St. Lawrence County
Board of Legislators
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Services Committee
Monday, August 18, 2025
5:30 PM

Members Attending: Mr. Burke, Ms. Curran, Mr. Denesha, ~~Mr. Fay~~, Mr. Forsythe, Mr. Gennett, Ms. Haggard, ~~Mr. Hull~~, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Sheridan, Mr. Smithers, Ms. Terminelli, and **Mr. Webster**

1. CALL TO ORDER AND APPROVAL OF AGENDA - Mr. Webster called the meeting to order at 5:30 p.m.

Mr. Gennett moved to approve the agenda, seconded by Mr. Forsythe, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Fay and Hull).

2. APPROVAL OF MINUTES - Mr. Sheridan moved to approve the minutes of July 21, 2025, seconded by Mr. Reagen, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Fay and Hull).

3. COMMUNITY SERVICES – JAY ULRICH

A. Authorizing the Chair to Sign A Contract Extension with the Office of Alcohol and Substance Abuse Services (OASAS) Opioid Settlement Funds for the Outreach and Engagement Clinic Model Grant – Mr. Perkins moved to forward this resolution to Full Board, seconded by Mr. Gennett, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Fay and Hull).

B. Modifying the 2025 Budget for Community Services for the Comprehensive Opioid, Stimulant, and Substance Abuse Program II (COSSAP II) Funding from the Office of Justice Programs – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Forsythe, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Fay and Hull).

C. Modifying the 2025 Budget for Community Services for the Comprehensive Opioid, Stimulant, and Substance Abuse Program II (COSSAP II) Funding from the Office of Justice Programs for the Opioid Treatment Program – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Lightfoot, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Fay and Hull).

D. Community Services Clinic Updates (Info) – Mr. Ulrich

4. PUBLIC HEALTH – ERIN STREIFF

A. Recognizing September as National Suicide Prevention Month – Mr. Perkins moved to forward this resolution to Full Board, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Fay and Hull).

B. Recognizing September as World Alzheimer's Month – Mr. Perkins moved to forward this resolution to Full Board, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Fay and Hull).

C. Recognizing and Honoring Local Professors for their Contributions to the Mosquito Surveillance Program – Mr. Reagen moved to forward this resolution to Full Board, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Fay and Hull).

D. Authorization to Create and Fill a Public Health Program Coordinator Position and Abolish a Public Health Emergency Preparedness Coordinator in the Public Health Department – Mr. Forsythe moved to forward this resolution to Full Board, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Fay and Hull).

E. Authorizing the Chair to Sign a Contract with PandaDoc for E-Signature Software for the Early Intervention Program in the Public Health Department – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Fay and Hull).

F. Authorizing the Chair to Sign a Contract with Ascendient Healthcare Advisors – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Fay and Hull).

G. Accepting Funding for the Early Intervention Program – Mr. Denesha moved to forward this resolution to Full Board, seconded by Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Fay and Hull).

H. New York State Public Health Corps Fellow Program Update (Info) – Ms. Streiff

5. SOCIAL SERVICES – JOE SEEBER

A. Modifying the 2025 Budget for Social Services for the Child Care Block Grant – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Denesha, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Fay and Hull).

B. HEAP Funding & Hiring (Discussion) – Mr. Seeber

C. Monthly Statistics: Eligibility Update (Info) – Mr. Seeber

6. COUNTY ADMINISTRATOR'S REPORT – RUTH DOYLE

Ms. Doyle reported that the annual Senior Picnic was held last week, serving 135 seniors. She noted that the Ag Tour was a success, with visits to Greenwood Dairy, Canton Apples, Bourdeau Brothers, and Cornell Cooperative. Lunch was provided by the Blue House, with refreshments served by the Dairy Princess and her Court.
She stated that the Public Safety Complex is nearing completion. The employee entrance doors have been replaced, and the ballistic glass for the front offices has arrived and will be installed

soon. Ms. Doyle noted that improvements to the Courthouse are underway. The transition of the former District Attorney's Suite for the Public Defender's Office is nearly complete, with carpet installation being the final step. She reported that the generator for the Human Services Center was delivered and will be installed on Wednesday. The unit will be capable of powering the entire building in the event of an outage. Several capital projects, including the Outpost, GEMS, and the 2022 Courthouse Project, are ready for closeout. Eight additional projects are ready for closure, with a recommendation that capital projects not remain open beyond five years. Ms. Doyle noted that the Potsdam Tower Project is ready for contract, with completion expected by the end of 2025. The Star Lake and Cranberry Lake tower projects are also moving forward.

She announced that a special Board Meeting will be held prior to next week's Finance Committee Meeting, as the September Full Board Meeting is later in the month due to NYSAC. The Buildings and Grounds Committee met with LaBella, who will present at the upcoming Finance Committee meeting.

Ms. Doyle reported that the first round of budget meetings is nearly complete. The Budget Team will have one month to prepare the tentative budget, to present in September.

Finally, Ms. Doyle recommended adding ad-hoc committees to the monthly agendas so that the Board can remain updated on their progress.

Mr. Forsythe left the meeting at 7:20 p.m., and Ms. Terminelli left the meeting at 7:21 p.m.

7. OLD/NEW BUSINESS – There was no old/new business

8. COMMITTEE REPORTS

A. Board of Health (Curran) – No report

B. CDP Board of Directors (Burke) – No report

C. Community Services Board (Haggard) – Ms. Haggard

D. Office for the Aging Advisory Board (Denesha) – No report

E. Youth Advisory Board (Terminelli) – Ms. Haggard

9. EXECUTIVE SESSION

Mr. Smithers moved to go to Executive Session at 7:42 p.m. to discuss litigation, negotiations, personnel, and appointments, seconded by Mr. Perkins, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Fay and Hull).

Mr. Perkins moved to go to Open Session at 7:56 p.m., seconded by Ms. Haggard, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent votes (Fay and Hull).

10. ADJOURNMENT

Chair Webster moved to adjourn the Services Committee Meeting at 7:58 p.m., as there was no further business.