



**ST. LAWRENCE COUNTY
SERVICES COMMITTEE AGENDA
MR. GLENN WEBSTER, CHAIR
MONDAY, OCTOBER 20, 2025
BOARD ROOM AND LIVE VIA
WWW.STLAWCO.GOV
IMMEDIATELY FOLLOWING OPERATIONS
COMMITTEE MEETING**



RUTH A. DOYLE
County Administrator

DAVID FORSYTHE
Chair, Board of Legislators

1. CALL TO ORDER AND APPROVAL OF AGENDA

2. APPROVAL OF MINUTES – September 22, 2025

3. COMMUNITY SERVICES – JAY ULRICH

- A. AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NYS DEPARTMENT OF CORRECTIONS AND COMMUNITY SUPERVISION (DOCCS) FOR THE PROVISION OF OPIOID TREATMENT PROGRAM (OTP) SERVICES FOR ST. LAWRENCE COUNTY FACILITIES (RES)
- B. COMMUNITY SERVICES CLINICS UPDATE (INFO)

4. PUBLIC HEALTH – ERIN STREIFF

- A. RECOGNIZING NOVEMBER AS PREMATUREITY AWARENESS MONTH (RES)
- B. RECOGNIZING NOVEMBER AS NATIONAL DIABETES AWARENESS MONTH (RES)
- C. AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH BRANDON VOTRA FOR PHARMACIST SERVICES FOR THE PUBLIC HEALTH DEPARTMENT (RES)

5. SOCIAL SERVICES – JOE SEEGER

- A. MONTHLY STATISTICS: FINANCIAL UPDATE (INFO)

6. YOUTH BUREAU – ALEXA CHASE

- A. MODIFYING THE 2025 BUDGET FOR THE YOUTH BUREAU FOR YOUTH ADVOCACY PROGRAMS (RES)

7. OLD/NEW BUSINESS

8. COUNTY ADMINISTRATOR'S REPORT – RUTH DOYLE

9. COMMITTEE REPORTS

- A. Board of Health (Curran)
- B. CDP Board of Directors (Burke)
- C. Community Services Board (Haggard)
- D. Office for the Aging Advisory Board (Denesha)
- E. Youth Advisory Board (Terminelli)

10. EXECUTIVE SESSION

11. ADJOURNMENT – If there is no further business.

November 3, 2025

Services Committee: 10-20-2025

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NYS DEPARTMENT
OF CORRECTIONS AND COMMUNITY SUPERVISION (DOCCS) FOR THE
PROVISION OF OPIOID TREATMENT PROGRAM (OTP) SERVICES FOR ST.
LAWRENCE COUNTY FACILITIES**

By Mr. Webster, Chair, Services Committee

WHEREAS, St. Lawrence County Addiction Services bid to provide services through the Opioid Treatment Program (OTP) for New York State Correctional Facilities located in St. Lawrence County, and

WHEREAS, the Addiction Services submitted a bid which included Lot # 20 for Gouverneur and Riverview Correction Facilities, and

WHEREAS, on October 8, 2025, Community Services received an award letter from DOCCS for (Contract C161834) to provide Opioid Treatment Program services for the St. Lawrence County Correctional Facilities in Gouverneur and Riverview located in Ogdensburg from March 1, 2026 to February 28, 2029, and

WHEREAS, the funding amount for the initial contract period is not to exceed \$626,834.52 (A1416305 55000) with two (2) 1-year options for renewals, and

WHEREAS, the services that will be provided are a 28 day supply of methadone per incarcerated individual per month, access to counseling sessions as requested by DOCCS and incarcerated individuals via telehealth, scheduled visits with prescribers (once per month via telehealth), 24/7 on call support for DOCCS medical, case consultations with DOCCS staff, and care coordination for transfers or release as needed,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with NYS Department of Community and Supervision (Contract C161834) for the provision of Opioid Treatment Program Services for St. Lawrence County facilities, upon approval of the County Attorney.

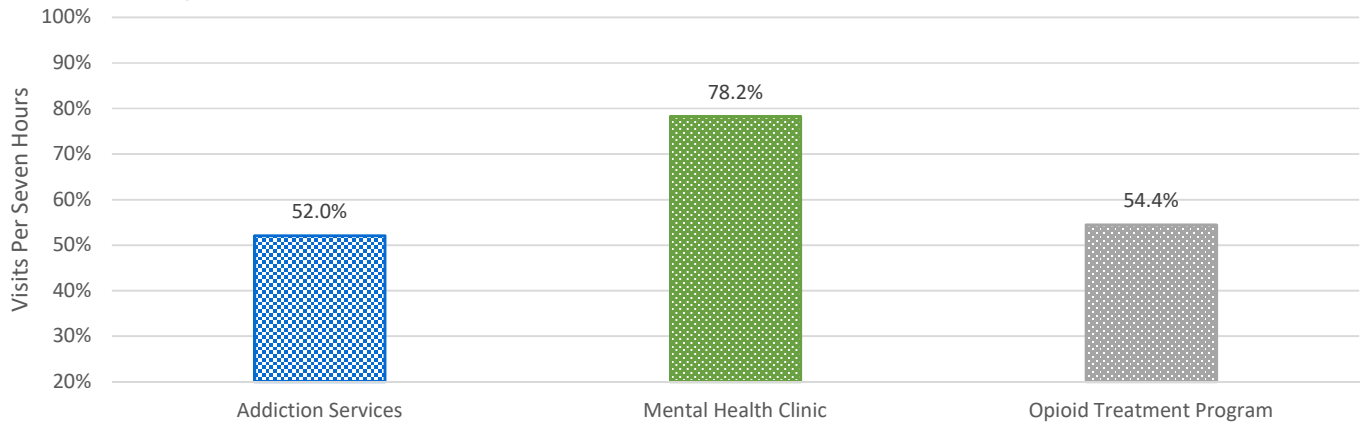
Community Services Clinic Update

September 2025

Monthly Clinic Counselor Visits Average

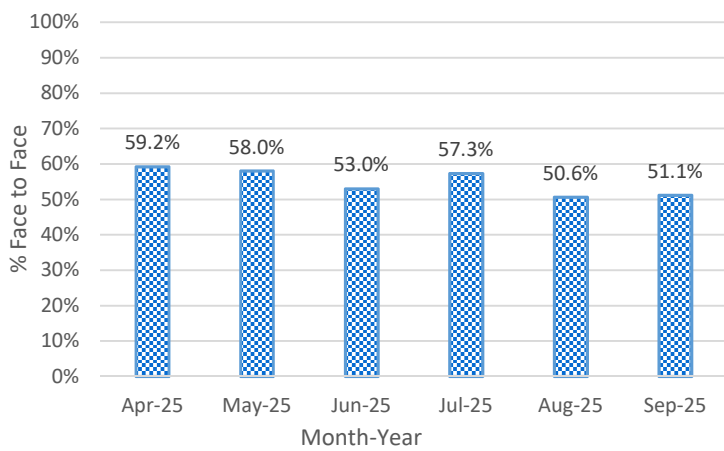
Average of Clinics: 59%

6 Month Average of Clinics: 63%



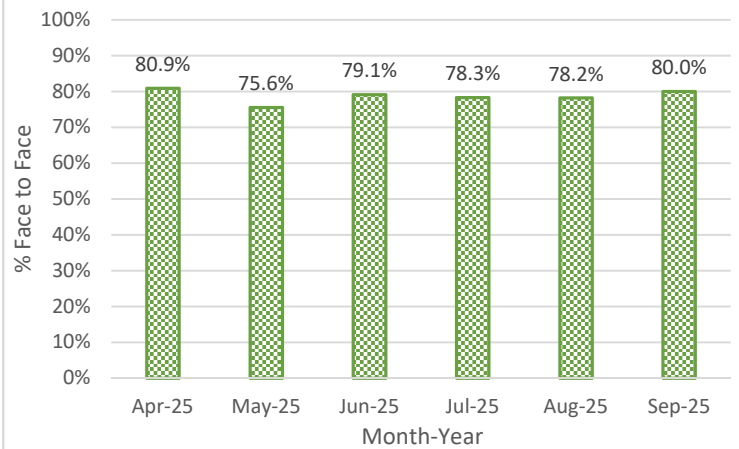
Addiction Services/OTP Face to Face %

Average 55%



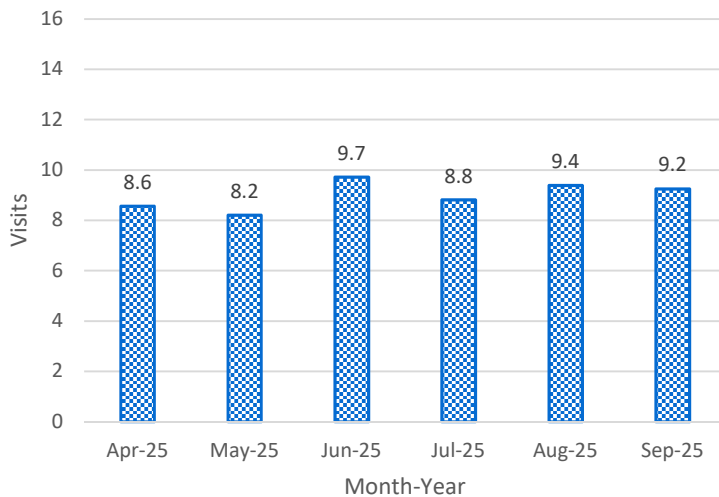
Mental Health Face to Face %

Average 79%



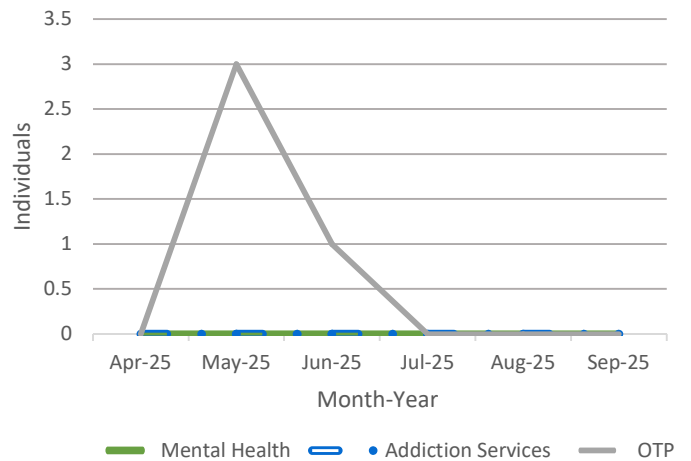
Prescribers Visits Per Seven Hours

Average 9



Wait Lists

Average:1



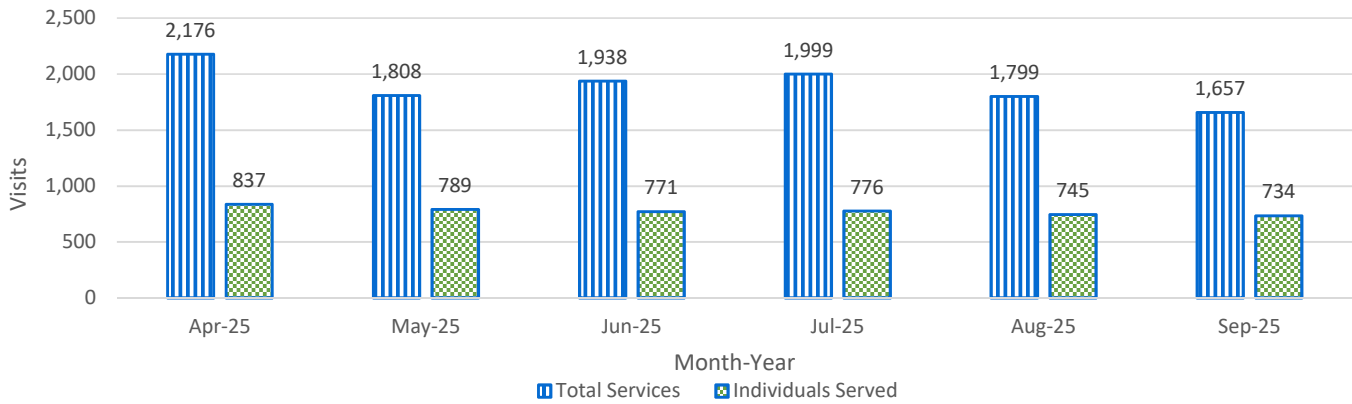
Community Services Clinic Update

September 2025

Services Provided - All Clinics

Total Services Average: 1,896

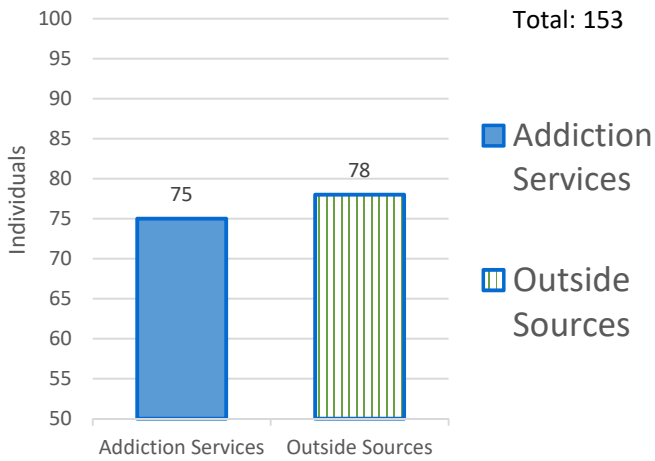
Average: 775



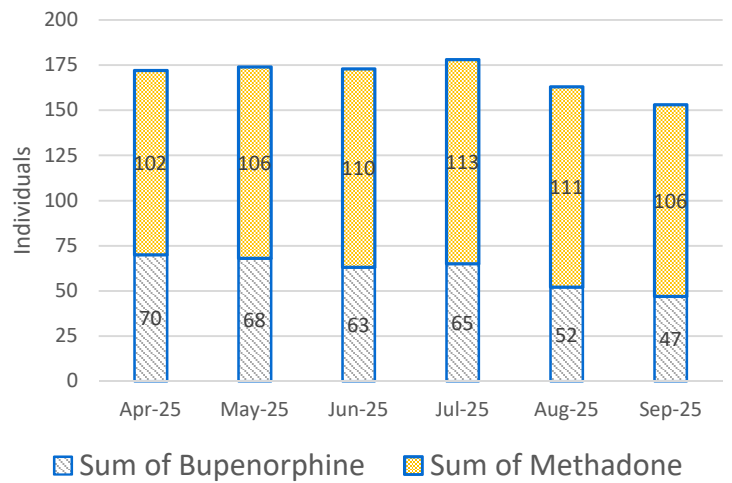
*This does not include OTP medication dispenses

Opioid Treatment Program (OTP) Population Source

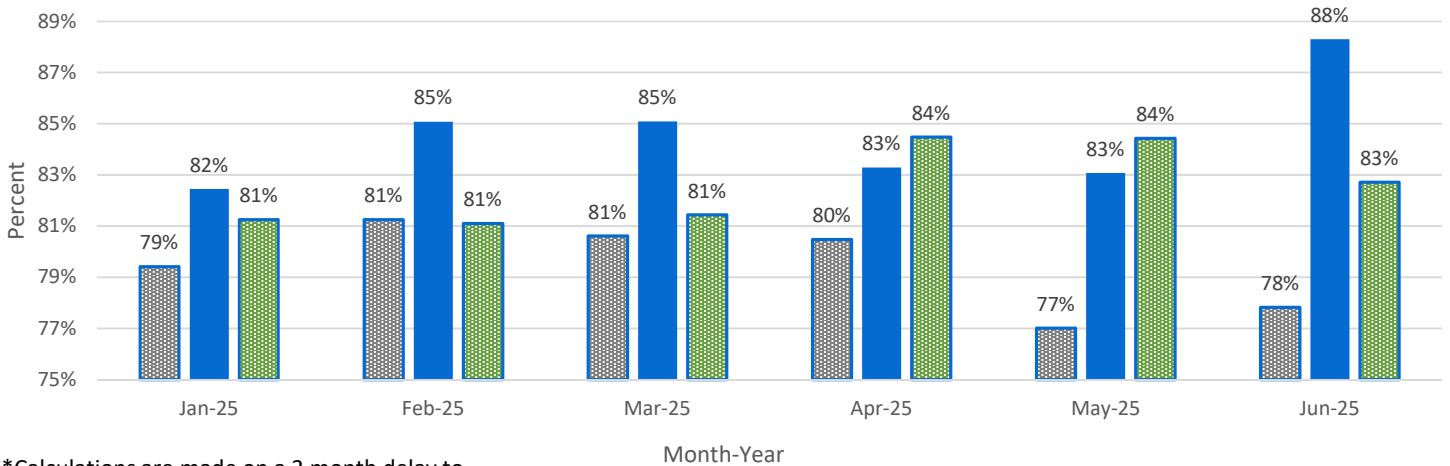
Total: 153



OTP Medication Breakdown



Reimbursement Rate by Clinic



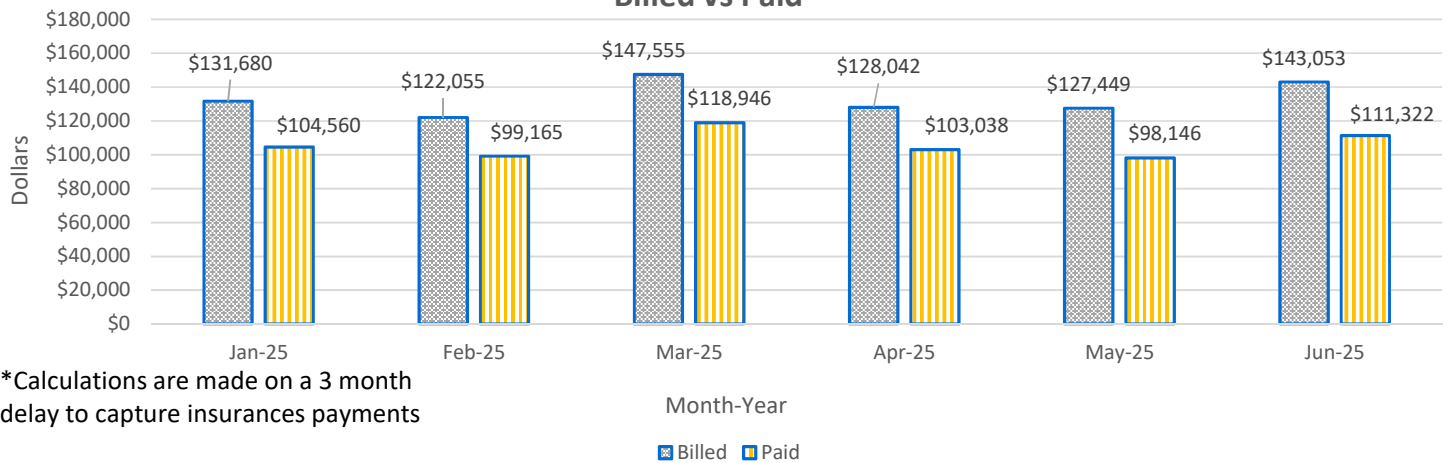
*Calculations are made on a 3 month delay to capture insurances payments

Community Services Clinic Update

September 2025

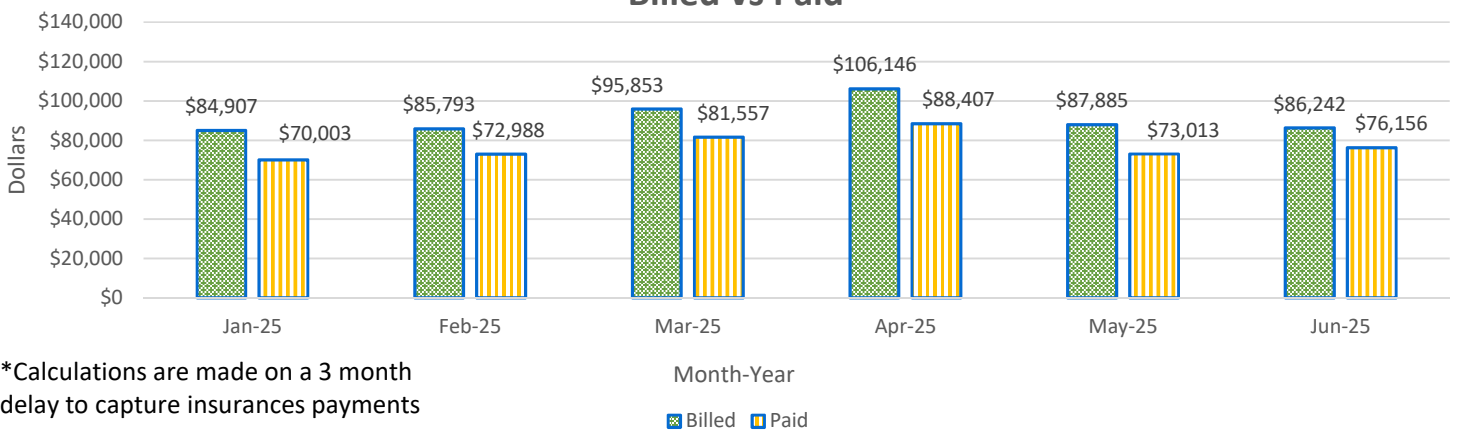
Opioid Treatment Program Billed vs Paid

**Rebilled claims removed



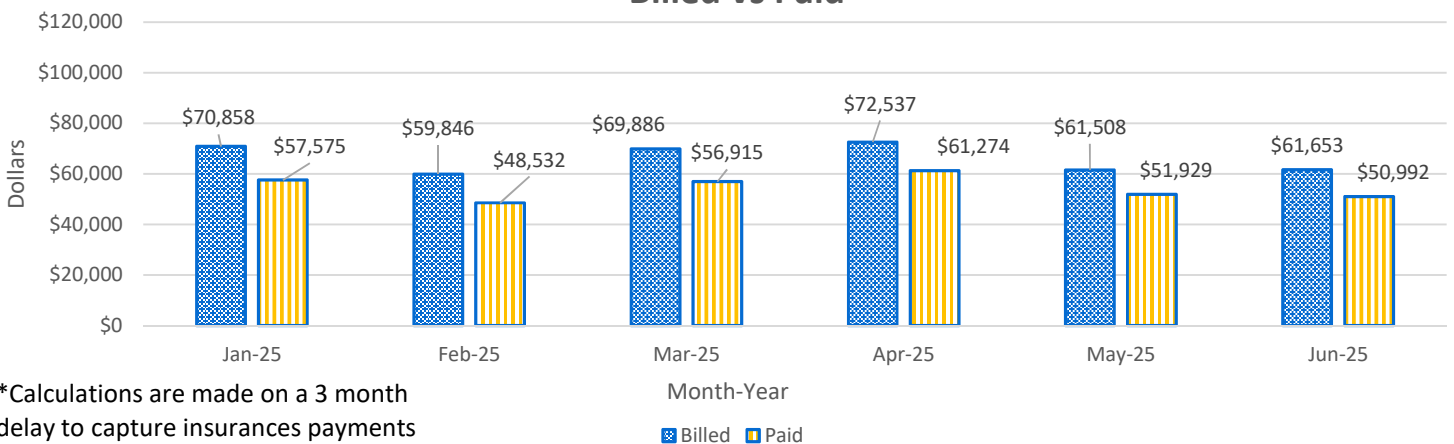
Mental Health Billed vs Paid

** Rebilled claims removed



Addiction Services Billed vs Paid

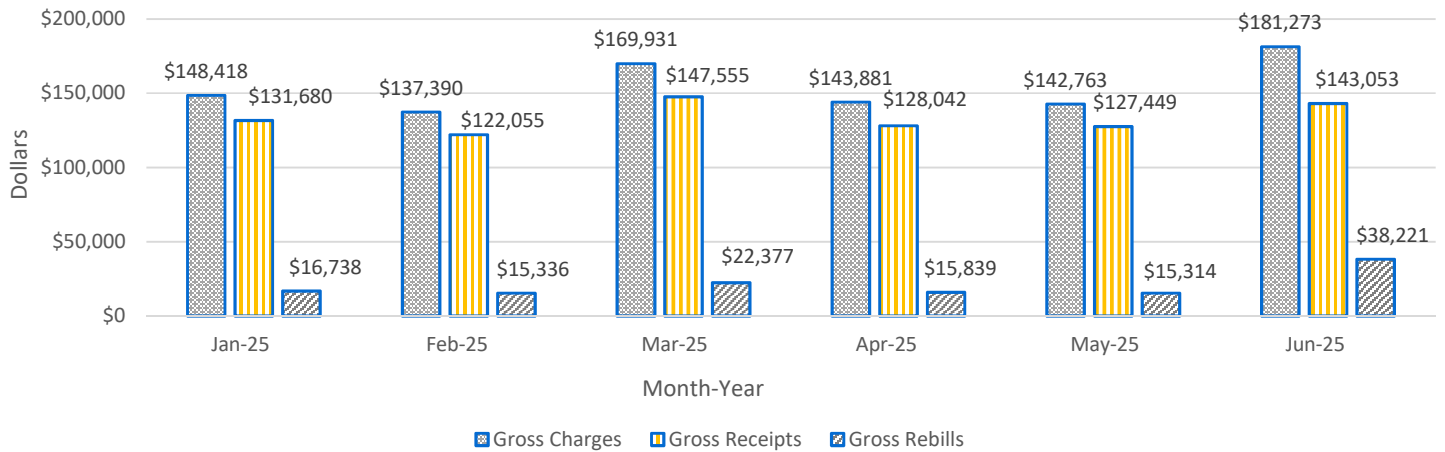
** Rebilled claims removed



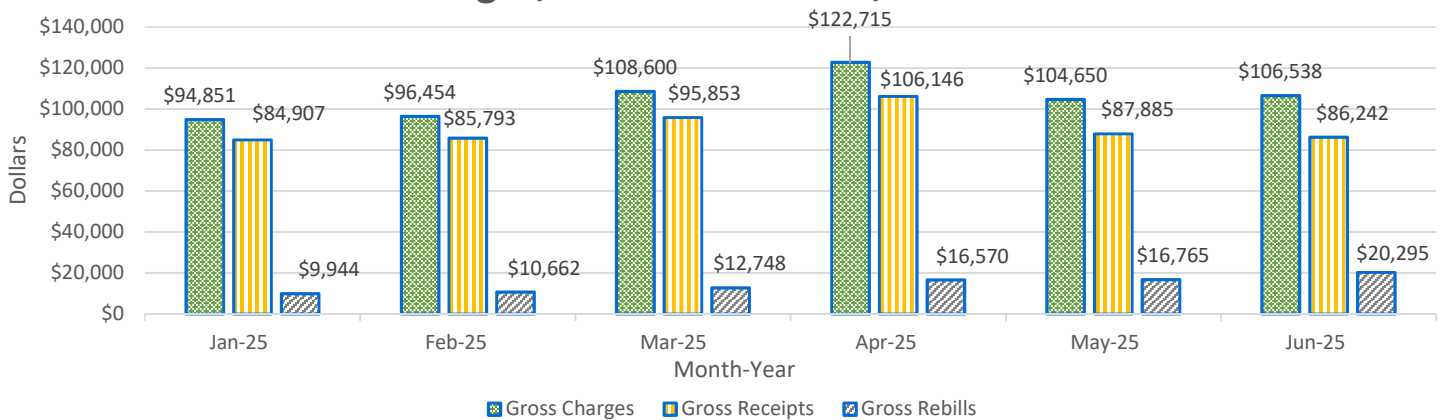
Community Services Clinic Update

September 2025

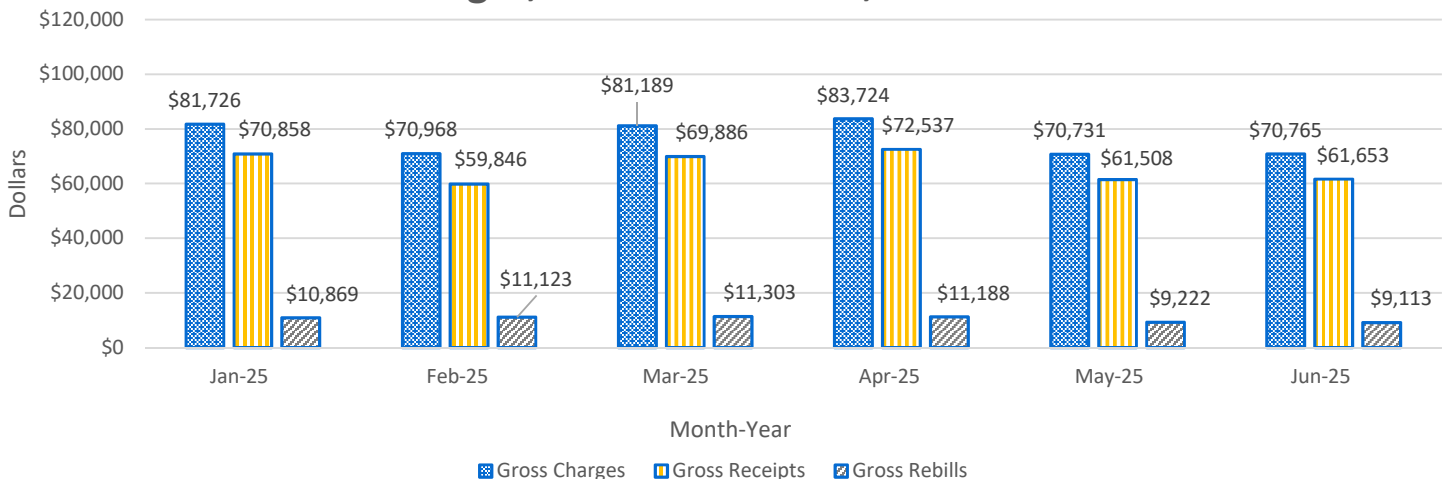
Opioid Treatment Program Charges, Reimbursements, vs Rebills



Mental Health Charges, Reimbursements, vs Rebills



Addiction Services Charges, Reimbursements, vs Rebills



November 3, 2025

Services Committee: 10-20-2025

RESOLUTION NO.

RECOGNIZING NOVEMBER AS PREMATUREITY AWARENESS MONTH

By Mr. Webster, Chair, Services Committee

WHEREAS, premature birth, defined as birth before 37 completed weeks of gestation, is a serious and common health issue that affects approximately 1 in 10 babies born in the United States each year, and

WHEREAS, while not all premature births can be prevented, many are associated with modifiable risk factors including lack of comprehensive prenatal care, pregnancy spacing, chronic health conditions, tobacco and other drug use, poverty, and adolescent pregnancy, and

WHEREAS, improving maternal health before, during, and between pregnancies, through education, access to health care including family planning resources, and support for healthy lifestyles can significantly reduce the risk of preterm birth, and

WHEREAS, premature birth can lead to long-term complications including respiratory difficulties, developmental delays, vision and hearing impairments, and increased risk of chronic health conditions, and

WHEREAS, preterm birth is the leading cause of death among infants in the United States, and contributes significantly to emotional and financial burdens for families, communities, and healthcare systems, and

WHEREAS, continued research, public education, improved access to prenatal and neonatal care, and family support services are critical to preventing preterm birth and improving outcomes for babies and their families, and

WHEREAS, Prematurity Awareness Month, observed each November, provides a vital opportunity to increase public understanding, honor the experiences of families affected by premature birth, and recognize the efforts of healthcare providers and researchers,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby recognizes November as Prematurity Awareness Month, and urges all residents to support efforts to reduce preterm birth, ensure equitable access to maternal and infant care, and support families impacted by prematurity, and

BE IT FURTHER RESOLVED that the Public Health Department runs the Maternal Child Health Program which offers a home visit for health guidance and support for families with newborn infants, and also provides Early Intervention (EI) Services to any child with a birth weight <1,000g as well as children with qualifying developmental delays.

November 3, 2025

Services Committee: 10-20-2025

RESOLUTION NO.

RECOGNIZING NOVEMBER AS NATIONAL DIABETES AWARENESS MONTH

By Mr. Webster, Chair, Services Committee

WHEREAS, diabetes is a chronic health condition characterized by elevated levels of blood glucose (blood sugar), and if left unmanaged, can lead to serious health complications such as heart disease, kidney failure, blindness, and lower-limb amputation, and

WHEREAS, according to the Centers for Disease Control and Prevention (CDC), more than 37 million Americans (about 1 in 10) have diabetes, and approximately 1 in 5 of them are unaware of their condition, and

WHEREAS, an estimated 96 million American adults have prediabetes, and without lifestyle changes, many of them will develop type 2 diabetes within five (5) years, and

WHEREAS, Type 1 diabetes, once known as juvenile diabetes, is an autoimmune condition that affects people of all ages and requires daily insulin management, and

WHEREAS, National Diabetes Awareness Month, observed each November, is a time to raise awareness about the risk factors, prevention, symptoms, and treatment of all types of diabetes and to promote the importance of healthy lifestyle choices, and

WHEREAS, increased public awareness and access to screening, education, and healthcare can empower individuals to manage or prevent diabetes and improve outcomes, and

WHEREAS, individuals, families, healthcare professionals, researchers, advocates, and community organizations work to support those affected by diabetes and advance efforts to prevent and ultimately cure the disease,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby recognizes the month of November as National Diabetes Awareness Month, and encourages all residents to learn more about diabetes, participate in prevention and wellness activities, and support those affected by this condition.

November 3, 2025

Services Committee: 10-20-2025

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH BRANDON VOTRA
FOR PHARMACIST SERVICES FOR THE PUBLIC HEALTH DEPARTMENT**

By Mr. Webster, Chair, Services Committee

WHEREAS, the Public Health Department requires the services of a licensed pharmacist to formulate and review medication practices for department clinics, and

WHEREAS, the engagement of a pharmacist is necessary to ensure compliance with New York State Public Health Law, Article 28, and to maintain the highest standards of safety and quality in the delivery of clinical services, and

WHEREAS, the terms of the agreement provide that Brandon Votra PharmD, RPh shall receive compensation (PP040104 43007 STD) in the amount \$150 per quarterly clinic audit, and shall be reimbursed at a rate not to exceed \$50 per hour for the review of departmental policies and procedures, and

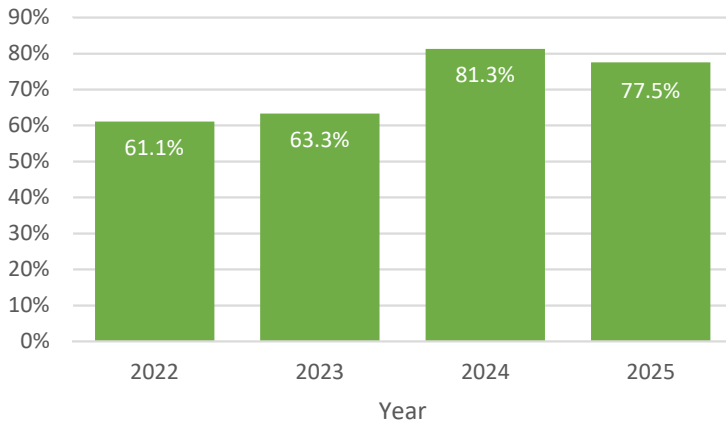
WHEREAS, the contract for these services shall commence on November 3, 2025 and remain in effect through December 31, 2028,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair of the Board to sign a contract with Brandon Votra PharmD, RPh for pharmacist services for the Public Health Department, upon approval of the County Attorney.

2025 Social Services Quarterly Financial Update

Third Quarter

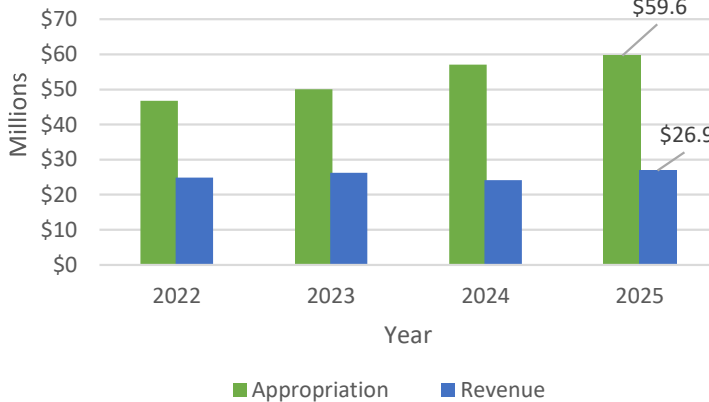
Percent of Budget
Quarter Three



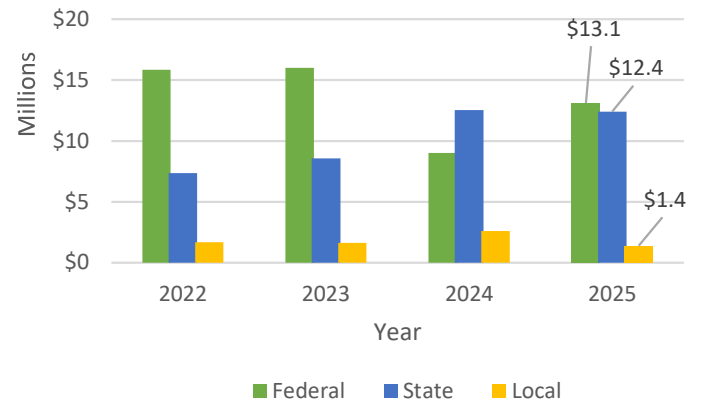
County Cost
Quarter Three



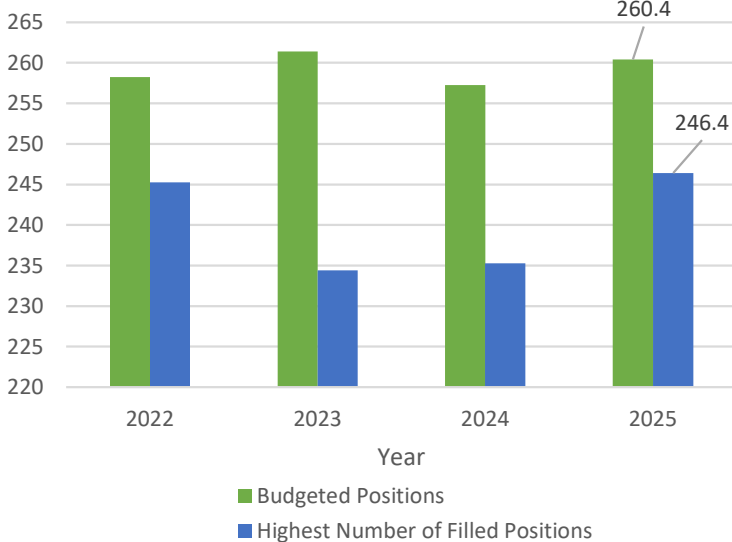
Appropriations & Revenue
Quarter Three



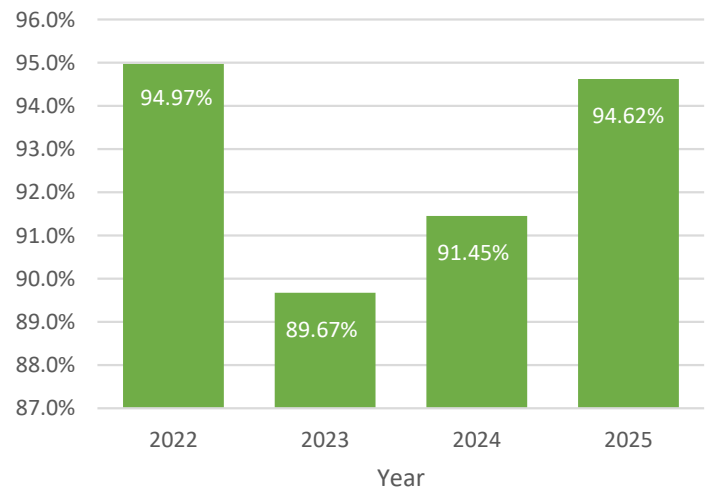
Revenue Source
Quarter Three



FTE Positions
Budgeted Vs. Quarter Three Highest Filled



FTE Positions
Highest Staffing Percentage
Quarter Three

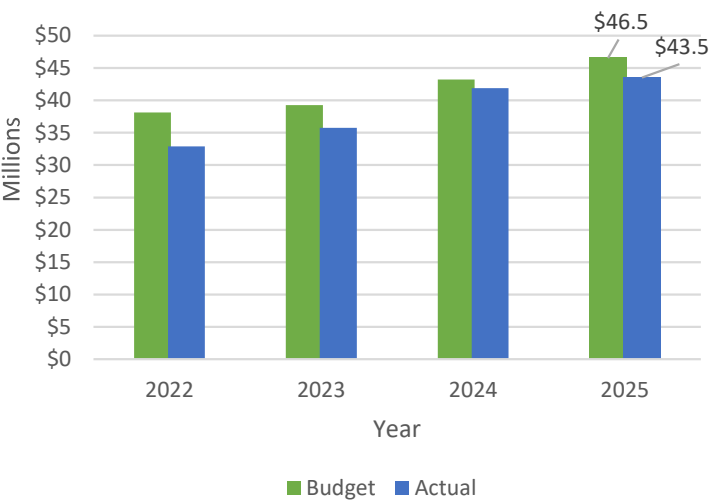


2025 Social Services Quarterly Financial Update

Third Quarter

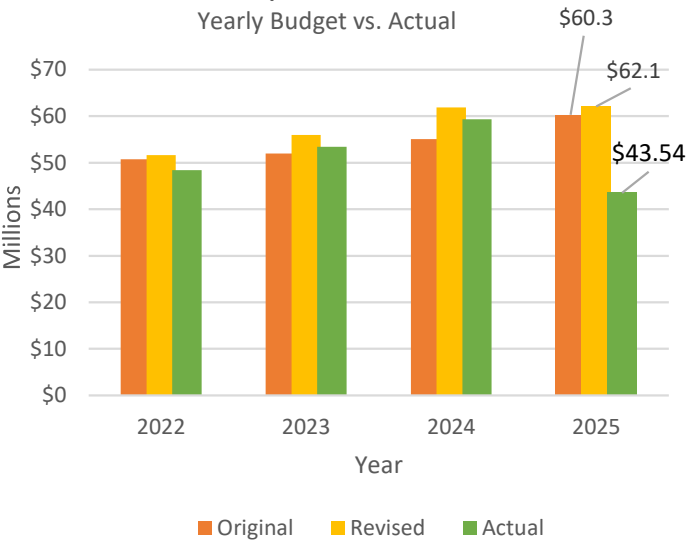
Operations

September Revised Quarterly Budget vs Actual



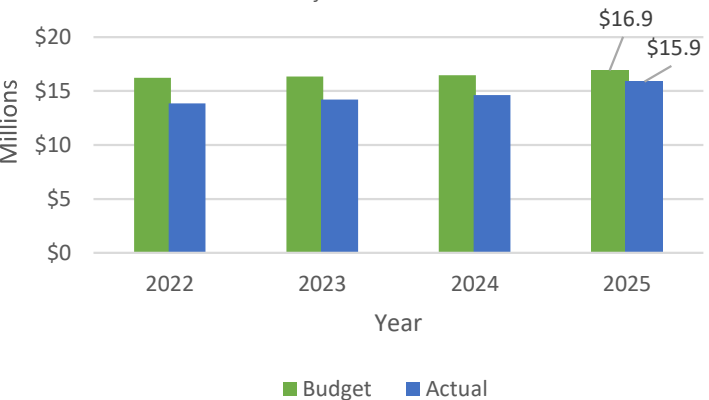
Operations

Yearly Budget vs. Actual



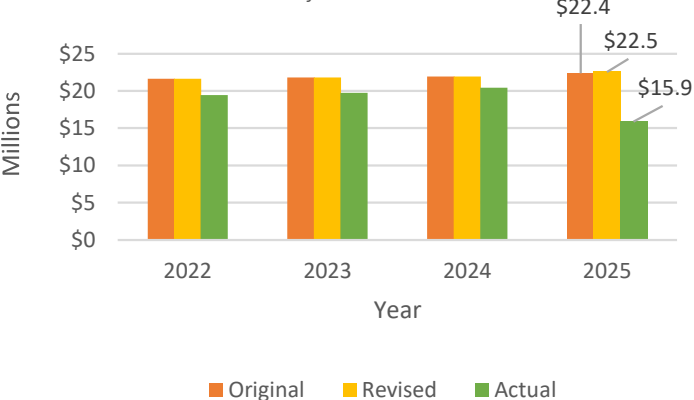
Personnel

September Revised Quarterly Budget vs. Actual
Benefits Included



Personnel

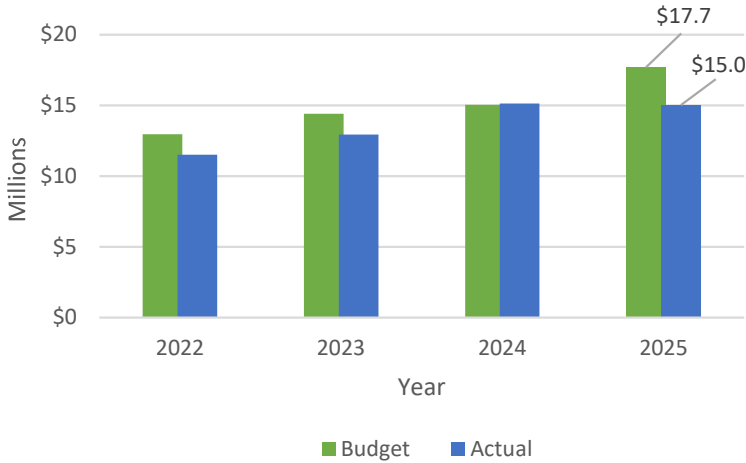
Yearly Budget vs. Actual
Benefits Included



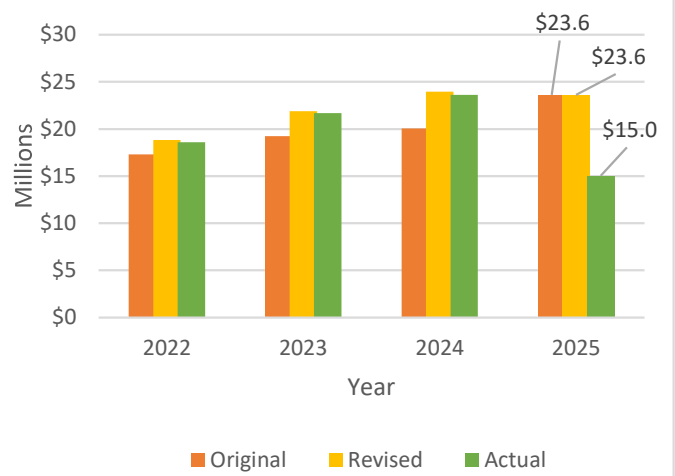
2025 Social Services Quarterly Financial Update

Third Quarter

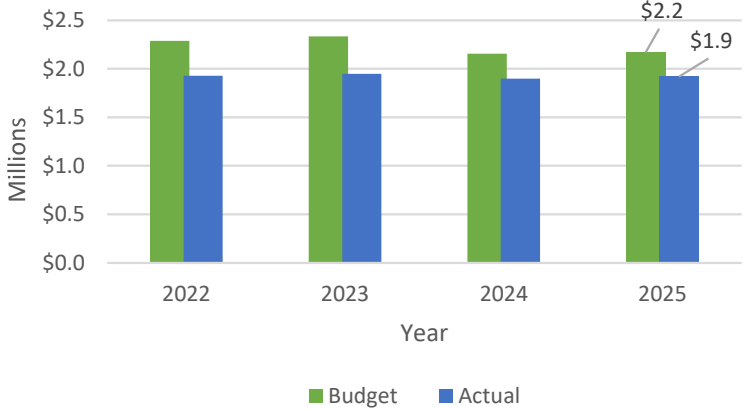
Adoption & Foster Care
September Revised Quarterly Budget vs. Actual



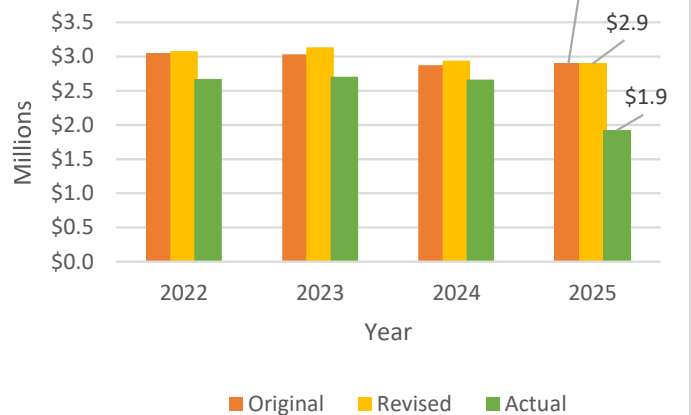
Adoption & Foster Care
Yearly Budget vs. Actual



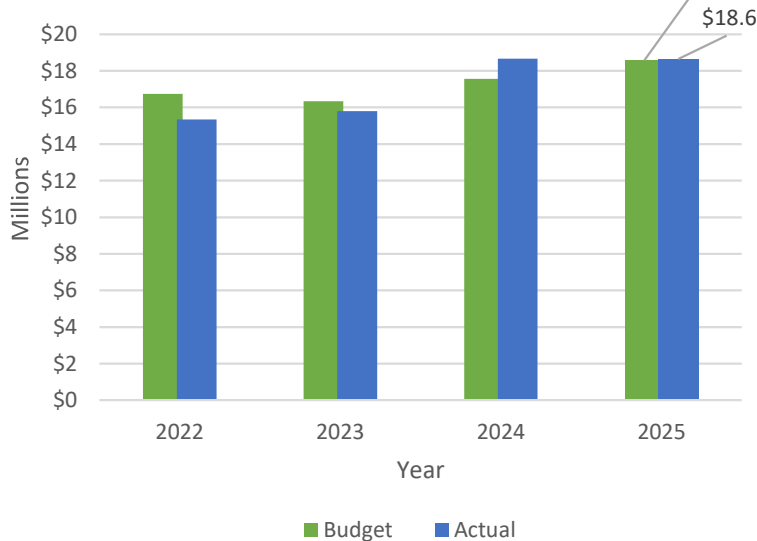
Medicaid
September Revised Quarterly Budget vs. Actual



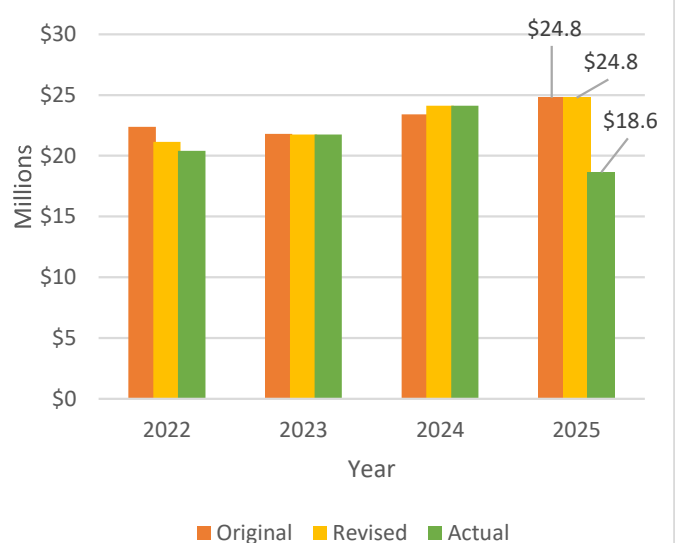
Medicaid
Yearly Budget vs. Actual



MMIS - State Share
September Revised Quarterly Budget vs. Actual



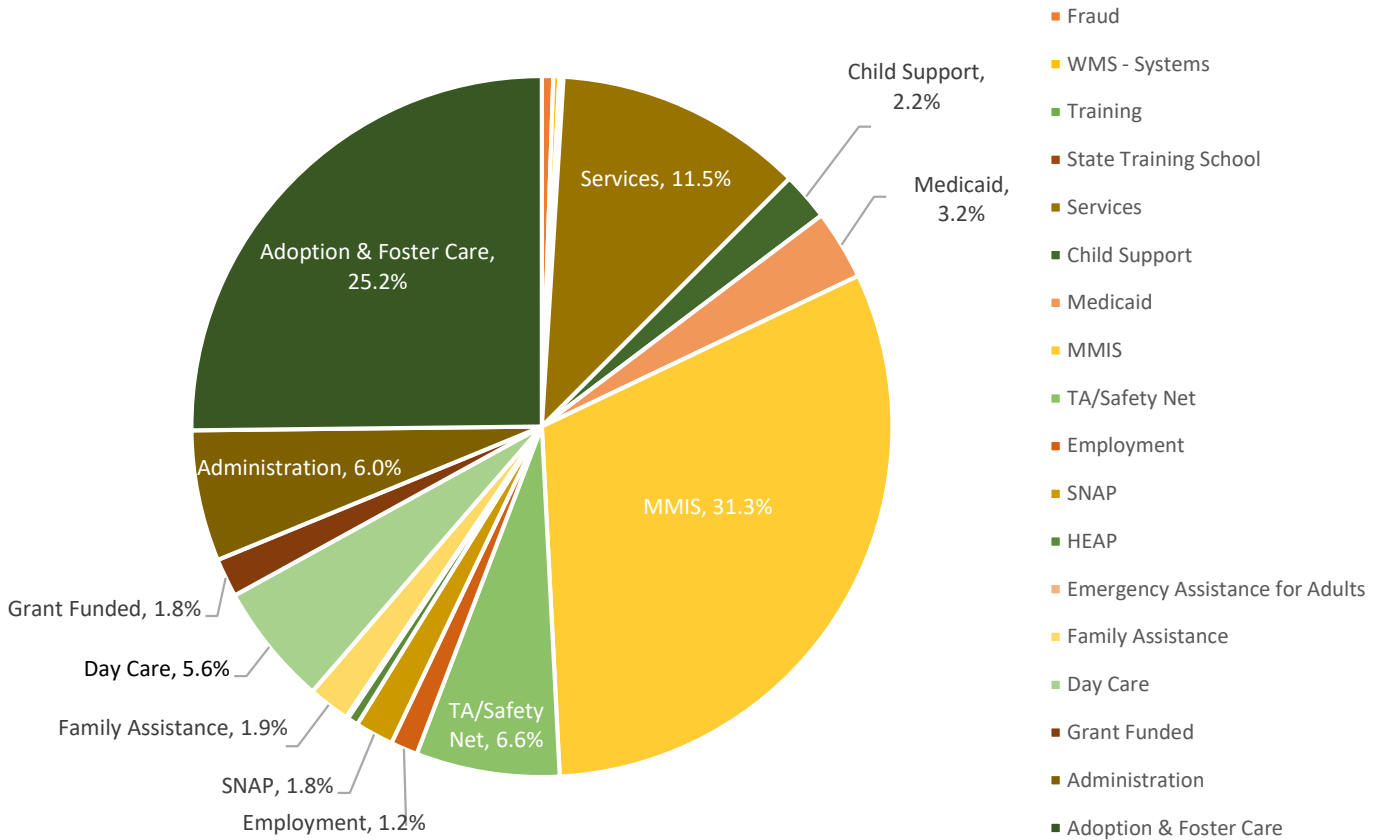
MMIS - State Share
Yearly Budget vs. Actual



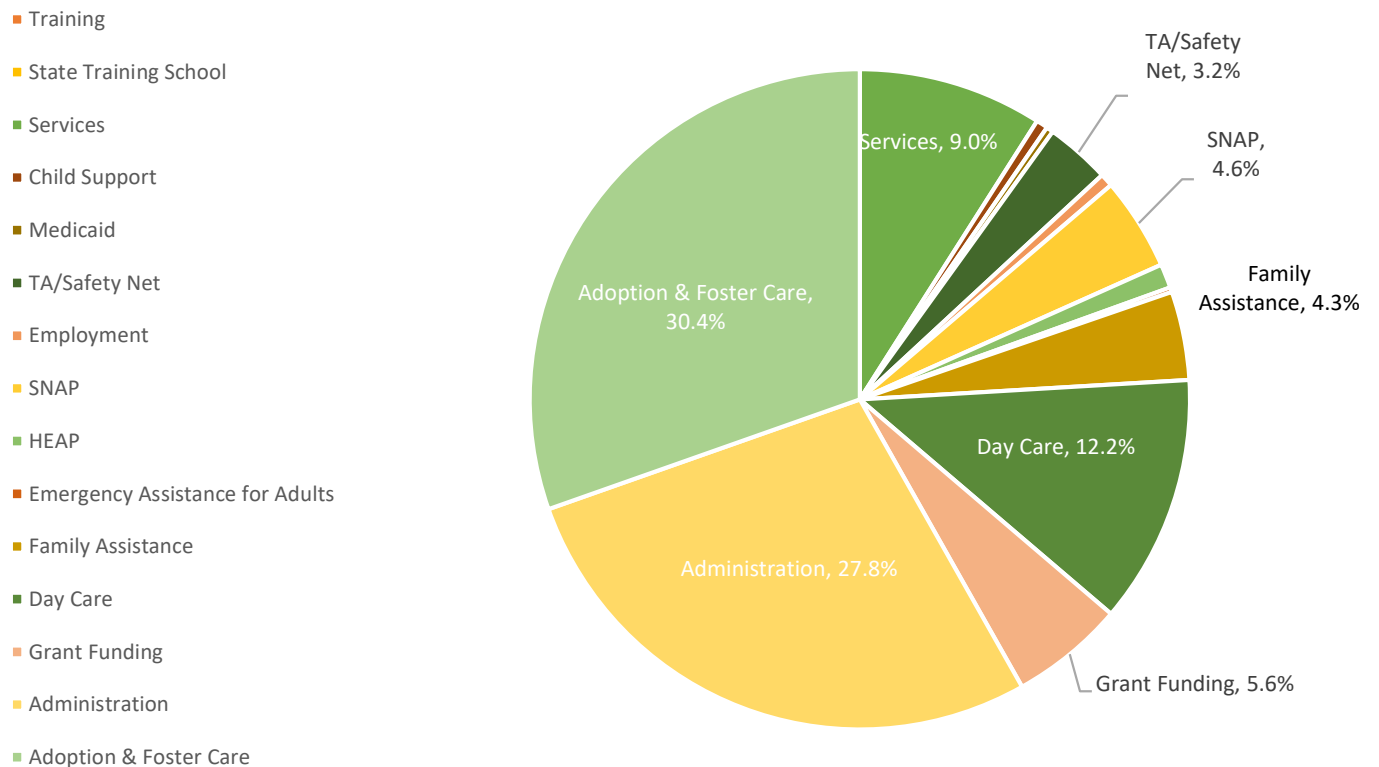
2025 Social Services Quarterly Financial Update

Third Quarter

2025 Year to Date Appropriations by Program



2025 Year to Date Revenue by Program



November 3, 2025

Services Committee: 10-20-2025

RESOLUTION NO.

**MODIFYING THE 2025 BUDGET FOR THE YOUTH BUREAU FOR YOUTH
ADVOCACY PROGRAMS**

By Mr. Webster, Chair, Services Committee

WHEREAS, the St. Lawrence County Youth Bureau receives annual grant funding from the New York State Office of Children and Family Services (OCFS) to support youth development and advocacy initiatives, and

WHEREAS, the Budget for the Youth Bureau is allocated between personnel and contractual expenditures to effectively administer programs and services, and

WHEREAS, there remains a balance of \$3,344 in the personnel line due to overestimated payroll costs for the 2025 Youth Summer Internship Program, and

WHEREAS, the Youth Bureau seeks to reallocate these available funds to the budget line for Youth Advocacy Programs to support the purchase of materials and resources that enhance youth mental health and wellness initiatives,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Youth Bureau for Youth Advocacy Programs, as follows:

DECREASE APPROPRIATIONS:

Y2073101 19000	Y Temporary and Part Time	\$3,344
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INCREASE APPROPRIATIONS:

Y2073104 42800	Y Promotional Supplies	\$3,344
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