



**ST. LAWRENCE COUNTY
BOARD MEETING
MONDAY, JULY 1, 2024
LEGISLATIVE CHAMBERS AND LIVE VIA YOUTUBE
6:00 PM**

I. CALL TO ORDER

II. ROLL CALL

III. PRAYER FOLLOWED BY PLEDGE OF ALLEGIANCE

IV. APPROVAL OF THE AGENDA

V. APPROVAL OF MINUTES

VI. COMMUNICATIONS

VII. CITIZEN PARTICIPATION: "Any citizen wanting to address the Board is asked to stand at the microphone and state their name before beginning their talk. The citizen participation will be in the form of an oral address directed to the members of the Board. This part of the Agenda is not a time for audio, visual, power point presentations, or performances. The address will be limited to a time of five minutes."

VIII. PRESENTATION OF RESOLUTIONS:

1. Ms. Curran AUTHORIZING THE CHAIR TO SIGN A MEMORANDUM OF AGREEMENT FOR THE FY23-24 ADIRONDACK REGIONAL HAZMAT CONSORTIUM HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS FUNDING
2. Ms. Curran ADOPTING THE "ST. LAWRENCE COUNTY ASSESSMENT OF FAIR HOUSING 2024"
3. Ms. Curran AUTHORIZING THE CHAIR TO SIGN THE LOCAL SPONSOR SIGNATURE FORM AS PART OF THE SNOWMOBILE GRANT APPLICATION TO THE NEW YORK STATE OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION
4. Ms. Curran AUTHORIZING THE CHAIR TO SIGN CONTRACTS WITH DESIGNATED TRAIL MAINTENANCE ENTITIES ASSOCIATED WITH THE NEW YORK STATE SNOWMOBILE TRAIL GRANT PROGRAM

5. Ms. Curran ACCEPTING MODIFICATIONS TO AGRICULTURE DISTRICT 1 AND AUTHORIZING THE CONSOLIDATION OF AGRICULTURE DISTRICT 1 AND 2 INTO A SINGLE AGRICULTURE DISTRICT CALLED AGRICULTURE DISTRICT 1
6. Ms. Curran PROCLAIMING JULY 21-27, 2024, AS PROBATION, PAROLE, AND COMMUNITY SUPERVISION WEEK
7. Ms. Curran MODIFYING THE 2024 BUDGET FOR THE SHERIFF'S OFFICE FOR A 2021 LAW ENFORCEMENT TERRORISM PREVENTION PROGRAM (SLETPP) GRANT FROM THE NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES
8. Ms. Curran MODIFYING THE 2024 BUDGET FOR THE SHERIFF'S OFFICE FOR HOUSING INMATES
9. Ms. Curran MODIFYING THE 2024 BUDGET FOR THE SHERIFF'S OFFICE TO PURCHASE AN INCEPTION WHOLE BODY CONTRABAND DETECTIONS SCANNER FOR THE CORRECTIONAL FACILITY
10. Mr. Hull MODIFYING THE 2024 BUDGET FOR COMMUNITY SERVICES FOR MEDICAL MALPRACTICE INSURANCE POLICY WITH ALLIED WORLD SURPLUS LINE INSURANCE COMPANY
11. Mr. Hull AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH JACK VENESKY, CPA AND ASSOCIATES TO PREPARE THE AMBULATORY HEALTH CARE FACILITY (AHCF) ANNUAL MEDICAID, MEDICARE, AND ARTICLE 28 COST REPORTS FOR THE PUBLIC HEALTH DEPARTMENT FOR THE FISCAL YEARS 2025, 2026, AND 2027
12. Mr. Hull AUTHORIZING THE CHAIR TO SIGN THE EMERGENCY PREPAREDNESS PROGRAM CONTRACT FOR THE PUBLIC HEALTH DEPARTMENT
13. Mr. Gennett SETTING A DATE FOR A PUBLIC HEARING ON ADOPTING LOCAL LAW F (NO.) FOR THE YEAR 2024, "REPEALING LOCAL LAW 3 FOR THE YEAR 1993 AND AMENDING LOCAL LAW 2 FOR THE YEAR 1956, "A LOCAL LAW ENUMERATING RULES AND REGULATIONS FOR THE ADMINISTRATION OF THE ST. LAWRENCE

July 1, 2024

COUNTY SELF-INSURANCE PLAN"

14. Ms. Curran AUTHORIZING THE CHAIR TO SIGN A PROFESSIONAL SERVICES AGREEMENT WITH BLUE WING SERVICES, INC., FOR TOWER LEASING BROKERAGE
15. Mr. Gennett ESTABLISHING THE WORKFORCE INNOVATION AND OPPORTUNITY ACT BUDGET FOR THE PROGRAM YEAR 2024-2025
16. Mr. Gennett AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH ST. LAWRENCE COUNTY CHAMBER OF COMMERCE FOR A SPECIAL PROJECT MARKETING PROPOSAL FOR AMERICA'S 250TH COMMEMORATION AND MODIFYING THE 2024 BUDGET FOR THE CHAMBER OF COMMERCE
17. Mr. Gennett MODIFYING THE 2024 BUDGET FOR THE DEPARTMENT OF HIGHWAYS FOR MACHINERY RENTAL AND EQUIPMENT REPAIR AND MAINTENANCE
18. Mr. Gennett AUTHORIZING THE CHAIR TO SIGN PAYMENT PLAN AGREEMENTS BETWEEN ST. LAWRENCE COUNTY SOLID WASTE AND INDIVIDUAL HAULERS FOR THE REPAYMENT OF ACCUMULATED SOLID WASTE HAULING DEBT
19. Mr. Gennett AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH THE CANTON CHURCH AND COMMUNITY PROGRAM FOR USE OF THE PARKING LOT AT THE COUNTY COURT HOUSE FOR A 50TH BIRTHDAY CELEBRATION
20. Mr. Forsythe
Mr. Smithers
Mr. Perkins AUTHORIZING FILLING OF VACANCIES
21. Mr. Reagen AUTHORIZING THE CHAIR TO SIGN A LEASE AGREEMENT WITH LOT 21 FOR SPACE IN THE CITY OF OGDENSBURG, NEW YORK, LOCATED AT 206 FORD STREET

IX. COUNTY ADMINISTRATOR'S REPORT

X. OLD/NEW BUSINESS

XI. COMMITTEE REPORTS

XII. EXECUTIVE SESSION

1. LITIGATION
2. NEGOTIATIONS
3. PERSONNEL
4. APPOINTMENTS:

XIII. CHAIR'S APPOINTMENTS

XIV. ADJOURNMENT

July 1, 2024

Operations Committee: 6-10-2024

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN A MEMORANDUM OF AGREEMENT FOR THE FY23-24 ADIRONDACK REGIONAL HAZMAT CONSORTIUM HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS FUNDING

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Adirondack Regional HazMat Consortium is an existing regional partnership between the Counties of St. Lawrence, Clinton, Essex, Franklin, Hamilton, Warren, and Washington, and

WHEREAS, the Consortium seeks to solidify their existing partnership to achieve a more efficient use of all staff in response, management, bidding and procurement for supplies and contractors to sustain all existing equipment, which preparing a long-range purchase/upgrade plan to continue to provide superior services to the respective counties, and

WHEREAS, grant funds are being leveraged to assist the Consortium with efforts to sustain and enhance its capabilities, and

WHEREAS, on behalf of the Consortium and as the fiduciary agent, Warren County applied for a FY23-24 Hazardous Material Emergency Preparedness Grant funding through the New York State Division of Homeland Security, and

WHEREAS, the Grant application has been successful in the amount of \$20,000, with a local match of not more than twenty-five (25%) percent (\$4,000), to be paid through in-kind services and a cash match that will be divided into seven equal shares and shared between St. Lawrence County and the other participating counties listed above, and

WHEREAS, the contribution requested of St. Lawrence County is \$571 (X1134102 25000),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Memorandum of Agreement for the FY23-24 Adirondack Regional Consortium Hazardous Materials Emergency Preparedness Funding, upon approval of the County Attorney.

July 10, 2024

Operations Committee: 6-10-2024

RESOLUTION NO.

**ADOPTING THE "ST. LAWRENCE COUNTY ASSESSMENT OF FAIR HOUSING
2024"**

By Ms. Curran, Chair, Operations Committee

WHEREAS, St. Lawrence County applies for and is awarded Community Development Block Grant funding to administer a variety of community and economic development projects that principally benefit low to moderate income households throughout the County, and

WHEREAS, as a condition of receiving Federal funds, the US Department of Housing and Urban Development (HUD) requires local communities to certify that they affirmatively further fair housing; this obligation requires the grantee to conduct an assessment of fair housing in the community, take appropriate actions to overcome the effects of identified impediments, and maintain records concerning the local analysis and activities, and

WHEREAS, the last assessment of fair housing was conducted in 2017, which relied on 2010 Census Data and no longer accurately reflects current population demographics or housing conditions in the County, and

WHEREAS, St. Lawrence County Fair Housing Task Force responded to the need to assess progress on fair housing issues, collaborated with St. Lawrence University on data collection and analysis, conducted meetings with stakeholders, and reviewed the draft "Assessment" prepared by St. Lawrence County Planning Staff,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators adopts the "St. Lawrence County Assessment of Fair Housing 2024," and

BE IT FURTHER RESOLVED that the Assessment identifies strategies to educate the public about housing discrimination, and short and long-term strategies to improve equal opportunity for affordable housing in the County, and

BE IT FURTHER RESOLVED that the Board of Legislators designates the Fair Housing Task Force to affirmatively further fair housing in St. Lawrence County, and to maintain records concerning these activities.

July 1, 2024

Operations Committee: 6-10-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN THE LOCAL SPONSOR SIGNATURE FORM
AS PART OF THE SNOWMOBILE GRANT APPLICATION TO THE NEW YORK
STATE OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION**

By Ms. Curran, Chair, Operations Committee

WHEREAS, St. Lawrence County has served as the local sponsor of the New York State Snowmobile Trails Grant-In-Aid Program since 1988, and

WHEREAS, the snowmobile registrations will be remitted to St. Lawrence County (BF038895 56000) to be used for snowmobile trail development and maintenance, and

WHEREAS, the St. Lawrence County Snowmobile Association and North Country Trail Maintenance Alliance are committed to continuing the maintenance of trails within the County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the Local Sponsor Signature Form as part of the grant application to the New York State Office of Parks, Recreation and Historic Preservation upon the approval of the County Attorney.

July 1, 2024

Operations Committee: 6-10-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN CONTRACTS WITH DESIGNATED TRAIL
MAINTENANCE ENTITIES ASSOCIATED WITH THE NEW YORK STATE
SNOWMOBILE TRAIL GRANT PROGRAM**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Snowmobile Trail Grant Program (hereinafter “Program”) was created, based on Article 27 of the NY Parks, Recreation, and Historic Preservation Law, and

WHEREAS, this Program establishes a mechanism for allocating funds to local governmental sponsors engaged in the development and maintenance of snowmobile trails, designated as part of the New York State Snowmobile Trail System, and

WHEREAS, the County is a designated recipient of funds under the Program and is designated as a “local sponsor” for receipt of New York State Snowmobile Grant funds, and

WHEREAS, the Program establishes a mechanism for allocating funds to local governmental sponsors that engage in the development and maintenance of snowmobile trails designated as part of the State Snowmobile Trail System, and

WHEREAS, the Planning Office has been tasked with the role of Authorized Project Administrator (Administrator) and will oversee the operations and deliverables on behalf of the County, and

WHEREAS, several snowmobile associations assist the County in maintaining the trail system and may be designated as Trail Maintenance Entities (hereinafter referred to as the “TME”) on behalf of the County,

WHEREAS, in order to establish the parameters of performance and create a clear understanding of the parties obligations, a contract between the County and each designated TME is appropriate.

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts with County designated Trail Maintenance Entities associated with the New York State Snowmobile Trail Grant Program, upon the approval of the County Attorney.

July 1, 2024

Operations Committee: 6-10-2024

RESOLUTION NO.

**ACCEPTING MODIFICATIONS TO AGRICULTURE DISTRICT 1 AND
AUTHORIZING THE CONSOLIDATION OF AGRICULTURE DISTRICT 1 AND 2
INTO A SINGLE AGRICULTURE DISTRICT CALLED AGRICULTURE DISTRICT 1**

By Ms. Curran, Chair, Operations Committee

WHEREAS, St. Lawrence County has established an Agricultural Districts Program to protect and enhance its agricultural resources, and

WHEREAS, Section 303-a of the New York State Agriculture and Markets Law requires agricultural districts to be reviewed every eight (8) years to authorize the continuation, with or without modifications to said district, and

WHEREAS, during the eight-year review, the County can modify the districts by adding or removing parcels based on review of agricultural tax exemptions, aerial imagery, soil classification, and real property classification, and

WHEREAS, Section 303-b of the New York State Agriculture and Markets Law authorizes annual reviews to receive requests from property owners to add land to an agricultural district, and

WHEREAS, Section 303-c of the New York State Agriculture and Markets Law authorizes the County to consolidate agricultural districts, and

WHEREAS, from March 1st to March 30th, the County received requests to add three (3) parcels to Agricultural District 2, received no requests to add parcels to Agricultural District 1, and received no requests to remove parcels from Agricultural District 1, and

WHEREAS, consolidation of districts will save time and resources by conducting a single eight-year review rather than two each eight-year period, and

WHEREAS, the Agricultural and Farmland Protection Board recommends accepting all modifications as requested by each property owner, and

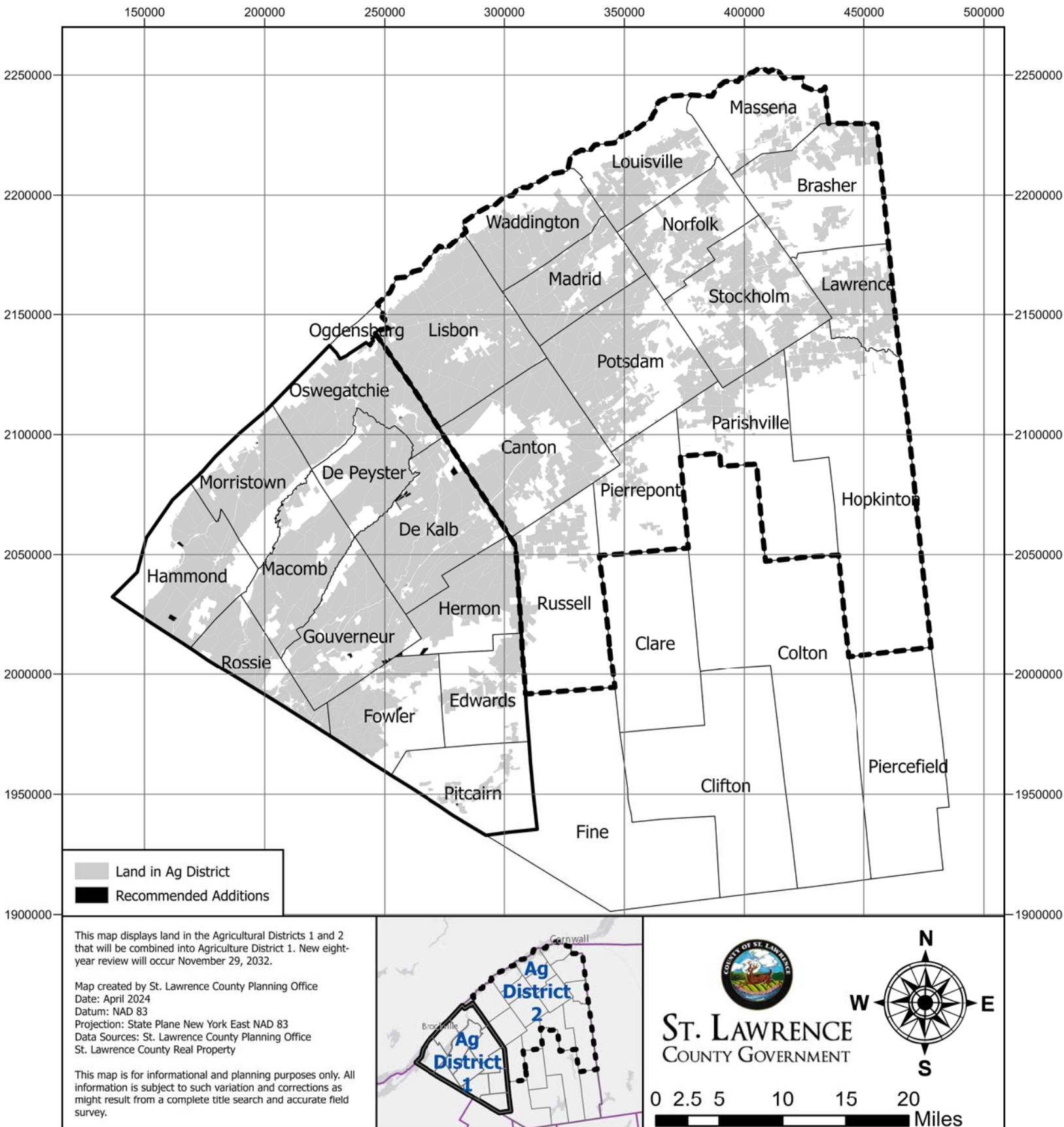
WHEREAS, the Agricultural and Farmland Protection Board recommends adding 19 parcels totaling 1,125 acres of viable agricultural land to Agricultural District 1, and removing 472 parcels of non-agricultural uses totaling 1,445 acres from the same district, and

WHEREAS, the Agricultural and Farmland Protection Board recommends consolidation of the two districts into one district,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators accepts modifications to Agriculture District 1 and Authorizes the Consolidation of Agricultural District 1 and 2 into a single agricultural district called Agricultural District 1, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Planning Office to submit the eight-year review report and appropriate documentation to the Commissioner of Agriculture and Markets for certification as required by law.

Proposed Merge of Agriculture Districts 1 and 2 into Agriculture District 1



July 1, 2024

Operations Committee: 6-10-2024

RESOLUTION NO.

PROCLAIMING JULY 21-27, 2024, AS PROBATION, PAROLE, AND COMMUNITY SUPERVISION WEEK

By Ms. Curran, Chair, Operations Committee

WHEREAS, community corrections professionals are trained professionals who provide services and referrals for offenders, and work in partnership with other community agencies to promote prevention, intervention, and advocacy, and

WHEREAS, community corrections is an essential part of the justice system, and

WHEREAS, community corrections professionals uphold the law with dignity, while recognizing the right of the public to be safe-guarded from criminal activity, and

WHEREAS, community correctional professionals are responsible for supervising adult and juvenile offenders in the community, and provide services, support, and protection to victims,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators proclaims July 21-27, 2024 as Probation, Parole, and Community Supervision Week, and

BE IT FURTHER RESOLVED that all citizens are encouraged to honor the men and women working in these professions and to recognize their many achievements.

July 1, 2024

Operations Committee: 6-10-2024

RESOLUTION NO.

MODIFYING THE 2024 BUDGET FOR THE SHERIFF'S OFFICE FOR A 2021 LAW ENFORCEMENT TERRORISM PREVENTION PROGRAM (SLETPP) GRANT FROM THE NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 197-2021 approved the acceptance of FY21 Law Enforcement Terrorism Prevention Program (SLETPP) Grant, in the amount of \$157,910, from New York State Division of Homeland Security and Emergency Services, and

WHEREAS, a budget modification is required as an account change has been made for the appropriation expenses of this grant for the purpose of purchasing an ATV Trailer,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the Sheriff's Office for a 2021 Law Enforcement Terrorism Prevention Program (SLETPP) Grant from the NYS Division of Homeland Security and Emergency Services, as follows, and that any remaining funds will be rolled over to future budgets until the grant is fully expended:

DECREASE APPROPRIATIONS:

S1Z31104 42018 21HS	S 21HS Radio Equipment	\$7,896
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INCREASE APPROPRIATIONS:

S1Z31102 26000 21HS	S CRIM Other Equipment	\$7,896
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July 1, 2024

Operations Committee: 6-10-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE SHERIFF'S OFFICE FOR HOUSING
INMATES**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Sheriff's Office has received unanticipated revenue from nearby counties for housing inmates above the budgeted amount in the 2024 Budget, and

WHEREAS, these funds will be used to pay other county correctional facilities when it is necessary to house St. Lawrence County inmates at other facilities,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for housing inmates, as follows:

INCREASE REVENUE:

S5022645 550CO	S IH County Inmate Housing	\$31,000
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INCREASE APPROPRIATIONS:

S5031504 48001	S IH Boarding Out Prisoners	\$31,000
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July 1, 2024

Operations Committee: 6-10-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE SHERIFF'S OFFICE TO PURCHASE AN
INCEPTION WHOLE BODY CONTRABAND DETECTIONS SCANNER FOR THE
CORRECTIONAL FACILITY**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Sheriff's Correctional Division has determined there is a need to purchase an Inception Whole Body Contraband Detection Scanner for use at the County Correctional Facility, and

WHEREAS, funds were not appropriated in the 2024 Sheriff's Office Budget for this equipment, and

WHEREAS, staff will be trained to operate this device with the proven benefit to increase safety and security for all staff and inmates at the Correctional Facility as it is able to detect both metallic and non-metallic threats including weapons, drugs, cell phones, and other contraband,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the Sheriff's Office to Purchase an Inception Whole Body Contraband Detection Scanner for the Correctional Facility, as follows:

INCREASE REVENUE:

S4015895 55001	S JAIL Other Public Safety Inc	\$44,000
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DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$100,000
S4031504 414MM	S JAIL Medical Malpractice Insurance	<u>36,000</u>
		\$136,000

INCREASE APPROPRIATIONS:

S4031502 25000	S JAIL Technical Equipment	\$180,000
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July 1, 2024

Services Committee: 6-17-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR COMMUNITY SERVICES FOR MEDICAL
MALPRACTICE INSURANCE POLICY WITH ALLIED WORLD SURPLUS LINE
INSURANCE COMPANY**

By Mr. Hull, Chair, Services Committee

WHEREAS, the 2024 St. Lawrence County medical malpractice insurance premium was updated in March this year and the increase in the cost for coverage were not included in the adopted budget,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for Community Services for the cost of medical malpractice insurance with Allied World Surplus Line Insurance Company, as follows:

INCREASE APPROPRIATIONS:

A1142504 414MM	A CACD Medical Malpractice Insurance	\$2,538
A1242504 414MM	A JBCD Medical Malpractice Insurance	333
A1342504 414MM	A OGCD Medical Malpractice Insurance	2,333
A1442304 414MM	A OTP Medical Malpractice Insurance	3,164
A1642504 414MM	A CD Medical Malpractice Insurance	667
A3143204 414MM	A MHOC Medical Malpractice Insurance	2,999
A3143204 414MM DSRP	A DSRP Medical Malpractice Insurance	333
A3243204 414MM	A CFS Medical Malpractice Insurance	<u>333</u>
		\$12,700

INCREASE REVENUE:

A1134905 56000 DSRP	A Canton Chem Dep Clinic Fees	\$2,538
A1234905 56000 DSRP	A DSRP Jail Based Revenue	333
A1334905 56000 DSRP	A DSRP Mental Health	2,333
A1434905 56000 DSRP	A DSRP OTP Revenue	3,164
A1634905 56000 DSRP	A DSRP CD Revenue	667
A3134905 56000 DSRP	A DSRP MHOC Revenue	2,999
A3116205 55000 DSRP	A DSRP MHOC Mental Health Fees	333
A3234905 56000 DSRP	A DSRP CFS Revenue	<u>333</u>
		\$12,700

July 1, 2024

Services Committee: 6-17-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH JACK VENESKY, CPA
AND ASSOCIATES TO PREPARE THE AMBULATORY HEALTH CARE FACILITY
(AHCF) ANNUAL MEDICAID, MEDICARE, AND ARTICLE 28 COST REPORTS
FOR THE PUBLIC HEALTH DEPARTMENT FOR THE FISCAL YEARS 2025, 2026,
AND 2027**

By Mr. Hull, Chair, Services Committee

WHEREAS, the Public Health Department is required to file a final, partial Medicare/Medicaid Cost Report, an annual Ambulatory Health Care Facility (AHCF) Medicaid Cost Report, and

WHEREAS, the firm of Jack Venesky, CPA & Associates, has been providing this service to the Public Health Department, and

WHEREAS, proposals have been received by the firm of Jack Venesky, CPA & Associates, to continue providing these services for the fiscal years 2025, 2026, and 2027 (PP040104 43003) for a cost of \$8,500 annually,

NOW, THEREFORE, BE IT RESOLVED the Board of Legislators authorizes the Chair to sign a contract with Jack Venesky, CPA & Associates to prepare the Ambulatory Health Care Facility (AHCF) Annual Medicaid, Medicare and Article 28 Cost Report for the Public Health Department for the fiscal years 2025, 2026 and 2027, upon approval of the County Attorney.,

July 1, 2024

Services Committee: 6-17-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN THE EMERGENCY PREPAREDNESS
PROGRAM CONTRACT FOR THE PUBLIC HEALTH DEPARTMENT**

By Mr. Hull, Chair, Services Committee

WHEREAS, the Emergency Preparedness Program Contract is used to promote and protect the health of County residents by planning for health emergencies caused by deliberate acts, accidents, and naturally occurring events, to ensure that the Local Health Department is ready to respond to such threats, and

WHEREAS, Local Health Departments must conduct a Health Emergency Preparedness Program as a condition of State Aid eligibility, and

WHEREAS, the term of the Emergency Preparedness Program HRI Contract will be July 1, 2024, through June 30, 2025, in the amount of \$87,445 (PP044895 57000 EP),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the Emergency Preparedness Program Contract for the Public Health Department, and any COLAs to the contract, upon approval of the County Attorney.

July 1, 2024

Finance Committee: 6-24-2024

RESOLUTION NO.

**SETTING A DATE FOR A PUBLIC HEARING ON ADOPTING LOCAL LAW F (NO.)
FOR THE YEAR 2024, "REPEALING LOCAL LAW 3 FOR THE YEAR 1993 AND
AMENDING LOCAL LAW 2 FOR THE YEAR 1956, "A LOCAL LAW
ENUMERATING RULES AND REGULATIONS FOR THE ADMINISTRATION OF
THE ST. LAWRENCE COUNTY SELF-INSURANCE PLAN"**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, St. Lawrence County established a Workers' Compensation Plan for county, city, town and village employees by Local Laws 1 and 2 of 1956, which (as of the date of this resolution) includes all but two municipalities and all volunteer fire units within the geographic confines of St. Lawrence County, and

WHEREAS, the purpose of workers' compensation law is to protect employees who are injured in the course of their employment, and

WHEREAS, the workers' compensation law is designed to ensure that employees who are injured or disabled on the job are provided with fixed monetary awards, eliminating the need for litigation, and

WHEREAS, the workers' compensation law imposes certain obligations upon employers and coverage plans related to the timely report of injuries, and

WHEREAS, pursuant to Workers Compensation Law §110, an employer must report an employment related injury within ten (10) days of the occurrence or risk penalties being assessed against the insurance plan covering the employer, and

WHEREAS, in recent years, the Workers' Compensation Board has started to enforce penalties for failure to report an injury or failure to timely report an injury, with penalties up to \$2,500 for each act possible, and

WHEREAS, under the current local law governing the County Plan, those costs are not capable of being directly applied to the offending member, but are instead spread across to all participants, and

WHEREAS, Article 5, §64 of the Workers' Compensation law requires that the Board of Legislators shall, by local law, provide for the administration of a plan for workers' compensation, and

WHEREAS, pursuant to Workers' Compensation Law §65(1), "The board of [legislators] shall by local law adopt rules and regulations not inconsistent with the law for the fair and equitable administration and operation of the plan," and

WHEREAS, the law requires that adoption of a local law be preceded by a public hearing,

NOW, THEREFORE, BE IT RESOLVED that a public hearing on proposed Local Law F (No.) for the year 2024, will be held at 5:45 p.m. on August 5, 2024, in the Legislative Board Room, subject to approval of the Rules of Procedure for 2024.

PROPOSED LOCAL LAW F (NO.) FOR THE YEAR 2024, "REPEALING LOCAL LAW 3 FOR THE YEAR 1993 AND AMENDING LOCAL LAW 2 FOR THE YEAR 1956, A LOCAL LAW ENUMERATING RULES AND REGULATIONS FOR THE ADMINISTRATION OF THE ST. LAWRENCE COUNTY SELF-INSURANCE PLAN"

BE IT ENACTED by the Board of Legislators of St. Lawrence County as follows (existing and continuing local law language is in standard type face, New local law language is in italics):

I. Title

A local law enumerating rules and regulations for the administration of the St. Lawrence County Self-Insurance Plan

II. Statement of Legislative Findings and Intent

It is the intent of the St. Lawrence County Board of Legislators:

- 1. To equitably apportion the cost of participants consistent with the risk brought to the plan and the participant's recent experience, thereby encouraging participants to focus on accident prevention coupled with early and safely returning injured workers to productive work. Local Law No. 3 for the year 1993 is hereby REPEALED. Local Law No. 2 of 1956 [A Local Law enumerating Rules and Regulations for the Administration of the St. Lawrence County Self-Insurance Plan] to establish apportionment of costs to plan participants, together with such other amendments and additional new rules and regulations necessary for the efficient administration of the Self-Insurance Plan is hereby AMENDED; and*
- 2. The apportioned funds will be exclusively used for plan operation, including all direct and indirect expenses; and*
- 3. To allow "fire districts" with taxing authority or that are municipal corporations shall be eligible plan participants as an independent entity as provided under Workers' Compensation Law §60 provided such fire district, if currently apportioned as part of another participant, shall first agree with said participant how the ongoing liabilities of any claims incurred prior to such conversion shall be paid; and*
- 4. To establish a method for making actuarial calculations of plan liabilities for any purposes (including the sum owing from an entity withdrawing from the plan and establishing a buy-in rate to entering participants), an installment methodology for both entering and withdrawing participants, provisions relating to the role and responsibilities of the plan administrator, determining the maximum reserve upon an actuarial determination of plan liabilities, requiring proof of medical testing for certain titles as prescribed by law, codifying the required labor management safety committee together with its powers, and methods of enforcement plan provisions and the governing law, including but not limited to, withholding of sales tax proceeds; and*
- 5. Further, it is intended that any provision of Local Law No.2 of 1956 that is not amended*

by this local law shall remain in full force and effect as is currently in force and as amended hereto, if so amended hereto.

III. Statutory Authority

Article V of the New York State Workers' Compensation Law provides:

§64, Administration of Plan: authorizes the County Legislature by local law to provide for the administration of the Self-Insurance plan including naming an administrator, provides that plan funds shall be placed in the custody of the County Treasurer and that the County Attorney is designated as the legal advisor to the Self-Insurance plan.

§65, Rules and Regulations: authorizes the County Legislature, by local law, to establish plan rules and regulations, including but not limited to, enforcement mechanisms and collections of any enforcement sanctions from participants.

§67, Annual Estimate; payments by participants: obligates the plan administrator to prepare an annual budget estimate and provides for the methods of notification to participants and the allocation amongst the Self-Insurance plan participants and collection method for non-payment.

§69, Reserve: authorizes the legislature by local law to establish a reserve of the Self-Insurance plan for payment against plan liabilities and the maximum amount of contribution to the reserve.

§71(1), Accrual of Liabilities: authorizes the legislature by local law to provide for operation of the Self-Insurance plan on an actuarial and/or experience rating basis, in whole or part, and once adopted may not thereafter be discontinued.

§74 Manner of Adoption of Local Laws: provides for the manner of the adoption of local laws under the Workers' Compensation Law in the manner prescribed in the Municipal Home Rule Law; yet shall not be subject to mandatory or permissive referendum.

IV. Rules and Regulations for the administration of the St. Lawrence County Self-Insurance Plan are hereby promulgated.

A. PARTICIPATION

In addition to the county, participation in the St. Lawrence County Self-Insurance Plan shall be available to:

- Cities
- Towns
- Villages
- School Districts
- Rescue Squads
- Fire Districts

The participation of a town or village shall include: fire districts, fire protection districts, fire alarm districts and volunteer ambulance companies of the respective town or village under the terms and conditions as more fully set forth in the provisions of Workers' Compensation Law

§63, unless said rescue squad or fire district is an independent participant as provided hereinafter.

B. ENTRY AND WITHDRAWAL

Entry into the Plan by an eligible municipality, fire district or volunteer ambulance company, other than participants in the Plan on the effective date of this local law, shall be made by service upon the Administrator of a certified copy of the local resolution or legalizing act authorizing same on or before March 31st of the calendar year for the ensuing calendar year. Withdrawal by an eligible municipality from the Plan shall be made by service of a certified copy of the local resolution or legalizing act withdrawing from the Plan on or before March 31st of in the calendar year for the ensuing calendar year. Any withdrawal from the Plan shall require the payment of the withdrawing participant's equitable share of unfunded liabilities of the Plan, as calculated by an actuarial reserve estimate without discounting for present value.

C. APPORTIONMENT OF COSTS

Following the preparation of the annual estimate of projected amounts necessary for the ensuing calendar year, pursuant to Workers' Compensation Law §71, the share of the amounts chargeable to each participant shall be made using the classifications and loss costs adopted by the New York Compensation Insurance Rating Board to govern the underwriting of Workers Compensation and Employers Liability Insurance, Voluntary Compensation Insurance and Employers Liability Insurance in the State of New York. In the event that the New York Compensation Rating Board shall cease to promulgate said rates and classifications, the County Legislature shall by resolution identify another equitable means to identify costs by employee industrial classification.

D. PAYMENTS BY PARTICIPANTS

Each participant, except towns and Cities, shall pay the County Treasurer within thirty days after the commencement of its fiscal year the amount billed as its share of the annual estimate of the plan.

The amount due from each Town and City participating shall be included in the next succeeding tax levy against property taxable by the participant responsible therefor.

E. RESERVE

All funds of the Plan are to be held by the county treasurer as a separate fund as required under Workers' Compensation Law §64(2). In such fund, a self-insurance reserve is established in an amount not to exceed [\$200,000.00] where such sum represents the figure above the amount necessary to fully fund the actuarially determined outstanding ultimate liability of the Plan.

F. REPORTING OF REQUIRED MEDICAL TESTS

Each Plan participant is responsible to provide medical tests and examinations as required by law, licensing agency, or government entity having oversight over the participant's employee qualifications or standards. Upon compliance, but in any event within the timeframe required for compliance of such medical tests and examinations, the Plan participant shall provide confirmation or status to the Administrator of the completion of such required medical tests

and examinations. The costs associated with any and all such tests shall be borne by the respective Plan participant.

G. ADMINISTRATOR FUNCTIONS

The plan administrator as appointed pursuant to Local Law No. 1 of 1956 shall have the following duties and authority within the annual estimate adopted, together with and in addition to such other duties as are required to administer the plan under the controlling laws and regulations that apply to the plan:

- 1. Prepare and recommend the annual estimate as set forth under WCL §67;*
- 2. Secure a professional claims administrator, actuary and other required professional services for the implementation of the provisions of this local law;*
- 3. Make safety recommendations to the Labor Management Safety Committee and engage safety professionals or trainers for any adopted safety measures;*
- 4. Advise the legislature of significant changes to the Workers' Compensation Law, regulations and case law;*
- 5. Settle plan claims or stipulate to plan claim resolutions. The administrator shall settle or stipulate to claim resolutions using a reasonable and prudent standard. In no event, other than medical exigency, shall the administrator voluntarily enter into such an agreement or stipulation if the amount to be paid, together with the total amounts expended for the given budget year will exceed the adopted budget for the given year. All such agreements and stipulations shall be reported to the chair at least quarterly;*
- 6. Provide plan participants with all necessary forms at plan expense that are reasonably necessary for plan participants to file required claims forms, logs and reports;*
- 7. Provide or arrange for participant "key employee" training on all plan procedural requirements, including, but not limited to, new claim and claim update reporting;*
- 8. Report deficiencies of participant filing and reporting to the Labor-Management Committee or the legislature as prescribed herein for such action as authorized under Workers' Compensation Law §65(2).*

H. LABOR MANAGEMENT SAFETY COMMITTEE

A Labor-Management Safety Committee is established under the plan as provided for under Workers' Compensation Law §71(2) and shall be constituted as directed therein. Within a line item in the annual estimate adopted for the plan, the Labor-Management Committee shall have the authority to:

- 1. Establish such plans and programs designed to educate public employees of the plan participants in proper health and safety procedures,*
- 2. Design additional programs as may be appropriate to the development of a safe working environment in participants' facilities and job sites,*
- 3. Publicize the availability of the plans and programs established by the Labor-Management Committee,*
- 4. Review incident investigations in order to make safety recommendations to plan participants,*
- 5. Receive notice of delinquency of plan participants from the administrator and take such action as it deems proper, including a penalty authorized under Workers' Compensation Law §65(2); excepting where the proposed penalty is for the participant to be expelled from the plan, such action shall be submitted to the legislature for authorization. No penalty imposed*

by the Labor-Management Committee shall exceed the penalty that the Workers Compensation Board is authorized to impose upon the plan.

Participants in the plan shall cooperate with the administrator and the *Labor Management Committee* by promptly filing all required reports, by aiding in the investigation of claims *or incidents whether or not any injury occurred*, by developing and enforcing safety programs *adopted by the Labor Management Committee* and by furnishing any additional aid or information that may be required to carry out the provisions and intent of the *Workers' Compensation Law*.

I. PENALTIES

For any violation of the provisions of the foregoing section or of the requirements of the Workers' Compensation Law the Administrator may recommend to the Board of Legislators a penalty against any participant which shall not exceed *One Thousand Dollars (\$1000.00)*. The *Board of Legislators* may upon resolution by a majority vote of the members present and voting upon roll call charge a penalty in excess of *One Thousand Dollars (\$1,000.00)* or expel such member from the plan. *Any expulsion from the Plan shall require the payment of the expelled participant's equitable share of unfunded liabilities of the Plan, as calculated by an actuarial reserve estimate without discounting for present value.*

J. CATASTROPHE INSURANCE

The *Administrator*, subject to the approval of the legislature, may purchase excess insurance, the cost of which shall be an administrative expense of the plan and apportioned to the participants pro rata. A

V. Definitions:

The terms as utilized in this local law shall have the meaning as set forth under Workers' Compensation Law §60 [Definitions] unless otherwise defined in this local law.

"Legislature" shall mean the legislature of the County of St. Lawrence.

VI. Conflicting Laws

The provisions of this local law are intended to supersede the provisions of any other local law amending Local Law #2 of 1956 any conflicting provisions of such other amending local law notwithstanding.

The provisions of this local law are intended to be construed as consistent with the authorizing statutes as set forth in section 3 hereof and not in conflict therewith.

VII. Severability

In the event any provision of this local law shall be determined to be invalid, illegal or unenforceable; the validity, legality and enforceability of the remaining provisions of this local law shall not in any way be affected or impaired thereby and such provision shall be ineffective only to the extent of such invalidity, illegality and unenforceability.

VIII. Effective Dates

This local law shall take effect January 1, 1957; except that subdivision C of section 1 shall take effect August 1, 1956 *together with the effective dates of subsequent amendments being made hereto by local law. The effective date of the amendments and additions made by and through the provisions herein contained is upon the adoption of the same by the legislature and filing with the Secretary of State.*

July 1 2024

Finance Committee: 6-24-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A PROFESSIONAL SERVICES AGREEMENT
WITH BLUE WING SERVICES, INC., FOR TOWER LEASING BROKERAGE**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Emergency Services currently maintains a Very-High Frequency (VHF) analog un-encrypted radio system for fire departments, ambulance services, and law enforcement agencies operating within the County, and

WHEREAS, the current VHF radio system, which was implemented in 1988, replaced the previous low-band option owned and maintained by St. Lawrence County, and

WHEREAS, the current VHF radio system relies on antiquated and outdated equipment that is no longer supported by the manufacturer, some of which has started to fail in a faster progression than anticipated, and

WHEREAS, the current VHF radio system is experiencing frequent interruptions, consistent static, intentional and unintentional unauthorized transmission on public safety frequencies, and overall coverage degradation as technology evolves, causing an extreme deficit to public safety and the safety of responders in the County, and

WHEREAS, to explore the mitigation of these issues, Resolution No. 141-2014 authorized the use of Blue Wing Services to conduct a Communications Study and act as the public safety communications consultant, and

WHEREAS, Blue Wing Services assisted in the planning and construction of multiple interoperability public safety radio towers in Colton, Waddington, Hammond, Gouverneur, Massena, Russell, and Ogdensburg to assist in increasing the overall radio coverage, and

WHEREAS, since 2014, Blue Wing has assisted in the planning, implementation, and design of the St. Lawrence County Emergency Services Interoperability Telecommunications Tower Project, and

WHEREAS, during implementation, it was determined that collocation of user groups on telecommunication towers could increase the likelihood of project approvals from various State and Federal agencies, and

WHEREAS, in addition to increasing the likelihood of project approvals, use of vacant tower space to generate revenue for the County operations results in good stewardship of a County resource, and

WHEREAS, Blue Wing Services, Inc., specializes in lease management and procurement for tower space on telecommunication projects, and

WHEREAS, the proposal from Blue Wing Services, Inc. envisions management, fee collection, maintenance, and leasing being overseen and managed by Blue Wing Services in exchange for twenty-percent (20%) of the lease values it secures, with no additional fees or payment for the service, and

WHEREAS, all leases proposed and secured by Blue Wing Services, Inc. will require separate resolutions authorizing the arrangements,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Blue Wing Services, Inc. for the management and brokerage of tower space leases on telecommunication towers owned and operated by St. Lawrence County for one year, upon approval of the County Attorney.

July 1, 2024

Finance Committee: 6-24-2024

RESOLUTION NO.

**ESTABLISHING THE WORKFORCE INNOVATION AND OPPORTUNITY ACT
BUDGET FOR THE PROGRAM YEAR 2024-2025**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, St. Lawrence County is the designated Grant Recipient for Workforce Innovation and Opportunity Acts funds and establishes budgets in accordance with obligations received, and

WHEREAS, St. Lawrence County has been provided with funding levels by New York State for WIOA Formula Funds and TANF Funds, and

WHEREAS, total funds anticipated for Program Year 2024-2025 (July 1, 2024, to June 30, 2025) are \$1,496,641, and

WHEREAS, the St. Lawrence County Workforce Development Board approved the Budget at the June 12, 2024 meeting,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to establish the Workforce Innovation and Opportunity Act Budget, as follows:

<u>CATEGORY</u>	<u>2023</u>	<u>2024</u>
Administration	\$117,518	\$105,000
Title I Adult	\$340,148	\$304,312
Youth	\$390,209	\$348,065
Dislocated Workers	\$327,305	\$292,624
Trade Adjustment Assistance Rapid Response Training	\$ 0	\$ 10,000
Temporary Assistance for Needy Families (TANF)	<u>\$380,043</u>	<u>\$436,640</u>
Total Appropriations	\$1,555,223	\$1,496,641
Total Revenue	\$1,555,223	\$1,496,641

BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is fully expended.

July 1, 2024

Finance Committee: 6-24-2024

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH ST. LAWRENCE COUNTY CHAMBER OF COMMERCE FOR A SPECIAL PROJECT MARKETING PROPOSAL FOR AMERICA'S 250TH COMMEMORATION AND MODIFYING THE 2024 BUDGET FOR THE CHAMBER OF COMMERCE

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the County of St. Lawrence is rich in history with many museums, historians, historical sites, heritage festivals and events, historically significant people, and history-inspired art, and

WHEREAS, American's 250th Commemorative initiative is a nationally recognized effort to create a platform to highlight our historical assets with the opportunity to bring more visitors to St. Lawrence County while enhancing historical and heritage programmatic experiences for residents, and

WHEREAS, as the Tourism Promotion Agent (TPA) for St. Lawrence County, the Chamber of Commerce will work more closely with the County Historian and other relevant committees and stakeholders to amplify promotional efforts while supporting existing foundational initiatives, and

WHEREAS, strategic branding, marketing, advertising, event promotions, printed marketing materials, event tabling, and tradeshow attendance with consideration to the 250th commemorative efforts will enhance tourism-driven programming and elevate the visitor experiences to attract more tourists to St. Lawrence County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to Sign an Agreement with St. Lawrence County Chamber of Commerce for a Special Project Marketing Proposal for America's 250th Commemoration, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2024 Budget for the Chamber of Commerce, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$15,000
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INCREASE APPROPRIATIONS:

B1M75104 46000 SP	B PRTNR AG - Special Proj	\$15,000
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July 1, 2024

Finance Committee: 6-24-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE DEPARTMENT OF HIGHWAYS FOR
MACHINERY RENTAL AND EQUIPMENT REPAIR AND MAINTENANCE**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Section 133 of the New York State Highway Law provides for the payment of machinery rental to the County Road machinery fund, and

WHEREAS, New York State establishes the machinery rental rates, and

WHEREAS, New York State has not updated the machinery rental rates since 2017, and has now adopted Federal Emergency Management Agency (FEMA) rates that are over forty-percent (40%) higher, and

WHEREAS, the FEMA machinery rental rates were not included in the formulation of the 2024 Budget, and

WHEREAS, inflation has significantly increased the cost of equipment repairs and maintenance, and

WHEREAS, \$894,000 will be used to purchase equipment in 2024 to reduce the capital obligation planned in the 2025 capital equipment replacement plan,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the Department of Highways for machinery rental and equipment repair and maintenance, as follows:

DECREASE UNAPPROPRIATED FUND BALANCE:

03TG0911 50300	Fund Balance, Unreserved Unappropriated	\$1,184,000
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INCREASE APPROPRIATED FUND BALANCE:

03TG0910 50300	Fund Balance, Unreserved Appropriated	\$1,184,000
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INCREASE APPROPRIATIONS:

HM551124 40600 B1	H B1 Machinery Rental	\$67,000
HM151104 40600 H1	H H1 Machinery Rental	100,000
HM551104 40600	H MB Machinery Rental	67,000
HC051424 40600	H CSR Machinery Rental	248,000
HS051444 40600	H Snow Machinery Rental	50,000
HG051484 40600	H HSOG Machinery Rental	32,000
HM351104 40600	H MR Machinery Rental	<u>620,000</u>
		\$1,184,000

INCREASE APPROPRIATIONS:

HR051302 24000	H RM Highway & Street Equipment	\$894,000
HR051304 42200	H RM I/D Equip Repair & Maintenance	220,000
HR051304 42202	H RM Equip Repair & Maintenance	40,000
HR051304 454SS	H RM Shop Supplies	<u>30,000</u>
		\$1,184,000

INCREASE REVENUE:

HR028015 55000	H Rental of Equip – Other Fund	\$1,102,000
HR023025 55000	H LR RM State Snow Removal	50,000
HR024145 55000	H LR RM Equip Rental Other Gov	<u>32,000</u>
		\$1,184,000

July 1, 2024

Finance Committee: 6-24-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN PAYMENT PLAN AGREEMENTS BETWEEN
ST. LAWRENCE COUNTY SOLID WASTE AND INDIVIDUAL HAULERS FOR THE
REPAYMENT OF ACCUMULATED SOLID WASTE HAULING DEBT**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, over the years, St. Lawrence County has enacted two laws that affect the way trash and recyclables are handled in St. Lawrence County; the first law, Source Separation, was written in 1991 and amended in 1997, which makes it mandatory for County residents to recycle, for haulers to provide and enforce recycling, and for the County to oversee this process, and the second law, Flow Control, requires all Municipal Solid Waste generated in St. Lawrence County to be disposed of in St. Lawrence County at a transfer station or at the DANC landfill, and

WHEREAS, as a part of the control of solid waste, the Solid Waste Department was created and placed under the auspices of the St. Lawrence County Highway Superintendent, and

WHEREAS, the St. Lawrence County Solid Waste Department operates Transfer Stations located at the following locations, “Ogdensburg Transfer Station”, located at 522 CR 28A, Ogdensburg, N.Y., “Massena Transfer Station” located at 49 Dump Road, Massena N.Y., “Gouverneur Transfer Station” located 1831 US Hwy 11, Gouverneur, N.Y. and the “Star Lake Transfer Station”, located at 4582 SH 3, Star Lake, N.Y., and

WHEREAS, as a part of the operation of the Transfer Stations, private trash haulers and commercial trash haulers must pay based upon the weight of materials they are dumping for hauling by the County, and

WHEREAS, the extent of the trash and recyclables brought daily to the Transfer Stations, results in sizable amounts of money being owed for the use of the service, and

WHEREAS, from time to time, debts accumulated by the haulers may require a payment schedule to be established that allows for ease of budgeting without disruption of service by the hauler, and

WHEREAS, pursuant to County Law § 450(3)(d), the Board of Legislators may delegate to the Chair such powers as are necessary to “...execute and deliver documents and contracts authorized by such board,”

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign payment plan agreements between St. Lawrence County Solid Waste and individual haulers for the repayment of accumulated solid waste hauling debt, upon approval of the County Attorney.

July 1, 2024

Finance Committee: 6-24-2024

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH THE CANTON CHURCH AND COMMUNITY PROGRAM FOR USE OF THE PARKING LOT AT THE COUNTY COURT HOUSE FOR A 50TH BIRTHDAY CELEBRATION

By Mr. Gennett, Chair, Finance Committee

WHEREAS, since 1974, the Canton Church and Community Program has provided a way for neighbors to help neighbors by providing food, clothing, and offering referrals for additional assistance to those in need and doing so with respect to those they serve, and

WHEREAS, on September 14, 2024, the Canton Church and Community Program will be hosting a 50th birthday celebration and requests the use of the Courthouse parking lot for said purpose including a children's train ride to be assembled in the parking lot to be held from 10 a.m. - 2 p.m., and

WHEREAS, the Canton Church and Community Program would hold the County harmless from any and all liability arising from the use of the County parking lot,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Board of Legislators authorizes the Chair to sign an agreement with the Canton Church and Community Program for Use of the Parking Lot at the County Court House for a 50th Birthday Celebration, upon approval of the County Attorney.

July 1, 2024

Full Board: 7-1-2024

RESOLUTION NO.

AUTHORIZING FILLING OF VACANCIES

By Mr. Forsythe, District 2, Mr. Smithers, District 5 and Mr. Perkins, District 7

WHEREAS, Resolution No. 369-2019 and Resolution No. 253-2020 authorized the continuance of the current vacancy review process with a recommendation that the vacancies continue to be deliberated at each jurisdictional committee, but one resolution be created for all approved positions to be considered at the Regular Board Meeting, and

WHEREAS, the Vacancy Review Committee reviewed seven (7) positions in six (6) departments, and of those reviewed four (4) positions were new positions, and three (3) positions will be abolished,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the fill of each of the following vacancies which have been reviewed and recommended to be filled or created and filled by the Vacancy Review Committee:

Department/Unit:	Title:	Position	Type	Duration	Timeline
Highway	Engineering Aide III*	313200001	FT	Permanent	Immediate
Public Health	Supervising Public Health Nurse*	504200001	FT	Permanent	60 days
Public Defender	Assistant Public Defender	021400003	FT	Permanent	Immediate
Sheriff	Deputy Sheriff	605000019	FT	Permanent	Immediate
Sheriff	Deputy Sheriff	605000046	FT	Contingent	Immediate
District Attorney	Assistant District Attorney*	026800015	FT	Contingent	Immediate
Emergency Services	Administrative Assistant	005200014	FT	Provisional	Immediate

*new position

BE IT FURTHER RESOLVED that Position No. 314200001, Field Operations Coordinator, be abolished in the Highway Department; and Position No. 502000024, Community Health Nurse, be abolished in Public Health, and Position No. 0051000035, Secretary I, be abolished in Emergency Services, and

BE IT FURTHER RESOLVED for any positions funded by grants, and the grant goes away, those positions will be abolished, and

BE IT FURTHER RESOLVED that the appointing authorities are authorized to fill the positions as provided for in the resolution.

July 1, 2024

Full Board: 7-1-2024

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN A LEASE AGREEMENT WITH LOT 21 FOR SPACE IN THE CITY OF OGDENSBURG, NEW YORK, LOCATED AT 206 FORD STREET

By Mr. Reagen, District 1

WHEREAS, Resolution No. 261-2021 authorized the Chair to sign a contract with David and Lynn Blevins for the lease of property at 206 Ford Street, Ogdensburg, New York, and

WHEREAS, the total space consists of 6,471 square feet and is currently occupied by the Department of Motor Vehicles, Probation, and Community Services' Addiction Services Clinic, and

WHEREAS, the terms of a new agreement will be five (5) years from July 1, 2024, through June 30, 2029, for approximately 6,471 square feet of space, and

WHEREAS, the space will also provide for flexibility for additional department space during upcoming renovations to County facilities in Canton, and

WHEREAS, the rental rate will be \$12.90 per square foot (K1414104 40700, Q1031404 40700, A1342504 40700) in the first year of the lease, with a two-percent (2%) increase per annum for the five (5) year term of the lease,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a lease agreement with Lot 21 for space in the City of Ogdensburg, New York, located at 206 Ford Street, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED at an initial rental rate of \$12.90 per square foot with a two (2%) percent increase per annum, for a five-year term, from July 1, 2024, through June 30, 2029.