-23-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR SOCIAL SERVICES FOR SNAP,
TEMPORARY ASSISTANCE/SAFETY NET, EMERGENCY ASSISTANCE FOR
ADULTS, FOSTER CARE/ADOPTION AND TRAINING**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, due to higher than expected costs in SNAP, Temporary Assistance/Safety Net, Emergency Assistance for Adults, Foster Care/Adoption and Training a budget modification is necessary, and

WHEREAS, there were decreased costs in State Training School and Child Support,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Social Services Budget for SNAP, Temporary Assistance/Safety Net, Emergency Assistance for Adults, Foster Care/Adoption and Training as follows:

INCREASE APPROPRIATIONS:

DAA60104 43007	D ADM Other Fees	\$50,000
DAF60104 40800	D FS Maintenance Building	500
DAP60104 499CN	D TA Client Notices	50,000
DAT60104 499TF	D Trng Local Share Training FE	5,000
DPA61424 46100	D EAA Directs	4,000
DSC61194 46500 ADAD	D ADCFC Adoption Subsidies-I	1,139,169 1,787,338
DSC61194 465IB CC	D CC Institution Board	1,139,169 183,000
DSC61194 465BC ADCFC	A ADCFC Board & Care	218,000
DSC61194 465KG ADCFC	D ADCFC Kingap Board & Care	40,000
DSC61194 46500 CCAD	D CC Adoption Subsidies	50,000
DSJ61234 465BC EAJD	D EAF JD/PINS Board & Care	130,000
DPS61404 46100	D HR Directs	<u>150,000</u>
		\$2,667,838

INCREASE REVENUE:

DA036105 56000	D SA General Administration	\$6,992
DA046105 57000	D FA General Administration	11,004
DAC27705 55000	D SCU Interest Earned	6,962
DAF46115 57000	D FA Food Stamps Administration	4,223
DAS36105 560CW	D SA Child Welfare Funding	2,769
DPA36425 56000	D SA Emergency Aid for Adults	2,000
DPB18405 55000 BURY	D LR Safety Net Burials	24,356
DPF27015 55000 EAF	D LR EAF Directs Prior Year RE	1,305
DPS36405 56000	D SA Safety Net	39,533
DPS46405 57000	D FA Safety Net	1,200

DSC36195 56000	D SA Child Care	353,142 586,315
DSC46195 57000	D FA Child Care	569,585 1,024,669
DSJ27015 55000	D LR JD Prior Year Refunds	1,012
DSS27015 55000	D LR ST Prior Year Refunds	<u>44,068</u> 344,068
		\$1,368,151 \$2,056,408

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$785,693 \$97,436
DSS61294 46500	D STS Other Payments	500,000
DAC60104 49900	D SCU Miscellaneous Expense	<u>25,000</u>
		\$1,310,693 \$622,436

DECREASE REVENUE:

DA036105 56000	D SA General Administration	\$1,905
DA046105 57000	D FA General Administration	1,905
DAF46115 57000	D FA Food Stamps Administration	<u>7,196</u>
		\$11,006

Note: Changes made during Committee are reflected in bolds and strikeouts.

January 2, 2025

Finance Committee: 12-23-2024

RESOLUTION NO.

**AUTHORIZING THE TREASURER TO MODIFY THE 2024 BUDGET FOR THE
PLANNING OFFICE FOR PUBLIC TRANSPORTATION**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the New York State Department of Transportation announced increased 2024 funding allocations of 5311 Supportive Employment Services and Core Operating Aid for St. Lawrence County, and

WHEREAS, these funds pay for expenses related to the delivery of public transportation services, and

WHEREAS, these increases require a budget modification,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the Planning Office for public transportation, as follows:

INCREASE APPROPRIATIONS:

N2B56304 43007	N BUS Other Fees and Services	\$106,654
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INCREASE REVENUE:

N2B45895 57003	N FA BUS Operations Ogds/Potsd	\$106,654
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until fully expended, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Planning Office to perform all necessary activities to secure and disperse these funds, and to close out the awards as may be required.

January 2, 2025

Finance Committee: 12-23-2024

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH PROACT TO PROVIDE ADMINISTRATIVE SERVICES FOR SLC EGWP PRESCRIPTION BENEFITS

By Mr. Gennett, Chair, Finance Committee

WHEREAS, St. Lawrence County (SLC) currently has an agreement with “Pro-Act” and Envision Insurance Company (EIC) whereby EIC arranges the CMS-approved Employer Group Waiver Plan (EGWP) for SLC Medicare Part D benefit plan and Pro-Act provides benefit program administration services related to EGWP to SLC, and

WHEREAS, EGWP is a Centers for Medicare and Medicaid Services (CMS) approved Medicare Part D (prescription) benefits plan that is offered by SLC to SLC Medicare eligible retirees through a CMS waiver which can result in lower healthcare costs, and

WHEREAS, the SLC EGWP is arranged by a Medicare plan sponsor (private insurance company) through an administrative services contract with Pro-Act, and

WHEREAS, EIC has been dissolved and SLC will contract with Pro-Act directly to provide administrative services and a Medicare Plan Sponsor, and

WHEREAS, MG Insurance Company (MGIC) is licensed and authorized by CMS to arrange Medicare Part D plans/services for and on behalf of Employer Group Waiver Plans through direct/indirect contractual relationships with prescription benefit plan administrators, and

WHEREAS, Pro-Act and SLC mutually desire to enter into an agreement whereby Pro-Act shall provide EGWP program administration services and the CMS-approved EGWP for SLC Medicare Part D benefit plan to SLC through a contract with MGIC as the plan sponsor, and

WHEREAS, this agreement shall replace any prior agreement between the SLC and Pro-Act for services pursuant to this agreement, and

WHEREAS, SLC Benefit Consultants reviewed the pricing and terms of the agreement and confirmed it matches the prior agreement guarantees,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Pro-Act to provide administrative services for the SLC EGWP prescription benefit plan and a CMS-approved EGWP plan sponsor, upon approval of the County Attorney.

January 2, 2025

RESOLUTION NO.

OPPOSING THE LIBERTY UTILITIES GAS AND PROPANE PROPOSED RATE INCREASE AND URGING THE NEW YORK STATE PUBLIC SERVICE COMMISSION TO REJECT THE REQUEST

By Ms. Curran, District 15

WHEREAS, on November 27, 2024, Liberty Utilities (St. Lawrence Gas) Corp. (Liberty SLG or the Company) filed a major rate case requesting an increase in gas revenues of approximately \$2,174,020 (6.12 percent increase in total revenue, or 11.45 percent in delivery revenue), for the rate year ending October 31, 2026, and

WHEREAS, the requested increase in gas revenues results in a monthly bill increase of \$5.67 (2.5 percent increase on the total bill or 5.7 percent increase on the delivery bill) for a residential heating customer using 81 therms per month, and

WHEREAS, Liberty Utilities currently provides service to Brasher, Winthrop, Canton, Gouverneur, Heuvelton, Lisbon, Madrid, Massena, Norfolk, North Lawrence, Norwood, Ogdensburg, Potsdam and Waddington in St. Lawrence County, and

WHEREAS, the Company indicates that its request for increased delivery revenue is being made to: recover increased operating costs associated with the responsibility of the Company to provide natural gas distribution service in a safe and reliable manner; make capital investments to continue to provide the level of service expected and deserved by customers; and advance the objectives of the New York State Climate Leadership and Community Protection Act, including the commitment of the Company to further greenhouse gas emission reductions, and

WHEREAS, Liberty Utilities has indicated that those increases represent an 11.45% increase in base delivery revenues or 6.12% total revenues when compared to the potential revenues based on the current rates that were previously approved by the commission, and

WHEREAS, according to Liberty Utilities, 14,862 residential, 1,770 commercial, 21 industrial and 2 cogeneration customers are currently serviced by Liberty Utilities, and

WHEREAS, the New York State Public Service Commission is currently receiving public comment both for and against the proposed rate hike, and

WHEREAS, residents of St. Lawrence County, many of whom live upon a fixed income and who are already experiencing great financial burden due to rising costs and record-setting inflation over the past four years, will feel significant financial pressure if the requested rate increase is approved,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators opposes the Liberty Utilities Gas and Propane Proposed Rate increase and urges the New York State Public Service Commission to reject the request, and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forward to Governor Kathy Hochul, Assemblyman Scott Gray, Senator Mark Walczyk, Assemblyman Ken Blankenbush, Senator Dan Stec, and the Public Service Commission.

January 2, 2025

RESOLUTION NO.

**TRANSFERRING A LEASE AS WELL AS AN EXCLUSIVE OPTION FOR THE
LEASE OF COUNTY-OWNED MINERAL RIGHTS ON CERTAIN PARCELS OF
LAND IN THE SOUTHERN REGION OF ST. LAWRENCE COUNTY**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, under the Real Property Tax Law, the County of St. Lawrence serves as the tax enforcing entity with the ability to collect and foreclose upon unpaid tax debts, and

WHEREAS, in the 1950s, 1960s, and 1970s, prior to the current statutory scheme, it was possible to both assess and tax mineral right interests separate and distinct from the interests of the real property for which those mineral rights were derived from, and

WHEREAS, during the period of the 1950 to 1979, the County of St. Lawrence (hereinafter referred to as “County”) became the record title owner of 112 parcels of mineral rights located in the Town of Edwards, Town of Clare, Town of Fine, Town of Fowler, Town of Pitcairn, Town of Hammond, Town of Macomb, Town of Rossie, and Town of Gouverneur which is recorded in the St. Lawrence County Clerk’s Office, and

WHEREAS, the County has never explored the properties to determine if they are of any value or are bereft of benefit, and

WHEREAS, since acquisition, while the mineral rights have not been exercised, the County has continued to make the underlying towns whole for all lost tax income related to the mineral rights, and

WHEREAS, in 2023, the County paid more than \$44,000 in property taxes on all of the lots, combined, solely related to the mineral right interests, and

WHEREAS, in 2023, the Board of Legislators directed the County Attorney to explore development options associated with the mineral rights, and

WHEREAS, at approximately the same time, the County was approached by Empire State Mines, LLC, operator and owner of the zinc mining operation in the southeastern portion of the County, to secure an option for the potential lease of the mineral rights currently held by the County, pertaining to only two parcels, and

WHEREAS, Empire State Mines, LLC operates the Empire State Mine in St. Lawrence County where it produced 61 million payable pounds of zinc in 2023 and anticipates producing a similar amount of zinc in 2024, and

WHEREAS, during the course of discussions, Empire State Mines, LLC expressed an interest in exploring potential mineral deposits associate with all of the parcels wherein the County is the record holder of the mineral rights for the possible expansion and development of Empire State Mine, LLC zinc and talc extraction, and

WHEREAS, Empire State Mine, LLC has submitted a proposal to the County for an

option for the lease of the rights associated with approximately half of the mineral rights in the possession of the County and is seeking an outright lease for the remaining mineral rights parcels in the possession of the County, which would contain permission for Empire State Mine, LLC to explore and access the property, and

WHEREAS, in exchange for the leases and options, Empire State Mine, LLC would commit to the following:

- 1) To turn over all exploration materials associated with the subject parcels, to the County for a detailed analysis of the materials present in the parcels upon expiration of the leases or termination of the options; and
- 2) To commit to maintain employment at the Empire State facility in St. Lawrence County with the expectation of greater expansion should sufficient mineral deposits be located; and
- 3) For any new jobs created relating to the exploration, development, and mining of these parcels, ESM will agree to give first priority for such jobs to residents of St. Lawrence County who are qualified for such jobs and who apply for such jobs, and

WHEREAS, the project is believed to be advantageous both by the Board of Legislators and Empire State Mines, LLC, and

WHEREAS, the Board of Legislators has made it a priority to assist in economic development that brings with it the potential for job creation in the County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes transferring a Lease as well as an Exclusive Option for the Lease of County-Owned Mineral Rights on Certain Parcels of Land in the Southern Region of St. Lawrence County, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to transfer a lease pertaining to mineral rights possessed by the County as well as an exclusive option for the lease of real property to Empire State Mines, LLC and to execute all documents necessary and directly related to the conveyance of the option, execution of the option agreement, and potential access for the purpose of economic development and job creation, upon approval of the County Attorney.

January 2, 2025

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE
ST. LAWRENCE COUNTY INDIGENT DEFENDERS FOR 2025-2028**

By Mr. Forsythe, District 2; Mr. Lightfoot, District 3;
Mr. Smithers, District 5; and Mr. Perkins, District 7

WHEREAS, a bargaining unit for the St. Lawrence County Indigent Defenders was established in 2014 and worked with St. Lawrence County to establish an inaugural contract between St. Lawrence County and the St. Lawrence County Indigent Defenders, and

WHEREAS, the existing contract from 2020-2024 expires on December 31, 2024, and negotiations occurred in 2024, and

WHEREAS, St. Lawrence County believes that it is in the best interest of both parties to successfully conclude negotiations with a four (4) year contract (2025-2028),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with the St. Lawrence County Indigent Defenders for the contract period 2025-2028, upon the advice of the St. Lawrence County Negotiating Team, and

BE IT FURTHER RESOLVED that this resolution will expire if the St. Lawrence County Indigent Defenders fails to ratify the contract agreement before January 31, 2025.

January 2, 2025

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH CIVIL SERVICE
EMPLOYEES ASSOCIATION LOCAL 1000, UNIT 8427, FOR 2025 -2028**

By Mr. Forsythe, District 2; Mr. Lightfoot, District 3;
Mr. Smithers, District 5; and Mr. Perkins, District 7

WHEREAS, the current contract between St. Lawrence County and CSEA Local 1000 Unit 8427 (Solid Waste Unit) expired on December 31, 2024, and

WHEREAS, the Negotiating Teams for the County and CSEA Local 100, Unit 8427 have reached a tentative agreement for a new four (4) year contract, and

WHEREAS, St. Lawrence County believes that it is in the best interest of both parties to successfully conclude negotiations with a four (4) year contract (2025-2028),

WHEREAS, that the Board of Legislators hereby authorizes the Chair to sign a contract with Civil Service Employees Association Local 1000, Unit 8427 for January 1, 2025 through December 31, 2028.

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Civil Service Employees Association Local 1000, Unit 8427 for January 1, 2025 through December 31, 2028.

BE IT FURTHER RESOLVED that this resolution will expire if the Civil Services Employees Association, Local 1000, Unit 8427, (Solid Waste Unit), fails to ratify the contract agreement before January 31, 2025.