St. Lawrence County
Board of Legislators
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Services Committee
Monday, December 15, 2025
5:30 PM

Members Attending: Mr. Burke, Ms. Curran, Mr. Denesha, Mr. Forsythe, ~~Mr. Gennett~~, Ms. Haggard, Mr. Hull, Mr. Levato, Mr. Lightfoot, Mr. Perkins, Mr. Reagen, Mr. Sheridan, Mr. Smithers, ~~Ms. Terminelli~~, and **Mr. Webster**

1. CALL TO ORDER AND APPROVAL OF AGENDA - Mr. Webster called the meeting to order at 5:30 p.m.

Ms. Curran moved to approve the agenda, seconded by Mr. Denesha, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Terminelli and Gennett).

2. APPROVAL OF MINUTES - Ms. Curran moved to approve the minutes of November 17, 2025, seconded by Mr. Forsythe, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Terminelli and Gennett).

3. COMMUNITY SERVICES – JAY ULRICH

A. Modifying the 2025 Budget for Community Services for Funding Received from the New York State Office of Mental Health to St. Lawrence County as Pass Through Funding to Approved Agencies – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Terminelli and Gennett).

B. Community Services Clinics Update – Mr. Ulrich

4. PUBLIC HEALTH – ERIN STREIFF

A. Authorization to Abolish One (1) Community Health Educator Position in the Public Health Department and to Create and Fill One (1) Public Health Educator Position – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Forsythe, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Terminelli and Gennett).

B. Accepting Funds from the Walmart Spark Good Local Grant for the "Heroes of Health" Campaign – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Forsythe, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Terminelli and Gennett).

C. Authorizing the Chair to Sign a Memorandum of Understanding between the Public Health Department and the North Country Prenatal/Perinatal Council – Mr. Forsythe moved to forward this resolution to Full Board, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Terminelli and Gennett).

5. SOCIAL SERVICES – JOE SEEBER

A. Monthly Statistics: Children's Services Update – Mr. Seeber

6. COUNTY ADMINISTRATOR'S REPORT – RUTH DOYLE:

Ms. Doyle reported a transfer of funds in the amount of $3,742.08 for the Information Technology Department for additional services required to RelCom for phone services.

Ms. Doyle announced that the kickoff meeting for the Courthouse improvement project was held on December 11th with an anticipated start date in the middle of January. The Surrogate stairs project, which had a projected completion date for today, is slightly delayed due to the weather, and with the recent snowfall the second concrete pour for the steps has not been completed. In the meantime, the windows replacements have begun. Ms. Doyle added that the entrance doors on the Social Services Building are being replaced. The entrance off the parking lot has been completed and the employee entrance will be the next installation. Additionally, the inside door of the main entrance was replaced last week, making entrances more secure and safer for employees.

Ms. Doyle reported that last Thursday there was a meeting held at the Ogdensburg transfer station regarding the setup of the equipment that is onsite and the route of how the public can access the services, she adds that the discussion was productive and great ideas were shared.

Ms. Doyle attended the Public Health staff meeting on December 8th to observe a presentation by two of the staff who attended an Early Intervention Program conference.

Ms. Doyle reported that the transition for the UPS battery life is scheduled for today after midnight for the server room, which is located at the Public Safety Building. It could cause a slight interruption, but the goal is to be up and operational by 5:00a.m. Information Technology staff and Buildings and Grounds Staff will be onsite during the transition.

Ms. Doyle announced that the NYSAC Legislative conference will be held March 16-18th and advised Legislators to let the office know if they would like to attend.

Ms. Doyle reported that on January 3, 2026, there will be an employee event at the Canton Recreation Pavilion, where all employees have been invited to enjoy an evening of skating and family fun.

7. OLD/NEW BUSINESS – There was no old/new business.

8. COMMITTEE REPORTS

A. Board of Health (Curran) – Ms. Curran

B. CDP Board of Directors (Burke) – No report

C. Community Services Board (Haggard) – No report

D. Office for the Aging Advisory Board (Denesha) – No report

E. Youth Advisory Board (Terminelli) – No report

9. EXECUTIVE SESSION

Ms. Curran moved to go to Executive Session at 6:35 p.m., to discuss litigation, negotiations, personnel, and appointments, seconded by Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Terminelli and Gennett).

Mr. Forsythe moved to go to Open Session at 7:12 p.m., seconded by Mr. Hull, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Terminelli and Gennett).

Mr. Reagen requested that the County Attorney draft a resolution for the next committee meeting, in support of the Clarkson University's application to the U.S. Economic Development Administration (EDA) for federal funding to support the Solinsky Center.

10. ADJOURNMENT

Mr. Levato moved to adjourn the meeting, seconded by Mr. Sheridan, and carried by a voice vote with thirteen (13) yes votes, and two (2) absent (Terminelli and Gennett).

Chair Webster adjourned the December Services Committee Meeting at 7:14 p.m., as there was no further business.