



**ST. LAWRENCE COUNTY  
OPERATIONS COMMITTEE AGENDA  
MS. RITA CURRAN, CHAIR  
MONDAY, DECEMBER 8, 2025  
BOARD ROOM AND LIVE VIA  
WWW.STLAWCO.GOV  
5:30 PM**



**RUTH A. DOYLE**  
County Administrator

**DAVID FORSYTHE**  
Chair, Board of Legislators

**1. CALL TO ORDER AND APPROVAL OF AGENDA**

**2. APPROVAL OF MINUTES – November 10, 2025**

**3. LEGISLATOR – JIM REAGEN**

- A. Calling Upon New York State Governor Kathy Hochul and the New York State Department of Health to Immediately Act to Preserve North Star Health Alliance as a Critical Part of the North Country Health Care System (Res)

**4. INFORMATION TECHNOLOGY – RICK JOHNSON**

- A. Authorization for Local Consent Agreements with the New York State Division of Homeland Security & Emergency Services (NYS DHSES) for the Cybersecurity Grant Program for Federal Fiscal Years for Multifactor Authentication (MFA) Hard Tokens (Res)
- B. Cybersecurity Insurance Information (Discussion)

**5. PLANNING – JASON PFOTENHAUER**

- A. Authorizing the Chair to Sign a Geographic Information System (GIS) Hosting Agreement Extension with the Development Authority of the North Country (Res)
- B. Modifying the 2025 Budget for the Planning Office for the Sale of Equipment from the County Transit System (Res)
- C. Authorizing the Chair to Sign an Addendum to the Mobility Management Contract with Volunteer Transportation Center, Inc. and Modifying the 2026 Budget for the Planning Office for the County Transit System (Res)
- D. Authorizing the Chair to Sign a Revised 2025 Contract Extension for First Mile Last Mile with Volunteer Transportation Services, Inc. and Modifying the 2025 Budget for the Planning Office for the County Transit System (Res)
- E. Authorizing the Chair to Sign a Revised 2026 Contract Extension for First Mile Last Mile with Volunteer Transportation Center, Inc. and Modifying the 2026 Budget for the Planning Office for the County Transit System (Res)

**6. HUMAN RESOURCES - JONNIE DOROTHY**

- A. Authorizing the Chair to Sign a Contract with Symetra Life Insurance Company for Group Life Insurance Coverage (Res)

**7. COUNTY ADMINISTRATOR’S REPORT – RUTH DOYLE**

- A. Highway Facility Status - Jody Wenzel, Risk Manager (Discussion)

**8. OLD/NEW BUSINESS**

- A. Arming of Probation Officers Update - Tim LePage, Director of Probation (Discussion)

**9. COMMITTEE REPORTS**

- A. Agriculture & Farmland Protection Board (Denesha)
- B. Alternative to Incarceration Board (Burke)
- C. Board of Trustees for Supreme Court Library (Haggard)
- D. Emergency Medical Services Advisory Board (Curran)
- E. Environmental Management Council (Terminelli)
- F. Fire Advisory Board (Denesha)
- G. Jury Board (Sheridan)
- H. Local Government Task Force (Forsythe)
- I. Planning Board (Hull)

**10. EXECUTIVE SESSION**

**11. ADJOURNMENT – If there is no further business.**

**12. COMPLIANCE TRAINING FOR LEGISLATORS - JODY WENZEL,  
COMPLIANCE OFFICER**

January 2, 2026

Operations Committee: 12-8-2025

RESOLUTION NO.

**CALLING UPON NEW YORK STATE GOVERNOR KATHY HOCHUL AND THE  
NEW YORK STATE DEPARTMENT OF HEALTH TO IMMEDIATELY ACT TO  
PRESERVE NORTH STAR HEALTH ALLIANCE AS A CRITICAL PART OF THE  
NORTH COUNTRY HEALTH CARE SYSTEM**

By Ms. Curran, Chair, Operations Committee  
Cosponsored by Mr. Reagen, District 1 and Mr. Forsythe, District 2

**WHEREAS**, one of St. Lawrence County's largest hospitals and employers is facing closure at a time when Northern New York is facing critical access challenges in health care, mental health care, and jobs for its residents, and

**WHEREAS**, St. Lawrence County is the largest county geographically in New York State with one of the lowest per capita incomes, consistently high unemployment, and vast distances that make it difficult to efficiently deliver health care to its population of more than one-hundred thousand (100,000) people, and

**WHEREAS**, North Star Health Alliance, formerly known as Claxton Hepburn Medical Center, is facing possible closure due to a lack of financial assistance from New York State to fulfill long-standing commitments to help ensure the future of health care in St. Lawrence County, and

**WHEREAS**, the potential closure of the hospital would endanger the lives and safety of thousands of families who depend on the institution and its talented staff for primary care, cancer care, mental health care, and employment, and

**WHEREAS**, winter is arriving with icy and snow-covered roads, making long-distance travel difficult and at times even dangerous, and the Greater Ogdensburg and surrounding communities need to preserve health care services to prevent the unnecessary loss of life,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators calls upon New York State Governor Kathy Hochul and the New York State Department of Health to immediately act to preserve North Star Health Alliance as a critical part of the North Country Health Care System, and

**BE IT FURTHER RESOLVED** that the Board of Legislators urges New York State to take necessary actions to preserve one of the region's oldest health care institutions and the jobs it provides and families it serves in the North Country Region, and

**BE IT FURTHER RESOLVED** that certified copies of this resolution be forwarded to Senator Charles Schumer, Senator Kirsten Gillibrand, Congresswoman Elise Stefanik, Governor Kathy Hochul, Assemblyman Scott Gray, Senator Mark Walczyk, Assemblyman Ken Blankenbush, and Senator Dan Stec.

January 2, 2026

Operations Committee: 12-8-2025

RESOLUTION NO.

**AUTHORIZATION FOR LOCAL CONSENT AGREEMENTS WITH THE NEW YORK STATE DIVISION OF HOMELAND SECURITY & EMERGENCY SERVICES (NYS DHSES) FOR THE CYBERSECURITY GRANT PROGRAM FOR FEDERAL FISCAL YEARS FOR MULTIFACTOR AUTHENTICATION (MFA) HARD TOKENS**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the New York State Division of Homeland Security & Emergency Services (DHSES) solicited applications from eligible entities through a competitive application process aimed at improving cybersecurity posture through providing Multi-Factor Authentication (MFA) hard tokens to successful entities in a shared services model, and

**WHEREAS**, funding for this initiative is from the State and Local Cybersecurity Grant Program (Combined FY2022 and FY2023 SLCGP), a federal grant program jointly administered by the Federal Emergency Management Agency (FEMA) and the Cybersecurity and Infrastructure Security Agency (CISA) and is aimed at strengthening cybersecurity practices and the resilience of state, local, and territorial (SLT) governments, and

**WHEREAS**, each state and territory receives a funding allocation as determined by the statutory formula and 80% of total state allocations must support local governments, of which 25% of the 80% must support rural areas/jurisdictions, and

**WHEREAS**, there is \$4,648,484 in available local-share funding for FY2022 and \$9,271,115 for FY2023 to support the delivery of Multi-Factor Authentication (MFA) hard tokens for eligible entities at no cost to the entity, and

**WHEREAS**, all New York State local government entities are eligible to apply for the Combined FY2022 and FY2023 SLCGP for cybersecurity shared services, and

**WHEREAS**, St. Lawrence County in its application reported a user count of 900 to match the number of hardware authentication tokens needed,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes local consent agreements with the New York State Division of Homeland Security & Emergency Services (NYS DHSES) with the State and Local Cybersecurity Grant Program for Federal Fiscal Years 2022 and 2023 for Multifactor Authentication (MFA) hard tokens, and

**BE IT FURTHER RESOLVED** that the County Administrator is authorized by the Board of Legislators to sign the consent agreements following a discussion on November 17, 2025.

January 2, 2026

Operations Committee: 12-8-2025

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A GEOGRAPHIC INFORMATION SYSTEM  
(GIS) HOSTING AGREEMENT EXTENSION WITH THE DEVELOPMENT  
AUTHORITY OF THE NORTH COUNTRY**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the Development Authority of the North Country (DANC) provides Geographic Information System (GIS) hosting services to multiple municipalities within St. Lawrence, Lewis, and Jefferson Counties, as well as to St. Lawrence County Government, and

**WHEREAS**, Resolution No. 233-2020 authorized a five (5) year hosting agreement for Geographic Information System (GIS) with the Development Authority of the North Country, and

**WHEREAS**, the Development Authority of the North Country would like to extend this hosting agreement for a period of five (5) years, as specified in the GIS Web-Based Hosting Agreement and it is recommended that St. Lawrence County continue this hosting agreement, and

**WHEREAS**, the hosting fee for the next five (5) years is identified in the Agreement as \$1,700 for 2026 and 2027, \$1,800 for 2028, 2029 and 2030 (N1080204 42004),

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a Geographic Information System Hosting Agreement Extension with the Development Authority of the North Country, upon approval of the County Attorney.

January 2, 2026

Operations Committee: 12-8-2025

RESOLUTION NO.

**MODIFYING THE 2025 BUDGET FOR THE PLANNING OFFICE FOR THE SALE OF  
EQUIPMENT FROM THE COUNTY TRANSIT SYSTEM**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, the Planning Office administers the County Transit System and manages the fleet associated with the service that is operated by The Arc Jefferson - St. Lawrence, and

**WHEREAS**, Public Transit Bus 620 was in service for more than five (5) years and traveled in excess of 150,000 miles, which is the threshold for retirement, and

**WHEREAS**, the Department of Transportation (DOT) approved the sale of Bus 620 at a fair market value of \$4,000 to The Arc Jefferson - St. Lawrence, who was the only bidder on the piece of equipment, and

**WHEREAS**, the DOT requires proceeds from the sale of equipment purchased with Section 5311 funds be reinvested for public transit use,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Planning Office for the sale of equipment from the County Transit System:

**INCREASE APPROPRIATIONS:**

|                   |                       |         |
|-------------------|-----------------------|---------|
| N2B56302 25000 CP | N Technical Equipment | \$4,000 |
|-------------------|-----------------------|---------|

**INCREASE REVENUE:**

|                   |                           |         |
|-------------------|---------------------------|---------|
| N2B26655 55000 CP | N Proceeds of Equip Sales | \$4,000 |
|-------------------|---------------------------|---------|

**BE IT FURTHER RESOLVED** that any remaining funds be rolled over to future budgets until fully expended.

January 2, 2026

Operations Committee: 12-8-2025

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN AN ADDENDUM TO THE MOBILITY  
MANAGEMENT CONTRACT WITH VOLUNTEER TRANSPORTATION CENTER,  
INC. AND MODIFYING THE 2026 BUDGET FOR THE PLANNING OFFICE FOR  
THE COUNTY TRANSIT SYSTEM**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, St. Lawrence County administers Section 5311 funding from the Department of Transportation for Mobility Management Services (N2B56304 43007 OP), and

**WHEREAS**, Resolution No. 359-2025 authorized the Chair to sign a contract for mobility management with Volunteer Transportation Center, Inc. with a 2026 Budget totaling \$217,273, and

**WHEREAS**, the contribution made through mobility management to improve public transit operations in St. Lawrence County is projected to yield as many as 179,650 one-way trips in 2025, a thirteen (13%) percent increase in ridership from the prior year, and

**WHEREAS**, due to the increase in ridership and requests for customer assistance, in September the Department of Transportation agreed to provide an additional \$50,000 to fund an Outreach and Education Coordinator's position under the Mobility Management Contract, and

**WHEREAS**, County funds are not used to provide this service as the program is fully funded by the Department of Transportation with a local match that is satisfied through bus advertising or by the vendor, and

**WHEREAS**, this funding increase requires an addendum to the contract for service,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign an addendum to the Mobility Management Contract with Volunteer Transportation Center, Inc., upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2026 Budget for the Planning Office, as follows:

**INCREASE APPROPRIATIONS:**

|                   |                               |          |
|-------------------|-------------------------------|----------|
| N2B56304 43007 OP | N Bus Other Fees and Services | \$50,000 |
|-------------------|-------------------------------|----------|

**INCREASE REVENUE:**

|                   |                                |          |
|-------------------|--------------------------------|----------|
| N2B45895 57003 OP | N FA Bus Operations Ogds/Potsd | \$50,000 |
|-------------------|--------------------------------|----------|

January 2, 2026

Operations Committee: 12-8-2025

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A REVISED 2025 CONTRACT EXTENSION  
FOR FIRST MILE LAST MILE WITH VOLUNTEER TRANSPORTATION  
SERVICES, INC. AND MODIFYING THE 2025 BUDGET FOR THE PLANNING  
OFFICE FOR THE COUNTY TRANSIT SYSTEM**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, St. Lawrence County administers Section 5311 funding from the Department of Transportation (DOT) for First Mile Last Mile (N2B56304 43007 OP), and

**WHEREAS**, First Mile Last Mile services complement bus operations by transporting riders who are not within walking distance to a designated stop, and

**WHEREAS**, Resolution No. 9-2022 authorized the Chair to sign a contract with Volunteer Transportation Center, Inc. to provide First Mile Last Mile services, and

**WHEREAS**, as a result of a twenty (20%) percent increase in trips and a sixteen (16%) percent increase in miles since 2024, earlier this month the Department of Transportation agreed to provide an additional \$30,000 to fund first mile last mile services, and

**WHEREAS**, County funds are not used to provide the service as the program is fully funded by the Department of Transportation with a local match that is satisfied by the vendor, and

**WHEREAS**, this funding increase requires a revision to the 2025 contract extension,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a revised 2025 contract extension for First Mile Last Mile, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2025 Budget for the Planning Office, as follows:

**INCREASE APPROPRIATIONS:**

|                   |                               |          |
|-------------------|-------------------------------|----------|
| N2B56304 43007 OP | N Bus Other Fees and Services | \$30,000 |
|-------------------|-------------------------------|----------|

**INCREASE REVENUE:**

|                   |                                |          |
|-------------------|--------------------------------|----------|
| N2B45895 57003 OP | N FA Bus Operations Ogds/Potsd | \$30,000 |
|-------------------|--------------------------------|----------|

January 2, 2026

Operations Committee: 12-8-2025

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A REVISED 2026 CONTRACT EXTENSION FOR FIRST MILE LAST MILE WITH VOLUNTEER TRANSPORTATION CENTER, INC. AND MODIFYING THE 2026 BUDGET FOR THE PLANNING OFFICE FOR THE COUNTY TRANSIT SYSTEM**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, St. Lawrence County administers Section 5311 funding from the Department of Transportation (DOT) for First Mile Last Mile (N2B56304 43007 OP), and

**WHEREAS**, First Mile Last Mile services complement bus operations by transporting riders who are not within walking distance to a designated stop, and

**WHEREAS**, Resolution No. 9-2022 authorized the Chair to sign a contract with Volunteer Transportation Center, Inc. to provide First Mile Last Mile services, and

**WHEREAS**, due to a 20% increase in trips and a 16% increase in miles since 2024, the Department of Transportation in November 2025 agreed to provide an additional \$30,000 to fund First Mile Last Mile, and

**WHEREAS**, no County funds are used to provide the service as the program is fully funded by the DOT with a local match that is satisfied by the vendor, and

**WHEREAS**, this funding increase requires a revision to the 2026 contract extension,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a revised 2026 contract extension for First Mile Last Mile, upon approval of the County Attorney, and

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to modify the 2026 Budget for the Planning Office, as follows:

**INCREASE APPROPRIATIONS:**

|                   |                               |          |
|-------------------|-------------------------------|----------|
| N2B56304 43007 OP | N Bus Other Fees and Services | \$30,000 |
|-------------------|-------------------------------|----------|

**INCREASE REVENUE:**

|                   |                                |          |
|-------------------|--------------------------------|----------|
| N2B45895 57003 OP | N FA Bus Operations Ogds/Potsd | \$30,000 |
|-------------------|--------------------------------|----------|

January 2, 2026

Operations Committee: 12-8-2025

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH SYMETRA LIFE  
INSURANCE COMPANY FOR GROUP LIFE INSURANCE COVERAGE**

By Ms. Curran, Chair, Operations Committee

**WHEREAS**, St. Lawrence County (SLC) currently has a contract with The Standard Life Insurance Company of New York to provide group life insurance coverage for eligible active employees and retirees as well as dependent coverage, and

**WHEREAS**, the current contract with The Standard Life Insurance Company of New York will expire February 1, 2026, and the terms of a new contract would represent an increase in monthly premiums of approximately 16% compared to the 2025 rates, and

**WHEREAS**, SLC Benefit Consultants (Alera Group) has solicited and reviewed various quotes from other insurance carriers, and

**WHEREAS**, the lowest cost proposal was received by Symetra Life Insurance Company and represents no change in coverage and no change in monthly premiums for three (3) years, and

**WHEREAS**, Symetra Life Insurance Company will provide a three (3) year (February 1, 2026, through January 31, 2029) rate guarantee of \$0.79 per \$1,000 per month for active employees and retirees and \$2.50 per month for dependent coverage (T5090458 84500), and

**WHEREAS**, the current coverage would remain the same as follows:

- |                                                                                                                     |          |
|---------------------------------------------------------------------------------------------------------------------|----------|
| • CSEA, Non-Union, Solid Waste Department, Correction Officer, Correction Officer Supervisors, and Indigent Defense | \$10,000 |
| • Deputies and Deputy Supervisors                                                                                   | \$20,000 |
| • Spouses                                                                                                           | \$5,000  |
| • Dependents                                                                                                        | \$1,250  |

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Legislators authorizes the Chair to sign a contract with Symetra Life Insurance Company for group life insurance coverage upon approval of the County Attorney.