St. Lawrence County
Board of Legislators
Board Room

Operations Committee
Monday, September 22, 2025
6:15 PM

Members Attending: Mr. Burke, **Ms. Curran**, Mr. Denesha, ~~Mr. Fay~~, Mr. Forsythe, ~~Mr. Gennett,~~ Ms. Haggard, Mr. Hull, Mr. Lightfoot, Mr. Perkins, ~~Mr. Reagen~~, Mr. Sheridan, Mr. Smithers, Ms. Terminelli, and Mr. Webster

1. CALL TO ORDER AND APPROVAL OF AGENDA - Ms. Curran called the meeting to order at 6:15 p.m. immediately following the Services Committee Meeting. Mr. Hull moved to approve the agenda, seconded by Mr. Forsythe, and carried by a voice vote with eleven (11) yes votes, two (2) excused votes (Terminelli and Reagen), and one (1) absent vote (Gennett).

2. APPROVAL OF MINUTES - Mr. Forsythe moved to approve the minutes of August 11, 2025, seconded by Mr. Smithers, and carried by a voice vote with eleven (11) yes votes, two (2) excused votes (Terminelli and Reagen), and one (1) absent vote (Gennett).

3. EMERGENCY SERVICES – RICK RUSAW

A. Modifying the 2025 Budget for the Office of Emergency Services for Overtime, Hazmat, and Software Expenses – Mr. Forsythe moved to forward this resolution to Full Board, seconded by Mr. Sheridan, and carried by a voice vote with eleven (11) yes votes, two (2) excused votes (Terminelli and Reagen), and one (1) absent vote (Gennett).

4. HUMAN RESOURCES – JONNIE DOROTHY

A. Authorizing the Chair to Sign a Contract Extension with Excellus Blue Cross Blue Shield to Act as a Third Party Administrator for the St. Lawrence County Health Plan – Mr. Forsythe moved to forward this resolution to Full Board, seconded by Mr. Perkins, and carried by a voice vote with eleven (11) yes votes, two (2) excused votes (Terminelli and Reagen), and one (1) absent vote (Gennett).

5. PROBATION – TIM LEPAGE

A. Declaring October as Domestic Violence Awareness Month in St. Lawrence County – Mr. Forsythe moved to forward this resolution to Full Board, seconded by Ms. Haggard, and Mr. Webster, and carried by a voice vote with eleven (11) yes votes, two (2) excused votes (Terminelli and Reagen), and one (1) absent vote (Gennett).

B. Authorizing the Transfer of the STOP-DWI Program and Traffic Safety Program Responsibilities to the Probation Department and Modifying the 2025 Budgets for Community Services and the Probation Department – Mr. Lightfoot moved to forward this resolution to Full Board, seconded by Mr. Smithers, and carried by a voice vote with eleven (11) yes votes, two (2) excused votes (Terminelli and Reagen), and one (1) absent vote (Gennett).

C. Modifying the 2025 Budget for the Probation Department for Costs Related to the Temporary Relocation of the Canton Office – Mr. Forsythe moved to forward this resolution to Full Board, seconded by Mr. Smithers, and carried by a voice vote with eleven (11) yes votes, two (2) excused votes (Terminelli and Reagen), and one (1) absent vote (Gennett).

D. Arming of Probation Officers Update

6. SHERIFF – PATRICK ENGLE

A. Authorization to Create and Fill a Corrections Sergeant Position in the Sheriff's Office (TABLED) – Mr. Burke moved to remove this resolution from the table, seconded by Mr. Webster, and failed by a voice vote with three (3) yes votes, nine (9) no votes, two (2) excused votes (Terminelli and Reagen), and one (1) absent vote (Gennett).

B. Modifying the 2025 Budget for the Sheriff's Office to Accept a FY26 Police Traffic Services (PTS) Grant from the State of New York Governor's Traffic Safety Committee – Mr. Forsythe moved to forward this resolution to Full Board, seconded by Mr. Smithers, and Mr. Hull, and carried by a voice vote with eleven (11) yes votes, two (2) excused votes (Terminelli and Reagen), and one (1) absent vote (Gennett).

C. Authorizing the Chair to Sign an Amended Contract for the FY25 CARES UP Grant From New York State Office Of Mental Health's Suicide Prevention Center (OMH SPCNY) and the Research Foundation for Mental Hygiene (RFMH) and Modifying the 2025 Budget for the Sheriff's Office – Mr. Forsythe moved to forward this resolution to Full Board, seconded by Mr. Smithers, and Mr. Burke, and carried by a voice vote with eleven (11) yes votes, two (2) excused votes (Terminelli and Reagen), and one (1) absent vote (Gennett).

D. Authorizing the Chair to Sign a Service Agreement with Trinity Services Group Inc. for Food Service Management and Procurement Services at the Correctional Facility – Mr. Webster moved to forward this resolution to Full Board, seconded by Mr. Forsythe, and Mr. Smithers, and carried by a voice vote with eleven (11) yes votes, two (2) excused votes (Terminelli and Reagen), and one (1) absent vote (Gennett).

7. OLD/NEW BUSINESS – There was no old/new business.

8. COUNTY ADMINISTRATOR'S REPORT – RUTH DOYLE

Ms. Doyle reported that the Human Resources Coordinator position has been filled. This division of responsibilities will allow the Personnel Officer to focus on professional development and career ladders within County staff.
She noted that the tentative 2026 budget would be presented in October, with review scheduled for November, and a vote planned for December.
The resolution extending the authorization for St. Lawrence County to impose an additional one percent of sales and compensating use taxes has been submitted.
A transfer of funds was reported for the Sheriff's Department to purchase StarLink, and a transfer for the Treasurer's Office for the taxes on reforestation parcels to cover school tax bills.

9. COMMITTEE REPORTS

A. Agriculture & Farmland Protection Board (Denesha) – Mr. Denesha

B. Alternative to Incarceration Board (Burke) – No report

C. Board of Trustees for Supreme Court Library (Haggard) – Ms. Haggard

D. Emergency Medical Services Advisory Board (Curran) – No report

E. Environmental Management Council (Terminelli) – No report

F. Fire Advisory Board (Denesha) – No report

G. Jury Board (Sheridan) – No report

H. Local Government Task Force (Forsythe) – No report

I. Planning Board – No report

Mr. Perkins moved to go to Executive Session at 6:53 p.m., to discuss personnel and appointments, seconded by Mr. Forsythe, and carried by a voice vote with eleven (11) yes votes, two (2) excused votes (Terminelli and Reagen), and one (1) absent vote (Gennett).

10. EXECUTIVE SESSION - Ms. Haggard moved to go to Open Session at 7:10 p.m., seconded by Mr. Smithers, and carried by a voice vote with eleven (11) yes votes, two (2) excused votes (Terminelli and Reagen), and one (1) absent vote (Gennett).

11. ADJOURNMENT – Chair Curran adjourned the Operations Committee Meeting at 7:11 p.m., as there was no further business.