



**ST. LAWRENCE COUNTY
FINANCE COMMITTEE AGENDA
MR. JOHN GENNETT, CHAIR
MONDAY, JUNE 24, 2024
BOARD ROOM AND LIVE VIA YOUTUBE
5:30 PM**



RUTH A. DOYLE
County Administrator

DAVID FORSYTHE
Chair, Board of Legislators

1. CALL TO ORDER AND APPROVAL OF AGENDA

2. APPROVAL OF MINUTES – May 20, 2024

3. COUNTY ATTORNEY – STEVE BUTTON

- A. Setting a Date for a Public Hearing on Adopting Local Law F (No.) for the Year 2024, "Repealing Local Law 3 for the Year 1993 and Amending Local Law 2 for the Year 1956, "A Local Law Enumerating Rules and Regulations for the Administration of the St. Lawrence County Self-Insurance Plan" (Res)
- B. Authorizing the Chair to Sign a Professional Services Agreement with Blue Wing Services, Inc., for Tower Leasing Brokerage (Res)

4. WORKFORCE DEVELOPMENT BOARD – PAM LEWIS

- A. Establishing the Workforce Innovation and Opportunity Act Budget for the Program Year 2024-2025 (Res)

5. CHAMBER OF COMMERCE – BEN DIXON

- A. America's 250th Commemoration Marketing Project Proposal (Info)
- B. Authorizing the Chair to Sign an Agreement with St. Lawrence County Chamber of Commerce for a Special Project Marketing Proposal for America's 250th Commemoration and Modifying the 2024 Budget for the Chamber of Commerce (Res)

6. TREASURER – RENEE COLE

- A. 2023 Unaudited Results

7. HIGHWAY – DON CHAMBERS

- A. Modifying the 2024 Budget for the Department of Highways for Machinery Rental and Equipment Repair and Maintenance (Res)

8. SOLID WASTE – DON CHAMBERS

- A. Authorizing the Chair to Sign Payment Plan Agreements between St. Lawrence County Solid Waste and Individual Haulers for the Repayment of Accumulated Solid Waste Hauling Debt (Res)
- B. Gouverneur Transfer Station Improvement Project Efforts (Discussion)

9. VACANCY REVIEW COMMITTEE – RUTH DOYLE

- A. Highway
 - a. Abolish Field Operations Coordinator and Create and Fill, Engineering Aide III, Position No. 313200001

10. AMERICAN RESCUE PLAN ACT (ARPA) UPDATE

11. COUNTY ADMINISTRATOR’S REPORT – RUTH DOYLE

- A. Authorizing the Chair to sign an Agreement with the Canton Church and Community Program for Use of the Parking Lot at the County Court House for a 50th Birthday Celebration (Res)
- B. 2023 Recommendations for Reserves Allocation and Fund Balance Policy

12. COMMITTEE REPORTS

- A. Cornell Cooperative Extension Board (Denesha)
- B. Fish and Wildlife Management Board, Region 6 (Sheridan)
- C. Fisheries Advisory Board (Terminelli)
- D. Gouverneur Fair Board (Smithers)
- E. Highway/Solid Waste Committee (Smithers)
- F. Industrial Development Agency (Reagen)
- G. Recreational and Trails Advisory Board (Perkins/Webster)
- H. St. Lawrence River Valley Redevelopment Agency (RVRDA) (Forsythe)
- I. St. Lawrence County Chamber of Commerce (Webster)
- J. Soil & Water Conservation District Board of Directors (Burke/Haggard)

13. OLD/NEW BUSINESS

14. EXECUTIVE SESSION

- A. Litigation
- B. Negotiations
- C. Personnel
- D. Appointments

15. ADJOURNMENT – If there is no further business.

July 1, 2024

Finance Committee: 6-24-2024

RESOLUTION NO.

**SETTING A DATE FOR A PUBLIC HEARING ON ADOPTING LOCAL LAW F (NO.)
FOR THE YEAR 2024, "REPEALING LOCAL LAW 3 FOR THE YEAR 1993 AND
AMENDING LOCAL LAW 2 FOR THE YEAR 1956, "A LOCAL LAW
ENUMERATING RULES AND REGULATIONS FOR THE ADMINISTRATION OF
THE ST. LAWRENCE COUNTY SELF-INSURANCE PLAN"**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, St. Lawrence County established a Workers' Compensation Plan for county, city, town and village employees by Local Laws 1 and 2 of 1956, which (as of the date of this resolution) includes all but two municipalities and all volunteer fire units within the geographic confines of St. Lawrence County, and

WHEREAS, the purpose of workers' compensation law is to protect employees who are injured in the course of their employment, and

WHEREAS, the workers' compensation law is designed to ensure that employees who are injured or disabled on the job are provided with fixed monetary awards, eliminating the need for litigation, and

WHEREAS, the workers' compensation law imposes certain obligations upon employers and coverage plans related to the timely report of injuries, and

WHEREAS, pursuant to Workers Compensation Law §110, an employer must report an employment related injury within ten (10) days of the occurrence or risk penalties being assessed against the insurance plan covering the employer, and

WHEREAS, in recent years, the Workers' Compensation Board has started to enforce penalties for failure to report an injury or failure to timely report an injury, with penalties up to \$2,500 for each act possible, and

WHEREAS, under the current local law governing the County Plan, those costs are not capable of being directly applied to the offending member, but are instead spread across to all participants, and

WHEREAS, Article 5, §64 of the Workers' Compensation law requires that the Board of Legislators shall, by local law, provide for the administration of a plan for workers' compensation, and

WHEREAS, pursuant to Workers' Compensation Law §65(1), "The board of [legislators] shall by local law adopt rules and regulations not inconsistent with the law for the fair and equitable administration and operation of the plan," and

WHEREAS, the law requires that adoption of a local law be preceded by a public hearing,

NOW, THEREFORE, BE IT RESOLVED that a public hearing on proposed Local Law F (No.) for the year 2024, will be held at 5:45 p.m. on August 5, 2024, in the Legislative Board Room, subject to approval of the Rules of Procedure for 2024.

PROPOSED LOCAL LAW F (NO.) FOR THE YEAR 2024, "REPEALING LOCAL LAW 3 FOR THE YEAR 1993 AND AMENDING LOCAL LAW 2 FOR THE YEAR 1956, A LOCAL LAW ENUMERATING RULES AND REGULATIONS FOR THE ADMINISTRATION OF THE ST. LAWRENCE COUNTY SELF-INSURANCE PLAN"

BE IT ENACTED by the Board of Legislators of St. Lawrence County as follows (existing and continuing local law language is in standard type face, New local law language is in italics):

I. *Title*

A local law enumerating rules and regulations for the administration of the St. Lawrence County Self-Insurance Plan

II. *Statement of Legislative Findings and Intent*

It is the intent of the St. Lawrence County Board of Legislators:

1. *To equitably apportion the cost of participants consistent with the risk brought to the plan and the participant's recent experience, thereby encouraging participants to focus on accident prevention coupled with early and safely returning injured workers to productive work. Local Law No. 3 for the year 1993 is hereby REPEALED. Local Law No. 2 of 1956 [A Local Law enumerating Rules and Regulations for the Administration of the St. Lawrence County Self-Insurance Plan] to establish apportionment of costs to plan participants, together with such other amendments and additional new rules and regulations necessary for the efficient administration of the Self-Insurance Plan is hereby AMENDED; and*

2. *The apportioned funds will be exclusively used for plan operation, including all direct and indirect expenses; and*

3. *To allow "fire districts" with taxing authority or that are municipal corporations shall be eligible plan participants as an independent entity as provided under Workers' Compensation Law §60 provided such fire district, if currently apportioned as part of another participant, shall first agree with said participant how the ongoing liabilities of any claims incurred prior to such conversion shall be paid; and*

4. *To establish a method for making actuarial calculations of plan liabilities for any purposes (including the sum owing from an entity withdrawing from the plan and establishing a buy-in rate to entering participants), an installment methodology for both entering and withdrawing participants, provisions relating to the role and responsibilities of the plan administrator, determining the maximum reserve upon an actuarial determination of plan liabilities, requiring proof of medical testing for certain titles as prescribed by law, codifying the required labor management safety committee together with its powers, and methods of enforcement plan provisions and the governing law, including but not limited to, withholding of sales tax proceeds; and*

5. *Further, it is intended that any provision of Local Law No.2 of 1956 that is not amended*

by this local law shall remain in full force and effect as is currently in force and as amended hereto, if so amended hereto.

III. Statutory Authority

Article V of the New York State Workers' Compensation Law provides:

§64, Administration of Plan: authorizes the County Legislature by local law to provide for the administration of the Self-Insurance plan including naming an administrator, provides that plan funds shall be placed in the custody of the County Treasurer and that the County Attorney is designated as the legal advisor to the Self-Insurance plan.

§65, Rules and Regulations: authorizes the County Legislature, by local law, to establish plan rules and regulations, including but not limited to, enforcement mechanisms and collections of any enforcement sanctions from participants.

§67, Annual Estimate: payments by participants: obligates the plan administrator to prepare an annual budget estimate and provides for the methods of notification to participants and the allocation amongst the Self-Insurance plan participants and collection method for non-payment.

§69, Reserve: authorizes the legislature by local law to establish a reserve of the Self-Insurance plan for payment against plan liabilities and the maximum amount of contribution to the reserve.

§71(1), Accrual of Liabilities: authorizes the legislature by local law to provide for operation of the Self-Insurance plan on an actuarial and/or experience rating basis, in whole or part, and once adopted may not thereafter be discontinued.

§74 Manner of Adoption of Local Laws: provides for the manner of the adoption of local laws under the Workers' Compensation Law in the manner prescribed in the Municipal Home Rule Law; yet shall not be subject to mandatory or permissive referendum.

IV. Rules and Regulations for the administration of the St. Lawrence County Self-Insurance Plan are hereby promulgated.

A. PARTICIPATION

In addition to the county, participation in the St. Lawrence County Self-Insurance Plan shall be available to:

- Cities
- Towns
- Villages
- School Districts
- Rescue Squads
- Fire Districts

The participation of a town or village shall include: fire districts, fire protection districts, fire alarm districts and volunteer ambulance companies of the respective town or village under the terms and conditions as more fully set forth in the provisions of Workers' Compensation Law

§63, unless said rescue squad or fire district is an independent participant as provided hereinafter.

B. ENTRY AND WITHDRAWAL

Entry into the Plan by an eligible municipality, fire district or volunteer ambulance company, other than participants in the Plan on the effective date of this local law, shall be made by service upon the Administrator of a certified copy of the local resolution or legalizing act authorizing same on or before March 31st of the calendar year for the ensuing calendar year. Withdrawal by an eligible municipality from the Plan shall be made by service of a certified copy of the local resolution or legalizing act withdrawing from the Plan on or before March 31st of in the calendar year for the ensuing calendar year. Any withdrawal from the Plan shall require the payment of the withdrawing participant's equitable share of unfunded liabilities of the Plan, as calculated by an actuarial reserve estimate without discounting for present value.

C. APPORTIONMENT OF COSTS

Following the preparation of the annual estimate of projected amounts necessary for the ensuing calendar year, pursuant to Workers' Compensation Law §71, the share of the amounts chargeable to each participant shall be made using the classifications and loss costs adopted by the New York Compensation Insurance Rating Board to govern the underwriting of Workers Compensation and Employers Liability Insurance, Voluntary Compensation Insurance and Employers Liability Insurance in the State of New York. In the event that the New York Compensation Rating Board shall cease to promulgate said rates and classifications, the County Legislature shall by resolution identify another equitable means to identify costs by employee industrial classification.

D. PAYMENTS BY PARTICIPANTS

Each participant, except towns and Cities, shall pay the County Treasurer within thirty days after the commencement of its fiscal year the amount billed as its share of the annual estimate of the plan.

The amount due from each Town and City participating shall be included in the next succeeding tax levy against property taxable by the participant responsible therefor.

E. RESERVE

All funds of the Plan are to be held by the county treasurer as a separate fund as required under Workers' Compensation Law §64(2). In such fund, a self-insurance reserve is established in an amount not to exceed [\$200,000.00] where such sum represents the figure above the amount necessary to fully fund the actuarially determined outstanding ultimate liability of the Plan.

F. REPORTING OF REQUIRED MEDICAL TESTS

Each Plan participant is responsible to provide medical tests and examinations as required by law, licensing agency, or government entity having oversight over the participant's employee qualifications or standards. Upon compliance, but in any event within the timeframe required for compliance of such medical tests and examinations, the Plan participant shall provide confirmation or status to the Administrator of the completion of such required medical tests

and examinations. The costs associated with any and all such tests shall be borne by the respective Plan participant.

G. ADMINISTRATOR FUNCTIONS

The plan administrator as appointed pursuant to Local Law No. 1 of 1956 shall have the following duties and authority within the annual estimate adopted, together with and in addition to such other duties as are required to administer the plan under the controlling laws and regulations that apply to the plan:

- 1. Prepare and recommend the annual estimate as set forth under WCL §67;*
- 2. Secure a professional claims administrator, actuary and other required professional services for the implementation of the provisions of this local law;*
- 3. Make safety recommendations to the Labor Management Safety Committee and engage safety professionals or trainers for any adopted safety measures;*
- 4. Advise the legislature of significant changes to the Workers' Compensation Law, regulations and case law;*
- 5. Settle plan claims or stipulate to plan claim resolutions. The administrator shall settle or stipulate to claim resolutions using a reasonable and prudent standard. In no event, other than medical exigency, shall the administrator voluntarily enter into such an agreement or stipulation if the amount to be paid, together with the total amounts expended for the given budget year will exceed the adopted budget for the given year. All such agreements and stipulations shall be reported to the chair at least quarterly;*
- 6. Provide plan participants with all necessary forms at plan expense that are reasonably necessary for plan participants to file required claims forms, logs and reports;*
- 7. Provide or arrange for participant "key employee" training on all plan procedural requirements, including, but not limited to, new claim and claim update reporting;*
- 8. Report deficiencies of participant filing and reporting to the Labor-Management Committee or the legislature as prescribed herein for such action as authorized under Workers' Compensation Law §65(2).*

H. LABOR MANAGEMENT SAFETY COMMITTEE

A Labor-Management Safety Committee is established under the plan as provided for under Workers' Compensation Law §71(2) and shall be constituted as directed therein. Within a line item in the annual estimate adopted for the plan, the Labor-Management Committee shall have the authority to:

- 1. Establish such plans and programs designed to educate public employees of the plan participants in proper health and safety procedures,*
- 2. Design additional programs as may be appropriate to the development of a safe working environment in participants' facilities and job sites,*
- 3. Publicize the availability of the plans and programs established by the Labor-Management Committee,*
- 4. Review incident investigations in order to make safety recommendations to plan participants,*
- 5. Receive notice of delinquency of plan participants from the administrator and take such action as it deems proper, including a penalty authorized under Workers' Compensation Law §65(2); excepting where the proposed penalty is for the participant to be expelled from the*

plan, such action shall be submitted to the legislature for authorization. No penalty imposed by the Labor-Management Committee shall exceed the penalty that the Workers Compensation Board is authorized to impose upon the plan.

Participants in the plan shall cooperate with the administrator and the *Labor Management Committee* by promptly filing all required reports, by aiding in the investigation of claims or incidents whether or not any injury occurred, by developing and enforcing safety programs adopted by the *Labor Management Committee* and by furnishing any additional aid or information that may be required to carry out the provisions and intent of the *Workers' Compensation Law*.

I. PENALTIES

For any violation of the provisions of the foregoing section or of the requirements of the *Workers' Compensation Law* the Administrator may recommend to the Board of Legislators a penalty against any participant which shall not exceed *One Thousand Dollars (\$1000.00)*. The *Board of Legislators* may upon resolution by a majority vote of the members present and voting upon roll call charge a penalty in excess of *One Thousand Dollars (\$1,000.00)* or expel such member from the plan. *Any expulsion from the Plan shall require the payment of the expelled participant's equitable share of unfunded liabilities of the Plan, as calculated by an actuarial reserve estimate without discounting for present value.*

J. CATASTROPHE INSURANCE

The *Administrator*, subject to the approval of the legislature, may purchase excess insurance, the cost of which shall be an administrative expense of the plan and apportioned to the participants pro rata. A

V. Definitions:

The terms as utilized in this local law shall have the meaning as set forth under Workers' Compensation Law §60 [Definitions] unless otherwise defined in this local law.

"Legislature" shall mean the legislature of the County of St. Lawrence.

VI. Conflicting Laws

The provisions of this local law are intended to supersede the provisions of any other local law amending Local Law #2 of 1956 any conflicting provisions of such other amending local law notwithstanding.

The provisions of this local law are intended to be construed as consistent with the authorizing statutes as set forth in section 3 hereof and not in conflict therewith.

VII. Severability

In the event any provision of this local law shall be determined to be invalid, illegal or unenforceable; the validity, legality and enforceability of the remaining provisions of this local law shall not in any way be affected or impaired thereby and such provision shall be ineffective only to the extent of such invalidity, illegality and unenforceability.

VIII. Effective Dates

This local law shall take effect January 1, 1957; except that subdivision C of section 1 shall take effect August 1, 1956 *together with the effective dates of subsequent amendments being made hereto by local law. The effective date of the amendments and additions made by and through the provisions herein contained is upon the adoption of the same by the legislature and filing with the Secretary of State.*

July 1 2024

Finance Committee: 6-24-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A PROFESSIONAL SERVICES AGREEMENT
WITH BLUE WING SERVICES, INC., FOR TOWER LEASING BROKERAGE**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Emergency Services currently maintains a Very-High Frequency (VHF) analog un-encrypted radio system for fire departments, ambulance services, and law enforcement agencies operating within the County, and

WHEREAS, the current VHF radio system, which was implemented in 1988, replaced the previous low-band option owned and maintained by St. Lawrence County, and

WHEREAS, the current VHF radio system relies on antiquated and outdated equipment that is no longer supported by the manufacturer, some of which has started to fail in a faster progression than anticipated, and

WHEREAS, the current VHF radio system is experiencing frequent interruptions, consistent static, intentional and unintentional unauthorized transmission on public safety frequencies, and overall coverage degradation as technology evolves, causing an extreme deficit to public safety and the safety of responders in the County, and

WHEREAS, to explore the mitigation of these issues, Resolution No. 141-2014 authorized the use of Blue Wing Services to conduct a Communications Study and act as the public safety communications consultant, and

WHEREAS, Blue Wing Services assisted in the planning and construction of multiple interoperability public safety radio towers in Colton, Waddington, Hammond, Gouverneur, Massena, Russell, and Ogdensburg to assist in increasing the overall radio coverage, and

WHEREAS, since 2014, Blue Wing has assisted in the planning, implementation, and design of the St. Lawrence County Emergency Services Interoperability Telecommunications Tower Project, and

WHEREAS, during implementation, it was determined that collocation of user groups on telecommunication towers could increase the likelihood of project approvals from various State and Federal agencies, and

WHEREAS, in addition to increasing the likelihood of project approvals, use of vacant tower space to generate revenue for the County operations results in good stewardship of a County resource, and

WHEREAS, Blue Wing Services, Inc., specializes in lease management and procurement for tower space on telecommunication projects, and

WHEREAS, the proposal from Blue Wing Services, Inc. envisions management, fee collection, maintenance, and leasing being overseen and managed by Blue Wing Services in exchange for twenty-percent (20%) of the lease values it secures, with no additional fees or payment for the service, and

WHEREAS, all leases proposed and secured by Blue Wing Services, Inc. will require separate resolutions authorizing the arrangements,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Blue Wing Services, Inc. for the management and brokerage of tower space leases on telecommunication towers owned and operated by St. Lawrence County for one year, upon approval of the County Attorney.

July 1, 2024

Finance Committee: 6-24-2024

RESOLUTION NO.

**ESTABLISHING THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
BUDGET FOR THE PROGRAM YEAR 2024-2025**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, St. Lawrence County is the designated Grant Recipient for Workforce Innovation and Opportunity Acts funds and establishes budgets in accordance with obligations received, and

WHEREAS, St. Lawrence County has been provided with funding levels by New York State for WIOA Formula Funds and TANF Funds, and

WHEREAS, total funds anticipated for Program Year 2024-2025 (July 1, 2024, to June 30, 2025) are \$1,496,641, and

WHEREAS, the St. Lawrence County Workforce Development Board approved the Budget at the June 12, 2024 meeting,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to establish the Workforce Innovation and Opportunity Act Budget, as follows:

<u>CATEGORY</u>	<u>2023</u>	<u>2024</u>
Administration	\$117,518	\$105,000
Title I Adult	\$340,148	\$304,312
Youth	\$390,209	\$348,065
Dislocated Workers	\$327,305	\$292,624
Trade Adjustment Assistance Rapid Response Training	\$ 0	\$ 10,000
Temporary Assistance for Needy Families (TANF)	<u>\$380,043</u>	<u>\$436,640</u>
Total Appropriations	\$1,555,223	\$1,496,641
Total Revenue	\$1,555,223	\$1,496,641

BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is fully expended.

Administrative Pool
July 1, 2024 - June 30, 2025

PY 24 Budget

UG462901	12000	Supervisory/Admin	\$	28,305
UG462901	14000	Clerical	\$	19,327
UG462901	19000	Temporary Workers		
UG462901	19501	Longevity Pay		
UG462901	19502	Vacation Payout		
UG462901	19510	Vacation Buyback		
		<i>Personnel</i>	\$	47,632
UG462904	40700	Rent-Building & Property	\$	5,032
UG462904	41100	Professional Education	\$	374
UG462904	41400	Liability & Other Insurance	\$	500
UG462904	41901	Central Printing	\$	150
UG462904	42000	Office Supplies & Expense	\$	299
UG462904	42002	Copying Expense	\$	150
UG462904	42300	Telephone	\$	314
UG462904	42400	Postage	\$	239
UG462904	42600	Books & Periodicals	\$	75
UG462904	42700	Memberships & Dues	\$	471
UG462904	43000	Staff Physicals		
UG462904	43005	Advertising	\$	374
UG462904	430WI	WIB Expenditures	\$	17,603
UG462905	430OP	One Stop Operator	\$	823
UG462904	44300	Mileage Reimbursement	\$	104
UG462904	44500	Other Travel Reimbursement	\$	104
UG462904	47800	DP Charges	\$	3,005
UG462904	49900	Miscellaneous Expense	\$	53
		<i>Contractual Expense</i>	\$	29,670
UG462908	81000	Retirement	\$	6,643
UG462908	83000	Social Security	\$	3,956
UG462908	84000	Workmens Compensation	\$	1,430
UG462908	84500	Group Life Insurance	\$	90
UG462908	86000	Hospital & Medical Insurance	\$	14,874
UG462908	86500	Dental Insurance	\$	500
UG462908	89000	Vision	\$	205
	.8	<i>Employee Benefits</i>	\$	27,698
		Total Core & Intensive Services	\$	105,000
		Total Administrative	\$	105,000
UG447905	57000	Total Revenue	\$	105,000

Title I - Adult
July 1, 2024 - June 30, 2025

PY 24 Budget

UA462911	11000	Dir. Services Worker	\$	50,717
UA462911	12000	Supervisory/Administration	\$	28,186
UA462911	13000	Technical		
UA462911	14000	Clerical	\$	14,583
UA462911	19000	Temperary Workers		
UA462911	19501	Longevity Pay	\$	-
UA462911	19502	Vacation Payout	\$	-
UA462911	19510	Vacation Buyback	\$	-
UA462911	19550	Health Insurance Buyout	\$	1,071
	.1	<i>Personnel</i>	\$	94,557
UA462914	40700	Rent-Building & Property	\$	10,194
UA462914	41100	Professional Education	\$	758
UA462914	41400	Liability & Other Insurance	\$	1,013
UA462914	41901	Central Printing	\$	303
UA462914	42000	Office Supplies & Expense	\$	606
UA462914	42002	Copying Expense	\$	303
UA462914	42300	Telephone	\$	636
UA462914	42400	Postage	\$	485
UA462914	42600	Books & Periodicals	\$	152
UA462914	42700	Memberships & Dues	\$	954
UA462914	43005	Advertising	\$	758
UA462914	4300P	One-Stop Operator	\$	1,941
UA462914	430WI	WIB Expenditures	\$	20,151
UA462914	44300	Mileage Reimbursement	\$	303
UA462914	44500	Other Travel Reimbursement	\$	303
UA462914	47800	DP Charges	\$	6,087
UA462914	49900	Miscellaneous Expenses	\$	303
	.4	<i>Contractual Expenses</i>	\$	45,250
UA462918	81000	Retirement	\$	13,057
UA462918	83000	Social Security	\$	7,893
UA462918	84000	Workmens Compensation	\$	2,834
UA462918	84500	Group Life Insurance	\$	183
UA462918	86000	Hospital & Medical Insurance	\$	25,257
UA462918	86500	Dental Insurance	\$	1,303
UA462918	89000	Vision	\$	456
	.8	<i>Employee Benefits</i>	\$	50,983
Total Core & Intensive Services			\$	190,790

Training Services

UA162924	461DC	Day Care		
UA162924	430FE	Fee for Service		
UA162924	461HP	Participant Physicals		
UA462924	461LI	Liability Insurance	\$	500
UA462924	461OJ	OJT Employer Reimbursement	\$	28,573
UA462924	461PM	Participant Travel Adult	\$	735
UA462924	461TU	Tuition/Books/Fees	\$	83,714
	.461	<i>Training</i>	\$	113,522
Total Training Services			\$	113,522
Total Title I Adult Appropriations			\$	304,312
UA447905	57000	Total Title I Adult Revenue	\$	304,312

Youth

July 1, 2024 - June 30, 2025

PY 24 Budget

UC462911	11000	Dir. Services Worker	\$	51,698
UC462911	12000	Supervisory/Administration	\$	22,145
UC462911	13000	Technical	\$	-
UC462911	14000	Clerical	\$	15,056
UC462911	19000	Temporary Workers	\$	-
UC462911	19501	Longevity Pay	\$	-
UC462911	19502	Vacation Payout	\$	-
UC462911	19510	Vacation Buyback	\$	-
UC462911	19550	Health Insurance Buyout	\$	1,122
	.1	<i>Personnel</i>	\$	90,021
UC462914	40700	Rent-Building & Property	\$	9,905
UC462914	41100	Professional Education	\$	736
UC462914	41400	Liability & Other Insurance	\$	984
UC462914	41901	Central Printing	\$	294
UC462914	42000	Office Supplies & Expense	\$	589
UC462914	42002	Copying Expense	\$	294
UC462914	42300	Telephone	\$	618
UC462914	42400	Postage	\$	471
UC462914	42600	Books & Periodicals	\$	147
UC462914	42700	Memberships & Dues	\$	927
UC462914	43005	Advertising Fees	\$	736
UC462914	430WI	WIB Expenses	\$	19,583
UC462914	430OP	One-Stop Operator	\$	1,896
UC462914	44300	Mileage Reimbursement	\$	294
UC462914	44500	Other Travel Reimbursement	\$	294

UC462914	47800	DP Charges	\$	5,914
UC462914	49900	Miscellaneous Expenses	\$	294
	.4	<i>Contractual Expenses</i>	\$	43,976
UC462918	81000	Retirement	\$	12,429
UC462918	83000	Social Security	\$	7,533
UC462918	84000	Workmens Compensation	\$	2,698
UC462918	84500	Group Life Insurance	\$	177
UC462918	85000	UI	\$	-
UC462918	86000	Hospital & Medical Insurance	\$	28,328
UC462918	86500	Dental Insurance	\$	1,266
UC462918	89000	Vision	\$	419
	.8	<i>Employee Benefits</i>	\$	52,850
Total Core & Intensive Services			\$	186,847

Training Services

UC462924	461LI	Liability Insurance	\$	507
UC462924	461SC OOS	Sub-Contracts - Out School	\$	-
UC462924	461SC IS	Sub-Contracts - In School	\$	-
UC462924	461TU OOS	Tuition Out School	\$	49,793
UC462924	461TU IS	Tuition In School	\$	-
UC462924	461HP OOS	Participant Medicals Out School	\$	400
UC462924	461HP IS	Participant Medicals In School	\$	100
UC462924	461PM OOS	Participant Mileage Out School	\$	2,050
UC462924	461PM IS	Participant Mileage In School	\$	250
UC462924	461PU OOS	Participant Uniforms Out School	\$	375
UC462924	461PU IS	Participant Uniforms In School	\$	125
UC462924	461IN OOS	Incentive Payments Out School	\$	4,500
UC462924	461IN IS	Incentive Payments In School	\$	1,500
UC462924	461OJ OOS	On The Job Training Out School	\$	3,965
UC462924	461PW IS	Participant Wage In School	\$	12,960
UC462924	461PW OOS	Participant Wage Out School	\$	73,440
UC462924	81000 IS	Participant Fringe Retirement	\$	500
UC462924	81000 OOS	Participant Fringe Retirement	\$	1,500
UC462924	83000 IS	Participant Fringe Social Security	\$	1,652
UC462924	83000 OOS	Participant Fringe Social Security	\$	4,957
UC462924	84000 IS	Participant Fringe Workers Comp	\$	661
UC462924	84000 OOS	Participant Fringe Workers Comp	\$	1,983
	.461	Training	\$	161,218
Total Youth Appropriations			\$	348,065
UC447905	57000	Total Youth Revenue	\$	348,065

Dislocated Worker

July 1, 2024 - June 30, 2025

PY 24 Budget

UE462911	11000	Dir. Services Worker	\$	40,843
UE462911	12000	Supervisory/Administration	\$	21,988
UE462911	14000	Clerical	\$	14,242
UE462911	19501	Longevity Pay	\$	-
UE462911	19502	Vacation Payout	\$	-
UE462911	19510	Vacation Buyback	\$	-
UE462911	19550	Health Insurance Buyout	\$	1,071
	.1	<i>Personnel</i>	\$	78,144

UE462914	40700	Rent-Building & Property	\$	8,512
UE462914	41100	Professional Education	\$	633
UE462914	41400	Liability & Other Insurance	\$	846
UE462914	41901	Central Printing	\$	253
UE462914	42000	Office Supplies & Expense	\$	506
UE462914	42002	Copying Expense	\$	253
UE462914	42300	Telephone	\$	531
UE462914	42400	Postage	\$	405
UE462914	42600	Books & Periodicals	\$	127
UE462914	43000	Staff Physicals		
UE462914	43005	Advertising	\$	632
UE462914	430WI	WIB Expenditures	\$	16,826
UE462914	430OP	One Stop Operator	\$	1,666
UE462914	42700	Memberships & Dues	\$	797
UE462914	44300	Mileage Reimbursement	\$	253
UE462914	44500	Other Travel Reimbursement	\$	253
UE462914	47800	DP Charges	\$	5,082
UE462914	49900	Miscellaneous Expenses	\$	253
	.4	<i>Contractual Expenses</i>	\$	37,828

UE462918	81000	Retirement	\$	10,787
UE462918	83000	Social Security	\$	6,529
UE462918	84000	Workmens Compensation	\$	2,341
UE462918	84500	Group Life Insurance	\$	153
UE462918	86000	Hospital & Medical Insurance	\$	20,612
UE462918	86500	Dental Insurance	\$	1,084
UE462918	89000	Vision	\$	377
	.8	<i>Employee Benefits</i>	\$	41,883

Total Core & Intensive Services	\$	157,855
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Training Services

UE462924	461DC	Day Care	\$	-
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UE462924	461HP	Participant Physicals	\$	-
UE462924	461LI	Liability Insurance	\$	395
UE462924	461PM	Participant Travel Dislocated	\$	342
UE462924	461FE	Fees For Services	\$	-
UE462924	461OJ	OJT Employer Reimbursement	\$	43,388
UE462924	461TU	Tuition/Books/Fees	\$	90,644
	.461	<i>Sub-Contracts</i>	\$	134,769

Total Training Services	\$	134,769
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Total Title I Dislocated Appropriations	\$	292,624
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UE447905	57000	Total Title I Dislocated Revenue	\$	292,624
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Employment Readiness
July 1, 2022 - June 30, 2023

UH162911	11000	Dir. Services Worker
UH162911	14000	Clerical
UH162911	19501	Longevity Pay
		Personnel
UH162914	41901	ID printing
UH162914	42000	Office Supplies
UH162914	42300	Telephone
UH162914	42400	Postage
UH162914	430FE	Fees for Service
UH162914	44300	Mileage Reimbursement
UH162914	44500	Other Travel Reimbursement

Contractual Expenses

UH162918	81000	Retirement
UH162918	83000	Social Security
UH162918	84000	Workmens Compensation
UH162918	84500	Group Life Insurance
UH162918	85000	Unemployment Insurance
UH162918	86000	Hospital & Medical Insurance
UH162918	86500	Dental Insurance
UH162918	89000	Vision
		Employee Benefits

Total Appropriations

UH147905	57000	Total Revenue
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One Stop Career Center Costs

July 1, 2024 - June 30, 2025

PY 24 Budget

UD462911	11000	Dir. Services Worker		
UD462911	12000	Supervisory/Administration		
UD462911	14000	Clerical		
UD462911	19501	Longevity Pay		
		<i>Personnel</i>		
UD462914	40700	Rent-Building & Property	\$	94,922
UD462914	41901	Central Printing		
UD462914	41902	Commercial Printing		
UD462914	42000	Supplies		
UD462914	42001	Admin Computer Supplies		
UD462914	41901	Central Printing		
UD462914	42002	Copying Expense	\$	300
UD462914	42300	Telephone	\$	700
UD462914	42600	Books & Periodicals		
UD462914	430WI	WIB Expenditures		
UD462914	43005	Advertising		
UD462914	47802	D.P. Charges		
		<u>Contractual Expense</u>	\$	95,922
UD462918	81000	Retirement		
UD462918	83000	Social Security		
UD462918	84000	Workers Compensation		
UD462918	84500	Group Life Insurance		
UD462918	86000	Hospital & Medical Insurance		
UD462918	86500	Dental Insurance		
UD462918	89000	Vision		
	0.8	<i>Employee Benefits</i>		
Total Appropriations			\$	95,922
Total Revenue				

**TAA Rapid Response Training
October 1, 2024 - September 30, 2025**

UT462924	461OA	FY24	Job Search		
UT462924	461OJ	FY24	OJT Employer Reimbursement		
UT462924	461PM	FY24	Mileage Reimbursement		
UT462924	461TU	FY24	Tuition/Books/Fees	\$	10,000
UT462924	461RE	FY24	Relocation		

			<i>Training</i>	\$	10,000
			Total Appropriations	\$	10,000
UT447905	57000	FY24	Total Revenue	\$	10,000

TANF Program
May 1, 2024 - September 30, 2024

PY 24 Budget

UY462911	11000	Dir. Services Worker	\$	16,710
UY462911	12000	Supervisory/Admin	\$	6,795
UY462911	14000	Clerical	\$	4,725
UY462911	19000	Temporary	\$	-
UY462911	19501	Longevity Pay	\$	-
UY462911	19502	Vacation Payout	\$	-
UY462911	19510	Vacation Buyback	\$	-
UY462911	19550	Health Insurance Buyout	\$	510
	.1	<i>Personnel</i>	\$	28,740
UY462914	40700	Rent	\$	5,425
UY462914	41100	Educational Workshops/Training Supplies		
UY462914	41400	Liability & Other Insurance	\$	203
UY462914	41901	Central Printing	\$	500
UY462914	42000	Office Supplies & Expense	\$	339
UY462914	42001	Computer Supplies		
UY462914	42002	Copying Expense	\$	136
UY462914	42300	Telephone	\$	271
UY462914	42400	Postage	\$	407
UY462914	42600	Books & Periodicals		
UY462914	42700	Membership Dues	\$	407
UY462914	43005	Advertising Fees & Expense	\$	950
UY462914	430FE	Fee for Service	\$	33,311
UY462914	430WI	WIB Expenditures	\$	6,781
UY462914	430OP	One Stop Operator	\$	500
UY462914	44300	Mileage Reimbursement	\$	5,500
UY462914	44500	Other Travel Reimbursement	\$	-
UY462914	47800	DP Charges	\$	5,086
UY462914	49900	Miscellaneous Expense	\$	1,000
	.4	<i>Contractual Expense</i>	\$	60,816
UY462918	81000	Retirement	\$	3,965
UY462918	83000	Social Security	\$	2,403
UY462918	84000	Workmens Compensation	\$	861
UY462918	84500	Group Life Insurance	\$	57
UY462918	86000	Hospital & Medical Insurance	\$	7,282
UY462918	86500	Dental Insurance	\$	416

UY462918	89000	Vision	\$	141
	.8	<i>Employee Benefits</i>	\$	15,125
UY462924	461FE	Fee for Service	\$	527
UY462924	461SC	Sub Contracts	\$	7,200
UY462924	461HP	Participant Medicals	\$	1,000
UY462924	81000	Participant Retirement	\$	2,000
UY462924	83000	Participant FICA	\$	16,672
UY462924	84000	Participant W/C	\$	5,511
UY462924	461IN	Participant Incentives	\$	27,300
UY462924	461PW	Participant Wage	\$	222,010
		<i>Participant Payments</i>	\$	282,220
		Total Appropriations	\$	386,901
UY447905	57000	Total Revenue	\$	386,901

TANF Administrative
May 1, 2024 - September 30, 2024

PY 24 Budget

UY462901	11000	Dir. Services Worker		
UY462901	12000	Supervisory/Admin	\$	7,706
UY462901	14000	Clerical	\$	5,684
UY462901	19000	Temporary	\$	-
UY462901	19501	Longevity Pay	\$	-
UY462901	19502	Vacation Payout	\$	-
UY462901	19510	Vacation Buyback	\$	-
	.1	<i>Personnel</i>	\$	13,390
UY462904	40700	Rent	\$	2,575
UY462904	41100	Educational Workshops/Training Supplies	\$	-
UY462904	41400	Liability & Other Insurance	\$	97
UY462904	41901	Central Printing	\$	-
UY462904	42000	Office Supplies & Expense	\$	160
UY462904	42001	Computer Supplies	\$	-
UY462904	42002	Copying Expense	\$	64
UY462904	42300	Telephone	\$	129
UY462904	42400	Postage	\$	193
UY462904	42700	Memberships & Dues	\$	193
UY462904	43000	Staff Physicals		
UY462904	43005	Advertising Fees & Expense	\$	650
UY462904	430FE	Fee for Service	\$	18,814
UY462904	430WI	WIB Expenditures	\$	3,219
UY462904	44300	Mileage Reimbursement	\$	-
UY462904	44500	Other Travel Reimbursement	\$	-
UY462904	47800	DP Charges	\$	2,414

UY462904	49900	Miscellaneous Expense	\$	
	.4	<i>Contractual Expense</i>	\$	28,508
UY462908	81000	Retirement	\$	1,852
UY462908	83000	Social Security	\$	1,111
UY462908	84000	Workmens Compensation	\$	402
UY462908	84500	Group Life Insurance	\$	26
UY462908	86000	Hospital & Medical Insurance	\$	4,252
UY462908	86500	Dental Insurance	\$	140
UY462908	89000	Vision	\$	58
	.8	<i>Employee Benefits</i>	\$	7,841
		Total Appropriations	\$	49,739
UY447905	57000	Total Revenue	\$	49,739



St. Lawrence County Chamber of Commerce
101 Main Street, 1st Floor, Canton, NY 13617
315-386-4000
www.VisitSTLC.com

The St. Lawrence County Chamber of Commerce is a 501(c)6 nonprofit, equal opportunity provider, employer, and lender.

STLC 250TH MARKETING PROJECT FUNDING REQUEST

THIS AGREEMENT between the ST LAWRENCE COUNTY BOARD OF LEGISLATORS and the ST LAWRENCE COUNTY CHAMBER OF COMMERCE, in its role as the designated Tourism Promotion Agent for St. Lawrence County, will allocate funding of \$15,000 for tourism promotion purposes specifically related to marketing and promoting America's 250th Commemoration of the Revolutionary War as it relates to history in St. Lawrence County.

WHEREAS, the County of St. Lawrence is rich in history with many museums, historians, historical sites, heritage festivals and events, historically significant and history inspired art, and

WHEREAS, America's 250th Commemorative initiative is a nationally recognized effort which creates a platform to highlight our historical assets with the opportunity to bring more visitors to St. Lawrence County while enhancing history and heritage programmatic experiences for residents, and

WHEREAS, the TPA can work more closely with the County Historian as well as relevant committees, stakeholders, partners, and event planners to amplify promotional efforts while supporting existing foundational initiatives, and

WHEREAS, strategic branding, marketing, advertising, event promotions, printed marketing materials, event tabling, and tradeshow attendance with consideration to 250th commemorative efforts will enhance tourism-driven programming and elevate the visitor experiences to attract more tourists to St. Lawrence County.

STRATEGIC SUMMARY

Logo Design & Delivery

Chamber / TPA will work with relevant stakeholders and partners to design and deliver a logo that is representative of the 250th celebrations with consideration to current STLC marketing initiatives. When the concept is finalized, the Chamber / TPA will work with 3rd party partner design for finalization and file delivery to make the files accessible to relevant stakeholders and partners as needed.

Landing Page Design + Domain Name

Chamber / TPA will manage a landing page on VisitSTLC.com with vanity URL (STLC250.com) for promotional purposes. This page will provide a centralized location for all relevant information for 250th celebrations and will be available to partners and stakeholders for submission of information to be disseminated to visitors. This will include event calendar submissions, blog content, featured informational sections, external links, documents, and video content and other relevant digital components.

Digital, Social, and Print Ad Design & Placement

Chamber / TPA will design relevant print/radio ads and buy media spots to promote the 250th landing page and relevant events as deemed appropriate.

Collateral Design, Printing & Distribution

Chamber / TPA will design a history-centered rack card to promote museums and historical sites to complement the theme of celebrating history in STLC. This broader promotional piece is beneficial as it can remain timeless throughout the promotional period over the course of the years long 250th campaign. It can be distributed at relevant events and attractions to further interest visitors in the greater cultural significance found here in STLC.

In addition, Chamber / TPA will design a brochure for STLC museum listings with information gathered by STLC Historian to be distributed at relevant locations in STLC and surrounds to increase visitor exposure to history programming throughout the County during engagements for 250th specific programming.

Tradeshow/Events On-site Tabling Promotion

Chamber / TPA will administer financial support in the form of reimbursement to relevant STLC partners (in the areas of local historical groups, museums, historical sites, and areas otherwise deemed appropriate by the Chamber / TPA) for history-related out-of-county trade show attendance and local area event tabling opportunities. This process would mirror that of the existing Chamber / TPA / Partner relationships for broader tradeshow efforts that take place outside of STLC with an added component of local event tabling opportunities.

Branded Promotional & Marketing Materials

Chamber TPA will design & procure necessary materials for event promotion / attendance / tabling as needed. Items may include branded signage, banners, table coverings etc.

Chamber / TPA proposes that the County also consider allocation of a portion of tourism funding to the County historian for the procurement of branded promotional & marketing materials at the county's discretion.

Branded Merchandise

Chamber / TPA will stock a selection of branded merchandise materials for sale and/or promotional purposes within the STLC Visitor Center. Inventory MAY include such items as post cards, stickers, tote bags, keychains, mugs etc.

Chamber / TPA proposes that the County also consider allocation of a portion of tourism funding to the County historian for the procurement of branded merchandise at the county's discretion.

STLC 250th MARKETING & PROMOTION BUDGET SUMMARY

Marketing Item	Description	2024 BUDGET
Logo Design & Delivery	Concept by STLC in collaboration with County	TPA STAFF
Logo Delivery Spend	File delivery by 3rd Party Partner	\$1,500
Landing Page Design	VisitSTLC landing page - STLC In-House	TPA STAFF
Landing Page Mgmt.	Ongoing updates to web page for the project duration	TPA STAFF
Domain Name	www.STLC250.com	\$20
Co-op Marketing Spend	NYSTIA / ILNY Opportunity or Other	\$1,000
Co-op Marketing Mgmt.	Management of Co-op ad placement	TPA STAFF
Email Marketing	Inclusion in Email Marketing (where relevant)	TPA STAFF
Digital Ad Spend	Digital Newspaper Banner	\$400
Digital Ad Design	Concept by STLC	TPA STAFF
Digital Ad Delivery	Delivery by 3rd Party Partner	\$150
Digital Ad Execution	Execution & Management of Digital Ad Placement	TPA STAFF
Paid Social Ad Spend	Facebook / Instagram Paid Promotions	\$280
Paid Social Ad Design	STLC In-House	TPA STAFF
Social Ad Execution	Execution & Management of Social Ad Placement	TPA STAFF
Print / Radio Ad Spend	Newspaper ad to promote history / landing page	\$500

Print / Radio Ad Design	Concept by STLC, delivery by 3rd Party Partner	\$150
Print / Radio Ad Execution	Execution of Print / Radio ad placement	TPA STAFF
Collateral Design	History Rack Card + Museums Listing	\$2,000
Collateral Printing	Print QTY TBD	\$3,000
Collateral Distribution	STLC + NYS + USA	\$2,000
Collateral Management	Execution & Management of Collateral	TPA STAFF
Tradeshow & Events	On-site Promotions and Event Tabling	\$2,000
Tradeshow Management	Management of Applications/ Disbursements	TPA STAFF
Branded Marketing Material Design	Design of branded marketing & promotional materials	TPA STAFF
Branded Marketing Material Purchase	Purchase of branded marketing & promotional materials	\$1,000
Branded Marketing Material Design	Design of Branded Merchandise items	TPA STAFF
Branded Merchandise Inventory	Purchase of Branded Merchandise	\$1,000
TOTAL BUDGET		\$15,000

July 1, 2024

Finance Committee: 6-24-2024

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH ST. LAWRENCE COUNTY CHAMBER OF COMMERCE FOR A SPECIAL PROJECT MARKETING PROPOSAL FOR AMERICA'S 250TH COMMEMORATION AND MODIFYING THE 2024 BUDGET FOR THE CHAMBER OF COMMERCE

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the County of St. Lawrence is rich in history with many museums, historians, historical sites, heritage festivals and events, historically significant people, and history-inspired art, and

WHEREAS, American's 250th Commemorative initiative is a nationally recognized effort to create a platform to highlight our historical assets with the opportunity to bring more visitors to St. Lawrence County while enhancing historical and heritage programmatic experiences for residents, and

WHEREAS, as the Tourism Promotion Agent (TPA) for St. Lawrence County, the Chamber of Commerce will work more closely with the County Historian and other relevant committees and stakeholders to amplify promotional efforts while supporting existing foundational initiatives, and

WHEREAS, strategic branding, marketing, advertising, event promotions, printed marketing materials, event tabling, and tradeshow attendance with consideration to the 250th commemorative efforts will enhance tourism-driven programming and elevate the visitor experiences to attract more tourists to St. Lawrence County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to Sign an Agreement with St. Lawrence County Chamber of Commerce for a Special Project Marketing Proposal for America's 250th Commemoration, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2024 Budget for the Chamber of Commerce, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$15,000
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INCREASE APPROPRIATIONS:

B1M75104 46000 SP	B PRTNR AG - Special Proj	\$15,000
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July 1, 2024

Finance Committee: 6-24-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE DEPARTMENT OF HIGHWAYS FOR
MACHINERY RENTAL AND EQUIPMENT REPAIR AND MAINTENANCE**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Section 133 of the New York State Highway Law provides for the payment of machinery rental to the County Road machinery fund, and

WHEREAS, New York State establishes the machinery rental rates, and

WHEREAS, New York State has not updated the machinery rental rates since 2017, and has now adopted Federal Emergency Management Agency (FEMA) rates that are over forty-percent (40%) higher, and

WHEREAS, the FEMA machinery rental rates were not included in the formulation of the 2024 Budget, and

WHEREAS, inflation has significantly increased the cost of equipment repairs and maintenance, and

WHEREAS, \$894,000 will be used to purchase equipment in 2024 to reduce the capital obligation planned in the 2025 capital equipment replacement plan,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the Department of Highways for machinery rental and equipment repair and maintenance, as follows:

DECREASE UNAPPROPRIATED FUND BALANCE:

03TG0911 50300	Fund Balance, Unreserved Unappropriated	\$1,184,000
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INCREASE APPROPRIATED FUND BALANCE:

03TG0910 50300	Fund Balance, Unreserved Appropriated	\$1,184,000
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INCREASE APPROPRIATIONS:

HM551124 40600 B1	H B1 Machinery Rental	\$67,000
HM151104 40600 H1	H H1 Machinery Rental	100,000
HM551104 40600	H MB Machinery Rental	67,000
HC051424 40600	H CSR Machinery Rental	248,000
HS051444 40600	H Snow Machinery Rental	50,000
HG051484 40600	H HSOG Machinery Rental	32,000
HM351104 40600	H MR Machinery Rental	<u>620,000</u>
		\$1,184,000

INCREASE APPROPRIATIONS:

HR051302 24000	H RM Highway & Street Equipment	\$894,000
HR051304 42200	H RM I/D Equip Repair & Maintenance	220,000
HR051304 42202	H RM Equip Repair & Maintenance	40,000
HR051304 454SS	H RM Shop Supplies	<u>30,000</u>
		\$1,184,000

INCREASE REVENUE:

HR028015 55000	H Rental of Equip – Other Fund	\$1,102,000
HR023025 55000	H LR RM State Snow Removal	50,000
HR024145 55000	H LR RM Equip Rental Other Gov	<u>32,000</u>
		\$1,184,000

July 1, 2024

Finance Committee: 6-24-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN PAYMENT PLAN AGREEMENTS BETWEEN
ST. LAWRENCE COUNTY SOLID WASTE AND INDIVIDUAL HAULERS FOR THE
REPAYMENT OF ACCUMULATED SOLID WASTE HAULING DEBT**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, over the years, St. Lawrence County has enacted two laws that affect the way trash and recyclables are handled in St. Lawrence County; the first law, Source Separation, was written in 1991 and amended in 1997, which makes it mandatory for County residents to recycle, for haulers to provide and enforce recycling, and for the County to oversee this process, and the second law, Flow Control, requires all Municipal Solid Waste generated in St. Lawrence County to be disposed of in St. Lawrence County at a transfer station or at the DANC landfill, and

WHEREAS, as a part of the control of solid waste, the Solid Waste Department was created and placed under the auspices of the St. Lawrence County Highway Superintendent, and

WHEREAS, the St. Lawrence County Solid Waste Department operates Transfer Stations located at the following locations, “Ogdensburg Transfer Station”, located at 522 CR 28A, Ogdensburg, N.Y., “Massena Transfer Station” located at 49 Dump Road, Massena N.Y., “Gouverneur Transfer Station” located 1831 US Hwy 11, Gouverneur, N.Y. and the “Star Lake Transfer Station”, located at 4582 SH 3, Star Lake, N.Y., and

WHEREAS, as a part of the operation of the Transfer Stations, private trash haulers and commercial trash haulers must pay based upon the weight of materials they are dumping for hauling by the County, and

WHEREAS, the extent of the trash and recyclables brought daily to the Transfer Stations, results in sizable amounts of money being owed for the use of the service, and

WHEREAS, from time to time, debts accumulated by the haulers may require a payment schedule to be established that allows for ease of budgeting without disruption of service by the hauler, and

WHEREAS, pursuant to County Law § 450(3)(d), the Board of Legislators may delegate to the Chair such powers as are necessary to “...execute and deliver documents and contracts authorized by such board,”

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign payment plan agreements between St. Lawrence County Solid Waste and individual haulers for the repayment of accumulated solid waste hauling debt, upon approval of the County Attorney.

St. Lawrence County Vacancy Authorization Form

Department of Highways



? Type: Abolish & Create ☐

Engineering Aide III

Subunit (If Applicable):

Date Submitted: 5/21/24

? Reason Vacated: New Position ☐

? Position Number: 313200001

Date Vacated:

Position # Abolished: 314200001

? Position Status: Fulltime ☐

? Last Fill Date:

? Jurisdictional Class: Competitive ☐

? Appointee Will Be: Permanent ☐

Hrs Per Week: 40 Shift Length: 8 FTE: 1.00

Budget

? Salary of Person Leaving: \$81,152

Fill Request Timeline: 90 Days ☐

Benefits: Yes (52.94%) \$42,962

Revenue Generating: Yes ☐ 0 %

? Base Salary: \$59,583

Reimbursed by Local, State or Federal Funds: No ☐ 0 %

? Base Hourly: \$28.65

? Grade: 28

? **Net County Cost: \$124,114**

*Net County Cost is calculated from salary of person leaving, if available

Detailed Justification

What is the impact on your department if this position is not filled? Please provide, in detail, the need to fill the position. Please include the service provided, if it is mandated, number of people (clients) affected, and what you will do if the position is not filled.

The Engineering Aide III position develops informational material including plans, specifications, reports and cost estimates for use in completing applications for State and Federal funds for highway and safety programs; makes field tests of materials; operates surveying instruments; acts as chief of a survey party in engineering surveys; makes necessary computations for field parties; inspects general construction projects for compliance with plans and specifications; drafts topographical, detail plan, and cross section maps and charts; computes rough estimates on studies of proposed facilities; computes estimates of quantities of materials and work progress for contractors' payments; performs general engineering office work; sets final grades and lines for construction of approved projects.

Department Head:

Approved?

Yes ☐ No ☐

County Administrator:

Resolution #:

Job Qualifications

**For Human Resources Use Only:
Job Qualifications Listed here:**

MINIMUM QUALIFICATIONS:

A. Possession of an Associate's degree in Engineering twelve (12) months experience in sub-professional engineering work including construction survey; or any equivalent combination of training and experience.

B. Graduation from high school and thirty six (36) months experience in sub-professional engineering work including construction survey; or any equivalent combination of training and experience.

Your degree must have been awarded by a college or university accredited by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of Education. If your degree was awarded by an educational institution outside of the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the Internet at <http://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.

July 1, 2024

Finance Committee: 6-24-2024

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH THE CANTON CHURCH AND COMMUNITY PROGRAM FOR USE OF THE PARKING LOT AT THE COUNTY COURT HOUSE FOR A 50TH BIRTHDAY CELEBRATION

By Mr. Gennett, Chair, Finance Committee

WHEREAS, since 1974, the Canton Church and Community Program has provided a way for neighbors to help neighbors by providing food, clothing, and offering referrals for additional assistance to those in need and doing so with respect to those they serve, and

WHEREAS, on September 14, 2024, the Canton Church and Community Program will be hosting a 50th birthday celebration and requests the use of the Courthouse parking lot for said purpose including a children's train ride to be assembled in the parking lot to be held from 10 a.m. - 2 p.m., and

WHEREAS, the Canton Church and Community Program would hold the County harmless from any and all liability arising from the use of the County parking lot,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Board of Legislators authorizes the Chair to sign an agreement with the Canton Church and Community Program for Use of the Parking Lot at the County Court House for a 50th Birthday Celebration, upon approval of the County Attorney.