St. Lawrence County | Finance Committee
Board of Legislators | Monday, May 19, 2025
Board Room and Livestream via stlawco.gov | 5:30 PM

Members Attending: Mr. Burke, Ms. Curran, Mr. Denesha, Mr. Fay, Mr. Forsythe, Mr. Gennett, Ms. Haggard, **Mr. Hull**, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Sheridan, Mr. Smithers, ~~Ms. Terminelli,~~ and Mr. Webster.

Due to extenuating circumstances, Ms. Haggard attended the meeting remotely from 8 Clinton Street, Potsdam, NY.

1. CALL TO ORDER AND APPROVAL OF AGENDA – Mr. Hull called the meeting to order at 5:30 p.m. Ms. Curran moved to approve the agenda, seconded by Mr. Gennett and Mr. Webster, and carried by a voice vote with fourteen (14) yes votes and one (1) absent vote (Terminelli).

2. APPROVAL OF MINUTES – Mr. Gennett moved to approve the minutes of April 28, 2025, seconded by Ms. Curran, Mr. Webster, Mr. Forsythe, and Mr. Fay, and carried by a voice vote with fourteen (14) yes votes and one (1) absent vote (Terminelli).

3. CHAMBER OF COMMERCE ANNUAL UPDATE AND MARKETING PLAN FOR 2025 – Executive Director Ben Dixon & Director of Tourism Tiffani Amo

4. CHAMBER OF COMMERCE – BEN DIXON

A. Modifying the 2025 Budget for the County Administrator's Office for Special Project Funding to the Chamber of Commerce for Tourism Promotion – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Webster, Mr. Forsythe, and Mr. Reagen, and carried by a voice vote with fourteen (14) yes votes and one (1) absent vote (Terminelli).

5. TREASURER – RENEE COLE

A. Adopting Mortgage Tax Report – Mr. Smithers moved to forward this resolution to Full Board, seconded by Ms. Curran, and carried by a voice vote with fourteen (14) yes votes and one (1) absent vote (Terminelli).

6. REAL PROPERTY – BRUCE GREEN

A. Authorization to Create and Fill an Additional Coordinator of Real Property Tax III Position in the Real Property Tax Services – Mr. Burke moved to forward this resolution to Full Board, seconded by Ms. Curran.

Ms. Curran moved to table the resolution until the next Finance Committee Meeting, seconded by Mr. Smithers, and carried by a roll call vote with eight (8) yes votes, six (6) no votes (Lightfoot, Sheridan, Perkins, Haggard, Burke, and Gennett), and one (1) absent vote (Terminelli).

Mr. Lightfoot moved to amend the agenda so that the C & S Engineers presentation could be the next item, seconded by Ms. Curran, and carried by a voice vote with fourteen (14) yes votes and one (1) absent vote (Terminelli).

7. HIGHWAY – DON CHAMBERS

B. Presentation on Conceptual Capital Project for the Construction of a new Facility for Highway Administration & Maintenance – Patrick Currier, Architect, C & S Engineers and Anthony Fiorentino, Business Development Manager, C & S Engineers

Mr. Gennett left the meeting at 7:37 p.m.

Mr. Gennett returned to the meeting at 7:39 p.m.

Ms. Curran left the meeting at 7:45 p.m.

Ms. Curran returned to the meeting at 7:47 p.m.

Mr. Webster left the meeting at 7:59 p.m.

Mr. Webster returned to the meeting at 8:02 p.m.

C. Authorizing the Chair to Sign an Agreement with C & S Engineers for Professional Engineering Services for the Highway Administration and Maintenance Facility and Modifying the 2025 Budget for the Highway Department and Authorization to Open a Capital Project for this Purpose – Mr. Smithers moved to forward this resolution to Full Board, seconded by Mr. Lightfoot, Mr. Webster, Mr. Forsythe, and Mr. Denesha, and carried by a roll call vote with nine (9) yes votes, four (4) no votes (Perkins, Burke, Gennett, and Curran), one (1) abstain vote (Fay), and one (1) absent vote (Terminelli).

A. Modifying the 2025 Budget for the Highway Department for the Sale of Salt to Local Municipalities – Mr. Smithers moved to forward this resolution to Full Board, seconded by Mr. Gennett, and carried by a voice vote with fourteen (14) yes votes and one (1) absent vote (Terminelli).

8. SOLID WASTE – DON CHAMBERS

A. Transfer Station Status Update – Don Chambers

Mr. Reagen left the meeting at 8:08 p.m.

Mr. Perkins left the meeting at 8:08 p.m.

Mr. Perkins returned to the meeting at 8:09 p.m.

Mr. Reagen returned to the meeting at 8:09 p.m.

9. AMERICAN RESCUE PLAN ACT (ARPA) UPDATE

A. Broadband Update – Jason Pfotenhauer

B. Utility Projects Update – Jason Pfotenhauer

C. Projects Administered by the SLC IDA – Patrick Kelly, Executive Director, SLC IDA

10. LEGISLATOR – JOHN BURKE

A. Supporting the Continuation of Federal Funding for the Head Start Program – Mr. Burke moved to forward this resolution to Full Board, seconded by Mr. Gennett, and carried by a voice vote with thirteen (13) yes votes, one (1) no vote (Smithers), and one (1) absent vote (Terminelli).

11. LEGISLATOR – JIM REAGEN

A. Authorizing the Personnel Officer to Waive Correction Officer Civil Service Exam Fees for the Upcoming Exam for St. Lawrence County Correction Officers – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Reagen, and carried by a voice vote with thirteen (13) yes votes, one (1) no vote (Smithers), and one (1) absent vote (Terminelli).

12. OLD/NEW BUSINESS

A. Authorization to Abolish a Secretary I and Create and Fill an Administrative Assistant Position in Veterans' Services – Mr. Smithers moved to forward this resolution to Full Board, seconded by Mr. Perkins, Ms. Curran, and Mr. Webster, and carried by a voice vote with fourteen (14) yes votes and one (1) absent vote (Terminelli).

Ms. Curran brought old business forward, asking how the County selected C & S Engineers to do the engineering for the Highway facilities project. Chair Hull recognized Don Chambers, Superintendent of Highways, to provide more context.

Mr. Gennett brought forward a presentation about electric vehicles and misleading data from Atlas Public Policy about the population of the North Country.

Mr. Forsythe brought forth new business thanking Peggy Mousaw for reaching out regarding ARPA funds.

Mr. Fay thanked Bobby McCarthy from the DMV for her exceptional customer service helping to change a car title and registration.

13. COUNTY ADMINISTRATOR'S REPORT – RUTH DOYLE

A. Authorizing the Chair to Sign a Contract with ENI Mechanicals for the Installation of a Generator at the Human Services Center – Mr. Smithers moved to forward this resolution to

Full Board, seconded by Ms. Curran, and carried by a voice vote with fourteen (14) yes votes and one (1) absent vote (Terminelli).

Ms. Doyle thanked the Board for having C & S Engineers present at tonight's meeting. Their project has gone through review with the Highway Committee and Buildings & Grounds Committee prior to coming before the Board for consideration.

The Public Safety Complex will be dedicated on Thursday, May 22. The Open House begins at 3:00 p.m. and ends with a dedication at 6:15 p.m.

The window replacement project is moving forward in the 1993 Courthouse, the Surrogate Building, and the former correctional facility.

The Courthouse chiller project is moving along. The new chiller should be up and running on May 20 and the rented chiller should be returned soon after.

The bid documents for the Courthouse Improvement Project will be coming in this week. The County added replacement of the rest of the building maintenance system to the project, which took longer to include in the bid drawings. There were some delays in getting the bids out, including the architect firm being hacked, adding the balance of the Courthouse, and adding some IT adjustments to the project.

The new bus shelter at the Human Services Center was dedicated today, May 19, 2025.

Next Monday, May 24, most County offices will be closed due to Memorial Day, except our 24/7/365 services. There is also no meeting next Monday, May 24 for Memorial Day.

14. COMMITTEE REPORTS

A. Cornell Cooperative Extension Board (Denesha) – No report

B. Fish and Wildlife Management Board, Region 6 (Sheridan) – No report

C. Fisheries Advisory Board (Terminelli) – No report

D. Gouverneur Fair Board (Smithers) – Mr. Smithers

E. Highway Committee (Smithers) – No report

F. Industrial Development Agency (Reagen) – No report

G. Recreational and Trails Advisory Board (Perkins/Webster) – Mr. Perkins

H. River Valley Redevelopment Agency (RVRDA) (Forsythe) – Mr. Forsythe

I. Chamber of Commerce (Webster) – No report

J. Soil & Water Conservation District Board of Directors (Burke/Fay) – Mr. Burke

K. Solid Waste Committee (Smithers) – Mr. Smithers

L. Ad Hoc Committees (Active)
- AI Committee – Mr. Hull
- Buildings & Grounds Committee – Mr. Denesha

Ms. Curran moved to go to Executive Session at 9:12 p.m., to discuss appointments, seconded by Mr. Perkins and Mr. Fay, and carried by a voice vote with fourteen (14) yes votes and one (1) absent vote (Terminelli).

15. EXECUTIVE SESSION

Mr. Forsythe moved to go to Open Session at 9:33 p.m., seconded by Mr. Fay, and carried by a voice vote with fourteen (14) yes votes and one (1) absent vote (Terminelli).

16. ADJOURNMENT

Mr. Perkins, who originally voted against the resolution "Authorization to Create and Fill an Additional Coordinator of Real Property Tax III Position in the Real Property Tax Services", moved to take the motion from the table and move it to the Full Board meeting on June 2, 2025, seconded my Ms. Curran, Ms. Haggard, and Mr. Gennett, and carried by a voice vote with fourteen (14) yes votes and one (1) absent vote (Terminelli).

Chair Hull moved to adjourn the Finance Committee Meeting at 9:35 p.m., as there was no further business.