

Members Attending: Mr. Burke, Ms. Curran, Mr. Denesha, Mr. Forsythe, ~~Mr. Gennett~~, Ms. Haggard, Mr. Hull, Mr. Levato, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Sheridan, Mr. Smithers, Ms. Terminelli, and **Mr. Webster**

1. CALL TO ORDER AND APPROVAL OF AGENDA – Mr. Webster called the meeting to order at 5:30 p.m.

Mr. Forsythe moved to approve the agenda, seconded by Mr. Smithers, and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

It was announced that due to extenuating circumstances, Legislator Gennett may attend the meeting remotely from 1350 County Route 53, Brasher Falls, NY.

2. APPROVAL OF MINUTES – Mr. Forsythe moved to approve the minutes of October 20, 2025, seconded by Mr. Lightfoot, and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

3. COMMUNITY SERVICES – JAY ULRICH

A. Modifying the 2025 Budget for Community Services for Pass Through Funding Received from NYS Office of Mental Health for Approved Agencies – Mr. Burke moved to forward this resolution to Full Board, seconded by Ms. Curran, and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

B. Community Services Clinics Update (Info) – Mr. Ulrich

4. PUBLIC HEALTH – ERIN STREIFF

A. Recognizing World AIDS Day on December 1st – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Forsythe, and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

B. Recognizing December as Seasonal Affective Disorder Awareness Month – Mr. Burke moved to forward this resolution to Full Board, seconded by Ms. Curran, and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

C. Authorizing the Chair to Sign Contracts for Early Intervention Services for the Public Health Department and Setting 2026 Rates for Early Intervention Services – Mr. Denesha moved to forward this resolution to Full Board, seconded by Mr. Forsythe, and carried by a voice vote with fourteen (14) yes votes and one (1) absent (Gennett).

D. Tabletop Exercises (Discussion) – Ms. Streiff

5. SOCIAL SERVICES – JOE SEEGER

A. Modifying the 2025 Budget for Social Services for Higher than Anticipated Expenses Related to the Child Care Block Grant and Safety Net – Mr. Burke moved to forward this

resolution to Full Board, seconded by Mr. Sheridan, and carried by a roll call vote with ten (10) yes votes, four (4) no votes (Forsythe, Lightfoot, Smithers, Curran) and one (1) absent (Gennett).

B. Monthly Statistics: Eligibility Update (Info) – Mr. Seeber

C. Home Energy Assistance Program (HEAP), Supplemental Nutrition Assistance Program (SNAP), and Child Care Assistance Program (CCAP) (Discussion) – Mr. Seeber

6. 2026 TENTATIVE BUDGET REVIEW

A. Department Reviews: Community Services, Office for the Aging, Public Health, Social Services, Veterans Services, Weights and Measures, and Youth Bureau – Ruth Doyle

Mr. Levato left the meeting at 7:28 p.m.

7. COUNTY ADMINISTRATOR’S REPORT – RUTH DOYLE:

Ms. Doyle reported that the Surrogate Building stairs are being formed and the footers are being poured. The County will be issuing an RFQ for a hazardous materials study for the Surrogate Building to ensure that any hazardous materials are handled properly. The intent is to replace carpet and repaint before the building is reoccupied.

The windows have started to arrive for the Window Replacement Project. The windows for the old jail have arrived first. A meeting will occur tomorrow with a representative from Labella for logistics for the Windows Project and a timeline for the Courthouse project.

Ms. Doyle met with Emergency Services Director Rick Rusaw and the Potsdam Tower construction project is on schedule. Ms. Doyle is reviewing the lease there as well. The County is making progress on applications for two (2) other sites in the Adirondacks.

8. OLD/NEW BUSINESS

A. Arming of Probation Officers Update (Discussion) – Tim LePage

Ms. Haggard brought forward new business and thanked Senator Stec, Assemblyman Gray, and Clarkson University for hosting the Nuclear Energy Forum for the future of Power in New York.

Ms. Doyle reported a transfer of funds of \$4,800 for the Treasurer's Office related to department moves associated with satellite offices.

Ms. Doyle reported a transfer of funds of \$3,965 for the Sheriff's Office. The funds were originally intended for other travel and have been transferred to be used for an in-house wellness program related to the CARES grant to allow the office to purchase exercise equipment.

Rick Johnson was recognized to present briefly on a grant application to the Department of Homeland Security to enhance local cybersecurity.

Ms. Terminelli left the meeting at 7:43 p.m.

9. COMMITTEE REPORTS

A. Board of Health (Curran) – Ms. Curran

Ms. Terminelli returned to the meeting at 7:45 p.m.

B. CDP Board of Directors (Burke) – Mr. Burke

Ms. Curran left the meeting at 7:45 p.m.

C. Community Services Board (Haggard) – Ms. Haggard

Ms. Curran returned to the meeting at 7:47 p.m.

D. Office for the Aging Advisory Board (Denesha) – Mr. Denesha

E. Youth Advisory Board (Terminelli) – Ms. Terminelli

Mr. Forsythe moved to go to Executive Session at 7:51 p.m., to discuss negotiations and appointments, seconded by Mr. Perkins and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Levato).

10. EXECUTIVE SESSION

Mr. Forsythe moved to go to Open Session at 8:22 p.m., seconded by Mr. Perkins, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Levato).

11. ADJOURNMENT:

Mr. Perkins moved to adjourn the meeting, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Levato).

Chair Webster adjourned the Services Committee Meeting at 8:23 p.m., as there was no further business.