



**ST. LAWRENCE COUNTY
BOARD MEETING
MONDAY, AUGUST 4, 2025
LEGISLATIVE CHAMBERS AND LIVE VIA
WWW.STLAWCO.GOV
6:00 PM**

I. CALL TO ORDER

II. ROLL CALL

III. PRAYER FOLLOWED BY PLEDGE OF ALLEGIANCE

IV. APPROVAL OF THE AGENDA

V. APPROVAL OF MINUTES – July 7, 2025 and July 21, 2025

VI. COMMUNICATIONS

VII. CITIZEN PARTICIPATION: "Any citizen wanting to address the Board is asked to stand at the microphone and state their name before beginning their talk. The citizen participation will be in the form of an oral address directed to the members of the Board. This part of the Agenda is not a time for audio, visual, power point presentations, or performances. The address will be limited to a time of five minutes."

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August 4, 2025

Full Board: 8-4-2025

RESOLUTION NO.

RECOGNIZING THE 100TH BIRTHDAY OF HAZEL MARION MATTHEWS

By Mr. Denesha

WHEREAS, longevity of life is a blessing for an individual, a family, and for the community that benefits from the knowledge and experiences this individual brings to all, and

WHEREAS, the County of St. Lawrence recognizes with great respect and admiration the contributions that all people, including older adults, give to our communities, and

WHEREAS, Hazel Marion Moore was born on August 29, 1925 on what was known as the Hutchinson Farm in the Town of Russell, to her parents Donald and Frances Moore, and

WHEREAS, Hazel attended and graduated from Canton High School in June of 1943, and

WHEREAS, after graduation, she went to Syracuse, New York and worked at the General Electric Plant soldering radios for our Armed Forces during World War 2. After that, Hazel worked at a bar, serving sandwiches and drinks, and she was often asked to sing along with the piano player, and

WHEREAS, after Hazel returned home to Russell, she married Merton E. Matthews on October 26, 1947, and they were blessed with three daughters; Donna, Pat and Brenda, 6 grandchildren, 9 great-grandchildren and 7 great-great-grandchildren, and

WHEREAS, for many years, Hazel cleaned homes, sold Beeline and Polltraman Fashions for 30 years, and

WHEREAS, she and her family moved to the Town of Clare in 1976 and Hazel was elected as Clare Town Clerk in 1980, a position she held until she retired in 2000, and

WHEREAS, shortly after celebrating their 50th Anniversary, her beloved husband passed away on October 31, 1997, and

WHEREAS, Hazel has been and is still active in her community; she loves attending church in De Grasse, helping out with church and fire department dinners, and teaching Sunday school at Beech Plains Church and

WHEREAS, she is known to her family, friends and community as a spunky, strong-willed, intuitive and direct woman with a heart as big as the County she lives in, and

WHEREAS, her honesty, integrity, trustworthiness and strong work ethic make her a role model, exhibiting strong moral character,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators recognizes the 100th birthday of Hazel Marion Matthews, and

BE IT FURTHER RESOLVED that the Board of Legislators wishes to honor this very special centenarian with the sincerest congratulations and best wishes for many more happy and productive years.

August 4, 2025

Services Committee: 7-21-2025

RESOLUTION NO.

RECOGNIZING AUGUST AS NATIONAL EYE EXAM MONTH

By Mr. Webster, Chair, Services Committee

WHEREAS, vision health is essential to overall health and well-being, playing a critical role in learning, development, productivity, and quality of life, and

WHEREAS, many common eye conditions—such as glaucoma, cataracts, diabetic retinopathy, and age-related macular degeneration—may not present noticeable symptoms in their early stages, making regular eye exams vital for early detection and treatment, and

WHEREAS, according to the Centers for Disease Control and Prevention (CDC), millions of Americans live with undiagnosed vision problems that can be corrected or improved with proper diagnosis and care, and

WHEREAS, children especially benefit from comprehensive eye exams, which help identify vision problems that may impact academic performance, reading skills, and social development, and

WHEREAS, National Eye Exam Month, observed each August, serves as an important reminder for individuals of all ages to schedule comprehensive eye exams and prioritize vision care as part of their preventive health routine, and

WHEREAS, increasing public awareness of the importance of eye health and regular vision screening can help reduce preventable vision loss and promote long-term eye wellness,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby recognizes the month of August as National Eye Exam Month, and

BE IT FURTHER RESOLVED the Board of Health encourages all residents to schedule regular eye exams, educate themselves about eye health, and support efforts to make vision care accessible to all.

August 4, 2025

Operations Committee: 7-14-2025

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A MEMORANDUM OF AGREEMENT
BETWEEN THE ST. LAWRENCE COUNTY SHERIFF'S OFFICE AND
PARTICIPATING MUNICIPAL POLICE AGENCIES, TO JOIN THE ST. LAWRENCE
COUNTY DRUG TASK FORCE AND HUMAN TRAFFICKING TASK FORCE AND
MODIFY THE 2025 BUDGET FOR THE SHERIFF'S OFFICE FY24 HOWARD G.
BUFFET FOUNDATION GRANT**

By Ms. Curran, Chair, Operations Committee

WHEREAS, many years ago the St. Lawrence County Sheriff's Office has formed the County Drug Task Force and is in the process of forming the County Human Trafficking Task Force to include partnering agencies of Canton Village Police Department, Gouverneur Village Police Department, Massena Village Police Department, Ogdensburg Police Department, and Potsdam Village Police Department, and

WHEREAS, the St. Lawrence County Sheriff in forming the St. Lawrence County Human Trafficking Task Force would like to partner with the same Municipal Police Agencies that are currently included in the St. Lawrence County Drug Task Force, and

WHEREAS, the St. Lawrence County Sheriff recognizes the benefit to the people of St. Lawrence County by consolidating resources to work towards a common mission related to drugs and human trafficking in the North Country, and

WHEREAS, the formation of the St. Lawrence County Human Trafficking Task Force will allow the partner municipal police agencies to be reimbursed through the FY24 Howard G. Buffet Foundation grant funding (Res No. 238-2024) for a portion of the work performed within the Human Trafficking Task Force, and

WHEREAS, a budget modification is necessary to move \$130,000 of the overtime and \$30,875 of fringe, from the county personnel and fringe accounts to the other fees and services account for outside agency reimbursement,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Memorandum of Agreement between the St. Lawrence County Sheriff's Office, and participating municipal police agencies, joining the St. Lawrence County Drug Task Force and Human Trafficking Task Force, upon approval of the County Attorney, and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2025 Budget for the Sheriff's Office for the FY24 Howard G. Buffet Foundation Grant, as follows:

DECREASE APPROPRIATIONS:

S1Z31101 18000 HGBF2	S CRIM HGBF Overtime	\$130,000
S1Z31108 81000 HGBF2	S CRIM HGBF Retirement	17,498
S1Z31108 83000 HGBF2	S CRIM HGBF Social Security	9,945
S1Z31108 84000 HGBF2	S CRIM HGBF Workers Comp	<u>3,432</u>
		\$160,875

INCREASE APPROPRIATIONS:

S1Z31104 43007 HGBF2	S CRIM HGBF Other Fees	\$160,875
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August 4, 2025

Operations Committee: 7-14-2025

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT EXTENSION FOR THE FY22
OPERATION STONEGARDEN GRANT (FY22 OPSG) WITH NEW YORK STATE
DIVISION OF HOMELAND SECURITY AND OFFICE OF EMERGENCY SERVICES**

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 400-2022 approved the contract for the FY22 Operation Stonegarden Grant (FY22 OPSG) in the amount of \$300,000 to key law enforcement agencies in St. Lawrence County, with a contract period of September 1, 2022, to August 31, 2025, and

WHEREAS, staffing shortages in partnering agencies have resulted in unspent funds for overtime salary and fringe (S1Z31104 43007 SG2), prompting a request for an extension of this Grant, and

WHEREAS, New York State Division of Homeland Security and Emergency Services has approved a one-year extension with a new contract end date of August 31, 2026,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract extension for the FY22 Operation Stonegarden Grant (FY22 OPSG) with New York State Division of Homeland Security and Office of Emergency Services, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budget years until the grant is fully expended.

August 4, 2025

Operations Committee: 7-14-2025

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A LEASE AGREEMENT WITH THE TOWN
OF FINE FOR OFFICE SPACE LOCATED AT 4078 STATE HIGHWAY 3, STAR
LAKE AT THE TOWN OF FINE MUNICIPAL BUILDING**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Town of Fine has offered space in their Town Office's located at 4078 State Highway 3, Star Lake, for a satellite office for the Sheriff's Office, and

WHEREAS, this space will provide a work station for Deputy Sheriff's in a remote area of the county that will provide 24/7 access for patrolling and investigative purposes, which will increase work flow efficiency and increase the law enforcement presence in the area, and

WHEREAS, the term of this lease agreement will be on a month-to-month basis beginning August 5, 2025, and ending December 31, 2025, at the rate of one (1) dollar (S1031104 40700) with the potential for annual lease agreements thereafter,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a lease agreement with the Town of Fine for office space located at The Town of Fine municipal building at 4078 State Highway 3, Star Lake, upon approval of the County Attorney.

August 4, 2025

Operations Committee: 7-14-2025

RESOLUTION NO.

**MODIFYING THE 2025 BUDGET FOR THE SHERIFF'S OFFICE TO PURCHASE A
SPEED TRAILER**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Sheriff's Office has determined there is a need to purchase a speed trailer, currently there are two in operation, and

WHEREAS, this device is capable of providing speed rates with detailed reports, speed message displays, and traffic data, to provide road safety measures across the County, and

WHEREAS, funds were not budgeted in the 2025 Budget for the Sheriff's Office for this equipment, but unexpected revenue has been received as well as a remaining equipment budget to cover the costs,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Sheriff's Office to purchase a speed trailer as follows:

INCREASE REVENUE:

S1027705 55000	S Sheriff Misc Revenue	\$8,877
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DECREASE APPROPRIATIONS:

S1031102 23000	S CRIM Automotive Equipment	\$11,633
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INCREASE APPROPRIATIONS:

S1031102 25000	S CRIM Techincal Equipment	\$20,510
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August 4, 2025

Operations Committee: 7-14-2025

RESOLUTION NO.

MODIFYING THE 2025 BUDGET FOR THE SHERIFF'S OFFICE FOR A FY25 CARES UP GRANT FROM NEW YORK STATE OFFICE OF MENTAL HEALTH SUICIDE PREVENTION CENTER (OMH SPCNY) AND THE RESEARCH FOUNDATION FOR MENTAL HYGIENE (RFMH)

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 177-2025 approved the acceptance of a FY25 CARES UP Grant from New York State Office of Mental Health's Suicide Prevention Center (OMH SPCNY) and the Research Foundation for Mental Hygiene (RFMH), in the amount of \$42,250, and

WHEREAS, the payment schedule of this grant is a quarterly reimbursement for deliverables or activities completed by the anticipated timeline of up to \$30,000 per year, \$7,500 per quarter, as well as \$12,250 for training, and

WHEREAS, the Correctional Facility intends to use this funding for an in-house wellness program to include exercise equipment, computer software, workshops and training, participation incentives, printing and office supplies for trainings and events,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Sheriff's Office for a FY25 CARES UP Grant from the NYS Office of Mental Health's Suicide Prevention Center and the Research Foundation for Mental Hygiene, as follows:

INCREASE APPROPRIATIONS:

S4Z31502 26000 CARES	S Other Equipment	\$15,000
S4Z31504 41102 CARES	S Educational Workshops	2,250
S4Z31504 41901 CARES	S I/D Central Printing	500
S4Z31504 42000 CARES	S Office Supplies & Exp	500
S4Z31504 42004 CARES	S Computer Software	5,000
S4Z31504 42600 CARES	S Books and Periodicals	2,500
S4Z31504 43007 CARES	S Other Fees and Services	6,500
S4Z31504 44500 CARES	S Other Travel Reimbursement	<u>10,000</u>
		\$42,250

INCREASE REVENUE:

S4Z34905 56000 CARES	S NYS CARES UP Grant Revenue	\$42,250
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the Grant is fully expended.

August 4, 2025

Operations Committee: 7-14-2025

RESOLUTION NO.

**MODIFYING THE 2025 BUDGET FOR THE SHERIFF'S OFFICE FOR THE FY22
DOMESTIC TERRORISM PREVENTION GRANT FROM NEW YORK STATE
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES**

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 401-2022 approved the Sheriff's Office to accept a FY22 Domestic Terrorism Grant from New York State Division of Homeland Security and Emergency Services (DHSES) for \$172,413 with a contract period of September 1, 2022, to August 31, 2024, and Resolution No. 258-2024 approved an extension through August 31, 2025, and

WHEREAS, NYS Division of Homeland Security and Emergency Services approved a reallocation of funds due to grant restrictions that did not allow the spend down of the overtime costs for training purposes as well as unspent consulting, supplies, and travel, to instead cover the costs of personnel and fringe for the many hours spent working with community stakeholders to update and develop the St. Lawrence County Threat Assessment Plan,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Sheriff's Office for a FY22 Domestic Terrorism Prevention Grant from New York State Division of Homeland Security as follows:

DECREASE APPROPRIATIONS:

S1Z31101 18000 DT	S CRIM Overtime	\$23,910
S1Z31104 42000 DT	S CRIM Office Supplies & Exp	10,000
S1Z31104 43007 DT	S CRIM Other Fees & Services	<u>44,851</u>
		\$78,761

INCREASE APPROPRIATIONS:

S1Z31101 12000 DT	S CRIM Supervisory/Admin	\$27,834
S1Z31101 14000 DT	S CRIM Clerical	31
S1Z31108 81000 DT	S CRIM Retirement	12,474
S1Z31108 83000 DT	S CRIM Social Security	6,685
S1Z31108 84000 DT	S CRIM Workers' Compensation	2,447
S1Z31108 84500 DT	S CRIM Group Life Insurance	169
S1Z31108 86000 DT	S CRIM Hospital & Med Insurance	27,554
S1Z31108 86500 DT	S CRIM Dental Insurance	1,199
S1Z31108 89000 DT	S CRIM Vision Insurance	<u>368</u>
		\$78,761

August 4, 2025

Operations Committee: 7-14-2025

RESOLUTION NO.

**RESOLUTION CALLING UPON THE NEW YORK STATE DEPARTMENT OF
CORRECTIONS TO TRANSFER ALL POST-SENTENCED STATE-READY INMATES
HOUSED IN COUNTY CORRECTIONAL FACILITIES AND URGING RATE
INCREASES CONSISTENT WITH COUNTY COSTS FOR THOSE INMATES**

By Ms. Curran, Chair, Operations Committee
Co-Sponsored by Mr. Reagen, District 1

WHEREAS, the operation of correctional facilities represents a crucial component of the criminal justice system in the United States, and correctional personnel play a vital role in protecting the rights of the public to be safeguarded from criminal activity, and

WHEREAS, during and after the prison strike, in light of the staffing issues, the New York State Department of Corrections and Community Supervision (DOCCS), who is tasked with running the State prison system, determined not to accept from the County jails inmates who have been sentenced to State prison, even though the law requires them to be taken “forthwith”, and

WHEREAS, the State of New York has attempted this practice in the past, with failed results, and

WHEREAS, in a 1988 Court of Appeals decision, the court told DOCCS that difficulties in operating its prison system cannot be used as an excuse to force County jails to keep inmates who lawfully belong in the prisons, and

WHEREAS, since the start of the strike, the number of state inmates in local jails has exploded from approximately two (2) hundred prior to the strike to about two thousand four hundred (2,400) today, with a range of anywhere from 10-30 post-sentenced, State-ready inmates staying in the St. Lawrence County Correctional Facility at any given time, and

WHEREAS, because of hiring and retention problems at County jails, of which St. Lawrence County has not been immune, created in large part by misguided State policy and actions, many County facilities are operating at minimum staffing, requiring our officers to work excessive overtime hours, and

WHEREAS, the delay in transition of more than 2,400 extra prisoners into the local jails exacerbates the local staffing challenge, and negatively impacting the County facilities ability to provide to inmates programming, medical and other services, along with visits, phone calls and other electronic communications all of which have potential to cause morale and discipline problems with the inmates, and a more challenging working environment for our corrections officers, and

WHEREAS, the cost of keeping local jail inmates falls upon the counties and the cost of housing State sentenced inmates falls upon the State, however this is a cost avoided by the State by refusing to transfer already-sentenced inmates to State facilities, and

WHEREAS, while the law does provide for the State, under some circumstances, to reimburse counties for the cost of holding State-ready inmates who are waiting for transfer from County Correctional facilities in the jails, currently that reimbursement is \$100 a day, and

WHEREAS, it appears the State of New York has adopted an illegal strategy of shifting the burden of post-sentence, State-ready inmates to local facilities to address their own staffing shortage and avoid longevity costs incurred by the State by adequate staffing in their facilities, thereby imposing an additional unfunded mandate local real property tax payers,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators calls upon the Governor and the State of New York Department of Corrections and Community Supervision to immediately and “forthwith” accept and transfer all State-ready inmates from local County correctional facilities, and

BE IT FURTHER RESOLVED that the Board of Legislators calls upon the Governor of the State of New York and the State Legislature to provide for increased reimbursement rates that closer match the actual cost incurred for State-ready inmates remain in their care longer than the ten (10) days permitted by law, and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to Governor Kathy Hochul, Senator Dan Stec, Senator Mark Walczyk, Assemblyman Robert Smullen, Assemblyman Ken Blankenbush, Assemblyman Scott Gray, and Assemblyman Billy Jones, and this resolution be submitted for consideration by NYSAC.

August 4, 2025

Services Committee: 7-21-2025

RESOLUTION NO.

**MODIFYING THE 2025 BUDGET FOR COMMUNITY SERVICES FOR FUNDING
RECEIVED FROM THE NEW YORK STATE OFFICE OF MENTAL HEALTH TO ST.
LAWRENCE COUNTY AS PASS THROUGH FUNDING TO APPROVED AGENCIES**

By Mr. Webster, Chair, Services Committee

WHEREAS, Community Services has received an updated NYS Office of Mental Health (OMH) State Aid funding authorization to St. Lawrence County as pass through funding for community agencies that includes salary and fringe support adjustments, and

WHEREAS, this is one-hundred percent (100%) pass through funding for contract agencies,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for Community Services for funding received from the New York State Office of Mental Health to St. Lawrence County as pass through funding to approved agencies, as follows:

INCREASE APPROPRIATIONS:

A4143224 465AR	A CSS ARC	5,478
A4143224 465CA	A CSS Citizen Advocates Advances	1,896
A4143224 465CC	A CSS Catholic Charities	8,183
A4143224 465SS	A CSS Step by Step Advances	2,710
A4143224 465SV	A CSS Seaway Valley Prevention Council	<u>981</u>
		\$19,248

INCREASE REVENUE:

A4134905 56000	A SA CSS Mental Health	\$19,248
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INCREASE APPROPRIATIONS:

A4243224 465CC	A CRV Catholic Charities	6,127
A4243224 465SS	A CRV Step by Step Advances	6,954
A4243224 465TL	A CRV NCTLS Advances	<u>3,536</u>
		\$16,617

DECREASE APPROPRIATIONS:

A4243224 465AR	A CRV ARC Advances	2,883
A4243224 465CA	A CRV Citizen Advocates Advances	<u>10,735</u>
		\$13,618

INCREASE REVENUE:

A4234905 56000	A SA CR Other Mental Health Programs	\$2,999
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INCREASE APPROPRIATIONS:

A4343224 465CA	A CPP Citizen Advocates Advances	5,292
A4343224 465SS	A CPP Step by Step Advances	<u>13,179</u>
		\$18,471

INCREASE REVENUE:

A4334905 56000	A SA CPP Other Mental Health Programs	\$18,471
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INCREASE APPROPRIATIONS:

A4443224 465AR	A OFS ARC Advances	6,949
A4443224 465CH	A OFS CHJC Advances	623
A4443224 465JD	A JP Dwyer Vet Peer Support Project	2,952
A4443224 465NR	A OFS NRCIL Advances	5,332
A4443224 465UH	A OFS United Helpers Advances	<u>51,943</u>
		\$67,799

DECREASE APPROPRIATIONS:

A4443224 465TL	A OFS NCTLS Advances	\$11,420
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INCREASE REVENUE:

A4434905 56000	A SA OFS Other Mental Health Programs	\$56,379
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August 4, 2025

Services Committee: 7-21-2025

RESOLUTION NO.

**MODIFYING THE 2025 BUDGET FOR COMMUNITY SERVICES FOR FUNDING
RECEIVED FROM THE NEW YORK STATE OFFICE OF ADDICTION SERVICES
AND SUPPORTS TO ST. LAWRENCE COUNTY AS PASS THROUGH FUNDING TO
APPROVED AGENCIES**

By Mr. Webster, Chair, Services Committee

WHEREAS, Community Services has received an updated NYS Office of Addiction Services and Supports (OASAS) State Aid funding authorization to St. Lawrence County as pass through funding for community agencies that includes salary and fringe support adjustments, and

WHEREAS, this is one-hundred percent (100%) pass through funding for contract agencies,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for Community Services for funding received from New York State Office of Addiction Services and Supports to St. Lawrence County as pass through funding to the approved agencies, as follows:

INCREASE APPROPRIATIONS:

A2142304 46500	A St. Joe's Rehab Center	10,462
A2342504 46500	A NCFS Canton Other Advances	37,618
A2442504 46500	A SEACAP Other Advances	<u>610,318</u>
		\$658,398

INCREASE REVENUE:

A2134865 56000	A SA St. Joe's Rehab Center	10,462
A2334865 56000	A SA NCFH Canton Alcohol Addiction	37,618
A2427355 56000	A SA SEACAP Alcohol Addiction	<u>610,318</u>
		\$658,398

August 4, 2025

Services Committee: 7-21-2025

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A MARKETING AND LICENSING
AGREEMENT BETWEEN THE ST. LAWRENCE COUNTY PUBLIC HEALTH
DEPARTMENT AND "WALK WITH A DOC"**

By Mr. Webster, Chair, Services Committee

WHEREAS, the "Walk with a Doc" program was founded as a grassroots initiative by cardiologist Dr. David Sabgir in 2005, in an effort to inspire his patients to lead healthier lifestyles and improve health outcomes, and has since grown into an internationally recognized program with chapters in communities across the United States and beyond, and

WHEREAS, the Public Health Department has participated in the program since 2018, actively supporting community engagement, physical activity, and health education through regular events, and

WHEREAS, the mission of the Public Health Department is to ensure the health, safety and quality of life for all St. Lawrence County residents, and

WHEREAS, local county governments are, by New York State law, required to ensure the delivery of core public health services, including chronic disease prevention, and

WHEREAS, regular walking is an evidence-based measure to help prevent and manage a number of chronic diseases, including heart disease and diabetes, and

WHEREAS, the "Walk with a Doc" program encourages community members to participate in this health-promoting activity by combining movement and conversation to help people of all ages take steps toward a healthier lifestyle, and

WHEREAS, there is a \$250 fee associated with "Walk with a Doc" (PP040104 43007) and this agreement will require the Public Health Department to schedule at least eight (8) walks per year, which will include various venues throughout St. Lawrence County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Marketing and Licensing Agreement between the St. Lawrence County Public Health Department and "Walk with a Doc," upon approval of the County Attorney.

August 4, 2025

Services Committee: 7-21-2025

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN AN AMENDMENT TO THE CONTRACT
WITH THE NEW YORK STATE DEPARTMENT OF HEALTH FOR THE CHILDREN
AND YOUTH WITH SPECIAL HEALTHCARE NEEDS PROGRAM GRANT**

By Mr. Webster, Chair, Services Committee

WHEREAS, the New York State Department of Health has renewed the Children and Youth with Special Healthcare Needs Program Grant for the time period of October 1, 2025 through September 30, 2030, and

WHEREAS, the Children and Youth with Special Healthcare Needs Program Grant is funded in the amount of \$65,853 annually (PE044895 57000 CSHN), and

WHEREAS, the Children and Youth with Special Healthcare Needs Program provides resources and referrals for children in the community to ensure access to healthcare, insurance, information and support services, and

WHEREAS, the Children and Youth with Special Healthcare Needs Program Grant, effective October 1, 2025 through September 30, 2030, was awarded a one-time award of additional funding in the amount of \$37,832, bringing the total funding amount for year one (1) of the five (5) year grant to \$103,685 (PE044895 57000 CSHN), and

WHEREAS, the funding for the remaining four years of the Children and Youth with Special Healthcare Needs Program Grant for the time period of October 1, 2026 through September 30, 2030 will be in the amount of \$65,853 annually (PE044895 57000CSHN), and

WHEREAS, this one-time funding will be used for community-based projects focused on enhancement of physical spaces to support the Children and Youth with Special Healthcare Needs Program and their families and/or the creation of recreational or social support opportunities for the Children and Youth with Special Healthcare Needs Program,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an amendment to the Contract with the New York State Department of Health for the Children and Youth with Special Healthcare Needs Program Grant, upon approval of the County Attorney.

August 4, 2025

Services Committee: 7-21-2025

RESOLUTION NO.

MODIFYING THE 2025 BUDGET FOR THE PUBLIC HEALTH DEPARTMENT FOR ALLOCATIONS UNDER THE OASAS OPIOID SETTLEMENT FUNDING FROM THE COMMUNITY SERVICES BOARD

By Mr. Webster, Chair, Services Committee

WHEREAS, the Public Health Department has been approved to receive \$56,000 in funding from the St. Lawrence County Community Services Allocation of the OASAS Opioid Settlement Funding (OSF) spanning the 2024-2025 budget years, and

WHEREAS, the Department previously allocated a portion of these funds for "other travel, other fees and services, and postage," and

WHEREAS, this is being reallocated to support personnel directly engaged in opioid abatement activities, and

WHEREAS, personnel costs, including salaries and fringe, are allowable uses of opioid settlement funds provided they support approved abatement strategies,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Public Health Department for allocations under the OASAS Opioid Settlement Funding, as follows:

INCREASE APPROPRIATIONS:

PPZ40101 11000 OSF	P OSF Direct Services Workers	\$3,286
PPZ40104 41902 OSF	P OSF Commercial Printing	2,982
PPZ40104 43005 OSF	P OSF Advertising Fees & Expense	2,269
PPZ40108 81000 OSF	P OSF Retirement	587
PPZ40108 83000 OSF	P OSF Social Security	244
PPZ40108 84000 OSF	P OSF Workers Compensation	91
PPZ40108 84500 OSF	P OSF Group Life Insurance	4
PPZ40108 86000 OSF	P OSF Hospital & Medical Insurance	1,694
PPZ40108 86500 OSF	P OSF Dental Insurance	37
PPZ40108 89000 OSF	P OSF Vision Insurance	9
		<u>\$11,203</u>

DECREASE APPROPRIATIONS:

PPZ40104 41901 OSF	P OSF Central Printing	467
PPZ40104 42402 OSF	P OSF I/D Postage	2,450
PPZ40104 43007 OSF	P OSF Other Fees & Services	4,793
PPZ40104 44500 OSF	P OSF Other Travel Reimbursement	3,493
		<u>\$11,203</u>

August 4, 2025

Services Committee: 7-21-2025

RESOLUTION NO.

AUTHORIZATION TO CREATE AND FILL ONE (1) SENIOR PUBLIC HEALTH EDUCATOR POSITION IN THE PUBLIC HEALTH DEPARTMENT AND ABOLISH ONE (1) PUBLIC HEALTH SPECIALIST POSITION

By Mr. Webster, Chair, Services Committee

WHEREAS, the Public Health Department is committed to promoting and protecting the health of the community through effective education, prevention, and public health programming, and

WHEREAS, the Department is seeking a dedicated supervisory role to oversee public health education and outreach staff, the current lack of which strains administrative efficiency and the ability to ensure alignment with mandated public health goals and objectives, and

WHEREAS, the creation of a Senior Public Health Educator position will provide critical supervisory oversight to the Public Health Specialists, Community Health Educator, and Communications Specialist, thereby enabling more effective coordination and accountability, and

WHEREAS, establishing this supervisory role will help ensure that staff efforts are strategically aligned with Article 6 State Aid requirements, including the verification of minimum required activities as specified in Public Health Law and 10 NYCRR, particularly in the areas of chronic disease prevention and management, community health assessment, and implementation of the Community Health Improvement Plan (CHIP), and

WHEREAS, the Senior Public Health Educator will help to streamline programming, avoid unnecessary duplication of services already provided by community partner organizations, and enhance collaboration across initiatives, and

WHEREAS, the delegation of supervisory responsibilities to the Senior Public Health Educator will allow the Deputy Director of Public Health, who currently supervises this group along with two additional staff, to dedicate more administrative attention to other priority areas of the Department such as environmental health, maternal and child health, lead poisoning prevention, and communicable disease control,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby authorizes the County Administrator to create one (1) full-time Senior Public Health Educator position in the Public Health Department, effective immediately, and

BE IT FURTHER RESOLVED that the Public Health Specialist (Position No. 504300007), currently vacant, be abolished.

August 4, 2025

Finance Committee: 7-28-2025

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO EXECUTE ALL DOCUMENTS NECESSARY TO
CONVEY POST-JUDGMENT TAX FORECLOSURE ACQUIRED PROPERTY BACK
TO THE REDEEMING TAX DELINQUENT**

By Mr. Hull, Chair, Finance Committee

By Mr. Lightfoot, Temporary Chair, Finance Committee

WHEREAS, on April 20, 2024, Governor Kathy Hochul signed into law the New York State 2024-2025 Budget, and

WHEREAS, the enacted budget reforms the property tax enforcement laws of New York State to bring them into compliance with a recent decision of the United States Supreme Court, *Tyler v. Hennepin County*, Minnesota, 598 U.S. 631 (2023), by providing that when tax delinquent property is sold, any excess proceeds be returned to the former owner(s), and where appropriate, to lienors, and

WHEREAS, this bill requires any surplus resulting from tax foreclosure sales to be distributed to the former owners and lienors, subject to claims incurred by the taxing authority for administrative costs and remediation, and

WHEREAS, as a result of the Hennepin decision and the passage of the State Budget with modifications to Article 11 of the Real Property Tax Law, the Board of Legislators adopted Local Law No. 5 for the Year 2024, "Amending Local Law 2 for the Year 2023, Setting Policy on Acquisition and Sale of Tax Delinquent Property in St. Lawrence County", which amended the policy regarding disposition of acquired tax delinquent parcels and the date of last redemption, and

WHEREAS, the Board of Legislators may permit redemption of tax delinquent parcels, after judgment has been obtained by the tax enforcing officer in the judicial tax foreclosure proceeding but prior to auction, by passage of a resolution authorizing the Chair and tax enforcing entity to execute all documents necessary to convey the foreclosed property back into possession of the redeeming tax delinquent, and

WHEREAS, pursuant to Article 11 of the Real Property Tax Law, the Treasurer (in her capacity as Tax Enforcement Officer) and the County Attorney protect the interests of the County with respect to tax delinquent parcels,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to execute all documents necessary to convey post-judgment tax foreclosure acquired property back to the redeeming tax delinquent, upon the approval of the County Attorney, and

BE IT FURTHER RESOLVED that prior owners who have made payment of delinquent taxes to redeem property acquired by the County in foreclosure for the year 2025 will be paid toward the amount of delinquent taxes, plus any assessed penalties, interests and fees.

August 4, 2025

Finance Committee: 7-28-2025

RESOLUTION NO.

**WORKERS' COMPENSATION SELF-INSURANCE APPORTIONMENT FOR THE
YEAR 2026**

By Mr. Hull, Chair, Finance Committee

By Mr. Lightfoot, Temporary Chair, Finance Committee

WHEREAS, the St. Lawrence County Self-Insured Plan has developed its budget for the year 2026, and

WHEREAS, the participant allocation of the plan costs is to be provided to the participants by September 1, 2025,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes that the following apportionment of Workers' Compensation costs for the year 2026 be applied to the participating municipalities of St. Lawrence County:

	<u>2025 Apportionment</u>	<u>2026 Apportionment</u>	<u>Increase/Decrease (-)</u>
St. Lawrence County	\$ 1,364,685	\$ 1,431,662	\$ 66,977
Soil and Water	\$ 1,452	\$ 1,611	\$ 159

CITY:

Ogdensburg	\$ 353,957	\$ 326,759	-\$ 27,197
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TOWNS:

Brasher	\$ 37,271	\$ 36,824	-\$ 447
Canton	\$ 55,471	\$ 54,585	-\$ 886
Clare	\$ 8,247	\$ 7,060	-\$ 1,187
Clifton	\$ 34,079	\$ 34,522	\$ 443
DeKalb	\$ 30,607	\$ 27,991	\$ 2,616
DePeyster	\$ 12,941	\$ 13,490	\$ 549
Edwards	\$ 29,629	\$ 25,904	-\$ 3,725
Fine	\$ 41,278	\$ 41,336	\$ 58
Fowler	\$ 28,636	\$ 29,870	\$ 1,234
Gouverneur	\$ 33,640	\$ 40,688	\$ 7,048
Hammond	\$ 16,112	\$ 16,506	\$ 393
Hermon	\$ 32,582	\$ 30,109	-\$ 2,473
Hopkinton	\$ 25,195	\$ 21,769	-\$ 3,426
Lawrence	\$ 33,733	\$ 29,158	-\$ 4,575
Lisbon	\$ 66,490	\$ 53,575	-\$ 12,915
Louisville	\$ 55,616	\$ 56,951	\$ 1,335
Macomb	\$ 18,514	\$ 18,619	\$ 105
Madrid	\$ 26,899	\$ 26,291	-\$ 608
Massena	\$ 128,890	\$ 133,449	\$ 4,559
Morristown	\$ 35,457	\$ 40,132	\$ 4,675
Norfolk	\$ 39,653	\$ 38,814	-\$ 839
Oswegatchie	\$ 32,891	\$ 38,760	\$ 5,869

Parishville	\$ 60,052	\$ 44,078	-\$ 15,974
Pierrepont	\$ 44,477	\$ 43,347	-\$ 130
Pitcairn	\$ 15,889	\$ 14,865	-\$ 1,024
Potsdam	\$ 80,158	\$ 94,296	\$ 14,138
Rossie	\$ 12,942	\$ 12,138	-\$ 804
Russell	\$ 37,556	\$ 35,689	-\$ 1,867
Stockholm	\$ 30,228	\$ 40,489	\$ 10,261
Waddington	\$ 23,048	\$ 22,021	-\$ 1,027

VILLAGES:

Canton	\$ 118,284	\$ 95,475	-\$ 22,809
Gouverneur	\$ 74,800	\$ 78,161	\$ 3,361
Hammond	\$ 997	\$ 665	-\$ 332
Heuvelton	\$ 7,844	\$ 14,115	\$ 6,271
Massena	\$ 330,842	\$ 331,205	\$ 363
Norwood	\$ 30,809	\$ 32,641	\$ 1,832
Potsdam	\$ 174,519	\$ 194,291	\$ 19,772
Rensselaer Falls	\$ 524	\$ 526	\$ 2
Richville	\$ 16	\$ 18	\$ 2
Waddington	\$ 13,090	\$ 18,545	\$ 5,455

<u>TOTAL:</u>	\$ 3,600,000	\$ 3,650,000	\$ 50,000
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August 4, 2025

Finance Committee: 7-28-2025

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH USHERWOOD FOR A WIDE FORMAT PRINTER/SCANNER FOR THE REAL PROPERTY TAX SERVICES

By Mr. Hull, Chair, Finance Committee
By Mr. Lightfoot, Temporary Chair, Finance Committee

WHEREAS, Real Property Tax Services is in need of a black and white, wide format printer/scanner which is mandated to print annual tax maps for municipalities, and

WHEREAS, the current wide format plotter which was purchased in 2015 no longer carries a maintenance contract and no longer prints, and

WHEREAS, Real Property Tax Services has the only wide format scanner in St. Lawrence County Government used by multiple county departments, and

WHEREAS, Real Property Tax Services produces revenue from scanning and printing at an amount not to exceed \$16,000,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Usherwood for a wide format printer/scanner for the Real Property Tax Services, upon approval of the County Attorney.

INCREASE APPROPRIATIONS:

R1013552 22000	R Office Equipment	\$16,000
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DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$16,000
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August 4, 2025

Finance Committee: 7-28-2025

RESOLUTION NO.

**AUTHORIZATION TO CREATE AND FILL A TAX MAP TECHNICIAN POSITION
AND ABOLISH A TAX MAP TECHNICIAN/CAD SPECIALIST POSITION IN REAL
PROPERTY TAX SERVICES**

By Mr. Hull, Chair, Finance Committee

By Mr. Lightfoot, Temporary Chair, Finance Committee

WHEREAS, based on the needs of Real Property Tax Services, it has been recommended that a Tax Map Technician (Position No.106100001) be created and to abolish a Tax Map Technician/CAD Specialist (Position No. 106300003), and

WHEREAS, there are currently three (3) staff in the mapping department consisting of a Tax Map Technician and two (2) Tax Map Technicians/CAD Specialists, and

WHEREAS, recently a CAD Specialist was promoted to Coordinator of Real Property Tax Services III, and

WHEREAS, staff will be reassigned and duties shared for efficiency within the Office to better serve local government,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the County Administrator to create and fill a Tax Map Technician Position and abolish a Tax Map Technician/CAD Specialist Position in Real Property Tax Services.

August 4, 2025

Finance Committee: 7-28-2025

RESOLUTION NO.

SETTING A DATE FOR A PUBLIC HEARING ON PROPOSED LOCAL LAW F (NO. _) FOR THE YEAR 2025, "TO ALLOW ENROLLED VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE WORKERS TO BE ELIGIBLE FOR A REAL PROPERTY TAX EXEMPTION UNDER RPTL §466-A"

By Mr. Hull, Chair, Finance Committee
By Mr. Lightfoot, Temporary Chair, Finance Committee

WHEREAS, Local Law F (No. _) For The Year 2025, will establish exemptions for certain members of volunteer fire companies and ambulance services in St. Lawrence County, and

WHEREAS, the law requires that said Local Law adoption be preceded by a public hearing,

NOW, THEREFORE, BE IT RESOLVED that a public hearing on proposed Local Law F (No. _) for the Year 2025, "To Allow Enrolled Volunteer Firefighters and Volunteer Ambulance Workers to be Eligible for a Real Property Tax Exemption Under RPTL §466-a" will be held on September 15, 2025, at 5:50 p.m., in the Legislative Chambers.

PROPOSED LOCAL LAW F (NO. _) FOR THE YEAR 2025, "TO ALLOW ENROLLED VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE WORKERS TO BE ELIGIBLE FOR A REAL PROPERTY TAX EXEMPTION UNDER RPTL §466-A"

BE IT ENACTED by the Board of Legislators of St. Lawrence County as follows:

Section 1. **Legislative intent**

The legislature recognizes the role of the volunteer firefighters and ambulance workers in securing the safety and well-being of our communities. The legislature hereby finds that it is in the best social and economic interests of the County of St. Lawrence to encourage volunteerism for said purposes. To that end, by providing the following exemption, it is the intent to so encourage volunteerism for our various fire and ambulance companies.

Section 2. **Exemptions for certain volunteer firefighters and ambulance workers**

(a) Real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse residing in St. Lawrence County shall be exempt from taxation to the extent of ten (10%) percent of the assessed value of such property for county purposes, exclusive of special assessments.

(b) Such exemption shall not be granted to an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service residing in such county unless:

- (i) the applicant resides in the city, town or village which is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service;
 - (ii) the property is the primary residence of the applicant;
 - (iii) the property is used exclusively for residential purposes; provided, however, that in the event any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion shall only be entitled to the exemption provided by this section; and
 - (iv) the applicant has been certified by the authority having jurisdiction for the incorporated volunteer fire company or fire department as an enrolled member of such incorporated volunteer fire company or fire department for at least two (2) years or the applicant has been certified by the authority having jurisdiction for the incorporated voluntary ambulance service as an enrolled member of such incorporated voluntary ambulance service for at least two (2) years;
 - (v) the incorporated volunteer fire company or fire department and incorporated voluntary ambulance service has submitted to the St. Lawrence County Director of Emergency Services a complete list of enrolled members, with their respective dates of service for such incorporated voluntary fire company, or fire department, or incorporated voluntary ambulance service. The St. Lawrence County Director of Emergency Services shall then review all potential candidates and certify those that meet the necessary criteria to be eligible for this exemption.
- (c) Application for such an exemption shall be filed with the assessor on or before the taxable status date on a form as prescribed by the state board.
- (d) No applicant who is a volunteer firefighter or volunteer ambulance worker who, by reason of such status, is receiving any benefit under the provisions of this article on the effective date of this section shall suffer any diminution of such benefit because of the provisions of this section.
- (e) Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than twenty years of active service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, shall be granted the ten percent exemption as authorized by this section for the remainder of his or her life as long as his or her primary residence is located within this County.

Section 3. Effective date

This act shall take effect immediately and shall apply to real property having a taxable status date on or after the first day of January 2026 next succeeding the date on which this act shall have become a law.

August 4, 2025

Finance Committee: 7-28-2025

RESOLUTION NO.

**APPROVING FEDERAL AID HIGHWAY PROJECT SUPPLEMENTAL AGREEMENT
#7 FOR ADDITIONAL FUNDING FOR FINAL DESIGN FOR THE COUNTY ROUTE
35 (SLAB CITY) BRIDGE OVER TROUT BROOK, BIN 3341700, PIN 775394**

By Mr. Hull, Chair, Finance Committee

By Mr. Lightfoot, Temporary Chair, Finance Committee

Authorizing the implementation and funding of a state-aid eligible transportation federal-aid project, to fully fund the local share of federal and state-aid eligible and ineligible project costs and appropriating funds therefore.

WHEREAS, a project for the Final Design for County Route 35 (Slab City) over Trout Brook, BIN 3341700, PIN 775394 (Project) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of eighty (80%) percent federal funds, fifteen (15%) percent State Marchiselli funds and five (5%) percent local match, and

WHEREAS, the St. Lawrence County Board of Legislators desires to advance the above Project by making a commitment of one-hundred (100%) percent of the non-federal share of the costs of Final Design for the Project or portions thereof, with the federal share of such costs to be applied directly by the New York State Department of Transportation (NYSDOT) pursuant to Agreement,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves Federal Aid Highway Project Supplemental Agreement #7 for Additional Funding for Final Design for the County Route 35 (Slab City) Bridge over Trout Brook, BIN 3341700, PIN 775394, and

BE IT FURTHER RESOLVED that the Board of Legislators hereby authorizes the County Treasurer, with County Attorney approval, to pay in the first instance, one-hundred (100%) percent of the Federal and non-federal share of the cost of Final Design for the Project of portions thereof, and

BE IT FURTHER RESOLVED that the Board of Legislators hereby agrees that the St. Lawrence County Department of Highways shall be responsible for all costs of the Project which exceed the amount of the Federal Aid Project funding awarded to the St. Lawrence County Department of Highways, and

BE IT FURTHER RESOLVED that in the event the full federal and non-federal share costs of the Project exceed the amount appropriated above, the Board of Legislators shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Department of Highways thereof, and

BE IT FURTHER RESOLVED that the Chair of the of Legislators be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid on behalf of the St. Lawrence County Board of Legislators with the NYSDOT in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding, of the federal and non-federal share of Project costs and permanent funding of the local share of federal-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

August 4, 2025

Finance Committee: 7-28-2025

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH MEOLA ENTERPRISE
FOR CLEANING SERVICES AT THE DEPARTMENT OF HIGHWAY IN LISBON,
POTSDAM, AND RUSSELL OUTPOSTS**

By Mr. Hull, Chair, Finance Committee

By Mr. Lightfoot, Temporary Chair, Finance Committee

WHEREAS, St. Lawrence County Department of Highways is in need of professional cleaning services for its Lisbon Outpost located at 554 County Route 28A, Lisbon, NY, Potsdam Outpost located at 7074 US Highway 11, Potsdam, NY and Russell Outpost located at 3896 County Route 24, Russell, NY (HR051304 40800 LOP, HR051304 40800 POP and HR051304 40800 ROP), and

WHEREAS, the County requested quotes from qualified cleaning services in accordance with the County's procurement procedures, and

WHEREAS, Meola Enterprise was the lowest bid in the amount of \$67.50 per visit for the Lisbon Outpost, \$90 per visit for the Potsdam Outpost and \$67.50 per visit for the Russell Outpost for a one (1) year contract beginning on the award date with up to three (3) additional one (1) year terms if mutually agreed,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Meola Enterprise for cleaning services at the Department of Highway in Lisbon, Potsdam, and Russell Outposts, upon approval of the County Attorney.

August 4, 2025

Finance Committee: 7-28-2025

RESOLUTION NO.

**APPROVING NEW YORK STATE DEPARTMENT OF TRANSPORTATION
SUPPLEMENTAL AGREEMENT #1 FOR FINAL DESIGN FOR COUNTY ROUTE 34
OVER TROUT BROOK, BIN 3341630, PIN 775426**

By Mr. Hull, Chair, Finance Committee
By Mr. Lightfoot, Temporary Chair, Finance Committee

Authorizing the Implementation and Funding of the Costs of a Transportation Project, which may be eligible for Federal Aid and/or State Aid, or reimbursement from Bridge NY Funds.

WHEREAS, a project for Final Design for the County Route 34 over Trout Brook, BIN 3341630, PIN 775426 (Project) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of ninety-five (95%) percent federal funds and five (5%) percent non-federal funds, and

WHEREAS, the Board of Legislators desires to advance the above project by making a commitment of one-hundred (100%) percent of the federal and non-federal share of the costs of Final Design,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Legislators approves New York State Department of Transportation Supplemental Agreement # 1 for Final Design for County Route 34 over Trout Brook, BIN 3341630, PIN 775426, and

BE IT FURTHER RESOLVED that the Board of Legislators hereby authorizes the County Treasurer, with County Attorney approval, to pay in the first instance one-hundred (100%) percent of the federal and non-federal share of the cost of Final Design for the Project or portions thereof, and

BE IT FURTHER RESOLVED that the Board of Legislators agrees that the County shall be responsible for all costs of the Project which exceed the amount of Federal Aid, State Aid or Bridge NY funding awarded to the Department of Highways, and

BE IT FURTHER RESOLVED that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Board of Legislators shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Department of Highways thereof, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to sign all necessary agreements, certifications or reimbursement requests for Federal Aid and/or State Aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and funding of Project costs of the County and permanent funding of the local share of Federal Aid and State Aid eligible Project costs within appropriations therefore that are not so eligible, and

BE IT FURTHER RESOLVED that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

August 4, 2025

Finance Committee: 7-28-2025

RESOLUTION NO.

**APPROVING NEW YORK STATE DEPARTMENT OF TRANSPORTATION
SUPPLEMENTAL AGREEMENT #1 FOR FINAL DESIGN FOR COUNTY ROUTE 22
OVER SAWYER CREEK, BIN 3340950, PIN 775425**

By Mr. Hull, Chair, Finance Committee

By Mr. Lightfoot, Temporary Chair, Finance Committee

Authorizing the Implementation and Funding of the Costs of a Transportation Project, which may be eligible for Federal Aid and/or State Aid, or reimbursement from Bridge NY Funds.

WHEREAS, a project for Final Design for the County Route 22 over Sawyer Creek, BIN 3340950, PIN 775425 (Project) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of ninety-five (95%) percent federal funds and five (5%) percent non-federal funds, and

WHEREAS, the St. Lawrence County Board of Legislators desires to advance the above project by making a commitment of one-hundred (100%) percent of the federal and non-federal share of the costs of Final Design,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators, approves the New York State Department of Transportation Supplemental Agreement #1 for Final Design for County Route 22 over Sawyer Creek, BIN 3340950, PIN 775425, and

BE IT FURTHER RESOLVED that the Board of Legislators hereby authorizes the County Treasurer, with County Attorney approval, to pay in the first instance one-hundred (100%) percent of the federal and non-federal share of the cost of Final Design for the Project or portions thereof, and

BE IT FURTHER RESOLVED that the Board of Legislators agrees that the County shall be responsible for all costs of the Project which exceed the amount of Federal Aid, State Aid or Bridge NY funding awarded to the Department of Highways, and

BE IT FURTHER RESOLVED that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the St. Lawrence County Board of Legislators shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the Department of Highways thereof, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to sign all necessary agreements, certifications or reimbursement requests for Federal Aid and/or State Aid with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and funding of Project costs of St. Lawrence County and permanent funding of the local share of Federal Aid and State Aid eligible Project costs within appropriations therefore that are not so eligible, and

BE IT FURTHER RESOLVED that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project, and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

August 4, 2025

Finance Committee: 7-28-2025

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN AND APPROVE SUPPLEMENTAL
AGREEMENT NO. 2 WITH AMENDMENT B WITH THE NEW YORK STATE
DEPARTMENT OF TRANSPORTATION SNOW & ICE CONTROL**

By Mr. Hull, Chair, Finance Committee

By Mr. Lightfoot, Temporary Chair, Finance Committee

WHEREAS, Resolution No. 131-2025 authorized the Chair to sign a five (5) year contract (D014745) with the New York State Department of Transportation (NYSDOT) for the Snow and Ice Agreement, and

WHEREAS, Supplemental Agreement No. 2, including Amendment B, has been presented by NYSDOT for approval, and

WHEREAS, approving Supplemental Agreement No. 2 with Amendment B is deemed to be in the best interest of St. Lawrence County to ensure continued participation in the program and proper compensation for services rendered, and

WHEREAS, the 2024-2025 winter season exceeded the estimated expenditures by \$623,879.41(HS023025 55000),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves Supplemental Agreement No. 2 with Amendment B with the New York State Department of Transportation Snow and Ice Control, and authorizes the Chair to execute all necessary agreements, upon approval of the County Attorney.

August 4, 2025

Finance Committee: 7-28-2025

RESOLUTION NO.

**AUTHORIZING THE RESTRUCTURING OF THE ORGANIZATIONAL
STRUCTURE IN BUILDINGS & GROUNDS AND THE PURCHASING OFFICE AND
CREATING POSITIONS TO EFFECTIVELY MANAGE FACILITIES, AUDIT, &
PROCUREMENT FOR ST. LAWRENCE COUNTY**

By Mr. Hull, Chair, Finance Committee

By Mr. Lightfoot, Temporary Chair, Finance Committee;

Co-Sponsored by Mr. Denesha, Chair, Buildings & Grounds Committee;
and Mr. Webster, District 11

WHEREAS, there are a total of 33.5 FTEs in two units of the County Administrator's Office, Purchasing and Buildings & Grounds, with these two units being responsible for the maintenance of county facilities and procurement of all goods and services for the County, and

WHEREAS, a combination of vacancies and an aged leadership structure have impacted the ability of both units to complete important tasks which include but are not limited to; custodial services, building maintenance and repairs, landscaping and parking lots, stockroom inventory and billing, preparation and distribution of request for proposals/request for qualifications and quotes, the management and award of bids/contracts, auditing of invoices and reimbursement requests for approval, support for the work order system, and

WHEREAS, following the completion of the most recent Capital Project at the Public Safety Complex, recommendations were reviewed regarding how to improve the standards of maintenance and cleaning through ensuring the appropriate level of training is provided along with clear direction on the execution of tasks that will result in competently maintaining county facilities with a thorough understanding of the new equipment while continuing to maintain equipment beyond its useful life, and

WHEREAS, countywide, the last few years have seen a notable increase in the number of department relocations, both temporary and permanent, across county government, and without dedicated positions to this type of work, this responsibility falls to the maintenance and custodial staff which can prevent necessary repairs and cleaning from being addressed in a timely manner, and

WHEREAS, the staffing in the Purchasing Office requires additional support and has been impacted by an inability to fill positions complicated by an increase in Capital Projects, fleet management, and the Audit, requiring consideration that a higher level of fiscal function is needed at this time, which could be accomplished by abolishing the Assistant Purchasing Agent (Position No. 012000001) and creating a Principal Fiscal Officer in the Purchasing Unit, and

WHEREAS, the current structure in Building & Grounds also requires attention, with the goal of establishing standards for efficiency of equipment maintenance and cleanliness with training which could best be accomplished by adding one (1) Buildings and Grounds Supervisor along with one (1) Custodial Worker, and one (1) Senior Groundskeeper, and

WHEREAS, the organizational structure would shift to allow for the three (3) Buildings and Grounds Supervisors to divide the functions into specialty areas with staff reporting to these supervisors and these changes are recommended by the County Administrator after consultation with staff and will now require the Board of Legislators' action to facilitate these changes,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the restructuring of the organizational structure in Buildings & Grounds and the Purchasing Office and creating Positions to Effectively Manage Facilities, Audit, & Procurement for St. Lawrence County, and

BE IT FURTHER RESOLVED that the following positions be created and filled in the Buildings & Grounds Unit and Purchasing Units of the County Administrator's Office as follows: one (1) Buildings and Grounds Supervisor, one (1) Custodial Worker, one (1) Senior Groundskeeper, and one (1) Principal Fiscal Officer, and

BE IT FURTHER RESOLVED that the grade of the Director of Governmental Services will be placed in a Grade VII and paid at max step, retroactive to January 1, 2025, and follow the increases associated with unrepresented titles in the County, and

BE IT FURTHER RESOLVED that these changes, along with renewed efforts to fill the Superintendent role and vacancies as quickly as possible, will support the infrastructure in Buildings & Grounds and Purchasing Units to provide assistance to departments in county government.

August 4, 2025

Finance Committee: 7-28-2025

RESOLUTION NO.

**MODIFYING THE 2025 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE
FOR ADVERTISING**

By Mr. Hull, Chair, Finance Committee
By Mr. Lightfoot, Temporary Chair, Finance Committee

WHEREAS, the County incurs costs for publishing local laws and advertising vacancies via newspapers and online, and

WHEREAS, according to McKinney's County Law § 214(2), the Clerk of the Board is required to publish the entirety of newly adopted local laws in the designated news publications, and

WHEREAS, the County has adopted five (5) local laws so far this year, including the lengthy amended Sanitary Code for Public Health, and

WHEREAS, additionally, there is a need to advertise for Department Head vacancies when they occur, often unanticipated in the Budget, which get advertised in a wider market in larger newspapers in various areas of the State, and

WHEREAS, the advertising costs for 2025 have exceeded what was budgeted,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the County Administrator's Office for advertising, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$40,000
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INCREASE APPROPRIATIONS:

BO010404 43005	B CLB Advertising Fees & Expenses	\$40,000
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August 4, 2025

Finance Committee: 7-28-2025

RESOLUTION NO.

**MODIFYING THE 2025 BUDGET FOR THE OFFICE OF EMERGENCY SERVICES
FOR A FY23 STATEWIDE INTEROPERABLE COMMUNICATIONS GRANT (SICG)
FROM NEW YORK STATE DIVISION OF HOMELAND SECURITY AND
EMERGENCY SERVICES**

By Mr. Hull, Chair, Finance Committee
Mr. Lightfoot, Temporary Chair, Finance Committee

WHEREAS, Resolution No. 102-2024 adopted, April 1, 2024, approved the acceptance of a FY23 SICG Formula Grant from New York State Division of Homeland Security and Emergency Services in the amount of \$798,892, and

WHEREAS, NYS Division of Homeland Security and Emergency Services (DHSES) approved a reallocation for this grant and a budget modification is required to cover the cost of the Geo-Redundant Prime (\$766,405), Yamaha audio/visual communications equipment (\$7,295) by reducing the consulting costs (\$25,192), and

WHEREAS, these costs were originally planned for the FY24 SICG Formula Grant but due to the end date of this grant on December 31, 2025, and having already received the invoice for the Geo-Redundant Prime as well as the ability to order the Yamaha equipment this year, this modification will allow FY23 SICG to be closed out by the contract end date, and

WHEREAS, the original FY23 SICG Budget of Tower Site Development Costs (\$500,000), Land Mobile Radio Infrastructure (\$148,892) and Consulting (\$150,000) has been approved for FY24 SICG Formula Grant, Resolution No. 198-2025, which will allow additional time to continue with the development and construction of tower sites,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Office of Emergency Services for a FY23 Statewide Interoperable Communications (SICG) Grant from New York State Division of Homeland Security and Emergency Services, as follows:

DECREASE APPROPRIATIONS:

X2Z36404 43007 23SI	X 23SI Other Fees & Services	\$124,808
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INCREASE APPROPRIATIONS:

X2Z36402 25000 23SI	X 23SI Technical Equipment	\$124,808
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August 4, 2025

Finance Committee: 7-28-2025

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE INDUSTRIES FOR THE DISABLED, INC. CORPORATE PARTNER SECURE SCAN/UNITY HOUSE OF TROY FOR SCANNING SERVICES FOR THE PROBATION DEPARTMENT

By Mr. Hull, Chair, Finance Committee

By Mr. Lightfoot, Temporary Chair, Finance Committee

WHEREAS, the Probation Department has received unique funding for the 2024-2025 budget years from the New York State Division of Criminal Justice Services (DCJS) for pretrial services in the amount of \$206,139 (Q1031404 43006), and

WHEREAS, DCJS has approved monies to be used for data management, New York State Industries for the Disabled, Inc. (NYSID) corporate partner Secure Scan/Unity House of Troy provided this Department with a quote for scanning, shredding and transportation services in the amount of \$78,541, and

WHEREAS, this service will provide the Probation Department with needed digital access to old microfiche, CD's and paper files as required by New York State,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with New York State Industries for the Disabled, Inc. corporate partner Secure Scan/Unity House of Troy for scanning services for the Probation Department, upon approval of the County Attorney.