

September 15, 2025

St. Lawrence County
Board of Legislators
Board Room and Live via www.stlawco.gov

Full Board
Monday, September 15, 2025
6:00 PM

The Chair called the meeting to order at 6:00 p.m.

ROLL CALL: Twelve (12) Legislators were present with the exception of Mr. Fay, Mr. Gennett, and Ms. Terminelli.

Due to extenuating circumstances, Ms. Terminelli will be attending remotely from 23 Walnut Ave, Massena, NY. Mr. Gennett is excused.

Chair Forsythe said that we have lost one of our own, Legislator for District 9 Dan Fay, who passed away on September 13, 2025. A moment of silence was offered in his honor.

Mr. Denesha offered the prayer followed by the Pledge of Allegiance.

APPROVAL OF THE AGENDA: Ms. Curran moved to approve the agenda, seconded by Mr. Smithers, and carried by a voice vote with twelve (12) yes votes and two (2) absent (Gennett, Terminelli).

Mr. Lightfoot moved to suspend the rules of procedure to include a resolution titled "Resolution Condemning the Recent Assassination of Turning Point USA Founder Charlie Kirk", seconded by Mr. Smithers, Mr. Perkins, Ms. Haggard, Mr. Webster, and Ms. Curran, and carried by a voice vote with twelve (12) yes votes and two (2) absent (Gennett, Terminelli).

The rules were suspended.

APPROVAL OF MINUTES: Ms. Curran moved to approve the minutes of August 4, 2025 and August 25, 2025, seconded by Ms. Haggard, and carried by a voice vote with twelve (12) yes votes and two (2) absent (Gennett, Terminelli).

COMMUNICATIONS: The following correspondence were read by the Deputy Clerk:

1. A letter was received from Senator Mark Walczyk thanking the Board of Legislators for sending a copy of resolution No. 214-2025.
2. A letter was received from Assemblyman Ken Blankenbush letting the Board of Legislators know he received copies of the resolutions passed at the August 4, 2025 Full Board Meeting.
3. A letter was received from Senator Mark Walczyk thanking the Board of Legislators for sending a copy of resolution No. 228-2025 and letting the Board know that he and Assemblyman Ken Blankenbush introduced a bill to increase reimbursement rates for state-ready inmates.
4. A letter was received from Senator Dan Stec thanking the Board of Legislators for sending a copy of resolution No. 228-2025.
5. A letter was received from Senator Mark Walczyk thanking the Board of Legislators for sending a copy of resolution No. 219-2025.

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6. The Board of Legislators copied on communication from Judith Dahill sent to the president of St. Lawrence University regarding recycling concerns and green initiatives.
7. An email was received from Janice Robinson of Redwood regarding higher gas prices in St. Lawrence County.

**RECOGNIZING NEW YORK STATE HOCKEY HALL OF FAME INDUCTEE -
MARK MCKENNA:**

RESOLUTION NO. 254-2025

**HONORING MARK MCKENNA FOR HIS CONTRIBUTIONS AND
ACCOMPLISHMENTS IN HOCKEY AND IN SLED HOCKEY, AND ON HIS
INDUCTION INTO THE NEW YORK STATE HOCKEY HALL OF FAME**

By Mr. Fay, District 9

WHEREAS, Mark McKenna of Canton, New York, has dedicated countless time to the game of hockey, beginning at the age of three (3) when he first skated on the Raquette River, and continuing through his youth and high school hockey career in Canton, where he learned the values of discipline, teamwork, and perseverance from his coaches and teammates, and

WHEREAS, he extended his passion for the sport into coaching at the young age of eighteen (18), guiding youth hockey players throughout the North Country and beyond, and opening MAC Sports LTD in 2004 to make hockey more affordable and accessible to young athletes, and

WHEREAS, in 2010, while working at Fort Drum, Mark recognized the need for greater athletic opportunities for wounded soldiers and veterans, and through his vision and determination he founded the Mountain Warriors Sled Hockey Team, securing sleds, equipment, and community support to bring the sport of sled hockey to Northern New York, and

WHEREAS, under his leadership, the Mountain Warriors program has grown to include annual tournaments drawing teams from across New York, Canada, and the Northeast, while also expanding to youth programs for children with disabilities, giving them the opportunity to experience the joy and community of hockey, and

WHEREAS, through his efforts, he has built strong partnerships with St. Lawrence University, Clarkson University, SUNY Canton, and SUNY Potsdam, as well as numerous veterans' organizations, businesses, and community supporters, ensuring the sustainability and growth of sled hockey in the region, and

WHEREAS, the dedication Mark has demonstrated has earned recognition well beyond the North Country, including his induction into the New York State Hockey Hall of Fame in 2025, making him only the second inductee from the sport of sled hockey, and

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WHEREAS, his tireless efforts, generosity of spirit, and commitment to putting disabilities on ice have brought opportunities, smiles, and inspiration to countless veterans, children, and families across New York State and beyond,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators honors Mark McKenna for his contributions and accomplishments in hockey and in sled hockey, and on his induction into the New York State Hockey Hall of Fame.

Ms. Curran moved to adopt Resolution No. 254-2025, seconded by Mr. Burke, Ms. Haggard, Mr. Lightfoot, Mr. Sheridan, Mr. Hull, Mr. Reagen, Mr. Denesha, and Mr. Perkins.

Mr. Forsythe recognized Mark McKenna to speak about his journey in sled hockey.

Motion carried by a voice vote with twelve (12) yes votes, and two (2) absent (Gennett, Terminelli).

A brief recess was taken at 6:20 p.m. The September Full Board Meeting resumed at 6:25 p.m.

Mr. Lightfoot was recognized and presented the following resolution.

RESOLUTION NO. 255-2025

RESOLUTION CONDEMNING THE RECENT ASSASSINATION OF TURNING POINT USA FOUNDER CHARLIE KIRK

By Mr. Forsythe, District 2
Co-sponsored by Ms. Curran, District 15

WHEREAS, Charlie Kirk was one of the highest profile conservative activists and media personalities in the United States, and

WHEREAS, on September 10, 2025, Kirk, at the age of 31, tragically lost his life in a targeted assassination while hosting a college event for Turning Point USA, the organization he co-founded, and

WHEREAS, Kirk was an avid public speaker, touring the country addressing Republican events and his daily talk radio show had millions of followers on social media, and

WHEREAS, Turning Point USA, a movement which Kirk started at age 18, aimed to engage people across all political spectrums in political discourse and civil debate, and

WHEREAS, the event at Utah Valley University, where his life was taken, marked the opening stop of a planned 15-event “American Comeback Tour” of college campuses, designed to engage attendees in open debate and dialogue with Kirk, and

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WHEREAS, the non-profit Kirk founded, Turning Point USA – states its mission as being aimed at young people, to organize students to "promote the principles of fiscal responsibility, free markets, and limited government", establishing more than 850 chapters at colleges across the country, and

WHEREAS, initial reports indicate that the death of Charlie Kirk was the result of an attack perpetrated by a radical extremist in opposition to his political views, and

WHEREAS, under the First Amendment of the United States Constitution, "Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the Government for a redress of grievances," and

WHEREAS, Charlie Kirk sought to have civil and peaceful conversations, in furtherance of the objectives of the First Amendment to protect civil assembly and public discourse, even with those with whom he disagreed with,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators condemns the recent assassination of Turning Point USA Founder Charlie Kirk, and

BE IT FURTHER RESOLVED the Board of Legislators reaffirms its commitment to protecting the rights of all St. Lawrence County residents to assemble peacefully and to express their political views without fear of violence.

Mr. Lightfoot moved to adopt Resolution No. 255-2025, seconded by Mr. Webster, Mr. Burke, Mr. Smithers, Mr. Sheridan, Mr. Hull, Ms. Curran, Mr. Denseha, Mr. Perkins, and Mr. Reagen.

Ms. Curran asked to be added as a co-sponsor to the resolution.

Motion carried by a voice vote with twelve (12) yes votes, and two (2) absent (Gennett, Terminelli).

CITIZEN PARTICIPATION:

Marlene Ashton, Piercefield
Laurie Pendergraft, Parishville
Bradly A. Pendergraft, Parishville
Linda Shaver, Colton
Mary Jane Watson, South Colton

Ms. Terminelli joined the meeting at 6:59 p.m.

Lynda Bage, Hopkinton
Rebecca Allen, South Colton
Eileen M. Lloyd, Hermon

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Mr. Webster left the meeting at 7:18 p.m.

Sue Rau, Norfolk

Mr. Webster returned to the meeting at 7:22 p.m.

Lucia Dailey, Parishville
Nancy LaFaver, County Historian
Barb McBurnie, Parishville
Diana MacWilliams, Parishville

PRESENTATION OF RESOLUTIONS:

Services Committee: 8-18-2025

RESOLUTION NO. 256-2025

RECOGNIZING SEPTEMBER AS NATIONAL SUICIDE PREVENTION MONTH

By Mr. Webster, Chair, Services Committee

WHEREAS, suicide is a leading cause of death in the United States, claiming the lives of more than 45,000 individuals each year and deeply affecting families, friends, and communities, and

WHEREAS, mental health challenges, including depression, anxiety, trauma, and substance-use disorders, can contribute to suicidal thoughts and behaviors, yet these conditions are treatable, and recovery is possible, and

WHEREAS, stigma and misunderstandings about mental health and suicide often prevent individuals from seeking the help they need, making public education and awareness critical to prevention efforts, and

WHEREAS, National Suicide Prevention Month is observed each September to raise awareness, reduce stigma, and promote resources and actions that support mental wellness and suicide prevention across all communities, and

WHEREAS, organizations such as the National Suicide Prevention Lifeline (now the 988 Suicide & Crisis Lifeline), the American Foundation for Suicide Prevention (AFSP), and countless local agencies provide essential services, crisis intervention, and advocacy to those in need, and

WHEREAS, encouraging open dialogue about mental health and promoting access to compassionate, evidence-based care can save lives and foster a culture of support and connection,

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NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby recognizes the month of September as National Suicide Prevention Month, and

BE IT FURTHER RESOLVED that the board members urges all residents, educators, healthcare providers, and community organizations to work together to raise awareness, support those affected by suicide, promote mental health, and prevent suicide through education, outreach, and open conversation.

Mr. Webster moved to adopt Resolution No. 256-2025, seconded by Ms. Curran and Ms. Haggard, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

Services Committee: 8-18-2025

RESOLUTION NO. 257-2025

RECOGNIZING SEPTEMBER AS WORLD ALZHEIMER'S MONTH

By Mr. Webster, Chair, Services Committee

WHEREAS, the disease of Alzheimer's is a progressive neurological disorder that affects approximately millions of individuals worldwide and is the most common cause of dementia, leading to memory loss, cognitive decline, and changes in behavior, and

WHEREAS, Alzheimer's and other dementia type disorders can have profound impacts not only on those diagnosed but also on their families, caregivers, and communities, and

WHEREAS, early detection and diagnosis can improve care planning, treatment options, and quality of life for individuals living with Alzheimer's, and

WHEREAS, there is currently no cure for Alzheimer's, but research, education, and support services are critical to advancing understanding, providing care, and ultimately finding a cure, and

WHEREAS, World Alzheimer's Month, observed each September, is a global campaign aimed at raising awareness about Alzheimer's and dementia, promoting education, reducing stigma, and supporting caregivers and families affected by this condition, and

WHEREAS, increased public awareness and advocacy can help ensure that individuals affected by Alzheimer's receive the support and resources they need and encourage investment in research and healthcare services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby recognizes the month of September as World Alzheimer's Month, and

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BE IT FURTHER RESOLVED that the Board of Legislators also encourages residents, healthcare providers, caregivers, and community organizations to participate in awareness, education, and support activities to improve the lives of those affected by Alzheimer's and dementia.

Mr. Webster moved to adopt Resolution No. 257-2025, seconded by Ms. Curran, Ms. Haggard, and Mr. Perkins and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

Services Committee: 8-18-2025

RESOLUTION NO. 258-2025

RECOGNIZING AND HONORING LOCAL PROFESSORS FOR THEIR CONTRIBUTIONS TO THE MOSQUITO SURVEILLANCE PROGRAM

By Mr. Webster, Chair, Services Committee

WHEREAS, the Public Health Department initiated a Mosquito Surveillance Program to monitor mosquito populations and the presence of related vector-borne pathogens, including but not limited to Eastern Equine Encephalitis (EEE) and West Nile Virus (WNV), and

WHEREAS, the establishment of the Mosquito Surveillance Program has been made possible by partnerships with local college and university professors who volunteered their time and skills without obligation, and

WHEREAS, the faculty who have generously contributed their professional insight and technical assistance to ensure a successful partnership on this project are Robert L Snyder, PhD (SUNY Potsdam), Katherine Cleary, PhD (SUNY Potsdam), Glenn Johnson, MS, PhD (SUNY Potsdam), Tom Langen, PhD (Clarkson University), Brian Leydet, PhD, MPH (SUNY ESF), Mariann Johnston, PhD (SUNY ESF), and

WHEREAS, their involvement has strengthened the relationship between the Public Health Department and local institutions of higher education, fostering opportunities for continued collaboration, academic engagement, and community-based public health initiatives, and

WHEREAS, their selfless commitment to public service has exemplified the spirit of civic responsibility and community support,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby recognizes and honors the local professors who have contributed to the mosquito surveillance program, with sincere appreciation for their service, leadership, and dedication to the public health of St. Lawrence County communities, and

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BE IT FURTHER RESOLVED that the professors will be honored at an upcoming Board of Health Meeting.

Mr. Webster moved to adopt Resolution No. 258-2025, seconded by Mr. Burke and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

RESOLUTION NO. 259-2025

**PROCLAIMING THE WEEK OF SEPTEMBER 17 - 23, 2025
AS CONSTITUTION WEEK**

By Ms. Curran, District 15

WHEREAS, September 17, 2025, marks the two hundred and thirty-eighth (238th) anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention, and

WHEREAS, recognizing the enduring strength of our Constitution and reaffirming our commitment to the rights and obligation of citizenship of this great Nation, it is fitting to honor this magnificent document and its memorable anniversary, and

WHEREAS, Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17th through 23rd, as Constitution Week, and

WHEREAS, the Preamble of the Constitution, the summation of what the document contains and the basis of the guiding principles of our Nation, was written by Gouverneur Morris, landowner, statesman, and for whom the villages of Gouverneur and Morristown in St. Lawrence County are named, and

WHEREAS, the first ten (10) amendments are known as the “Bill of Rights” and is a list of basic human rights guaranteed by law, and

WHEREAS, the Constitution of the United States of America gives every citizen a foundation for a free, prosperous and independent life, but each generation must work for and claim it; otherwise, through carelessness or indifference, the rights and liberties we enjoy may vanish, and

WHEREAS, throughout this week, let us honor the values the Framers stood by rededicating ourselves to carry forward the spirit first embodied in their achievements, and to pay tribute to those who shaped the land we love while working to secure everlasting peace, prosperity, and opportunity for all who call America home,

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NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators proclaims the week of September 17 – 23, 2025, as Constitution Week and encourages St. Lawrence County citizens to reaffirm commitments to the rights and obligations of citizenship of the United States of America.

Ms. Curran moved to adopt Resolution No. 259-2025, seconded by Mr. Smithers, Mr. Denesha, Mr. Perkins, and Mr. Reagan, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

RESOLUTION NO. 260-2025

**PROCLAIMING THE WEEK OF SEPTEMBER 14 - 20 AS
SHERIFFS' WEEK IN ST. LAWRENCE COUNTY**

By Mr. Denesha, District 6

WHEREAS, the Office of Sheriff has been an integral part of the criminal justice system in New York State and in St. Lawrence County throughout our history, having been established in the first New York State Constitution in 1777 and having been continued in every succeeding Constitution, and having been one of our original Constitutional offices upon the founding of our County, and

WHEREAS, despite changes in its function, status, and powers during its long tenure, the Office of Sheriff has maintained a continuous existence, preserved its distinguishing history and heritage, and continued to be an essential component of our criminal justice community, and

WHEREAS, the Office of Sheriff has evolved into a modern, professional, full-service law enforcement and corrections agency, manned by well-trained police officers and correctional officers, using state-of-the-art technology and applying the latest and most advanced theories and practices in the fields of law enforcement and corrections, and

WHEREAS, the Office of Sheriff is unique in the community, and the duties of the Office go far beyond the traditional role of “Keeper of the Peace,” and extend into many facets of public service beyond law enforcement and corrections, and competently and professionally handling the civil process for the courts, and

WHEREAS, as a constitutionally empowered Office directly responsible to the People, the historic Office of Sheriff remains, even today, responsive and accountable to the public it serves, and

WHEREAS, it is fitting to celebrate the historical contributions of the Office of Sheriff and the significant role that the Sheriff has in the modern criminal justice system,

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NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby recognizes the dedicated service provided to the citizens of this County by St. Lawrence County Sheriff Rick Engle and the members of the Sheriff's Office, and do hereby proclaim September 14th through the 20th, 2025 to be Sheriffs' Week in St. Lawrence County.

Mr. Denesha moved to adopt Resolution No. 260-2025, seconded by Mr. Sheridan, Mr. Webster, and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

Operations Committee: 8-11-2025

RESOLUTION NO. 261-2025

AUTHORIZING THE CHAIR TO SIGN CONTRACTS AMENDING GRANT CONTRACT TERMS FOR THE CYBERSECURITY REMEDIATION GRANT AND MODIFYING THE 2025 BUDGET FOR THE BOARD OF ELECTIONS

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Board of Elections has been awarded a Cybersecurity Remediation Grant Program for expenses related to Cybersecurity, and

WHEREAS, Resolution No. 231-2020 authorized the Chair to sign a contract with New York State for the NYS Cybersecurity Remediation Grant Program for the Board of Elections, and

WHEREAS, New York State has notified the Board of Elections that they are extending the grant deadlines to March 31, 2026 for those grants that have an unexpended balance, and

WHEREAS, the unexpended balance for Cybersecurity Remediation Grant Program is \$87,724.08,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts amending Grant contract terms for the Cybersecurity Remediation Grant upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Board of Elections, as follows:

INCREASE APPROPRIATIONS:

E1Z14504 42000 CS	CS Office Supplies & Expenses	\$37,724
E1Z14504 43007 CS	CS Other Fees and Services	<u>50,000</u>
		\$87,724

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INCREASE REVENUE:

E1Z30895 56000 CS	CS State Aid	\$87,724
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to the future budgets until fully expended.

Ms. Curran moved to adopt Resolution No. 261-2025, seconded by Mr. Perkins and Mr. Smithers, and carried by a roll call vote with thirteen (13) yes votes and one (1) absent (Gennett).

Operations Committee: 8-11-2025

RESOLUTION NO. 262-2025

AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT TO ACCEPT AN ELECTRONIC POLL BOOK GRANT AND MODIFYING THE 2025 BUDGET FOR THE BOARD OF ELECTIONS

By Ms. Curran, Chair, Operations Committee

WHEREAS, funds have become available from the New York Board of Elections for the St. Lawrence County Board of Elections for the period beginning April 1, 2024 through March 31, 2026 in the amount of \$79,100.59, and

WHEREAS, the grant has program-specific terms and conditions, and will be used to acquire equipment and supplies for electronic poll books,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an agreement to accept an Electronic Poll Book Grant, upon approval from the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Board of Elections, as follows:

INCREASE APPROPRIATIONS:

E1Z14502 25000 EP	EP Technical Equipment	\$79,101
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INCREASE REVENUE:

E1Z30895 56000 EP	EP State Aid	\$79,101
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to the future budgets until fully expended.

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Ms. Curran moved to adopt Resolution No. 262-2025, seconded by Ms. Haggard, and carried by a roll call vote with thirteen (13) yes votes and one (1) absent (Gennett).

Operations Committee: 8-11-2025

RESOLUTION NO. 263-2025

**AUTHORIZING THE CHAIR TO SIGN CONTRACTS REQUESTING GRANT
EXTENSIONS FOR TECHNOLOGY INNOVATION AND ELECTION
RESOURCE (TIER) GRANT PROGRAM AND MODIFYING THE
2025 BUDGET FOR THE BOARD OF ELECTIONS**

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 203-2021 authorized the Chair to sign grant applications for the New York State Technology Innovation and Elections Resource (TIER) Grant Program, and allowed for the rollover of these funds annually, and

WHEREAS, New York State has notified the Board of Elections that they are extending the grant deadlines to March 31, 2026, for those grants that have unexpended balances, and that they are increasing the amount available to the St. Lawrence County Board of Elections, and

WHEREAS, the expended balance for the Technology Innovation and Election Resource (TIER) Grant Program is \$308,084, and

WHEREAS, \$111,747.11 was included in the 2025 budget, therefore an increase of \$196,336.49 is needed,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts requesting grant extensions for the Technology Innovation and Election Resource (TIER) Grant Program, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Board of Elections as follows:

INCREASE APPROPRIATIONS:

E1Z14502 25000 TIER	TIER Technical Equipment	\$196,337
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INCREASE REVENUE:

E1Z30895 56000 TIER	TIER State Aid	\$196,337
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to the future budgets until fully expended.

Ms. Curran moved to adopt Resolution No. 263-2025, seconded by Mr. Webster, and carried by a roll call vote with thirteen (13) yes votes and one (1) absent (Gennett).

Operations Committee: 8-11-2025

RESOLUTION NO. 264-2025

AUTHORIZING THE CHAIR TO SIGN A CONTRACT TO ACCEPT A BALLOT BY MAIL PROGRAM GRANT AND MODIFYING THE 2025 BUDGET FOR THE BOARD OF ELECTIONS

By Ms. Curran, Chair, Operations Committee

WHEREAS, funds have become available from the New York Board of Elections for the St. Lawrence County Board of Elections for the period beginning April 1, 2024 through March 31, 2026 in the amount of \$44,746.61, and

WHEREAS, the grant has program-specific terms and conditions and will be used to pay for supplies for the Ballot by Mail Program, and

WHEREAS, the grant revenue account (E1030895 56000) will provide revenue to pay for the cost associated with postage that was budgeted for 2025 (E1014504 42402) for \$25,000,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract to accept a Ballot by Mail Program Grant for the Board of Elections, upon approval from the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Board of Elections as follows:

INCREASE APPROPRIATIONS:

E1Z14502 25000 BM	E BM Technical Equipment	\$14,747
E1Z14504 43007 BM	E BM Other Fees and Services	<u>5,000</u>
		\$19,747

INCREASE REVENUE:

E1Z30895 56000 BM	BM State Aid	\$19,747
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to the future budgets until fully expended.

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Ms. Curran moved to adopt Resolution No. 264-2025, seconded by Ms. Haggard, and carried by a roll call vote with thirteen (13) yes votes and one (1) absent (Gennett).

Operations Committee: 8-11-2025

RESOLUTION NO. 265-2025

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT TO ACCEPT A
2024 GENERAL ELECTION PROGRAM GRANT AND MODIFYING
THE 2025 BUDGET FOR THE BOARD OF ELECTIONS**

By Ms. Curran, Chair, Operations Committee

WHEREAS, funds are from the New York Board of Elections for the St. Lawrence County for the period beginning April 1, 2024 through March 31, 2026 in the amount of \$31,495.78, and

WHEREAS, the grant has program-specific terms and conditions, only spent on non-budgeted items, such as first aid kits, security, "I Voted" stickers, name tags, laminators, press releases, apparel, signs and holders, voter signage, and name tags,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract to accept a 2024 General Election Program Grant, upon approval from the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Board of Elections as follows:

INCREASE APPROPRIATIONS:

E1Z14504 43007 GEG	GEG Other Fees and Services	\$31,496
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INCREASE REVENUE:

E1Z30895 56000 GEG	GEG State Aid	\$31,496
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to the future budgets until fully expended.

Ms. Curran moved to adopt Resolution No. 265-2025, seconded by Mr. Perkins and Ms. Haggard, and carried by a roll call vote with thirteen (13) yes votes and one (1) absent (Gennett).

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Operations Committee: 8-11-2025

RESOLUTION NO. 266-2025

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH DOMINION
VOTING FOR THE REPLACEMENT OF ELECTION MANAGEMENT
HARDWARE AND SOFTWARE**

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 203-2021 authorized the Technology Innovation and Election Resource (TIER) Grant (E1Z30895 56000 TIER), and

WHEREAS, Dominion Voting has the experience, expertise, required software, and associated technology and provides the services for a quality solution to meet the needs of the Board of Elections, and

WHEREAS, the existing equipment and software is in need of an update and requires replacement of both the EMS hardware and software for the programming voting machines by Dominion Voting, and

WHEREAS, the replacement cost associated with the hardware and software is \$49,865, with an annual maintenance fee of \$12,500 and these costs will be covered by the TIER Grant Program,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Dominion Voting for the replacement of the election management hardware and software, upon the approval of the County Attorney.

Ms. Curran moved to adopt Resolution No. 266-2025, seconded by Mr. Burke, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

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Operations Committee: 8-11-2025

RESOLUTION NO. 267-2025

**MODIFYING THE 2025 BUDGET FOR THE COUNTY
CLERK'S OFFICE FOR OVERTIME**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the County utilizes a budgetary management tool that sets aside a portion of the appropriations for overtime expenses and twenty-five percent (25%) of those funds are placed in the contingency account, and

WHEREAS, the workload in the Department of Motor Vehicles due to downstate registrations is above and beyond the normal workload, necessitating the use of all available overtime funds and this requires a transfer of the targeted contingency as well as some untargeted funds to complete the work for the balance of the year for County Clerk, and

WHEREAS, there is \$16,254 in the targeted contingency and the need based upon the current trend is to include an additional thirteen thousand seven hundred forty-six dollars (\$13,746) to complete the year,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the County Clerk's Office for overtime costs, as follows:

INCREASE APPROPRIATIONS:

K1614101 18000	K NYDS DMV CC Overtime	\$30,000
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DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$30,000
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Ms. Curran moved to adopt Resolution No. 267-2025, seconded by Mr. Smithers, and carried by a roll call vote with thirteen (13) yes votes and one (1) absent (Gennett).

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Operations Committee: 8-11-2025

RESOLUTION NO. 268-2025

**AUTHORIZING THE CHAIR TO SIGN A SUBSCRIPTION AGREEMENT
WITH ADVENT FINANCIAL SYSTEMS, LLC FOR THE OFFICE OF
THE DISTRICT ATTORNEY**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the St. Lawrence County District Attorney's Office (DA's Office) allows individuals who have been charged with a traffic infraction to apply for a reduction of their charges, and

WHEREAS, applicants for a traffic infraction reduction are required to successfully complete a traffic safety online course, and

WHEREAS, since March 2021, the DA's Office has utilized the Diversion Manager software program offered by Advent Financial Systems, LLC (Advent), at no cost to St. Lawrence County, which offers an online traffic safety course, allows applicants to upload all required documentation and electronically send applicants correspondence from the DA's Office, and

WHEREAS, the DA's Office has received 14,442 traffic infraction reduction applications through the Advent program since March 2021,

WHEREAS, utilization of the Advent Diversion Manager software has lowered the cost and time obligation for the DA's Office to offer a traffic infraction program,

WHEREAS, Advent Financial Systems, LLC requires that the St. Lawrence County District Attorney's Office sign and accept the Subscription Agreement for the Advent Diversion Manager software program currently used by the District Attorney's Office, and

WHEREAS, said Subscription Agreement is will be entered into by Advent Financial Systems, LLC, and the County of St. Lawrence, and the St. Lawrence County District Attorney's Office,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the agreement and any subsequent amendments, upon approval of the County Attorney.

Ms. Curran moved to adopt Resolution No. 268-2025, seconded by Mr. Smithers, Mr. Perkins, Mr. Reagen, and Mr. Lightfoot, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Operations Committee: 8-11-2025

RESOLUTION NO. 269-2025

**MODIFYING THE 2025 BUDGET FOR THE OFFICE OF THE
DISTRICT ATTORNEY FOR THE DISCOVERY GRANT**

By Ms. Curran, Chair, Operations Committee

WHEREAS, funds associated with the Discovery Grant have been received in 2025 for use in 2024-2025 to cover the cost of the Axon Justice Premier Program, and

WHEREAS, it is necessary to modify the 2025 Budget for the Office of the District Attorney by increasing our revenue account and increasing costs in our 400 accounts,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Office of the District Attorney, as follows:

INCREASE REVENUE:

J1030895 56000	J State Aid Special Items	\$27,235
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INCREASE APPROPRIATIONS:

J1011654 42004	J Computer Software	\$27,235
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Ms. Curran moved to adopt Resolution No. 269-2025, seconded by Mr. Webster, Mr. Perkins, and Mr. Burke, and carried by a roll call vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Operations Committee: 8-11-2025

RESOLUTION NO. 270-2025

**AUTHORIZING THE CHAIR TO SIGN THE MEMORANDUM OF AGREEMENT
FOR ADIRONDACK REGIONAL HAZMAT CONSORTIUM FY24-25 HAZARDOUS
MATERIALS EMERGENCY PREPAREDNESS FUNDING**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Adirondack Regional HazMat Consortium (the “Consortium”) is an existing regional partnership between the Counties of St. Lawrence, Clinton, Essex, Franklin, Hamilton, Warren, and Washington, and

WHEREAS, the Consortium seeks to solidify their existing partnership to achieve a more efficient use of all manpower in response, management, quantity bidding and procurement for supplies and contractors to maintain the sustainment of all existing equipment, which preparing a long-range purchase/upgrade plan to continue to provide superior services to the respective Counties, and

WHEREAS, grant funds are leveraged to assist the Consortium in sustaining and enhancing capabilities, and

WHEREAS, Warren County applied for, on behalf of the Consortium and as the fiduciary agent, FY24-25 Hazardous Material Emergency Preparedness Grant funding through the New York State Division of Homeland Security, and

WHEREAS, a grant has been awarded in the amount of \$16,000, with a local match of not more than twenty-five percent (\$4,000), to be paid through in-kind services and a cash match that will be divided into seven equal shares and shared between St. Lawrence County and the other participating Counties, and

WHEREAS, St. Lawrence County’s contribution totals \$571.43 (X1134102 25000),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes authorizes the Chair to sign the Memorandum of Agreement for the Administration of the FY24-25 Hazardous Materials Emergency Preparedness Funding for the Adirondack Regional HazMat Consortium, upon approval of the County Attorney.

Ms. Curran moved to adopt Resolution No. 270-2025, seconded by Mr. Webster, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Operations Committee: 8-11-2025

RESOLUTION NO. 271-2025

**AUTHORIZATION TO ABOLISH THE HUMAN RESOURCES ASSISTANT
POSITION AND CREATE AND FILL THE HUMAN RESOURCES
COORDINATOR POSITION IN HUMAN RESOURCES**

By Ms. Curran, Chair, Operations Committee

WHEREAS, Human Resources is committed to maintaining efficient and effective administrative operations, and

WHEREAS, a review of the current department structure has been conducted to ensure alignment with evolving organizational needs, and

WHEREAS, the Human Resources (HR) Coordinator Position will provide for enhanced focus and specialization within Human Resources on more traditional professional development and HR-related functions, and

WHEREAS, HR-related functions include, but are not limited to: employee/labor relations, performance management, recruitment and selection (interview support, etc.), benefits administration, record maintenance, training and development, compensation management, union negotiations and bargaining, employee discipline, on-boarding/off-boarding, position control, job analysis and design, Federal and State employment law compliance, and personnel policies development and compliance, and

WHEREAS, there will be no change to the jurisdictional classification or salary band (Management Band IV),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the County Administrator to abolish the Human Resources Assistant Position and create and fill the Human Resources Coordinator Position.

Ms. Curran moved to adopt Resolution No. 271-2025, seconded by Mr. Smithers and Mr. Perkins, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Operations Committee: 8-11-2025

RESOLUTION NO. 272-2025

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH ALERA GROUP FOR
HEALTH PLAN ANALYTICS AND CLINICAL ADVOCACY SERVICES**

By Ms. Curran, Chair, Operations Committee

WHEREAS, St. Lawrence County (SLC) Human Resources provides benefit administration for the Health Insurance Program and Pharmacy Plans, and

WHEREAS, the cost of health benefits for employees, retirees, and their families continue to rise each year, and

WHEREAS, the County continues to pursue, research, and implement programs in an effort to contain these costs, and

WHEREAS, on June 17, 2025 the Healthcare Committee attended a presentation coordinated by Burnham Benefit Advisors and given by Alera Group regarding Health Plan Analytics and Clinical Advocacy Services, and

WHEREAS, Burnham Benefit Advisors recommends SLC to contract with Alera Group for Health Plan Analytics and Clinical Advocacy Service, and

WHEREAS, the SLC Healthcare Committee also recommends SLC to contract with Alera Group for Health Plan Analytics and Clinical Advocacy Service, and

WHEREAS, Alera Group will provide the following services:

- Analysis of trends in cost & utilization
- High-cost claimant analysis
- Clinical review for stop-loss negotiations
- Identification of disease prevalence & condition drivers
- Stratification of population risk
- Identification of gaps in care
- Pharmacy management & prescription drug analysis
- Identify site of service opportunities
- Provide data driven predictive plan modeling, benchmarking, and wellbeing/health initiatives
- Inform on budgetary needs
- Identify and negotiate lower payments based on charges rather than negotiated rates
- Identify opportunities for cost savings, and

WHEREAS, Alera Group guarantees administrative fees of \$2,250/month (\$27,000/yr) for the next three (3) calendar years (2026, 2027, and 2028) (T5090608 860AD), and

September 15, 2025

WHEREAS, Alera Group will provide quarterly reporting on savings achieved and opportunities under investigation or review,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an agreement with Alera Group for the effective date of 01/01/2026 for Health Plan Analytics and Clinical Advocacy services, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that if there is no change in fees or contract terms that the agreement will continue in effect until the agreement is terminated by either party.

Ms. Curran moved to adopt Resolution No. 272-2025, seconded by Mr. Perkins, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

Operations Committee: 8-11-2025

RESOLUTION NO. 273-2025

AUTHORIZATION TO ACCEPT A DONATION OF EQUIPMENT FROM SEAWAY VALLEY PREVENTION COUNCIL TO ST. LAWRENCE COUNTY

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Seaway Valley Prevention Council purchased audio-visual equipment for a specific program that was no longer needed, and

WHEREAS, Seaway Valley Prevention Council, through its Executive Director, offered audio-visual equipment to St. Lawrence County and allowed the County to test the equipment to ensure it meets the need, and

WHEREAS, the estimated value of the equipment is \$4,035, and

WHEREAS, the equipment is for the use of recording and transmitting audio and visual activities for the County. The items include a Logitech Rally Plus system and a complete Heckler Cart System with a Dell 65" 4K monitor, which was used at the most recent fair-based committee meeting and exceeded expectations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to accept a donation of equipment from the Seaway Valley Prevention Council.

Ms. Curran moved to adopt Resolution No. 273-2025, seconded by Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Operations Committee: 8-11-2025

RESOLUTION NO. 274-2025

AUTHORIZING THE CHAIR TO SIGN A CONTRACT TO ENTER INTO AN AGREEMENT WITH NEW YORK STATE TO JOIN THE NY SECURITY OPERATIONS CENTER TO IMPROVE THE CYBERSECURITY POSTURE

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Office of the Governor has established a statewide Security Operations Center to enhance the cybersecurity posture of local governments across the State, and

WHEREAS, counties have been provided with an opportunity to contract with the State to improve the cybersecurity posture for their municipality, and

WHEREAS, the benefit of engaging in an agreement with the State will enable the critical activities (logs) for St. Lawrence County to be under 24/7 scrutiny by a panel of security experts in a center dedicated to this cause, and

WHEREAS, this service is being provided free of charge to local municipalities,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an agreement with New York State to join the NYS Security Operations Center for an initial commitment of three (3) years, and

BE IT FURTHER RESOLVED that prior to the conclusion of this agreement a review will be conducted to determine if the State will continue to provide this without a cost and if the services remain needed for the possibility of continuance, upon approval of the County attorney.

Ms. Curran moved to adopt Resolution No. 274-2025, seconded by Mr. Lightfoot, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Operations Committee: 8-11-25

RESOLUTION NO. 275-2025

**MODIFYING THE 2025 BUDGET FOR THE PLANNING OFFICE FOR
INCREASED 2025 FUND ALLOCATIONS FROM THE NEW YORK
STATE DEPARTMENT OF TRANSPORTATION**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Department of Transportation announced increased 2025 funding allocations of 5311 Supportive Employment Services, Core Operating Aid and Mobility Management to St. Lawrence County, and

WHEREAS, these funds pay for expenses related to the delivery of public transportation services, such as pay, drivers, maintenance of buses, and Wi-Fi,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Planning Office, as follows:

INCREASE APPROPRIATIONS:

N2B56304 43007 OP	N BUS Other Fees and Services	\$88,765
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INCREASE REVENUE:

N2B45895 57003 OP	N FA BUS Operations OGDS/POTSD	\$88,765
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Ms. Curran moved to adopt Resolution No. 275-2025, seconded by Mr. Perkins and Mr. Smithers, and carried by a roll call vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Operations Committee: 8-11-2025

RESOLUTION NO. 276-2025

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH MEOLA ENTERPRISE
FOR CLEANING SERVICES AT THE DISTRICT OFFICES OF PROBATION AND
DEPARTMENT OF SOCIAL SERVICES LOCATED AT 99 WEST MAIN STREET,
GOUVERNEUR, NEW YORK**

By Ms. Curran, Chair, Operations Committee

WHEREAS, St. Lawrence County leases space at 99 West Main Street in Gouverneur, for district offices, and

WHEREAS, the contract period is January 1, 2025, through December 31, 2025, with the option of renewing for three (3) additional years, and

WHEREAS, Meola Enterprise has provided cleaning services to the Gouverneur District Office since 2024, and will continue at a rate of \$35.00 per hour (Q1G31404 43007 and DAS60104 43007) and \$10 for mileage,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Meola Enterprise for cleaning services at the district offices of Probation and Department of Social Services located at 99 West Main Street, Gouverneur, New York, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that there will be three (3) one (1) year extension options available to continue the contract under the same conditions if the lessor/leasee are interested in that option at the end of 2025.

Ms. Curran moved to adopt Resolution No. 276-2025, seconded by Mr. Smithers and Mr. Perkins, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Operations Committee: 8-11-2025

RESOLUTION NO. 277-2025

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE NEW YORK STATE DEFENDERS' ASSOCIATION FOR THE PUBLIC DEFENDER CASE MANAGEMENT SYSTEM CLOUD AND MODIFYING THE 2025 BUDGET FOR THE PUBLIC DEFENDER'S OFFICE

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Defenders Association (NYSDA) developed software that permits indigent defense providers to monitor and track data in a uniform and consistent manner across New York State called Public Defender Case Management System (PDCMS), and

WHEREAS, Resolution No. 94-2013, authorized the first contract with NYSDA wherein licenses, maintenance, and support are provided to St. Lawrence County Indigent Defense Providers for the use of the PDCMS, and

WHEREAS, NYSDA developed cloud-based software for PDCMS, PDCMS Cloud, that increases accessibility for indigent defense providers by permitting access to PDCMS for any browser and location, and

WHEREAS, St. Lawrence County Indigent Defense Providers will continue to have access to the on-premises PDCMS Legacy and current PDCMS functionality in addition to the new web version PDCSM Cloud, and

WHEREAS, the one-time cost for PDCMS Cloud implementation is \$16,475, which includes a transition fee of \$5,000 to integrate PDCMS database with both PDCMS Legacy and PDCMS Cloud, and a migration fee of \$11,475 that includes up to 8 TB of data (Discovery & View documents) to the cloud, and

WHEREAS, the annual estimated cost of \$21,660 for PDCMS Cloud includes cloud and legacy access hosted by NYSDA, storage (9 TB), and licenses for a period of twelve (12) months, and

WHEREAS, this is reimbursable through both Hurrell-Harring state funding and DCJS Aid to Defense grant,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with the New York State Defenders' Association for the Public Defender Case Management System Cloud, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Public Defender's Office, as follows:

September 15, 2025

DECREASE APPROPRIATIONS:

ICZ11704 43007 HH	CD HH Other Fees and Services	\$38,135
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INCREASE APPROPRIATIONS:

IPZ11704 42004 HH	PD HH Computer Software	\$38,135
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DECREASE REVENUE:

ICZ30895 56000 HH	CD HH SA Revenue	\$38,135
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INCREASE REVENUE:

IPZ30895 56000 HH	PD HH SA Revenue	\$38,135
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Ms. Curran moved to adopt Resolution No. 277-2025, seconded by Mr. Burke, Mr. Smithers, and Mr. Perkins, and carried by a roll call vote with thirteen (13) yes votes and one (1) absent (Gennett).

Operations Committee: 8-11-2025

RESOLUTION NO. 278-2025

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH SECURESCAN
FOR DOCUMENT IMAGING SERVICES AND MODIFYING THE 2025
BUDGET FOR THE PUBLIC DEFENDER'S OFFICE**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the guidance for file retention from NYS Archives is to Retain until six (6) years after case closed, or zero (0) after any minor client attains age 21, whichever is later, and

WHEREAS, subsequent to this period, the file must continue to be maintained until death of the client concerned, eighty (80) years after date of birth of the client concerned, or the client concerned provides instructions on disposition of the file, whichever is earlier, and

WHEREAS, the Public Defender's office has a substantial physical file backlog that requires a new approach due to a lack of physical space to continue to store, and

WHEREAS, SecureScan services aids indigent defense providers and support staff by improving accuracy and protection of information within the PDCMS, and

September 15, 2025

WHEREAS, document imaging services provided by SecureScan includes secure chain of custody practices, document scanning, indexing, and quality control, and protected digital retrieval, and

WHEREAS, New York State Industries for the Disabled, Inc. (NYSID) identified SecureScan as a preferred source for document imaging through the New York State Preferred Source Program, under authority of Article XI, Section 162 of State Finance Law, and

WHEREAS, the proposal estimates a total of \$307,200.00 for document scanning at \$0.12 per image, secure shredding at \$4.75 per box, and transportation services at \$350 per visit for a term of twelve months, and

WHEREAS, in 2024, the County received the Aid to Defense Discovery Reform grant from DCJS that may be used to cover the cost of digitization,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with SecureScan for the purpose of document imaging services, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Public Defender's Office, as follows:

INCREASE APPROPRIATIONS:

IPZ11704 43007 ATD	PD ATD Other Fees and Services	\$307,200
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INCREASE REVENUE:

IPZ30895 56000 ATD	PD ATD SA Revenue	\$307,200
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Ms. Curran moved to adopt Resolution No. 278-2025, seconded by Mr. Burke and Mr. Webster, and carried by a roll call vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Operations Committee: 8-11-2025

RESOLUTION NO. 279-2025

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE NEW YORK
STATE OFFICE OF INDIGENT LEGAL SERVICES FOR THE FOURTH (4TH)
FAMILY DEFENSE (CHILD WELFARE) QUALITY IMPROVEMENT AND
CASELOAD REDUCTION GRANT**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Office of Indigent Legal Services has made a practice of providing competitive grant opportunities associated with the Family Defense (Child Welfare) Quality Improvement and Caseload Reduction, and

WHEREAS, the purpose for applying for the Family Defense (Child Welfare) Quality Improvement and Caseload Reduction Grant was to reduce the caseload burden for indigent defense in St. Lawrence County, and

WHEREAS, the extraordinary number of indigent defense cases in conjunction with the number of courts in St. Lawrence County, places the Office of the Public Defender in jeopardy of being able to provide even the most basic representation to its current clientele without additional staff, and

WHEREAS, in 2021, the New York State Office of Indigent Legal Services announced its intention to request proposals for the first round of funding associated with the Family Defense (Child Welfare) Quality Improvement and Caseload Reduction, and

WHEREAS, the Office of the Public Defender applied for and was awarded a total of \$750,000 (IAZ30895 56000 FDQI) over three years (January 1, 2025 through December 31, 2027) to provide continued funding for a Case Manager position in the Office of the Public Defender to support the burgeoning caseload, specialized services for case support, and a Mentor/Resource Attorney Program. Funding will also support the efforts of the Office of the Public Defender through educational resources such as CLEs and other trainings/convenings, office supplies and equipment, and client transportation, and

WHEREAS, the continued efforts of the Public Defender and county staff to find new sources of revenue to support mandated efforts is as important as maintaining existing revenue sources that have now become competitive,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to Sign a Contract with the New York State Office of Indigent Legal Services for the Fourth (4th) Family Defense (Child Welfare) Quality Improvement and Caseload Reduction Grant for 2025 - 2027, upon approval of the County Attorney.

September 15, 2025

Ms. Curran moved to adopt Resolution No. 279-2025, seconded by Mr. Burke and Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

Operations Committee: 8-11-2025

RESOLUTION NO. 280-2025

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH THE NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES TO ACCEPT THE AID TO DEFENSE GRANT FOR APRIL 1, 2025 THROUGH MARCH 31, 2026

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Division of Criminal Justice Services has made a practice of providing grant opportunities associated with the Aid to Defense, and

WHEREAS, the purpose of applying for the Aid to Defense Grant was to expedite the processing of services and violent felony cases through the Court and to ensure effective representation for serious and violent felony, and

WHEREAS, the large number of indigent defense cases, along with the low number of local attorneys and the large rural area of St. Lawrence County, makes it difficult to process cases efficiently and ensure effective representation for serious and violent felony cases, and

WHEREAS, the New York State Division of Criminal Justice Services announced its intention to continue funding associated with the Aid to Defense Grant, and

WHEREAS, St. Lawrence County applied for and was awarded \$12,954 for a period of April 1, 2025 through March 31, 2025 for continued funding for Indigent Defense to provide and ensure effective representation for serious and violent felony cases (IA030895 560AD),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with the New York State Division of Criminal Justice Services to accept the Aid to Defense Grant for April 1, 2025 through March 31, 2026, upon approval of the County Attorney.

Ms. Curran moved to adopt Resolution No. 280-2025, seconded by Mr. Burke and Mr. Perkins, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Operations Committee: 8-11-2025

RESOLUTION NO. 281-2025

**MODIFYING THE 2025 BUDGET FOR THE SHERIFF'S OFFICE FOR OVERTIME
IN THE CRIMINAL AND CORRECTIONAL DIVISIONS AND BOARDING OUT,
PRESCRIPTIONS, AND FOOD EXPENSES AT THE CORRECTIONAL FACILITY**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the needs within the Criminal and Correctional Divisions have exceeded the budgeted amounts in a number of areas based upon a higher inmate population and an increased number of new Deputies in the Academy this year, and

WHEREAS, the Correctional Division is projected to exceed the budgeted amounts for inmate housing, prescriptions, and food appropriations due to the Correctional Facility continually being at max capacity (186 inmates) and the unpredictability of the medical needs within the jail population as well as rising costs of these items, and

WHEREAS, additionally due to a higher population in the jail, the likelihood of needing to board out increases and currently there are six (6) inmates boarded out, with five (5) in Franklin County and one (1) in Clinton County, and

WHEREAS, a long-standing budgetary practice identifies twenty-five percent (25%) of overtime appropriations (for 2025: Criminal \$42,500 and Correction \$47,500) for departments with overtime expenses and sets those aside in the contingency account and for 2025 the total targeted is \$90,000,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Sheriff's Office for overtime in the Criminal and Correctional Divisions and boarding out, prescriptions, and food expenses at the Correctional Facility as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$541,570
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INCREASE APPROPRIATIONS:

S1031101 18000	S CRIM Overtime	\$118,000
S1031101 18000 SRD	S CRIM SRD Overtime	2,000
S4031501 18000	S JAIL Overtime	180,000
S4031504 45100	S JAIL Medical Supplies	195,000
S4031504 45200	S JAIL Food Supplies & Expense	55,000
S5031504 48001	S IH Boarding Out Prisoners	<u>50,000</u>
		\$600,000

September 15, 2025

INCREASE REVENUE:

S4022645 550SR	S LR JAIL State Readies	\$26,100
S4026835 550WC	S LR W/C Reimbursement Salary	<u>32,330</u>
		\$58,430

Ms. Curran moved to adopt Resolution No. 281-2025, seconded by Mr. Webster, and carried by a roll call vote with thirteen (13) yes votes and one (1) absent (Gennett).

Operations Committee: 8-11-2025

RESOLUTION NO. 282-2025

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT AMENDMENT FOR THE
FY21 OPERATION STONEGARDEN GRANT (FY21 OPSG) WITH NEW YORK
STATE DIVISION OF HOMELAND SECURITY AND OFFICE OF
EMERGENCY SERVICES**

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 360-2021 approved the contract for the FY21 Operation Stonegarden Grant (FY21 OPSG) in the amount of \$300,000 to key law enforcement agencies in St. Lawrence County with a contract period of September 1, 2021 to August 31, 2024, and

WHEREAS, Resolution No. 285-2024 approved the one-year extension with a new contract period of September 1, 2024 to August 31, 2025, and

WHEREAS, this amendment is due to a reallocation of funds for the local police agencies (S1Z31104 43007 SG1) to utilize their remaining fuel and mileage budget for overtime and fringe instead, and

WHEREAS, the submission of the final report, reimbursement and close out of this grant is pending this contract amendment,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract amendment for the FY21 Operation Stonegarden Grant (FY21 OPSG) with New York State Division of Homeland Security and Office of Emergency Services, upon approval of the County Attorney.

Ms. Curran moved to adopt Resolution No. 282-2025, seconded by Mr. Denesha, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Services Committee: 8-18-2025

RESOLUTION NO. 283-2025

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT EXTENSION WITH THE
OFFICE OF ALCOHOL AND SUBSTANCE ABUSE SERVICES (OASAS)
OPIOID SETTLEMENT FUNDS FOR THE OUTREACH AND
ENGAGEMENT CLINIC MODEL GRANT**

By Mr. Webster, Chair, Services Committee

WHEREAS, Resolution No. 305-2023 was adopted and Community Services is currently executing the OASAS Outreach and Engagement Clinic Model Grant, funded through the New York State Opioid Settlement Funds, beginning on October 1, 2023, and scheduled to end on September 30, 2025, and

WHEREAS, through an extension of the contract, OASAS is extending the period of this grant from October 1, 2025, through December 31, 2025, and is providing increased one-time funding in the amount of \$45,901 (A1Z34895 56000 CM), and

WHEREAS, this additional grant funding will be used to continue covering the cost of the salary and fringe of two (2) Health Home Care Coordinators (Case Managers) to bridge the gaps that deter individuals with substance-use disorders in combination with other co-occurring health issues from gaining meaningful access to recovery services and health-related social needs,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract extension with the Office of Alcohol and Substance Abuse Services (OASAS) Opioid Settlement Funds for the Outreach and Engagement Clinic Model Grant, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED these grant-funded Case Manager Positions are scheduled to end when the grant extension ends in December 2025, and the Department is requesting at the conclusion of the grant, that the two (2) Case Manager Positions be added to the Community Services Budget beginning in 2026, and

BE IT FURTHER RESOLVED the Case Managers aggregately served 128 unique individuals, providing assistance with housing placement, access to transportation and food sources, connection to employment opportunities, primary care, medical specialty services, and other community-based supports, while showing revenue of \$1,179 over the cost of salary and fringe for the first quarter of 2025.

Mr. Webster moved to adopt Resolution No. 283-2025, seconded by Mr. Burke, Ms. Haggard, Mr. Lightfoot, and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Services Committee: 8-18-2025

RESOLUTION NO. 284-2025

**MODIFYING THE 2025 BUDGET FOR COMMUNITY SERVICES FOR THE
COMPREHENSIVE OPIOID, STIMULANT, AND SUBSTANCE ABUSE PROGRAM
II (COSSAP II) FUNDING FROM THE OFFICE OF JUSTICE PROGRAMS**

By Mr. Webster, Chair, Services Committee

WHEREAS, Resolution No. 378-2022, adopted November 7, 2022, authorized acceptance of the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP II) funding and modified the 2022 Budget for Community Services, and

WHEREAS, Resolution No. 179-2024, adopted June 3, 2024, incorrectly reduced the revenue by \$145,304, and

WHEREAS, the approved COSSAP II Award (15PBJA-22-GG-04477-COAP) was scheduled to end on September 30, 2025, and

WHEREAS, an extension was approved by the Office of Justice Programs to extend the grant period to September 30, 2026, and

WHEREAS, this budget modification will align Community Services account balances to current grant balances,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for Community Services for the Comprehensive Opioid, Stimulant, and Substance Abuse Program II (COSSAP II) funding from the Office of Justice Programs as follows:

DECREASE APPROPRIATIONS:

A1542201 13000 FY22	A Opioid Rec Technical	\$62,816
A1542208 81000 FY22	Retirement	7,170
A1542208 83000 FY22	Social Security	4,089
A1542208 84000 FY22	Workers' Compensation	1,538
A1542208 84500 FY22	Group Life Insurance	106
A1542208 86000 FY22	Hospital & Medical Insurance	20,418
A1542208 86500 FY22	Dental Insurance	476
A1542208 89000 FY22	Vision Insurance	199
A1542204 407HS FY22	A Opioid Rec Human Serv Rent	1,419
A1542204 408HS FY22	A Opioid Rec Human Serv Maint	1,463
A1542204 44500 FY22	A Opioid Rec Other Travel	<u>7,000</u>
		\$106,694

September 15, 2025

INCREASE APPROPRIATIONS:

A1542204 46500 FY22	A Opioid Rec Program Pmts	\$251,998
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INCREASE REVENUE:

A1544865 57000 FY22	A Opioid Recovery FA Grant	\$145,304
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is fully expended.

Mr. Webster moved to adopt Resolution No. 284-2025, seconded by Mr. Burke, Mr. Lightfoot, and Ms. Curran, and carried by a roll call vote with thirteen (13) yes votes and one (1) absent (Gennett).

Services Committee: 8-18-2025

RESOLUTION NO. 285-2025

MODIFYING THE 2025 BUDGET FOR COMMUNITY SERVICES FOR THE COMPREHENSIVE OPIOID, STIMULANT, AND SUBSTANCE ABUSE PROGRAM II (COSSAP II) FUNDING FROM THE OFFICE OF JUSTICE PROGRAMS FOR THE OPIOID TREATMENT PROGRAM

By Mr. Webster, Chair, Services Committee

WHEREAS, St. Lawrence County Community Services opened an Opioid Treatment Program (OTP) on July 18, 2022, and

WHEREAS, Resolution No. 378-2022, adopted November 7, 2022, authorized acceptance of the Comprehensive Opioid, Stimulant, and Substance Abuse Program II (COSSAP II) funding and the modification of the 2022 budget for Community Services, and

WHEREAS, this approved COSSAP II Award was slated to end on September 30, 2025, and

WHEREAS, an extension was approved by the Office of Justice Programs to extend the grant period to September 30, 2026, and

WHEREAS, this budget modification will align Community Services account balances to current grant balances,

September 15, 2025

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for Community Services for the Comprehensive Opioid, Stimulant, and Substance Abuse Program II (COSSAP II) funding from the Office of Justice Programs for the Opioid Treatment Program as follows:

INCREASE APPROPRIATIONS:

A1442301 11000 OT	A OTP Direct Serv Worker	\$99,875
A1442301 12000 OT	A OTP Supervisory/Admin	66,400
A1442301 19501 OT	A OTP Longevity Payments	1,600
A1442308 81000 OT	A Retirement	26,194
A1442308 83000 OT	A Social Security	12,906
A1442308 84000 OT	A Workers' Compensation	4,451
A1442308 84500 OT	A Group Life Insurance	135
A1442308 86000 OT	A Hospital & Medical Insurance	30,912
A1442308 86500 OT	A Dental Insurance	1,005
A1442308 89000 OT	A Vision Insurance	320
A1442302 25000 OT	A OTP Technical Equipment	<u>8,200</u>
		\$251,998

INCREASE REVENUE:

A1416305 55000 OT	A OTP Clinic Revenue From COSSAP	\$251,998
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is fully expended.

Mr. Webster moved to adopt Resolution No. 285-2025, seconded by Ms. Curran and Mr. Burke, and carried by a roll call vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Services Committee: 8-18-2025

RESOLUTION NO. 286-2025

**AUTHORIZATION TO CREATE AND FILL A PUBLIC HEALTH PROGRAM
COORDINATOR POSITION AND ABOLISH A PUBLIC HEALTH EMERGENCY
PREPAREDNESS COORDINATOR IN THE PUBLIC HEALTH DEPARTMENT**

By Mr. Webster, Chair, Services Committee

WHEREAS, the Public Health Department plays a vital role in safeguarding the health and well-being of the community through the effective implementation of programs supported by State and Federal aid, and

WHEREAS, a new titled called the Public Health Program Coordinator Position would contribute by taking responsibility for the successful administration, oversight, and coordination of all State Aid-funded public health programs, ensuring full compliance with applicable Federal, State, and Local laws and regulations, and

WHEREAS, this position would be critical for managing grant activities, coordinating outreach with County departments and community partners, and ensuring that public health programming remains aligned with strategic goals and responsive to the needs of the population, and

WHEREAS, the Program Coordinator will lead efforts in planning, staffing, monitoring, and evaluating public health programs to ensure they are cost-effective, high-quality, and aligned with Article 6 State Aid requirements, thereby maximizing reimbursement and program impact, and

WHEREAS, due to recent changes in Federal funding mechanisms for Emergency Preparedness activities, the Program Coordinator would assume responsibility for the Emergency Preparedness Program, broadening its scope and ensuring its alignment with Article 6 State Aid, which will provide a \$0.36 per dollar reimbursement above the base grant for related work, and

WHEREAS, as long as Emergency Preparedness grant funding continues through the New York State Department of Health, the position will be supported by at least fifty percent (50%) grant funding, making it a fiscally prudent investment for the Department,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the County Administrator to create and fill a Public Health Program Coordinator Position and abolish a Public Health Emergency Preparedness Coordinator Position in the Public Health Department (Position No. 505400002).

Mr. Webster moved to adopt Resolution No. 286-2025, seconded by Ms. Curran and Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Services Committee: 8-18-2025

RESOLUTION NO. 287-2025

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH PANDADOC FOR
E-SIGNATURE SOFTWARE FOR THE EARLY INTERVENTION PROGRAM
IN THE PUBLIC HEALTH DEPARTMENT**

By Mr. Webster, Chair, Services Committee

WHEREAS, the Early Intervention Program supports and promotes the development of infants and toddlers (birth to three (3) years of age) who have special needs related to developmental delays and enhances the capacity of families to meet these needs, and

WHEREAS, signatures from parents/guardians, service providers, and caseworkers are required on multiple documents throughout the time period services are being provided, and

WHEREAS, the use of E-Signature Software facilitates securing required parent/guardian signatures, saves staff time and money by reducing travel for the sole purpose of obtaining signatures on updated documents, and ensures services adhere to the strict guidelines of the program, and

WHEREAS, the Department has been successfully using PandaDoc to obtain signatures since October 15, 2022, and

WHEREAS, the term of the contract will be one (1) year, November 22, 2025, through November 21, 2026, at a total cost of \$5,628 (PE040594 42004),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with PandaDoc for E-Signature Software for the Early Intervention Program in the Public Health Department, upon approval of the County Attorney.

Mr. Webster moved to adopt Resolution No. 287-2025, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Services Committee: 8-18-2025

RESOLUTION NO. 288-2025

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH
ASCENDIENT HEALTHCARE ADVISORS**

By Mr. Webster, Chair, Services Committee

WHEREAS, the Public Health Department will require professional consulting services to support its application for Public Health Accreditation, and

WHEREAS, Ascendient Healthcare Advisors has been identified as the most qualified consultant to provide said support with expertise in Public Health Accreditation Board requirements and processes, and

WHEREAS, the scope of work for this contract includes but is not limited to: preliminary review of the Public Health Department's current progress in the accreditation process, documentation review and targeted recommendations to strengthen existing documentation, supporting development of any missing components, and guidance through the submission process, and

WHEREAS, the proposed agreement will cover the period of October 2024 through September 2026, at a cost of \$100,000 (PPZ40104 43007 IWD) associated with roughly 400 hours of consultant time, and

WHEREAS, funding for this contracted service is available through the Public Health Infrastructure Grant (PHIG), and

WHEREAS, entering into this agreement is necessary to maintain momentum and ensure the Public Health department achieves accreditation after years of internal work to reach approximately eighty-five percent (85%) completion and readiness,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Ascendient Healthcare Advisors, upon approval of the County Attorney.

Mr. Webster moved to adopt Resolution No. 288-2025, seconded by Mr. Burke and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Services Committee: 8-18-2025

RESOLUTION NO. 289-2025

ACCEPTING FUNDING FOR THE EARLY INTERVENTION PROGRAM

By Mr. Webster, Chair, Services Committee

WHEREAS, the Early Intervention Program for the Public Health Department (C36429GG) has been approved for the period of October 1, 2021, through September 30, 2026, and

WHEREAS, the Early Intervention Program Grant is funded (PE034015 56000 EISA) by the New York State Department of Health in the amount of \$63,080 annually to offset administration costs of the Program, and

WHEREAS, local governments have responsibility for administering the Early Intervention Program subject to regulations of the Commissioner of Health, Subpart 69-4 of Subchapter 14 of Chapter 11 of Title 10 of the Official Compilation of Codes, Rules and Regulations of the State of New York, and

WHEREAS, the New York State Department of Health is providing a one-time increase in funding to the Early Intervention Program Administration contract for year five (5) of five (5) in the amount of \$3,892. The increase results in an adjustment to the total award amount from \$315,400 to \$319,291 for the contract term of October 1, 2021, to September 30, 2026,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators accepts funding for the Early Intervention Program.

Mr. Webster moved to adopt Resolution No. 289-2025, seconded by Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Services Committee: 8-18-2025

RESOLUTION NO. 290-2025

**MODIFYING THE 2025 BUDGET FOR SOCIAL SERVICES
FOR THE CHILD CARE BLOCK GRANT**

By Mr. Webster, Chair, Services Committee

WHEREAS, additional funding in the amount of \$400,000,000, where \$350,000,000 was allocated to New York City and the remaining \$50,000,000 was allocated to the remainder of New York State, has been appropriated to the New York State Child Care Block Grant Child Care Assistance Program and such funding will be allocated for Federal Fiscal Year 2025 (October 1, 2024, through September 30, 2025), and

WHEREAS, this additional funding of \$250,000 is to be utilized for local districts that have exceeded their total allocation, including any prior year rollover available in Federal Fiscal Year 2025, and

WHEREAS, all expenditures must be claimed by March 31, 2026, for review and reimbursement and this funding was already utilized to support the increase in eligibility that was not appropriately funded by the State,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for Social Services as follows:

INCREASE APPROPRIATIONS:

DSD60554 46500 CCBG	D NYS Child Care Block Grt Ind	\$250,000
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INCREASE REVENUE:

DSD36555 56000 CCBG	D SA NYS Child Care Block Grt	\$250,000
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Mr. Webster moved to adopt Resolution No. 290-2025, seconded by Mr. Burke and Ms. Curran, and carried by a roll call vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Finance Committee: 8-25-2025

RESOLUTION NO. 291-2025

**AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT FOR THE CONVEYANCE
OF 926 SOUTH WATER STREET, OGDENSBURG, IN LIEU OF FORECLOSURE
PURSUANT TO REAL PROPERTY TAX LAW §1170**

By Mr. Hull, Chair, Finance Committee

WHEREAS, the City of Ogdensburg, County of St. Lawrence, approached St. Lawrence County in 2025 in relation to a destroyed building located at 926 South Water Street, Ogdensburg, NY 13617 with Tax Map No. 59.023-12-35 which is owned by Sally Lovely, and

WHEREAS, the building, a former residential single family home, was destroyed in a fire in June 2023, and

WHEREAS, the City of Ogdensburg contacted St. Lawrence County to request that the County clean up the location and proceed to litigation against the owner for the tax delinquency and cleanup costs utilizing the Blighted Property Program established by the County, and

WHEREAS, the property is currently listed as tax delinquent based upon unpaid 2024 and 2025 taxes with an amount of taxes due of \$4,789.19 along with interest, penalties, and fees of \$1,092.94, and

WHEREAS, rather than commence a foreclosure action against Sally Lovely, the County Attorney discussed with Ms. Lovely the prospect of executing a transfer of the title to the property in lieu of foreclosure, which Ms. Lovely agreed was in her best interests, and

WHEREAS, pursuant to Real Property Tax Law § 1170, “Any tax district may, when authorized by resolution of its governing body and in lieu of prosecuting a proceeding to foreclose a tax lien on any parcel of real property pursuant to this article, accept a conveyance of the interest of any person having any right, title, interest, claim, lien or equity of redemption in or to such parcel,” and

WHEREAS, by transferring to the County the deed to the property in lieu of foreclosure, the County may move forward and clean up the property on its own, which is the goal of the Village and the County, and Sally Lovely has agreed to a transfer of the property in lieu of foreclosure,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an agreement for the conveyance of 926 South Water Street, in the City of Ogdensburg in lieu of foreclosure pursuant to Real Property Tax Law §1170, upon review and approval of the County Attorney, and

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BE IT FURTHER RESOLVED that the County Attorney is authorized to file the deed to execute the transfer once the agreement has been signed.

Mr. Hull moved to adopt Resolution No. 291-2025, seconded by Ms. Curran, Mr. Lightfoot, Mr. Reagen, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

Finance Committee: 8-25-2025

RESOLUTION NO. 292-2025

AUTHORIZING THE CHAIR TO SIGN A SETTLEMENT AGREEMENT BETWEEN ALVOGEN, AMNEAL, APOTEX, HIKMA, INDIVIOR, MYLAN, SUN, AND ZYDUS OPIOID MANUFACTURERS AND ST. LAWRENCE COUNTY WITH RESPECT TO AN ACTION RELATING TO THE OPIOID CRISIS

By Mr. Hull, Chair, Finance Committee

WHEREAS, in 2017, St. Lawrence County, through its law firm Simmons, Hanly, Conroy, P.C. joined a class action lawsuit with numerous other municipal entities against pharmaceutical companies, drug manufacturers and distributors, which included Purdue Pharma, and

WHEREAS, Purdue Pharma, Abbott Laboratories, Johnson & Johnson (also known as “Janssen”), McKesson Corporation, Cardinal Health, Inc., as well as others, were alleged to have created damages as a result of the usage and prescription of OxyContin to the general public, and

WHEREAS, St. Lawrence County has reached terms of an agreement with a number of manufacturers and distributors, and

WHEREAS, there is pending the matter of County of Suffolk v. Purdue Pharma L.P., et al., under Index No. 400001/2017 in the Supreme Court, Suffolk County, regarding the opioid addiction crisis, in which the County of St. Lawrence is the named plaintiff in the action (the “Action”), and

WHEREAS, the Action is against several defendants, including manufacturers of opioids, distributors of opioids and chain pharmacies, and

WHEREAS, proposed nationwide settlement agreements (“Settlements”) have been reached that would resolve opioid litigation brought by states, local political subdivisions, and special districts against eight small opioids manufacturers; Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus (the “Manufacturers”), and

September 15, 2025

WHEREAS, the Settlements require the settling Manufacturers to pay hundreds of millions of dollars to abate the opioid epidemic and will provide a maximum of approximately \$720 million in cash to participating states and subdivisions to remediate and abate the impacts of the opioid crisis, and

WHEREAS, the Settlements also contain injunctive relief governing opioid marketing, sale, distribution, and/or distribution practices and require the Manufacturers to implement safeguards to prevent diversion of prescription opioids, and

WHEREAS, each of the proposed settlements has two key participation steps:

- 1.) Each eligible state decides whether to participate in each Settlement, which New York State already has; and
- 2.) Eligible subdivisions within each participating state must decide whether to participate in each Settlement. The more subdivisions that participate, the more funds flow to that state and its subdivisions, and

WHEREAS, any subdivision that does not participate cannot directly share in any of the settlement funds, even if the subdivision's state is settling and other participating subdivisions are sharing in settlement funds,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a settlement agreement between Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, and Zydus Opioid Manufacturers upon approval of the County Attorney with respect to an action relating to the Opioid Crisis.

Mr. Hull moved to adopt Resolution No. 292-2025, seconded by Mr. Lightfoot and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Finance Committee: 8-25-2025

RESOLUTION NO. 293-2025

**AUTHORIZING THE CHAIR TO SIGN THE NEW RESTRUCTURING PLAN AND
SETTLEMENT PROPOSAL RELATED TO LITIGATION REGARDING THE
MANUFACTURE AND DISTRIBUTION OF OPIOIDS**

By Mr. Hull, Chair, Finance Committee

WHEREAS, in 2017, St. Lawrence County, through its law firm Simmons, Hanly, Conroy, P.C. joined a class-action lawsuit with numerous other municipal entities against pharmaceutical companies, drug manufacturers and distributors, which included Purdue Pharma, and

WHEREAS, Purdue Pharma and Abbott Laboratories were alleged to have created damages as a result of the usage and prescription of OxyContin to the general public, and

WHEREAS, shortly after commencing the lawsuit in which St. Lawrence County is a party, Purdue Pharma filed for bankruptcy protection in the United States federal court, which included involvement by the majority stakeholder family, the Sacklers, and

WHEREAS, in 2021, a proposed settlement with the Sackler family defendants and a corresponding Purdue bankruptcy reorganization plan was presented to the bankruptcy court and approved by the St. Lawrence County Board of Legislators, and

WHEREAS, despite ratification by a large number of creditors, the 2021 settlement and bankruptcy plan was the subject of additional litigation; it was challenged, and later, vacated by the courts due to the fact that certain states and other plaintiffs challenged the release of personal liability for the Sackler family defendants that was part of the bankruptcy plan, and

WHEREAS, the parties then went back into negotiation and the result was a new two (2) part proposed settlement, and

WHEREAS, the proposed settlements are being implemented in connection with Purdue's bankruptcy proceedings, and consist of, among other things, a settlement of direct claims against the Sacklers held by states, local governments and other creditors (the "Direct Settlement"), and a settlement of Purdue's bankruptcy estate, which includes funding from the Sacklers and certain other parties (the "Estate Settlement"), and

WHEREAS, the two (2) proposed settlements contemplate that the Sacklers will be paying an aggregate of \$6.5 billion in 16 payments over 15 years, including \$1.5 billion on the settlement's effective date (anticipated in 2026), though some amounts are subject to discounted prepayments, and

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WHEREAS, these amounts are in addition to amounts available from the Purdue estate, including amounts available on the effective date (expected to be around \$900 million) and amounts that may be paid in the future, and

WHEREAS, the two (2) proposed settlements also contain injunctive relief governing opioid dispensing practices and require the successor-in-interest of Purdue Pharma L.P. to implement safeguards to prevent the diversion of prescription opioids, and also restrict certain Sacklers from directly or indirectly engaging in the manufacturing or sale of opioids, and

WHEREAS, the two (2) proposed settlements have two (2) key participation steps that must be completed, and

WHEREAS, first, eligible subdivisions within each participating state must decide whether to participate in the Direct Settlement, and

WHEREAS, as New York State has signed on to this part of the settlement, St. Lawrence County is eligible to participate in the Direct Settlement, whereby the more subdivisions that participate, the more funds flow to that state, and

WHEREAS, second, concurrently with the solicitation of eligible subdivisions to participate in the Direct Settlement, votes will be solicited for approval of Purdue Pharma L.P.'s bankruptcy plan, which will provide distributions from the Estate Settlement, and

WHEREAS, in order for the proposed settlement to proceed, creditors are being asked to vote on the proposed settlement plan by September 2025,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the New Restructuring Plan and settlement proposal related to litigation regarding the manufacture and distribution of opioids, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes participation in the Direct Settlement Plan as well as the proposed Bankruptcy Restructuring Plan of Purdue Pharma and authorizes the Chair to execute any and all documents necessary in favor of the proposed accompanying settlement.

Mr. Hull moved to adopt Resolution No. 293-2025, seconded by Mr. Lightfoot and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Finance Committee: 8-25-2025

RESOLUTION NO. 294-2025

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH ODIN ENVIRONMENTAL LLC FOR PHASE 1 ENVIRONMENTAL ASSESSMENT WITH RESPECT TO PROPERTY OWNED BY EMERSON AND ELEANOR WALKER AS WELL AS PROPERTY OWNED BY STRUICK HOLDINGS, LLC

By Mr. Hull, Chair, Finance Committee

WHEREAS, the County commenced an In Rem Real Property Tax Foreclosure proceeding for delinquent taxes pursuant to Article 11 of the Real Property Tax Law against properties owned by Emerson and Eleanor Walker, with a physical address of County Route 24 in the Town of Russell, County of St. Lawrence, State of New York (Tax Map No. 147.028-4-19) and Struik Holdings, LLC, with a physical address of 432 State Street in the City of Ogdensburg, County of St. Lawrence, State of New York (Tax Map No. 48.079-2-23) (hereinafter referred to as the “Properties”), and

WHEREAS, there are currently delinquent real property taxes due and owing in the amount of \$1,135.09, together with fees, penalties and interest in the amount of \$5,028.24 for a total of \$6,163.33 on the parcel owned by the Walkers, and

WHEREAS, there are currently delinquent real property taxes due and owing in the amount of \$21,505.37, together with fees, penalties and interest in the amount of \$5,016.07 for a total of \$26,521.44 on the parcel owned by Struik Holdings. LLC, and

WHEREAS, the properties are believed to be potentially contaminated with petroleum or other hazardous materials, and

WHEREAS, the County would like to have a Phase 1 environmental assessment conducted with respect to each of the properties to obtain information about the use history and known past environmental conditions, so that the County can make an informed decision concerning the properties and determine whether a Phase 2 subsurface investigation is warranted at one or both of the Properties prior to a judgment of foreclosure being entered, and

WHEREAS, the County, through its outside environmental counsel, Gary Bowitch, Esq., has solicited quotes for the conduct of a Phase 1 environmental assessment of each parcel and the preparation of written Phase 1 reports describing the use history and known environmental conditions at each of the properties to the County, and

WHEREAS, the County Attorney and environmental counsel, Gary Bowitch, Esq. have reviewed the proposals received and recommend awarding the contract to Odin Environmental LLC,

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NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Odin Environmental LLC for Phase 1 Environmental Assessment (01TG0899 50300) with respect to property owned by Emerson and Eleanor Walker as well as property owned by Struick Holdings, LLC, upon the approval of the County Attorney.

Mr. Hull moved to adopt Resolution No. 294-2025, seconded by Ms. Curran, Mr. Denesha, and Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

Finance Committee: 8-25-2025

RESOLUTION NO. 295-2025

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH JEDA
ENVIRONMENTAL SERVICES UNDER THE BLIGHTED PROPERTY PROGRAM
FOR THE DEMOLITION AND ABATEMENT OF TWO (2) CONDEMNED
STRUCTURES IN THE TOWNS OF FINE AND POTSDAM**

By Mr. Hull, Chair, Finance Committee

WHEREAS, each year the County forecloses on, and sells at auction, properties that are acquired by the County for the failure of a taxpayer to make payment upon their taxes, and

WHEREAS, periodically there are properties that are not turned over to a new owner through the auction process due to perceived deficiencies in the structures on the property, or the property itself, and

WHEREAS, properties that have been foreclosed upon that do not sell at the auction become a liability to the County and result in costs to maintain and continue to make local jurisdictions whole with respect to taxes assessed, and

WHEREAS, pursuant to Article 11 of the Real Property Tax Law, the St. Lawrence County Treasurer (as Tax Enforcement Officer) and the County Attorney are entrusted with protecting the interests of the County with respect to tax-delinquent parcels, and

WHEREAS, as a part of the annual review of parcels performed by the St. Lawrence County Tax Foreclosure Team, it has been determined that there are a number of active and abandoned parcels that are encumbered by the presence of structural deterioration sufficient to constitute a threat to human health, safety, and community welfare, and

WHEREAS, in 2022, the Board of Legislators authorized the creation of the “Blighted Property Program” designed to tackle blighted residential structures and augment the approach

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of the County to environmental clean-ups the County was already engaged in (01TG0899 50300 BP), and

WHEREAS, the Tax Foreclosure Team have selected two (2) properties for demolition in the 2025 cycle and have solicited bids, and

WHEREAS, the team recommends the demolition and removal of two (2) condemned structures known as 6911 State Highway 56, Town of Potsdam, with Tax Map No. 53.066-1-6, and 4231 State Highway 3, Town of Fine, with Tax Map No. 224.030-2-7, as well as the awarding a contract for demolition and abatement services to JEDA Environmental Services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with JEDA Environmental Services under the Blighted Property Program for the demolition and abatement of two (2) condemned structures in the Towns of Fine and Potsdam, upon approval of the County Attorney.

Mr. Hull moved to adopt Resolution No. 295-2025, seconded by Mr. Denesha and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

Finance Committee: 8-25-2025

RESOLUTION NO. 296-2025

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH GCA EXCAVATING & LAND CLEARING, LLC, UNDER THE BLIGHTED PROPERTY PROGRAM FOR THE DEMOLITION AND ABATEMENT OF TWO (2) CONDEMNED STRUCTURES IN THE TOWN OF FOWLER AND CITY OF OGDENSBURG

By Mr. Hull, Chair, Finance Committee

WHEREAS, each year the County forecloses on, and sells at auction, properties that are acquired by the County for the failure of a taxpayer to make payment upon their taxes, and

WHEREAS, periodically there are properties that are not turned over to a new owner through the auction process due to perceived deficiencies in the structures on the property, or the property itself, and

WHEREAS, properties that have been foreclosed upon that do not sell at the auction become a liability to the County and result in costs to maintain and continue to make local jurisdictions whole with respect to taxes assessed, and

WHEREAS, pursuant to Article 11 of the Real Property Tax Law, the St. Lawrence County Treasurer (as Tax Enforcement Officer) and the County Attorney are entrusted with protecting the interests of the County with respect to tax-delinquent parcels, and

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WHEREAS, as a part of the annual review of parcels performed by the St. Lawrence County Tax Foreclosure Team, it has been determined that there are a number of active and abandoned parcels that are encumbered by the presence of structural deterioration sufficient to constitute a threat to human health, safety, and community welfare, and

WHEREAS, in 2022, the Board of Legislators authorized the creation of the “Blighted Property Program” designed to tackle blighted residential structures and augment the approach of the County to environmental clean-ups the County was already engaged in (01TG0899 50300 BP), and

WHEREAS, the Tax Foreclosure Team have selected two (2) properties for demolition in the 2025 cycle and have solicited bids, and

WHEREAS, the team recommends the demolition and removal of two (2) condemned structures known as 1530 County Route 22, Town of Fowler, with Tax Map No. 187.001-3-12.1, and 926 South Water Street, City of Ogdensburg, with Tax Map No. 59.023-12-35, as well as the awarding a contract for demolition and abatement services to GCA Excavating and Land Clearing, LLC (GCA),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with GCA Excavating & Land Clearing, LLC, under the Blighted Property Program for the demolition and abatement of two (2) condemned structures in the Town of Fowler and City of Ogdensburg, upon approval of the County Attorney.

Mr. Hull moved to adopt Resolution No. 296-2025, seconded by Ms. Curran and Mr. Reagen, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Finance Committee: 8-25-2025

RESOLUTION NO. 297-2025

REAL PROPERTY TAX LAW CANCELLATION OF DELINQUENT TAX LIENS

By Mr. Hull, Chair, Finance Committee

WHEREAS, for the last ten years, the Board of Legislators and County Treasurer have employed practices to designed to tackle commercial environmentally contaminated properties and residential blight, and

WHEREAS, as a part of their efforts, they have investigated processes that could be employed to protect the interests of the county and its constituents, mindful of the tax burden that these types of properties place on their communities, and

WHEREAS, some properties require time and additional funding in order to remediate the problems they carry which is not available currently, and

WHEREAS, these properties not capable of being remediated immediately, continue to create a tax burden on the communities and County operations, and

WHEREAS, Section 1138 subdivision 6 of the Real Property Tax Law allows for the cancellation of certain delinquent tax liens when it has been determined that there is no practical method to enforce its collection and that a supplementary proceeding would not be effective either, and

WHEREAS, the cancellation of taxes of a property does not remove the property from the tax rolls but it does impose a legal exemption until such time as the Board of Legislators and Treasurer determine how best to tackle the contaminated or blighted property, and

WHEREAS, the County Treasurer as the Enforcing Officer and County Attorney have investigated and determined that certain delinquent tax liens fit this criteria, and

WHEREAS, the following properties have property tax delinquency that are not enforceable and necessitate cancellation, and

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Property Owner	Tax Map Number	Address	Town	Years Delinquent	Total Delinquency
The Heritage Grist Mill	402289 62.064-3-7	7210 County Route 27	Canton	2015-2025	\$7,553.25
St. Lawrence County (Prior Owner Torrington Industries, Inc.)	402289 75.003-1-31	Old Ames Road	Canton	1997-2025	\$22,189.72
Newton Falls Holdings	402600 203.000-4-2.1	County Route 60	Clifton	2007-2025	\$24,674.29
Christine Simmons	403089 115.001-1-2	240 Hitchcock Road	Dekalb	2020-2025	\$14,231.94
Petro Star Corporation	403600 223.028-1-11	940 Oswegatchie Trail Road	Fine	1995-1998, 2005-2025	\$56,072.76
Unknown Owner	404400 132.003-1-31.21	County Route 21	Hermon	1996-2025	\$39,170.23
James Covell Trust	404800 36.003-4-10	McAuslen Road	Lawrence	2009-2025	\$12,827.59
Henry VanRensselaer	405000 61.003-1-14.3	State Highway 68	Lisbon	1999-2025	\$11,233.99
Christopher Scott	405000 50.003-1-8.3	523 Hall Road	Lisbon	2021, 2023-2025	\$11,233.99
Carl Grant, Jr. Estate	405289 15.002-5-3	Patterson Road	Louisville	2013-2014, 2016-2025	\$15,679.64
Jacob Pearson	406289 16.076-1-7	State Highway 420	Norfolk	2021-2025	\$2,328.60
Raquette Valley Habitat	405801 9.060-6-4	Center Street	Massena	2021-2025	\$1,855.00
James Jessmer	405801 9.067-13-1	6 View Street	Massena	2021-2025	\$1,229.89
James Jessmer	405801 9.067-13-2	4 View Street	Massena	2021-2025	\$1,229.89

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Roland LaFave, Jr.	406489 59.004-3- 47.12	County Route 4	Oswegatchie	2013-2025	\$54,543.44
Autumn Phillips	407200 201.003-1- 13.1	161 County Route 23	Pitcairn	2020-2025	\$5,990.46
Lonnie Dean Gillette	407489 64.003-2- 12.1	7675 US Highway 11	Potsdam	2003-2013, 2017-2025	\$85,486.29
Unknown Owner	407489 53.072-1-31	River Road	Potsdam	1998-2025	\$14,113.43
Amos Bicknell	408000 54.066-3-1	Hatch Road	Stockholm	1996-2025	\$38,728.32

WHEREAS, the mechanism to provide for cancellation of taxes entitles the County to charge back to other municipalities the portion of the cancelled taxes which have been previously paid or credited to them by the County, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the cancellation of aforesaid real property tax liens and the filing of a certificate of cancellation to be recorded with the County Clerk.

Mr. Hull moved to adopt Resolution No. 297-2025, seconded by Ms. Curran, Mr. Lightfoot, Mr. Webster, and Mr. Reagen.

Mr. Reagen moved to amend the resolution to remove the property parcel ID #405000 50.003-1-8.3 owned by Scott Christopher in Lisbon, NY, seconded by Mr. Lightfoot and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

The amended resolution carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Finance Committee: 8-25-2025

RESOLUTION NO. 298-2025

**REAL PROPERTY TAX LAW PROSPECTIVE
CANCELLATION OF FUTURE TAX LIENS**

By Mr. Hull, Chair, Finance Committee

WHEREAS, for the last ten years, the Board of Legislators and County Treasurer have employed practices designed to tackle commercial environmentally contaminated properties and residential blight, and

WHEREAS, as a part of their efforts, they have investigated processes that could be employed to protect the interests of the County and its constituents, mindful of the tax burden that these types of properties place on their communities, and

WHEREAS, some properties require time and additional funding in order to remediate the problems they carry which is not available currently, and

WHEREAS, these properties not capable of being remediated immediately, continue to create a tax burden on the communities and County operations, and

WHEREAS, Section 1138 subdivision 6 of the Real Property Tax Law allows for the cancellation of certain delinquent tax liens when it has been determined that there is no practical method to enforce its collection and that a supplementary proceeding would not be effective either, and

WHEREAS, in addition to permitting the cancellation of existent taxes, Section 1138 subdivision 6 of the Real Property Tax Law allows for the prospective cancellation of certain future tax liens when it has been determined that there is no practical method to enforce future collection against the parcel until such time as the Board of Legislators and the Treasurer may determine that recovery has become a possibility, and

WHEREAS, the County Treasurer as the Enforcing Officer and County Attorney have investigated and determined that parcels fit the criteria for both current and prospective tax cancellation, and

WHEREAS, the following properties are not property tax enforceable and necessitate future cancellation of tax liens, and

Property Owner	Tax Map Number	Address	Town
The Heritage Grist Mill	402289 62.064-3-7	7210 County Route 27	Canton

St. Lawrence County (Prior Owner Torrington Industries, Inc.)	402289 75.003-1-31	Old Ames Road	Canton
Newton Falls Holdings	402600 203.000-4-2.1	County Route 60	Clifton
Christine Simmons	403089 115.001-1-2	240 Hitchcock Road	Dekalb
Petro Star Corporation	403600 223.028-1-11	940 Oswegatchie Trail Road	Fine
Unknown Owner	404400 132.003-1- 31.21	County Route 21	Hermon
James Covell Trust	404800 36.003-4-10	McAuslen Road	Lawrence
Henry VanRensselaer	405000 61.003-1-14.3	State Highway 68	Lisbon
Christopher Scott	405000 50.003-1-8.3	523 Hall Road	Lisbon
Carl Grant, Jr. Estate	405289 15.002-5-3	Patterson Road	Louisville
Raquette Valley Habitat	405801 9.060-6-4	Center Street	Massena
James Jessmer	405801 9.067-13-1	6 View Street	Massena
James Jessmer	405801 9.067-13-2	4 View Street	Massena
Jacob Pearson	406289 16.076-1-7	State Highway 420	Norfolk
Roland LaFave, Jr.	406489 59.004-3-47.12	County Route 4	Oswegatchie
Autumn Phillips	407200 201.003-1-13.1	161 County Route 23	Pitcairn
Lonnie Dean Gillette	407489 64.003-2-12.1	7675 US Highway 11	Potsdam
Unknown Owner	407489 53.072-1-31	River Road	Potsdam
Amos Bicknell	408000 54.066-3-1	Hatch Road	Stockholm

WHEREAS, the mechanism within Section 1138 subdivision 6 of the Real Property Tax Law provides for future cancellation of taxes and entitles the County to issue a certificate of prospective cancellation to change the status of the parcel to exempt from taxation until the County Board determines that it should be restored to taxable status, and

WHEREAS, should the Board determine that cancellation is appropriate, the Treasurer shall be required to file a copy of the certificate with the assessor of the assessing unit in which the parcel is located and with the county director of real property tax services, and

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WHEREAS, the impacted parcels shall remain exempt until the Board of Legislators determines that the parcel(s) should be restored to the taxable portion of the assessment roll, and the enforcing officer files a certificate of restoration, setting forth the relevant facts, with the assessor and county director of real property tax services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the certificate of prospective cancellation of aforesaid real parcels to be recorded with the County Clerk pursuant to Real Property Tax Law § 1138(6), and

BE IT FURTHER RESOLVED the Clerk of the Board of Legislators is directed to forward a copy of this resolution to each impacted taxing jurisdiction.

Mr. Hull moved to adopt Resolution No. 298-2025, seconded by Mr. Lightfoot, Mr. Webster, and Ms. Curran.

Mr. Reagen made a motion to amend the resolution to remove the property parcel ID #405000 50.003-1-8.3 owned by Scott Christopher in Lisbon, NY, seconded by Mr. Perkins, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

Mr. Forsythe recognized Steve Button, St. Lawrence County Attorney, to provide more context regarding the resolution.

The amended resolution carried by a voice vote with eight (8) yes votes, five (5) no votes (Burke, Denesha, Sheridan, Haggard, and Terminelli), and one (1) absent (Gennett).

September 15, 2025

Finance Committee: 08-25-2025

RESOLUTION NO. 299-2025

AUTHORIZATION TO ABOLISH AN ASSISTANT ACCOUNTING SUPERVISOR POSITION AND CREATE AND FILL AN ACCOUNTING SUPERVISOR POSITION IN THE TREASURER'S OFFICE

By Mr. Hull, Chair, Finance Committee

WHEREAS, the County Treasurer's Office is the financial hub of the County, providing guidance and support to the County's twenty-five (25) departments consisting of eighty-three (83) individual cost centers, and overseeing the recording and reporting of all County financial transactions, and

WHEREAS, the accounting and reporting responsibilities in the Treasurer's Office continue to expand and evolve, with new programs and initiatives undertaken by the office, such as investment and liquidity management and ongoing one-on-one training of departmental staff, and

WHEREAS, based on a review of the needs of the Treasurer's Office and the volume and complexity of the necessary accounting and reporting responsibilities, the creation of an Accounting Supervisor is warranted and would result in a more productive, better optimized operation of the County's accounting and reporting operations, and

WHEREAS, based on the needs of the Treasurer's Office, it has been recommended that an Accounting Supervisor be created,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the County Administrator to abolish an Assistant Accounting Supervisor Position (salary range \$63,907-\$86,642), and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the County Administrator to create and fill an Accounting Supervisor Position (salary range \$69,322-\$94,095) in the Treasurer's Office.

Mr. Hull moved to adopt Resolution No. 299-2025, seconded by Ms. Curran and Mr. Perkins, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Finance Committee: 8-25-2025

RESOLUTION NO. 300-2025

**SETTING A DATE FOR A PUBLIC HEARING ON PROPOSED LOCAL LAW G
(NO. __) FOR THE YEAR 2025, "SENIOR CITIZEN EXEMPTION AMENDING
LOCAL LAW NO. 1 FOR THE YEAR 2010"**

By Mr. Hull, Chair, Finance Committee

WHEREAS, the New York State Real Property Tax Law provides municipalities with the ability to recognize difficulties in certain populations, and

WHEREAS, the exemption currently in place for senior citizens provides for \$10,000 exemption,

NOW, THEREFORE, BE IT RESOLVED that a public hearing be held at 5:30 pm in the Legislative Chambers on October 6, 2025 for the purpose of considering a proposed local law dealing with Senior Citizen Exemption.

**PROPOSED LOCAL LAW G (NO. __) FOR THE YEAR 2025, "SENIOR CITIZEN
EXEMPTION AMENDING LOCAL LAW NO. 1 FOR THE YEAR 2010"**

BE IT ENACTED by the Board of Legislators of St. Lawrence County as follows:

Section 1. **Legislative Intent**

In accordance with the provisions of Section 467 of the Real Property Tax Law of the State of New York, real property owned by one or more persons, each of whom is 65 years of age or over, or real property owned by husband and wife, one of whom is 65 years of age or over, shall be exempt from county taxation to the extent of 50% of the assessed valuation as long as the income of the owner or combined income of the owners does not exceed \$25,000.

Section 2. **Exemptions for Senior Citizens**

Where the income of the owner or combined income of the owners exceeds \$25,000, the exemption shall be calculated at the percentage provided for in section 467 (1)(b)(1).

<u>EQUAL TO</u>	<u>ANNUAL INCOME BUT LESS THAN</u>	<u>% EXEMPT</u>
\$0.00	\$25,000	50%
\$25,000	\$26,000	45%
\$26,000	\$27,000	40%
\$27,000	\$28,000	35%

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\$28,000	\$28,900	30%
\$28,900	\$29,800	25%
\$29,800	\$30,700	20%

Section 3. Effective Date

This local law shall take effect upon filing with the Secretary of State.

Please note: This local law modifies Local Law No. 1 for the year 2010 by changing the \$12,000 income limit to \$25,000. (Local Law No. 1 for the year 2004 was amended by changing the \$10,000 income limit to \$12,000).

Mr. Hull moved to adopt Resolution No. 300-2025, seconded by Mr. Lightfoot and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

Finance Committee: 8-25-2025

RESOLUTION NO. 301-2025

SETTING A DATE FOR A PUBLIC HEARING ON PROPOSED LOCAL LAW H (NO. __) FOR THE YEAR 2025, "AMENDING LOCAL LAW NO. 1 OF THE YEAR 2005, "A LOCAL LAW ESTABLISHING REAL PROPERTY TAX EXEMPTION FOR PERSONS WITH DISABILITIES AND LIMITED INCOMES IN ACCORDANCE WITH SECTION 459-C OF THE NEW YORK STATE REAL PROPERTY TAX LAW""

By Mr. Hull, Chair, Finance Committee

WHEREAS, the New York State Real Property Tax Law provides municipalities with the ability to recognize difficulties in certain populations, and

WHEREAS, the Exemption currently in place for Persons with Disabilities and Limited Incomes provides for a \$10,000 exemption,

NOW, THEREFORE, BE IT RESOLVED that a public hearing be held at 5:40 pm in the Legislative Chambers on October 6, 2025, for the purpose of considering a proposed local law dealing with Persons with Disabilities and Limited Income Exemption.

PROPOSED LOCAL LAW H (NO. __) FOR THE YEAR 2025, "AMENDING LOCAL LAW NO. 1 FOR THE YEAR 2005, "A LOCAL LAW ESTABLISHING REAL PROPERTY TAX EXEMPTION FOR PERSONS WITH DISABILITIES AND LIMITED INCOMES IN ACCORDANCE WITH SECTION 459-C OF THE NEW YORK STATE REAL PROPERTY TAX LAW""

BE IT ENACTED by the Board of Legislators of St. Lawrence County as follows:

Section 1. Exemption for Persons with Disabilities and Limited Incomes

Real property owned by one or more persons with disabilities, or real property owned by a husband, wife or both, or by siblings, at least one of whom has a disability, and whose income, as hereafter defined, is limited by reason of such disability, shall be exempt from taxation for County purposes to the extent as provided in the following schedule:

ANNUAL INCOME		
<u>EQUAL TO</u>	<u>BUT LESS THAN</u>	<u>% EXEMPT</u>
\$0	\$25,000	50%
\$25,000	\$26,000	45%
\$26,000	\$27,000	40%
\$27,000	\$28,000	35%
\$28,000	\$28,900	30%
\$28,900	\$29,800	25%
\$29,800	\$30,700	20%
\$30,700	\$31,600	15%
\$31,600	\$32,500	10%
\$32,500	\$33,400	5%

Section 2. Definitions

For purpose of this Section:

- (a) "Sibling" shall mean a brother or a sister, whether related through half blood, whole blood or adoption.
- (b) A person with a disability is one who has a physical or mental impairment, not due to current use of alcohol or illegal drug use, which substantially limits such person's ability to engage in one or more major life activities, such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working, and who (i) is certified to receive social security disability insurance (SSDI) or supplemental security income (SSI) benefits under the federal Social Security Act, or (ii) is certified to receive Railroad Retirement Disability benefits under the federal railroad Retirement Act, or (iii) has received a certificate from the state commission for the blind and visually handicapped stating that such person is legally blind, or (iv) is certified to receive a United States Postal Service disability pension. An award letter from the Social Security Administration or the Railroad Retirement Board or a certificate from the state commission for

the blind and visually handicapped, or an award letter from the United States Postal Service shall be submitted as proof of disability.

Section 3. Any exemption provided by this section shall be computed after all other partial exemptions allowed by law, excluding the school tax relief (STAR) exemption authorized by section four hundred twenty-five of this title, have been subtracted from the total amount assessed; provided, however, that no parcel may receive an exemption for the same municipal tax purpose pursuant to both this section and section four hundred sixty-seven of this title.

Section 4. No exemption shall be granted:

(a) If the income of the owner or the combined income of the owners of the property for the income tax year immediately preceding the date of making application for exemption exceeds the sum of \$33,400. Income tax year shall mean the twelve month period for which the owner or owners filed a federal personal income tax return, or if no such return is filed, the calendar year. Where title is vested in either the husband or the wife, their combined income may not exceed such sum, except where the husband or wife, or ex-husband or ex-wife is absent from the property due to divorce, legal separation or abandonment, then only the income of the spouse or ex-spouse residing on the property shall be considered and may not exceed such sum. Such income shall include social security and retirement benefits, interest, dividends, total gain from the sale or exchange of a capital asset which may be offset by a loss from the sale or exchange of a capital asset in the same income tax year, net rental income, salary or earnings, and net income from self-employment, but shall not include a return of capital, gifts, inheritances or monies earned through employment in the federal foster grandparent program. (In computing net rental income and net income from self-employment no depreciation deduction shall be allowed for the exhaustion, wear and tear of real or personal property held for the production of income);

(b) Unless the property is used exclusively for residential purposes, provided, however, that in the event any portion of such property is not so used exclusively for residential purposes but is used for other purposes, such portion shall be subject to taxation and the remaining portion only shall be entitled to the exemption provided by this section;

(c) Unless the real property is the legal residence of and is occupied in whole or in part by the disabled person; except where the disabled person is absent from the residence while receiving health-related care as an inpatient of a residential health care facility, as defined in section twenty-eight hundred one of the public health law, provided that any income accruing to that person shall be considered income for purposes of this section only to the extent that it

exceeds the amount paid by such person or spouse or sibling of such person for care in the facility.

Section 5. Application for such exemption must be made annually by the owner, or all of the owners of the property, on forms prescribed by the state board, and shall be filed in such assessor's office on or before the appropriate taxable status date; provided, however, proof of a permanent disability need be submitted only in the year exemption pursuant to this section is first sought or the disability is first determined to be permanent.

Section 6. At least sixty (60) days prior to the appropriate taxable status date, the assessor shall mail to each person who was granted exemption pursuant to this section on the latest completed assessment roll an application form and a notice that such application must be filed on or before taxable status date and be approved in order for the exemption to continue to be granted. Failure to mail such application form or the failure of such person to receive the same shall not prevent the levy, collection, and enforcement of the payment of the taxes on property owned by such person.

Section 7. The provisions of this section shall apply to real property held in trust solely for the benefit of a person or persons who would otherwise be eligible for a real property tax exemption, pursuant to subdivision one of this section, were such person or persons the owner or owners of such real property.

Section 8. **Effective Date**

This local law shall take effect upon filing with the Secretary of State.

Please Note: This local law modifies Local Law No. 1 for the year 2005 by changing the income threshold for exemption. The income limit for a 50% exemption in 2005 was \$10,000 and is now \$25,000. The income limit for a 5% exemption was previously \$18,400 and is now \$33,400.

Mr. Hull moved to adopt Resolution No. 301-2025, seconded by Mr. Lightfoot and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Finance Committee: 8-25-2025

RESOLUTION NO. 302-2025

**ADOPTING LOCAL LAW F (NO. _) FOR THE YEAR 2025, "TO ALLOW
ENROLLED VOLUNTEER FIREFIGHTERS AND VOLUNTEER AMBULANCE
WORKERS TO BE ELIGIBLE FOR A REAL PROPERTY TAX EXEMPTION
UNDER RPTL §466-A"**

By Mr. Hull, Chair, Finance Committee

BE IT ENACTED by the Board of Legislators of St. Lawrence County as follows:

Section 1. Legislative intent

The legislature recognizes the role of the volunteer firefighters and ambulance workers in securing the safety and well-being of our communities. The legislature hereby finds that it is in the best social and economic interests of the County of St. Lawrence to encourage volunteerism for said purposes. To that end, by providing the following exemption, it is the intent to so encourage volunteerism for our various fire and ambulance companies.

Section 2. Exemptions for certain volunteer firefighters and ambulance workers

(a) Real property owned by an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service or such enrolled member and spouse residing in St. Lawrence County shall be exempt from taxation to the extent of ten (10%) percent of the assessed value of such property for county purposes, exclusive of special assessments.

(b) Such exemption shall not be granted to an enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service residing in such county unless:

- (i) the applicant resides in the city, town or village which is served by such incorporated volunteer fire company or fire department or incorporated voluntary ambulance service;
- (ii) the property is the primary residence of the applicant;
- (iii) the property is used exclusively for residential purposes; provided, however, that in the event any portion of such property is not used exclusively for the applicant's residence but is used for other purposes, such portion shall be subject to taxation and the remaining portion shall only be entitled to the exemption provided by this section; and

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(iv) the applicant has been certified by the authority having jurisdiction for the incorporated volunteer fire company or fire department as an enrolled member of such incorporated volunteer fire company or fire department for at least two (2) years or the applicant has been certified by the authority having jurisdiction for the incorporated voluntary ambulance service as an enrolled member of such incorporated voluntary ambulance service for at least two (2) years;

(v) the incorporated volunteer fire company or fire department and incorporated voluntary ambulance service has submitted to the St. Lawrence County Director of Emergency Services a complete list of enrolled members, with their respective dates of service for such incorporated voluntary fire company, or fire department, or incorporated voluntary ambulance service. The St. Lawrence County Director of Emergency Services shall then review all potential candidates and certify those that meet the necessary criteria to be eligible for this exemption.

(c) Application for such an exemption shall be filed with the assessor on or before the taxable status date on a form as prescribed by the state board.

(d) No applicant who is a volunteer firefighter or volunteer ambulance worker who, by reason of such status, is receiving any benefit under the provisions of this article on the effective date of this section shall suffer any diminution of such benefit because of the provisions of this section.

(e) Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulance service who accrues more than twenty years of active service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulance service, shall be granted the ten percent exemption as authorized by this section for the remainder of his or her life as long as his or her primary residence is located within this County.

Section 3. **Effective date**

This local law shall take effect upon filing with the Secretary of State and shall apply to real property having a taxable status date on or after the first day of January 2026 next succeeding the date on which this act shall have become a law.

Note: A public hearing was held on Monday, September 15, 2025 at 5:50 p.m.

Mr. Hull moved to adopt Resolution No. 302-2025, seconded by Mr. Denesha, Ms. Curran, Mr. Lightfoot, Mr. Reagen, Mr. Sheridan, and Ms. Terminelli, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Finance Committee: 8-25-2025

RESOLUTION NO. 303-2025

CORRECTION OF ERRORS FOR NEW YORK STATE DEPARTMENT EXEMPT

By Mr. Hull, Chair, Finance Committee

WHEREAS, the 2025 City and County Tax Bill for New York State Department Exempt, tax map number 48.002-1-1.2 was assessed in error a sewer relevy of \$15,039.65 and a water relevy of \$9,399.79 and

WHEREAS, Real Property Tax Law Article 5 allows for Correction of Assessment Rolls and Tax Rolls using the RP-554 Form for certain errors and filed with the Director of Real Property Tax Services and approved by the Board of Legislators, and

WHEREAS, the Director of Real Property Tax Office has affirmed that a correction should occur pursuant to Article 5 of the Real Property Tax Law and is recommending that the taxes be corrected,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes Real Property Tax Law correction of taxes, as follows:

Name:	New York State Dept Exempt
St. Lawrence County:	Ogdensburg
Tax Roll Year:	2025
Tax Map No.:	48.002-1-1.2
Original Bill:	\$24,439.44
Corrected Bill:	\$11,108.84
Reason:	Amount of Water and Sewer Relevy was billed in error by the City of Ogdensburg on the 2025 City and County Tax Bill

Mr. Hull moved to adopt Resolution No. 303-2025, seconded by Ms. Curran and Mr. Webster, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Finance Committee: 8-25-2025

RESOLUTION NO. 304-2025

**AUTHORIZATION TO ABOLISH TWO (2) LABORER POSITIONS AND CREATE
TWO (2) MOTOR EQUIPMENT OPERATOR POSITIONS IN THE
DEPARTMENT OF HIGHWAYS**

By Mr. Hull, Chair, Finance Committee

WHEREAS, the St. Lawrence County Department of Highways has experienced difficulty in retaining personnel in the Laborer position, as employees in this title frequently bid on and are appointed to the position of Motor Equipment Operator, and

WHEREAS, this continuous turnover in the Laborer position creates administrative burdens and operational inefficiencies for the Department, and

WHEREAS, the Department has determined that two (2) Laborer positions can be abolished and two (2) Motor Equipment Operator positions can be created to provide a more stable and effective workforce,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the County Administrator to abolish two (2) Laborer positions, Position No. 306000017 and Position No. 306000125, and

BE IT FURTHER RESOLVED that authorization is granted for the creation and filling of two (2) Motor Equipment Operator Positions, Position No. 310000038 and Position No. 310000039.

Mr. Hull moved to adopt Resolution No. 304-2025, seconded by Mr. Smithers, Mr. Webster, and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Finance Committee: 8-25-2025

RESOLUTION NO. 305-2025

**MODIFYING THE 2025 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE
FOR MAINTENANCE OF THE MULTI-USE TRAIL SYSTEM**

By Mr. Hull, Chair, Finance Committee

WHEREAS, the Board of Legislators approved Resolution No. 193-2017, which changed Local Law to approve all-terrain vehicle operation on certain public lands and County Roads, and

WHEREAS, the continued usability and safety of the St. Lawrence County Multi-Use Trails are dependent upon regular and adequate maintenance, including but not limited to surface repair, drainage improvements, and vegetation management, and

WHEREAS, the Dana Hill Road, Long Pond Easement, and Burns Road segments are currently in need of maintenance to ensure the safety and continuous growth of the trail system, and

WHEREAS, it is in the best interest of St. Lawrence County and its constituents to ensure the long-term preservation and accessibility of this valuable public resource,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the County Administrator's Office for the maintenance of the Multi-Use Trail System, as follows:

DECREASE MISCELLANEOUS RESERVE FOR TRAIL:

01TG0899 50300 TRAIL	Recreational Trail Fund	\$23,000
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INCREASE APPROPRIATED FUND BALANCE:

01TG0910 50300	Fund Balance, Unreserved Appropriated	\$23,000
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INCREASE APPROPRIATIONS:

BF079894 40800 TRAIL	B Trail Property Maintenance	\$23,000
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Mr. Hull moved to adopt Resolution No. 305-2025, seconded by Mr. Perkins, and carried by a roll call vote with twelve (12) yes votes, one (1) no vote (Haggard) and one (1) absent (Gennett).

September 15, 2025

Finance Committee: 8-25-2025

RESOLUTION NO. 306-2025

**ACCEPTING FUNDS FROM THE INDUSTRIAL DEVELOPMENT AGENCY FOR
THE MULTI-USE TRAIL SYSTEM AND MODIFYING THE 2025 BUDGET FOR
THE COUNTY ADMINISTRATOR'S OFFICE**

By Mr. Hull, Chair, Finance Committee

WHEREAS, the St. Lawrence County Industrial Development Agency has awarded \$40,000 to the St. Lawrence County Multi-Use Trail, and

WHEREAS, the additional funds will be used to hire a contractor with equipment to connect Russell to Pitcairn, Harrisville, and the Lewis County Trail System,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to accept funds from the Industrial Development Agency for the Multi-Use Trail System, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the County Administrator's Office, as follows:

INCREASE APPROPRIATIONS:

BF079894 40800 TRAIL	B Trail Property Maintenance	\$40,000
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INCREASE REVENUE:

BF027705 55000 TRAIL	B Trail Other Revenue	\$40,000
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Mr. Hull moved to adopt Resolution No. 306-2025, seconded by Mr. Perkins and Mr. Webster, and carried by a roll call vote with twelve (12) yes votes, one (1) no vote (Haggard), and one (1) absent (Gennett).

September 15, 2025

Finance Committee: 8-25-2025

RESOLUTION NO. 307-2025

AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH BARTON & LOGUIDICE, D.P.C. TO PROVIDE ENVIRONMENTAL SERVICES NEEDED TO PREPARE APPENDIX A FOR THE TOWN OF LAWRENCE FOR THE MULTI-USE TRAIL CAPITAL PROJECT

By Mr. Hull, Chair, Finance Committee

WHEREAS, the Board of Legislators approved Resolution No. 193-2017 which changed Local Law to approve all-terrain vehicle operation on certain public lands and County Roads, and

WHEREAS, these Local Laws took effect immediately upon filing with the Secretary of State and satisfactory completion of Appendix A as included in the Final Generic Environmental Impact Statement (FGEIS) for the Multi-Use Trail System, and

WHEREAS, a new trail segment in the Town of Lawrence will be added to the St. Lawrence County Multi-Use Trail System, and

WHEREAS, Barton & Loguidice, D.P.C. has agreed to provide environmental services needed to prepare the Appendix A-Environmental Checklist for the new trail segment for a fee not to exceed \$4,900 (BF079894 43007 TRAIL),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Barton & Loguidice, D.P.C. to provide environmental services needed to prepare Appendix A for the Town of Lawrence for the Multi-Use Trail Capital Project, upon approval by the County Attorney.

Mr. Hull moved to adopt Resolution No. 307-2025, seconded by Mr. Perkins, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Finance Committee: 8-25-2025

RESOLUTION NO. 308-2025

**MODIFYING THE 2025 BUDGET FOR THE SOLID WASTE DEPARTMENT FOR
EQUIPMENT REPAIRS, BUILDING AND PROPERTY MAINTENANCE,
SUPPLIES, CREDIT CARD FEES, AND THE FLEET LEASE**

By Mr. Hull, Chair, Finance Committee

WHEREAS, the Solid Waste Department requires additional funding to cover the overage in equipment repairs, building and property maintenance, supplies, credit card fees, and the fleet lease, and

WHEREAS, unforeseen costs and unanticipated projects this year have caused these overages exceeding the 2025 Budget, and

WHEREAS, the overage in these expenses can be offset by retained earnings as well as postponing a project at the Massena Landfill,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Solid Waste Department as follows:

DECREASE RETAINED EARNINGS:

05TG0909 50300	Retained Earnings	\$226,000
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INCREASE APPROPRIATED FUND BALANCE:

05TG0599 50300	EL Fund Balance, Appropriated	\$226,000
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DECREASE APPROPRIATIONS:

WLM81604 40800	W MAS Building & Property	\$45,000
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INCREASE APPROPRIATIONS:

WT081604 40801	W TRS Bldg Improvements	\$45,000
WT081604 40800	W TRS Building & Property Maint	13,500
WT081604 42200	W TRS I/D Equip Repair & Main	64,100
WT081604 42202	W TRS Equip Repair & Main	52,700
WT081604 46701	W TRS Supplies	17,000
WO081604 43007	W OPR Other Fees & Services	26,000
WO081604 421FL	W OPR Fleet Lease	<u>52,700</u>
		\$271,000

September 15, 2025

Mr. Hull moved to adopt Resolution No. 308-2025, seconded by Mr. Smithers and Mr. Lightfoot, and carried by a roll call vote with thirteen (13) yes votes and one (1) absent (Gennett).

Finance Committee: 8-25-2025

RESOLUTION NO. 309-2025

**AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH NCC SYSTEMS
FOR THE PROCUREMENT, INSTALLATION, AND MAINTENANCE OF NEW
FIRE MONITORING SYSTEMS AT COUNTY TRANSFER STATIONS**

By Mr. Hull, Chair, Finance Committee

WHEREAS, the St. Lawrence County Solid Waste Department operates four (4) transfer stations (Gouverneur, Massena, Ogdensburg, and Star Lake) critical to waste management operations within the County, and

WHEREAS, the existing fire monitoring systems at these four (4) transfer stations have been identified as outdated and faulty, posing potential risks to County assets, personnel, and public safety, and

WHEREAS, a review and evaluation of potential vendors for new, modern, and reliable fire monitoring systems has been conducted, and

WHEREAS, NCC Systems has presented a comprehensive proposal that meets the County's requirements for the installation and maintenance of new fire monitoring systems at each of the aforementioned four (4) transfer stations at a cost of \$7,360 (WT081604 40800),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an agreement with NCC Systems for the procurement, installation, and maintenance of new fire monitoring systems at the four (4) County transfer stations, upon approval of the County Attorney.

Mr. Hull moved to adopt Resolution No. 309-2025, seconded by Mr. Smithers and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

September 15, 2025

Finance Committee: 8-25-2025

RESOLUTION NO. 310-2025

**AUTHORIZING THE CHAIR TO SIGN AN AMENDMENT TO THE CONTRACT
WITH THE ST. LAWRENCE COUNTY WORKFORCE DEVELOPMENT BOARD
TO REAPPOINT THE EXECUTIVE DIRECTOR FOR A TERM OF
JULY 1, 2025 - JUNE 30, 2028**

By Mr. Hull, Chair, Finance Committee

WHEREAS, the Board of Legislators would like to continue to participate in the workforce training programs implemented through the 2014 Workforce Innovation and Opportunity Act Program, and

WHEREAS, Resolution No. 133-2015 approved the Workforce Investment Operations Agreement and participation has been structured through the Agreement between St. Lawrence County and the St. Lawrence County Workforce Development Board, and

WHEREAS, Resolution No. 234-2022 authorized the Chair to sign an amendment to the contract with the St. Lawrence County Board, agreeing that Pamela Lewis will contract with the Workforce Development Board to serve as its Executive Director, and

WHEREAS, under Section IV, D Staffing, of the Agreement, it was agreed that Pamela Lewis will act as administrative/managerial staff to the Workforce Development Board for the period from July 1, 2022, until the contract between the two organizations expires, and

WHEREAS, the agreement between Pamela Lewis and the Workforce Development Board expires on June 30, 2025, and Ms. Lewis expressed interest in continuing in the position of Executive Director, and

WHEREAS, at its June 11, 2025 meeting, the Workforce Development Board unanimously approved to renew the contract with Pamela Lewis to serve as the Executive Director, and to continue to provide other necessary administrative/managerial services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an amendment to the contract with the St. Lawrence County Workforce Development Board, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the amendment will state, the Chief Elected Official and the Workforce Development Board agree that Ms. Pamela Lewis will contract with the Workforce Development Board to serve as its Executive Director and act as the administrative/managerial staff for the Workforce Development Board beginning on July 1, 2025, and extending until the contract between the Workforce Development Board and Ms. Lewis is terminated or expires (as long as three (3) years starting from July 1, 2025), and

September 15, 2025

BE IT FURTHER RESOLVED the Workforce Development Board has executed or expects to contract with Ms. Lewis who will provide contract administrative/managerial services beginning on July 1, 2025, in substantially the form outlined in the attached Agreement.

Mr. Hull moved to adopt Resolution No. 310-2025, seconded by Mr. Burke and Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

Finance Committee: 8-25-2025

RESOLUTION NO. 311-2025

**MODIFYING THE 2025 BUDGET FOR THE COUNTY ADMINISTRATOR'S
OFFICE FOR UPFITTING A VEHICLE FOR SAFELY MOVING
FURNITURE, EQUIPMENT, AND SUPPLIES**

By Mr. Hull, Chair, Finance Committee

WHEREAS, County Staff are required to move furniture, equipment, and supplies when performing their duties across various county facilities, and

WHEREAS, this is accomplished in part with the use of a truck, and it can be made more difficult for staff to get close to loading docks to safely load and unload heavy items, and

WHEREAS, the recommendation is to upfit a truck with a lift gate for safety purposes, providing a much safer means for employees to transfer furniture, equipment, and supplies, thereby reducing the potential for work-related injuries,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the County Administrator's Office for upfitting a vehicle for safely moving furniture, equipment, and supplies, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$13,443
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INCREASE APPROPRIATIONS:

BG016202 24000	BLDG Highway & Street Equip	\$13,443
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Mr. Hull moved to adopt Resolution No. 311-2025, seconded by Mr. Smithers and Mr. Webster, and carried by a roll call vote with thirteen (13) yes votes and one (1) absent (Gennett).

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RESOLUTION NO. 312-2025

**AUTHORIZING THE CHAIR TO SIGN CONTRACTS AWARDING BIDS FOR
THE COURTHOUSE BUILDING IMPROVEMENT PROJECT, INCLUDING
THE REPLACEMENT OF THE BUILDING MAINTENANCE SYSTEM IN
THE COURTHOUSE AND MODIFYING THE 2025 BUDGET FOR THE
COUNTY ADMINISTRATOR'S OFFICE**

By Mr. Denesha, District 6
Co-Sponsored by Mr. Lightfoot, District 3 and Mr. Webster, District 11

WHEREAS, the County Court House was built and rebuilt several times over the last one hundred (100) years with the most recent addition completed in 1993 through a series of resolutions including authorization to issue bonds in Resolution No. 130-90, and authorizing contracts in Resolution No. 161-93, and

WHEREAS, for many years, St. Lawrence County struggled financially and could not make the capital investments necessary to maintain the facility in good working order, which resulted in many challenges including but not limited to the failure of the Chiller in 2023 and the ongoing degradation of the windows on the first and second floors of the 1993 Court House, and

WHEREAS, approximately five (5) years ago, the County began reviewing the challenges surrounding the family court system, giving consideration to seeking a second family court judge to assist with the ongoing backlog and improve the rate of permanency for children in St. Lawrence County, and

WHEREAS, the need for a new Family Court was determined based on a number of factors including the ongoing total of cases in St. Lawrence County being greater than the sum total of all surrounding counties in the North Country, and

WHEREAS, with a goal of improving the ability to meet the needs of families in crisis or children in need of services to increase their access to permanency, the Chair of the Board of Legislators appointed a Committee to review, and

WHEREAS, following the requested review, a recommendation was made to request an additional family court judge for St. Lawrence County from New York State and on December 24, 2023, as a part of a bill that appointed judges across the State of New York, St. Lawrence County was awarded a second judge for Family Court, and

WHEREAS, since that time, the Buildings and Grounds Committee has been working with the Office of Court Administration and contracted architect, LaBella Associates, Inc. to design and plan for the renovation of the first and second floors of the 1993 Court House, and

WHEREAS, after consideration of the options, it was recommended that the Probation Department be relocated to the second floor, the additional family court was recommended to

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be constructed adjacent to the existing family court, and to return the Planning Office to the Court House on the first floor, and

WHEREAS, after a comprehensive planning and competitive RFP process, St. Lawrence County is prepared to request official approval of the Courthouse Improvement Project and award contracts to the successful bidders, and

WHEREAS, the County has received bids for general contracting, plumbing, mechanical, and electrical contracting for this project and replacement of the building mechanical system along with furniture replacement will be completed in the Courthouse Improvement Project, and

WHEREAS, the lowest responsible bidders for this project have been determined,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts and award bids for the Courthouse Improvement Project, Including the Replacement of the Building Maintenance System in the Courthouse, as follows, upon approval of the County Attorney:

General Contractor:	Continental Construction Not to Exceed \$771,292
Plumbing Contractor:	Norwood Plumbing Not to Exceed \$167,326
Mechanical Contractor:	Burns Bros. Not to Exceed \$915,910
Electrical Contractor:	Tel, Inc. Not to Exceed \$388,990
Mechanical Equipment Contractor:	Trane Not to Exceed \$601,497
Engineering & Furniture:	LaBella & TBD Not to Exceed \$154,985
Contract Title:	St. Lawrence County Courthouse Improvement Project, Including Replacement of Building Maintenance System in the Courthouse BG619974 43007 CB

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Chair to sign contracts for the St. Lawrence County Courthouse Improvement Project, Including Replacement of the Building Maintenance System in the Courthouse and all necessary documents to complete the project, upon approval of the County Attorney, and

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BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for the Capital Project in the County Administrator's Office for the Courthouse Improvement Project, including replacement of the Building Maintenance System in the Courthouse, as follows:

DECREASE UNAPPROPRIATED FUND BALANCE:

01TG0911 50300	Fund Balance, Unreserved Unappropriated	\$3,000,000
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INCREASE APPROPRIATED FUND BALANCE:

01TG0910 50300	Fund Balance, Unreserved Appropriated	\$3,000,000
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INCREASE APPROPRIATIONS:

T6199509 90600	T IFT GF Transfer to CP	\$3,000,000
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INCREASE REVENUE:

T6650319 90100	T IFT CP Transfer from GF	\$3,000,000
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INCREASE APPROPRIATIONS:

BG619974 43007 CB	Court Building Projects	\$3,000,000
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BE IT FURTHER RESOLVED that the Board of Legislators authorizes any funds not spent by year end to be rolled over until fully expended.

Mr. Denesha moved to adopt Resolution No. 312-2025, seconded by Mr. Lightfoot and Mr. Smithers.

Mr. Webster moved to amend the resolution to add the word "Building," so the title reads "Authorizing the Chair to Sign Contracts Awarding Bids for the Courthouse **Building** Improvement Project, Including the Replacement of the Building Maintenance System in the Courthouse and Modifying the 2025 Budget for the County Administrator's Office", seconded by Mr. Denesha and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

The amended resolution carried by a roll call vote with thirteen (13) yes votes and one (1) absent (Gennett).

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RESOLUTION NO. 313-2025

**AUTHORIZING A TEMPORARY POSITION TITLED DIRECTOR OF
REAL PROPERTY TAX SERVICES III**

By Mr. Sheridan, District 4

WHEREAS, Resolution No. 165-2017 appointed the Director of Real Property to fill an unexpired term, and

WHEREAS, Resolution No. 370-2019 reappointed the Director of Real Property to a six (6) year term that expires on September 30, 2025, and

WHEREAS, the Director of Real Property provided notice of retirement and will provide support for the transition to a new Director associated with the duties through November 7, 2025, and

WHEREAS, this will provide the time necessary to identify the appropriate candidate to succeed the current Director and ensure a successful transition,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the County Administrator to create a Temporary title of Director of Real Property Tax Services III beginning on October 1, 2025 and that the Position be abolished no later than November 8, 2025.

Mr. Sheridan moved to adopt Resolution No. 313-2025, seconded by Ms. Curran, Mr. Lightfoot, and Mr. Webster, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

RESOLUTION NO. 314-2025

**AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH LIFTOFF, LLC
FOR OFFICE 365 TRAINING AND MODIFYING THE 2025 BUDGET FOR
INFORMATION TECHNOLOGY**

By Ms. Curran, District 15

WHEREAS, St. Lawrence County is transitioning to Office 365 for the daily operations of Microsoft software, and

WHEREAS, this upgrade to Office 365 includes many components used by county staff on a daily basis, such as Outlook, Word, Excel, and PowerPoint, and

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WHEREAS, live instructor-led training is intended to be a much more effective instruction to ensure the transition takes place successfully, and

WHEREAS, Liftoff, LLC has been used by other county agencies very successfully and will work to create a custom agenda to meet the specific needs of county staff,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an agreement with Liftoff, LLC for Office 365 Training, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2025 Budget for Information Technology as follows:

INCREASE APPROPRIATIONS:

CD016804 41101	C IT County Wide Training Program	\$21,000
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DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$21,000
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Ms. Curran moved to adopt Resolution No. 314-2025, seconded by Mr. Burke, and carried by a roll call vote with thirteen (13) yes votes and one (1) absent (Gennett).

RESOLUTION NO. 315-2025

**AMENDING RESOLUTION NO. 197-2013 EXTENDING THE AUTHORIZATION OF
ST. LAWRENCE COUNTY TO IMPOSE AN ADDITIONAL ONE PERCENT OF
SALES AND COMPENSATING USE TAXES**

By Mr. Forsythe, District 2

WHEREAS, in 2013, St. Lawrence County was one of few remaining counties in the State that had not previously increased its sales tax over the three (3%) percent sales tax authorized by Tax Law Section 1210 and in the adoption of Resolution No. 197-2013, the Board of Legislators authorized the first increase of one (1%) additional percent of sales and compensating use tax, and

WHEREAS, on March 3, 2025, the Board of Legislators passed a resolution requesting enactment of New York State Senate Bill No. S1076 and New York State Assembly Bill No. A4490 to extend the authorization of St. Lawrence County to impose an additional one percent (1%) of sales and compensating use taxes from December 1, 2025 through November 30, 2027, and

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WHEREAS, on August 7, 2025, NYS Law Chapter 256 was signed by Governor Kathy Hochul authorizing the extension of the additional one (1%) percent of sales and compensating use taxes, and

WHEREAS, the legislation stated, “Clause 41 of subparagraph (i) of the opening paragraph of section 1210 of the tax law, as amended by Chapter 234 of the laws of 2023 is amended to read as follows: (41) The County of St. Lawrence is hereby further authorized and empowered to adopt and amend local laws, ordinances or resolutions imposing such taxes at a rate that is one percent additional to the three percent rate authorized above in this paragraph for such county for the period beginning December first, two thousand thirteen and ending November thirtieth, two thousand [~~twenty-five~~] twenty-seven,” and

WHEREAS, the revenue anticipated from the extension of the additional one percent (1%) sales and compensating tax will provide the County with an opportunity to continue to deliver locally preferred services deemed vital to the community while continuing to fund mandates imposed by New York State,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves extending the authorization of St. Lawrence County to impose an additional one (1%) percent of Sales and Compensating Use Taxes for the period of December 1, 2025 through November 30, 2027, as follows:

Section 1. Resolution No. 197-2013, adopted by the Board of Legislators of St. Lawrence County, on August 19, 2013, imposing sales and compensating use taxes, as amended, is amended by deleting the current Section 1, and replacing it with the following language to become effective immediately upon expiration of the prior section.

Section 1. Imposition of general sales and compensating use taxes. There are hereby imposed in this County and there shall be paid all of the sales and compensating use taxes described in Article twenty-eight of the New York Tax Law as authorized by subdivision (a) of section twelve hundred ten of the Tax Law, at the rate of three percent. Pursuant to the authority of Section 1210 of the Tax Law, there is hereby imposed and there shall be paid an additional one percent rate of sales and compensating use taxes, for the period beginning December 1, 2013 and ending November 30, 2027. All the provisions of this resolution relating or applicable to the administration and collection of the taxes imposed by this section, including the applicable transitional provisions, limitations, special provisions, exemptions, exclusions, refunds and credits as set forth in this resolution, have the same force and effect as if those provisions had been incorporated in full into this section and had expressly referred to the additional taxes imposed by this section.

Section 2. This resolution shall take effect on December 1, 2025.

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BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to Governor Kathy Hochul, Senator Mark Walczyk, Senator Dan Stec, Assemblyman Scott Gray, Assemblyman Kenneth Blankenbush, Assemblyman Robert Smullen, New York State Department of Taxation and Finance, New York State Secretary of State, New York State Office of State Comptroller, and St. Lawrence County Clerk Sandra Santamoor.

Mr. Denesha moved to adopt Resolution No. 315-2025, seconded by Mr. Perkins, Mr. Smithers, Ms. Curran, Mr. Lightfoot, and Ms. Terminelli, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

COUNTY ADMINISTRATOR'S REPORT:

Ms. Haggard left the meeting at 8:31 p.m.

Ms. Doyle reported that the NYSAC Conference was held in Niagara Falls last week, celebrating its 100th anniversary. There were three (3) St. Lawrence County legislators who attended, with bipartisan representation. Six (6) St. Lawrence County staff attended, both elected and appointed. Resolutions from NYSAC will be available to legislators. This was Ms. Doyle's second meeting as part of the NYSAC Board of Directors. There were four (4) resolutions the NYSAC Board itself took up, the first being recognizing Niagara County for hosting the conference. The others were resolutions requesting the expansion of Home Rule regarding sales tax, a request to detach the requirement of the tax cap related to Raise the Age legislation, and request to the state for financial and administrative support for program changes under SNAP, Medicaid, Daycare, and HEAP. There are two (2) new members recommended to the NYSAC Board of Directors. They also heard about the short-term rental discussion, had a presentation from Alera group, talked about category changes in sales tax, and discussed state and federal impacts on social programs.

Ms. Haggard returned to the meeting at 8:34 p.m.

Later this week plans are coming together for the Human Services Center power to be cut over. This is a grant-funded project. Once this is done, the building will be able to be utilized for emergencies and will be able to continue operations during power outages.

The Public Safety Complex had new doors installed at the employee entrances at the back of the facility. The ballistic glass is being replaced. The project came in under budget with approximately \$4,500 left.

The Windows Project starting with the Courthouse will start in approximately 2 weeks. They will start with the 1993 Courthouse, then do the Surrogate Building, and then the Old Jailhouse.

OLD/NEW BUSINESS:

Mr. Forsythe gave a report on the sessions he attended at NYSAC. He went to a Land Claims session, Ag & Economic Development Seminar, and a workshop about counties developing local laws regarding solar panels.

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Mr. Forsythe recognized Jason Pfotenhauer, Director of the Planning Office, to speak about the sessions he attended at NYSAC.

Mr. Forsythe recognized Joe Seeber, Commissioner of the Department of Social Services, to give a synopsis about the sessions he attended at NYSAC.

Ms. Haggard reported on her experience at NYSAC. She is on the Standing Committee for Children with Special Needs, and their discussion centered around Early Intervention Services and getting paid for them, so they can pay providers. Ms. Haggard attended the Agriculture, Economic Development, and Rural Affairs session. Ms. Haggard's favorite session was "Federal Policy on the Move: What Counties Need to Know." She attended a session regarding workforce challenges. They had fantastic speakers at the conference, including Dr. Peter Cressy, retired Rear Admiral from the U.S. Navy, and Dr. Gregory Huey, an orthopedic surgeon and 9/11 survivor. She attended a helpful session called "Building Your County Brand."

Ms. Curran attended NYSAC and went to a session called "Public Health Mental Health," where they are pushing for increased charges against people who assault healthcare workers in psychiatric centers. She attended "SUNY Training Opportunities" and is looking to take advantage of programs already in our County.

COMMITTEE REPORTS: There were no committee reports

Ms. Curran moved to go to Executive Session at 8:52 p.m., to discuss litigation, negotiations, personnel, and appointments, seconded by Mr. Webster and Mr. Sheridan, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

EXECUTIVE SESSION: The search committee for the Director of Emergency Services made a recommendation for the candidate to be considered.

Mr. Perkins moved to go to Open Session at 9:47 p.m., seconded by Mr. Smithers and Ms. Curran, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

Ms. Curran moved to reappoint the following individual to the **EMS Advisory Board** (Term to Expire: 12/21/2027), seconded by Mr. Lightfoot and Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

- James "Jay" Moore, Morristown 13664

Ms. Curran moved to reappoint the following individuals to the **Planning Board** (Term to Expire: 9/15/2028), seconded by Mr. Lightfoot and Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

- Ken Bellor, Massena 13662
- Andrew Gilbert, Potsdam 13676

Ms. Curran moved to appoint the following individual to the **EMS Advisory Board** (Term to Expire: 9/15/2027), seconded by Mr. Lightfoot and Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

- Sandra Jensen, Ogdensburg 13669

September 15, 2025

Ms. Curran moved to appoint the following individual to the **Fair Housing Task Force** (Term to Expire: 9/15/2029), seconded by Mr. Lightfoot and Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

- Michael Pearson, Waddington 13694

Ms. Curran moved to reappoint the following individuals to the **Board of Ethics**, seconded by Mr. Lightfoot and Mr. Smithers, and carried by a voice vote with thirteen (13) yes votes and one (1) absent (Gennett).

- Robert Larrabee, Canton 13617 (Term to Expire: 9/30/2027)
- David Hornung, Canton 13617 (Term to Expire: 4/30/2029)

CHAIR'S APPOINTMENTS: Mr. Forsythe appointed Ms. Terminelli to the GPS Committee.

Mr. Forsythe appointed Ms. Terminelli and Ms. Haggard to the Search Committee for the District 9 Legislator.

Mr. Forsythe reappointed Ms. Haggard to the Supreme Court Law Library.

ADJOURNMENT: Chair Forsythe adjourned the Full Board Meeting at 9:50 p.m., as there was no further business.