St. Lawrence County
Board of Legislators
Board Room

Finance Committee
Monday, December 22, 2025
5:30 PM

Members Attending: Mr. Burke, Ms. Curran, Mr. Denesha, Mr. Forsythe, ~~Mr. Gennett~~, Ms. Haggard, Mr. Hull, Mr. Levato, Mr. Lightfoot, ~~Mr. Perkins~~, Mr. Reagen, Mr. Sheridan, Mr. Smithers, Ms. Terminelli, and Mr. Webster

1. CALL TO ORDER AND APPROVAL OF AGENDA - Mr. Hull called the meeting to order at 5:31 p.m.

Ms. Curran moved to approve the agenda, seconded by Mr. Smithers and Mr. Forsythe, and carried by a voice vote with twelve (12) yes votes and three (3) absent (Gennett, Perkins, Terminelli).

It was announced that Legislator Perkins was excused from the meeting.

2. APPROVAL OF MINUTES - Ms. Curran moved to approve the minutes of November 24, 2025, seconded by Mr. Burke, and carried by a voice vote with twelve (12) yes votes and three (3) absent (Gennett, Perkins, Terminelli).

3. FRESH-CUT FARM TO SCHOOL PROGRAM PRESENTATION - M. FLIP FILIPPI, LOCAL FOODS PROGRAM LEADER, CORNELL COOPERATIVE EXTENSION

M. Flip Flippi presented on the Fresh-Cut Farm to School Program.

Ms. Terminelli arrived to the meeting at 5:33 p.m.

4. LEGISLATOR JIM REAGEN

A. Resolution of Support for Clarkson University's Application to the U.S. Economic Development Administration (EDA) for Federal Funding to Support the Solinsky Center for Engineering Innovation and Regional Economic Resilience – Mr. Forsythe moved to forward this resolution to Full Board, seconded by Ms. Curran and Mr. Denesha, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

5. COUNTY ATTORNEY – STEVE BUTTON

A. Authorizing the Chair to Sign a Contract with the St. Lawrence County Fire Training Facility, Inc., for Priority Use of the Training Facility by the Participants of the St. Lawrence County Self-Insurance Plan – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Smithers and Mr. Burke, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

6. TREASURER – RENEE COLE

A. Modifying the 2025 Budget for the Treasurer's Office to Distribute Additional Sales Tax to Municipalities in St. Lawrence County – Mr. Smithers moved to forward this resolution to Full Board, seconded by Ms. Curran and Mr. Forsythe, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

B. Modifying the 2025 Budget for the Treasurer's Office for Additional Tribal State Compact Funds – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Forsythe, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

C. Bank Depositories and Investment of County Funds – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Webster, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

D. Authorizing Blanket Bond in Lieu of Individual Sureties for County Officials and Employees – Mr. Forsythe moved to forward this resolution to Full Board, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

E. Authorizing Petty Cash Accounts and Departmental Cash Drawers – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Smithers and Mr. Burke, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

Ms. Cole provided updates on sales tax payments, the transition plan regarding the former deputy treasurer moving to Real Property, school tax collection and processing data, and the effects of the U.S. penny no longer being minted.

7. REAL PROPERTY – EMILY WILSON

A. Correcting and Refunding Erroneous Taxes – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Sheridan, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

B. Authorizing a Correction of Errors for Richard E. Winter Cancer Treatment Center – Mr. Forsythe moved to forward this resolution to Full Board, seconded by Mr. Reagen, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

8. HIGHWAY – DON CHAMBERS

A. Use of County-Owned Machinery – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Smithers.

Mr. Webster left the meeting at 6:25 p.m.

Motion carried by a voice vote with twelve (12) yes votes and three (3) absent (Gennett, Perkins, Webster).

B. Authorizing the Chair to Sign Multi-Year Agreements for Winter Maintenance on the County Road System – Mr. Smithers moved to forward this resolution to Full Board, seconded by Mr. Lightfoot, Mr. Forsythe, and Ms. Curran.

Mr. Webster returned to the meeting at 6:28 p.m.

Motion carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

C. Authorizing the Purchase of Real Property Easements for the County Route 54 & McEwen Road Bridge over Allen Brook in the Town of Lawrence – Mr. Burke moved to forward this resolution to Full Board, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

D. Authorizing the Chair to Sign Documents Granting a Permanent Easement to National Grid for Electric Utility Installation for the Construction of the Maintenance and Administration Facility – Mr. Smithers moved to forward this resolution to Full Board, seconded by Ms. Curran and Mr. Lightfoot, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

E. Authorization to Abolish an Assistant Highway Administration Manager and Create and Fill a Senior Account Clerk Position in the Department of Highways – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Webster and Mr. Sheridan, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

F. Winter Season Update (Discussion) – Mr. Chambers

9. SOLID WASTE – DON CHAMBERS

A. Modifying the 2025 Budget for the Solid Waste Department for Expenses Related to Operations and Testing Required at the Landfill – Mr. Burke moved to forward this resolution to Full Board, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

10. AMERICAN RESCUE PLAN ACT (ARPA) UPDATE - Ruth Doyle, County Administrator and Jason Pfotenhauer, Director of Planning

A. Closeout of Utility Projects – Mr. Pfotenhauer

B. Broadband – Mr. Pfotenhauer

C. IDA Managed Funds – Ms. Doyle

Ms. Curran left the meeting at 6:58 p.m. and returned to the meeting at 7:00 p.m.

11. COUNTY ADMINISTRATOR'S REPORT – RUTH DOYLE

A. Accepting New York 250 (NY250) Local Partnership Allocation Funds for the 250th Anniversary of the American Revolution and Modifying the 2025 Budget for the County Administrator's Office – Mr. Smithers moved to forward this resolution to Full Board, seconded by Mr. Reagen, Ms. Haggard, and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

B. Authorizing the Chair to Sign Contracts – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Webster, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

C. Newspaper Designation – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Smithers and Ms. Haggard, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

D. Adoption of the Rules of Procedure – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Forsythe.

Mr. Smithers made a motion to keep Article 7, Section E included, seconded by Mr. Lightfoot, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

The motion to forward this resolution, as amended, to Full Board carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

E. Modifying the 2025 Budget for the County Administrator's Office for Costs Associated with Community College Tuition – Mr. Burke moved to forward this resolution to Full Board, seconded by Mr. Sheridan, Mr. Lightfoot, Mr. Forsythe, and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

F. Authorizing the Chair to Sign a Contract with Tecana, LLC for Electronic Vouchering Software for the Assigned Counsel Program – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Burke and Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

G. Adopting a Revised St. Lawrence County Purchasing Policy – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Reagen, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

H. Modifying the 2025 Budget for the Assigned Counsel Program – Mr. Burke moved to forward this resolution to Full Board, seconded by Mr. Webster, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

I. Modifying the 2025 Budget for the County Administrator's Office for Costs Associated with Court-Ordered Services at New York State Operated Inpatient Mental Hygiene Facilities – Mr. Burke moved to forward this resolution to Full Board, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

J. Authorizing the Chair to Sign a Contract with Schindler Elevator Corporation for Elevator Maintenance in County Facilities – Mr. Smithers moved to forward this resolution to Full Board, seconded by Ms. Curran.

Mr. Lightfoot moved to table the resolution until additional information is obtained, seconded by Mr. Sheridan and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

K. Authorizing the Chair to Sign Contracts with Hermon-Dekalb Central School and Heuvelton Central School for Participation in the School Resource Deputy Program – Ms. Curran moved to forward this resolution to Full Board, seconded by Mr. Denesha, Mr. Smithers, and Mr. Lightfoot, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

L. Authorizing the Chair to Sign a Facility Rental Agreement with the Village of Canton for the Use of the Canton Recreation Pavilion Ice Rink and the Riley Community Room – Mr. Smithers moved to forward this resolution to Full Board, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

12. OLD/NEW BUSINESS

Mr. Forsythe brought forward new business regarding part-time correctional officer job openings at the County and encouraging people to apply. He also shared that the New York State Governor has decided make Claxton-Hepburn whole and urged the governor to continue supporting the hospital.

Mr. Smithers brought forward new business that the New York State Senate and Assembly have passed bills (Senate Bill S1183) for tax considerations regarding disabled veterans that is currently awaiting the governor's signature. Local municipalities need to opt in once the bill is signed.

A. Arming of Probation Officers Update (Discussion) – Tim LePage, Director of Probation

13. COMMITTEE REPORTS

A. Cornell Cooperative Extension Board (Denesha) – No report

B. Fish and Wildlife Management Board, Region 6 (Sheridan) – Mr. Sheridan

C. Fisheries Advisory Board (Terminelli) – No report

D. Gouverneur Fair Board (Smithers) – No report

E. Highway/Solid Waste Committee (Smithers) – Mr. Smithers

F. Industrial Development Agency (Reagen) – Mr. Reagen

Ms. Haggard left the meeting at 7:43 p.m. and returned to the meeting at 7:45 p.m.

G. Recreational and Trails Advisory Board (Perkins/Webster) – No report

H. St. Lawrence River Valley Redevelopment Agency (RVRDA) (Forsythe) – Mr. Forsythe

I. St. Lawrence County Chamber of Commerce (Webster) – Mr. Webster

J. Soil & Water Conservation District Board of Directors (Burke/Levato) – Mr. Burke

K. Coroner's Program Salary Review (Haggard) – Ms. Haggard

Ms. Curran moved to go to Executive Session at 8:08 p.m., to discuss litigation and appointments, seconded by Mr. Denesha, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

A straw poll vote was taken to direct the County Administrator to bring action before the Board in January, which carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

14. EXECUTIVE SESSION

Ms. Curran moved to go to Open Session at 8:23 p.m., seconded by Mr. Forsythe and Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes and two (2) absent (Gennett, Perkins).

15. ADJOURNMENT

Ms. Curran, Ms. Terminelli, and Mr. Smithers left the meeting at 8:28 p.m.

Mr. Levato moved to adjourn the meeting, seconded by Mr. Hull, and carried by a voice vote with ten (10) yes votes and five (5) absent (Gennett, Perkins, Curran, Terminelli, and Smithers).

Chair Hull adjourned the Finance Committee Meeting at 8:28 p.m., as there was no further business.