

St. Lawrence County
Board of Legislators
Gouverneur & St. Lawrence County
Fairgrounds & Live via www.stlawco.gov

Finance Committee
Monday, July 28, 2025
5:30 PM

Members Attending: Mr. Burke, Ms. Curran, Mr. Denesha, Mr. Fay, ~~Mr. Forsythe~~, ~~Mr. Gennett~~, Ms. Haggard, Mr. Hull, **Mr. Lightfoot**, Mr. Perkins, Mr. Reagen, Mr. Sheridan, Mr. Smithers, Ms. Terminelli, and Mr. Webster.

Due to extenuating circumstances, Mr. Hull attended the meeting remotely from 44180 Riverside Parkway, Leesburg, Virginia.

1. CALL TO ORDER AND APPROVAL OF AGENDA - Mr. Lightfoot called the meeting to order at 5:30 p.m. Ms. Curran moved to approve the agenda, seconded by Mr. Webster, and carried by a voice vote with thirteen (13) yes votes, and one (2) absent votes (Forsythe, Gennett).

2. APPROVAL OF MINUTES - Mr. Reagen moved to approve the minutes of the June 23, 2025, Finance Committee Minutes seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Forsythe, Gennett).

3. GOUVERNEUR/ST. LAWRENCE COUNTY FAIR BOARD WELCOME – DON PECK

4. NEW YORK STATE SENATOR DAN STEC, DISTRICT 45

5. 2024 AUDIT FINAL RESULTS – DRESCHER & MALEKI, LLP - CHARLES TROTTIER, DIRECTOR

6. COUNTY ATTORNEY – STEVE BUTTON

A. Authorizing the Chair to Execute all Documents Necessary to Convey Post-Judgment Tax Foreclosure Acquired Property Back to the Redeeming Tax Delinquent – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Forsythe, Gennett).

B. Workers' Compensation Self-Insurance Apportionment for the Year 2026 – Mr. Perkins moved to forward this resolution to Full Board, seconded by Mr. Denesha and Mr. Fay, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Forsythe, Gennett).

7. REAL PROPERTY – BRUCE GREEN

A. Authorizing the Chair to Sign a Contract with Usherwood for a Wide Format Printer/Scanner for the Real Property Tax Services – Mr. Sheridan moved to forward this resolution to Full Board, seconded by Mr. Perkins, and Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Forsythe, Gennett).

B. Authorization to Create and Fill a Tax Map Technician Position and Abolish a Tax Map Technician/CAD Specialist Position in Real Property Tax Services – Mr. Perkins moved to forward this resolution to Full Board, seconded by Mr. Reagen, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Forsythe, Gennett).

C. Setting a Date for a Public Hearing on Proposed Local Law F (No. __) for the Year 2025, "To Allow Enrolled Volunteer Firefighters and Volunteer Ambulance Workers to be Eligible for a Real Property Tax Exemption Under RPTL §466-a" – Mr. Denesha moved to forward this resolution to Full Board, seconded by Mr. Webster, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Forsythe, Gennett).

8. HIGHWAY – DON CHAMBERS

A. Approving Federal Aid Highway Project Supplemental Agreement #7 for Additional Funding for Final Design for the County Route 35 (Slab City) Bridge over Trout Brook, BIN 3341700, PIN 775394 – Mr. Smithers moved to forward this resolution to Full Board, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Forsythe, Gennett).

B. Authorizing the Chair to Sign a Contract with Meola Enterprise for Cleaning Services at the Department of Highway in Lisbon, Potsdam, and Russell Outposts – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Forsythe, Gennett).

C. Approving New York State Department of Transportation Supplemental Agreement #1 for Final Design for County Route 34 over Trout Brook, BIN 3341630, PIN 775426 – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Webster, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Forsythe, Gennett).

D. Approving New York State Department of Transportation Supplemental Agreement #1 for Final Design for County Route 22 over Sawyer Creek, BIN 3340950, PIN 775425 – Mr. Smithers moved to forward this resolution to Full Board, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Forsythe, Gennett).

E. Authorizing the Chair to Sign and approve Supplemental Agreement No. 2 with Amendment B with the New York State Department of Transportation Snow & Ice Control – Mr. Smithers moved to forward this resolution to Full Board, seconded by Mr. Perkins, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Forsythe, Gennett).

F. 2025 Paving Update (Discussion) – Don Chambers

9. AMERICAN RESCUE PLAN ACT (ARPA) UPDATE – JASON PFOTENHAUER

10. COUNTY ADMINISTRATOR’S REPORT – RUTH DOYLE

Ms. Doyle reported that the capital projects are continuing to wrap up, and the window replacement project for the Surrogate Building and Old Jail is underway. All windows have been ordered and are expected to arrive within approximately seven (7) weeks.

A local law is scheduled to be introduced next month to address a Real Property Tax exemption for persons with disabilities and limited income.

Ms. Doyle added that Budget reviews are ongoing, staff is in the beginning stages of planning an employee appreciation event and recognition for staff.

A. Authorizing the Restructuring of the Organizational Structure in Buildings & Grounds and the Purchasing Office and Creating Positions to Effectively Manage Facilities, Audit, & Procurement for St. Lawrence County – Mr. Denesha moved to forward this resolution to Full Board, seconded by Mr. Reagen, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Forsythe, Gennett).

B. Modifying the 2025 Budget for the County Administrator's Office for Advertising – Mr. Reagen moved to forward this resolution to Full Board, seconded by Mr. Sheridan, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Forsythe, Gennett).

C. 2025 Q2 Financial Update (Info) – Joe Seeber

11. OLD/NEW BUSINESS

A. Solid Waste Transfer Station Update (Discussion) – Don Chambers

B. Modifying the 2025 Budget for the Office of Emergency Services for a FY23 Statewide Interoperable Communications Grant (SICG) from New York State Division of Homeland Security and Emergency Services – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Forsythe, Gennett).

C. Authorizing the Chair to Sign a Contract with New York State Industries for the Disabled, Inc. Corporate Partner Secure Scan/Unity House of Troy for Scanning Services for the Probation Department – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Reagen, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Forsythe, Gennett).

D. Update on the Status of Arming of Probation Officers (Discussion) – Tim LePage

E. Social Services Monthly Statistics: Financial Update (Info) – Joe Seeber

12. COMMITTEE REPORTS

- A. Cornell Cooperative Extension Board (Denesha) – Mr. Denesha
- B. Fish and Wildlife Management Board, Region 6 (Sheridan) – No report
- C. Fisheries Advisory Board (Terminelli) – No report
- D. Gouverneur Fair Board (Smithers) – No report
- E. Highway/Solid Waste Committee (Smithers) – No report
- F. Industrial Development Agency (Reagen) – Mr. Reagen
- G. Recreational and Trails Advisory Board (Perkins/Webster) – No report
- H. St. Lawrence River Valley Redevelopment Agency (RVRDA) (Forsythe) – No report
- I. St. Lawrence County Chamber of Commerce (Webster) – No report
- J. Soil & Water Conservation District Board of Directors (Burke/Fay) – Mr. Burke

13. ADJOURNMENT - Chair Lightfoot moved to adjourn the Finance Committee Meeting at 7:19 p.m., as there was no further business, seconded by Mr. Reagen, and Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Forsythe, Gennett).