



**ST. LAWRENCE COUNTY
OPERATIONS COMMITTEE AGENDA
MS. RITA CURRAN, CHAIR
MONDAY, APRIL 13, 2026
BOARD ROOM AND LIVE VIA
WWW.STLAWCO.GOV
5:30 PM**



RUTH A. DOYLE
County Administrator

DAVID FORSYTHE
Chair, Board of Legislators

1. CALL TO ORDER AND APPROVAL OF AGENDA

2. APPROVAL OF MINUTES - March 9, 2026

**3. ST. LAWRENCE COUNTY PUBLIC TRANSIT CAPITAL PROJECT
PRESENTATION - MICHELLE QUINELL-GAYLE, CHIEF
ADMINISTRATIVE AND COMMUNICATIONS OFFICER AND MARK
LADISON, TRANSPORTATION OPERATIONS MANAGER, THE ARC**

4. PLANNING – JASON PFOTENHAUER

- A. Modifying the 2026 Budget for the Planning Office for Transit Program Vehicle Replacement (Res)
- B. Authorizing the Chair to Sign Public Transportation Contracts with Clarkson University, SUNY Canton, and SUNY Potsdam (Res)

5. EMERGENCY SERVICES – RICK RUSAW

- A. Authorizing the Chair to Sign a Contract Extension with New York State Division of Homeland Security and Emergency Services Office of Interoperable and Emergency Communications for the FY18 Statewide Interoperable Communications Targeted Grant (FY18 SICG) (Res)
- B. Authorizing the Chair to Sign a Contract with NYS Division of Homeland Security and Emergency Services Office of Interoperable and Emergency Communications for a Combined SFY2024, 2025 & 2026 Emergency Services IP Network (ESINET) Readiness Grant and Modifying the 2026 Budget for Emergency Services (Res)
- C. Interoperability Tower Update (Discussion)

6. INFORMATION TECHNOLOGY – RICK JOHNSON

- A. Authorizing the Chair to Sign a Contract with FirstLight for Business Internet Services for St. Lawrence County (Res)
- B. Countywide Multifunction Printer (MFP) Replacement by Toshiba (Discussion)

7. PROBATION – TIM LEPAGE

- A. Approval of Bad Debt Write Off for the Probation Department (Res)
- B. Arming of Probation Officers Update (Discussion)

8. COUNTY ADMINISTRATOR’S REPORT – RUTH DOYLE

9. OLD/NEW BUSINESS

10. COMMITTEE REPORTS

- A. Agriculture & Farmland Protection Board (Denesha)
- B. Alternative to Incarceration Board (Burke)
- C. Board of Trustees for Supreme Court Library (Haggard)
- D. Emergency Medical Services Advisory Board (Curran)
- E. Environmental Management Council (Terminelli)
- F. Fire Advisory Board (Denesha)
- G. Jury Board (Sheridan)
- H. Local Government Task Force (Forsythe)
- I. Planning Board (Hull)

11. EXECUTIVE SESSION

12. ADJOURNMENT – If there is no further business.

May 4, 2026

Operations Committee: 4-13-2026

RESOLUTION NO.

**MODIFYING THE 2026 BUDGET FOR THE PLANNING OFFICE FOR TRANSIT
PROGRAM VEHICLE REPLACEMENT**

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 254-2024 authorized the Chair to sign Mass Transportation Capital Project Agreement No. C006038 between St. Lawrence County and the New York State Department of Transportation (DOT), and

WHEREAS, capital funds have been awarded under Agreement No. C006038 which allows the County to order up to eight (8), 16-passenger buses, and purchase a bus shelter, and

WHEREAS, currently there are two (2) buses eligible for retirement and others that have passed their useful life and are in need of replacement, and the bus shelter will be located at Massena Public Library, and

WHEREAS, this capital award requires a budget modification,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for the Planning Office for Transit Program vehicle replacement, as follows:

INCREASE APPROPRIATIONS:

N2B56302 23000 CP	N Automotive Equipment	\$1,297,608
N2B56302 25000 CP	N Technical Equipment	<u>16,200</u>
		\$1,313,808

INCREASE REVENUE:

N2B45895 57002 CP	N FA Capital Funds for Bus	\$1,051,046
N2B35945 56002 CP	N SA Capital Funds for Bus	<u>181,380</u>
		\$1,232,426

DECREASE APPROPRIATIONS:

N2B56304 430AR AD	N NYSARC Advertising Share	\$81,382
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is fully expended.

May 4, 2026

Operations Committee: 4-13-2026

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN PUBLIC TRANSPORTATION CONTRACTS
WITH CLARKSON UNIVERSITY, SUNY CANTON, AND SUNY POTSDAM**

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 203-2020 and No. 185-2024 authorized the Chair to sign contracts with SUNY Canton, SUNY Potsdam, and Clarkson University to provide public transportation to and from their campuses, and

WHEREAS, the delivery of this service has been highly successful as college students represented 57% of ridership in 2025, and

WHEREAS, SUNY Canton, SUNY Potsdam, and Clarkson University have expressed an interest in continuing this service at each of their respective campuses, and

WHEREAS, the New York State Department of Transportation (DOT) permits municipalities to sign bus service contracts for up to five (5) years, and

WHEREAS, the contracts each have a two (2) year term with three (3) optional one (1) year extensions not to exceed July 31, 2031, and

WHEREAS, the cost for this service does not rely on County funds, but is instead paid for using State and Federal transit monies awarded by DOT, and payments from the participating colleges, and

WHEREAS, a revenue account (N2B17895 55001 CC) was established, and an appropriation account (N2B56304 430CC) was included in the 2026 St. Lawrence County Budget to provide this service,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign public transportation contracts with Clarkson University, SUNY Canton, and SUNY Potsdam, upon approval of the County Attorney.

May 4, 2026

Operations Committee: 4-13-2026

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN A CONTRACT EXTENSION WITH NEW YORK STATE DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES OFFICE OF INTEROPERABLE AND EMERGENCY COMMUNICATIONS FOR THE FY18 STATEWIDE INTEROPERABLE COMMUNICATIONS TARGETED GRANT (FY18 SICG)

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 116-2021 approved the contract for the FY18 Statewide Interoperable Communications Formula Grant (FY18 SICG) in the amount of \$6,000,000 for the Office of Emergency Services to concentrate on improving interoperability and operability of communication systems in New York State with a contract period of March 1, 2021 to February 28, 2025, and

WHEREAS, Resolution No. 110-2025 approved a one-year (1) contract extension through February 28, 2026, and

WHEREAS, to date, a total of \$5,924,085.30 has been expended toward the improvement of interoperability and operability communications systems, and

WHEREAS, a remaining balance of \$75,914.70 is available and is designated for use in the 2026 fiscal year to further support these initiatives, and

WHEREAS, a one-year (1) extension has been approved by New York State Division of Homeland Security and Emergency Services through February 28, 2027 (X2Z33895 56000 SICG) to allow the final stages and costs of the shelters located at the Potsdam, Cranberry Lake, Fine, and Pitcairn tower sites as well as consulting fees,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract extension with New York State Division of Homeland Security and Emergency Services Office of Interoperable and Emergency Communications for the FY18 Statewide Interoperable Communications Targeted Grant (FY18 SICG), and any other necessary documents as required by this grant, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until fully expended.

May 4, 2026

Operations Committee: 4-13-2026

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NYS DIVISION OF
HOMELAND SECURITY AND EMERGENCY SERVICES OFFICE OF
INTEROPERABLE AND EMERGENCY COMMUNICATIONS FOR A COMBINED
SFY2024, 2025 & 2026 EMERGENCY SERVICES IP NETWORK (ESINET)
READINESS GRANT AND MODIFYING THE 2026 BUDGET FOR EMERGENCY
SERVICES**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the NYS Division of Homeland Security and Emergency Services Office of Interoperable and Emergency Communications has awarded a grant of \$689,655 to the Office of Emergency Services which concentrates on improving interoperability and operability of communication systems in New York State with a contract period of January 1, 2026 to December 31, 2030,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with NYS Division of Homeland Security and Emergency Services Office of Interoperable and Emergency Communications for a combined SFY2024, 2025 & 2026 Emergency Services IP Network (ESINET) Readiness Grant, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2026 Budget for the Office of Emergency Services, as follows:

INCREASE APPROPRIATIONS:

X2Z30202 25000 ES4	Technical Equipment	\$548,655
X2Z30204 42300 ES4	Other Communication Srv	<u>141,000</u>
		\$689,655

INCREASE REVENUE:

X2Z33895 56000 ES4	ESINET State Aid	\$689,655
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is fully expended.

May 4, 2026

Operations Committee: 4-13-2026

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH FIRSTLIGHT FOR
BUSINESS INTERNET SERVICES FOR ST. LAWRENCE COUNTY**

By Ms. Curran, Chair, Operations Committee

WHEREAS, one of the Internet Service Providers for the County, Nitel, has imposed a \$25/month fee to pay by check, without notice, and offers no way to pay electronically except by direct transfer, and

WHEREAS, FirstLight, which the County utilizes for telephone service, also offers Internet service, and

WHEREAS, FirstLight makes this Internet service available using the NYS Office of General Services contract, fulfilling procurement requirements, and FirstLight is upgrading the line speed of this Internet connection, effectively doubling the rate of connection for the same cost, and

WHEREAS, the contract term is for 36 months, with an annual cost of \$5,700 (CDS16804 42302), and there is an option for the County to terminate the contract with 30 days notice,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with FirstLight for Business Internet Services for St. Lawrence County for a term of June 18, 2026 – June 18, 2029, upon approval of the County Attorney.

May 4, 2026

Operations Committee: 4-13-2026

RESOLUTION NO.

APPROVAL OF BAD DEBT WRITE OFF FOR THE PROBATION DEPARTMENT

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 87-2014 authorized the Chair to sign a contract with Falcon Recovery Systems, LLC for St. Lawrence County in an effort to consolidate collection work under one (1) contract, and

WHEREAS, although the amount owed is written off, the amount due is placed in the file of the client in an effort to collect payment should they return for services in the future, and

WHEREAS, in 2024 bad debt accounts were \$2,518 for Drug Testing Fees and \$725 for Supervision Fees, for a total of \$3,243, written off last year by Resolution No. 144-2025, and

WHEREAS, in 2025 bad debt accounts from 2019, 6 years uncollectible, were \$3,228 for Drug Testing Fees and \$1,254 for Supervision Fees, for a total of \$4,482, and

WHEREAS, while the write-offs assist with the accounting aspects, collection efforts will continue,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves the bad debt write offs for the Probation Department, as follows:

DECREASE CONTRA ASSET ACCOUNT:

01TG0389 501Q0	T Allowance for Receivables Probation	\$4,482
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DECREASE ASSET ACCOUNT:

01TG0380 501Q0	T Q Accounts Receivable	\$4,482
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