



**ST. LAWRENCE COUNTY
OPERATIONS COMMITTEE AGENDA
MS. RITA CURRAN, CHAIR
MONDAY, AUGUST 10, 2026
BOARD ROOM AND LIVE VIA
WWW.STLAWCO.GOV
5:30 PM**



RUTH A. DOYLE
County Administrator

DAVID FORSYTHE
Chair, Board of Legislators

1. CALL TO ORDER AND APPROVAL OF AGENDA

2. APPROVAL OF MINUTES – July 13, 2026

3. BOARD OF ELECTIONS – JENNIE BACON AND TOM NICHOLS

- A. Authorizing the Chair to Sign a Contract to Accept a 2024 General Election Program Grant Extension (Res)
- B. Authorizing the Chair to Sign a Contract to Accept a 2025 General Election Program Grant Extension and Modify the 2026 Budget for Board of Elections (Res)
- C. Authorizing the Chair to Sign a Contract to Accept a Ballot by Mail (2025) Program Grant (Res)
- D. Authorizing the Chair to Sign a Contract to Accept a Ballot by Mail (2024) Program Grant Extension (Res)
- E. Authorizing the Chair to Sign Contracts Requesting Grant Extensions for the Technology Innovation and Election Resource Grant Program (Res)
- F. Authorizing the Chair to Sign Contract Amendments for the New York State Cybersecurity Remediation Grant (Res)
- G. 2026 Elections Planning & Update (Discussion)

4. DISTRICT ATTORNEY – GARY PASQUA

- A. Authorizing the Chair to Sign the 2026 OVS VOCA Victim Assistance Grant Program and Accepting Funds for the District Attorney's Office (Res)

5. EMERGENCY SERVICES – RICK RUSAW

- A. Authorizing the Chair to Sign a Contract with New York State Office of Homeland Security for the FY25-26 PSAP Grant and Modifying the 2026 Budget for Emergency Services (Res)
- B. Authorizing the Chair to Sign a Contract with New York State Division of Homeland Security and Emergency Services Office of Interoperable and Emergency Communications for a FY25-26 Statewide Interoperable Communications Formula Grant and Modifying the 2026 Budget for Emergency Services (Res)

- C. Authorizing the Chair to Sign a Contract Amendment with New York State Division of Homeland Security and Office of Emergency Services for the FY21/22 Statewide Interoperable Communications Formula Grant (Res)

6. HUMAN RESOURCES – JONNIE DOROTHY

- A. Authorizing the Chair to Sign a Contract with Total Administrative Services Corporation for Flexible Spending Account Administration Services (Res)

7. PROBATION – TIM LEPAGE

- A. Modifying the 2026 Budget for the Probation Department for Funding Received from the New York State Division of Criminal Justice Services for Pretrial Services (Res)

8. PUBLIC DEFENDER – JAMES MCGAHAN

- A. Authorizing the Chair to Sign a Contract Extension with the New York State Office of Indigent Legal Services to Accept the Fourth Upstate Quality Improvement and Caseload Reduction Grant (Res)
- B. Authorization to Abolish a Keyboard Specialist Position and Create and Fill a Paralegal Position in the Public Defender's Office (Res)

9. SHERIFF – PATRICK ENGLE

- A. Accepting FY25 Operation Stonegarden Program Grant from New York State Division of Homeland Security and Modifying the 2026 Budget for the Sheriff's Office (Res)
- B. Status of Overtime at the Correctional Facility (Discussion)

10. COUNTY ADMINISTRATOR'S REPORT – RUTH DOYLE

- A. Reappointing the Personnel Officer for St. Lawrence County (Res)

11. OLD/NEW BUSINESS

12. COMMITTEE REPORTS

- A. Agriculture & Farmland Protection Board (Denesha)
- B. Alternative to Incarceration Board (Burke)
- C. Board of Trustees for Supreme Court Library (Haggard)
- D. Emergency Medical Services Advisory Board (Curran)
- E. Environmental Management Council (Terminelli)
- F. Fire Advisory Board (Denesha)
- G. Jury Board (Sheridan)
- H. Local Government Task Force (Forsythe)

I. Planning Board (Robinson)

13. EXECUTIVE SESSION

14. ADJOURNMENT – If there is no further business.

September 14, 2026

Operations Committee: 8-10-2026

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT TO ACCEPT A 2024
GENERAL ELECTION PROGRAM GRANT EXTENSION**

By Ms. Curran, Chair, Operations Committee

WHEREAS, funds are from the New York State Board of Elections for St. Lawrence County for the period beginning April 1, 2026, through March 31, 2027, in the amount of \$21,646.48 (E1Z30895 56000 GEG), and

WHEREAS, the Grant has program-specific terms and conditions, only spent on non--budgeted items,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract to accept a 2024 General Election Program Grant, upon approval of the County Attorney.

September 14, 2026

Operations Committee: 8-10-2026

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT TO ACCEPT A 2025
GENERAL ELECTION PROGRAM GRANT EXTENSION AND MODIFY THE 2026
BUDGET FOR BOARD OF ELECTIONS**

By Ms. Curran, Chair, Operations Committee

WHEREAS, funds are from the New York Board of Elections for St. Lawrence County for the period beginning April 1, 2026, through March 31, 2027, in the amount of \$8,405.21, and

WHEREAS, the grant has program-specific terms and conditions, only spent on non-budgeted items,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract to accept a 2025 General Election Program Grant, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasure to modify the 2026 Budget for the Board of Elections as follows:

INCREASE APPROPRIATIONS:

E1Z14504 43007 GEG	GEG Other Fees & Services	\$8,405
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INCREASE REVENUE:

E1Z30895 56000 GEG	GEG State Aid	\$8,405
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September 14, 2026

Operations Committee: 8-10-2026

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT TO ACCEPT A BALLOT BY
MAIL (2025) PROGRAM GRANT**

By Ms. Curran, Chair, Operations Committee

WHEREAS, funds have become available from the New York State Board of Elections for St. Lawrence County Board of Elections for the period beginning April 1, 2026, through March 31, 2027, in the amount of \$24,675.46, and

WHEREAS, the grant has program-specific terms and conditions and will be used to pay for supplies for the Ballot by Mail (2025) Program, and

WHEREAS, the grant revenue account (El030895 56000) will provide revenue to pay for the cost associated with postage that was budgeted for 2026 (El014504 42402) for \$24,675.46,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract to accept a Ballot by Mail Program Grant for the Board of Elections, upon approval of the County Attorney.

September 14, 2026

Operations Committee: 8-10-2026

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT TO ACCEPT A BALLOT BY
MAIL (2024) PROGRAM GRANT EXTENSION**

By Ms. Curran, Chair, Operations Committee

WHEREAS, funds have become available from the New York State Board of Elections for St. Lawrence County Board of Elections for the period beginning April 1, 2026, through March 31, 2027, in the amount of \$33,022.95, and

WHEREAS, the Grant has program-specific terms and conditions and will be used to pay for supplies for the Ballot by Mail Program, and

WHEREAS, the grant revenue account (EI030895 56000) will provide revenue to pay for the cost associated with postage that was budgeted for 2026 (EI014504 42402) for \$13,368.92,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract to accept a Ballot by Mail (2024) Program Grant for the Board of Elections, upon approval of the County Attorney.

September 14, 2026

Operations Committee: 8-10-2026

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN CONTRACTS REQUESTING GRANT
EXTENSIONS FOR THE TECHNOLOGY INNOVATION AND ELECTION
RESOURCE GRANT PROGRAM**

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 203-2021 authorized the Chair to sign grant applications for the New York State Technology Innovation and Elections Resource (TIER) Grant Program, and allowed for the rollover of these funds annually, and

WHEREAS, New York State has notified the Board of Elections that they are extending the grant deadlines to March 31, 2027, for those grants that have unexpended balances, and that they are increasing the amount available to St. Lawrence County Board of Elections, and

WHEREAS, the unexpended balance for the (TIER) Grant Program is \$126,279.26 (E1Z30895 56000 TIER),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts requesting grant extensions for the Technology Innovation and Election Resource Grant Program, upon approval of the County Attorney.

September 14, 2026

Operations Committee: 8-10-2026

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN CONTRACT AMENDMENTS FOR THE NEW YORK STATE CYBERSECURITY REMEDIATION GRANT

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Board of Elections has been awarded a New York State Cybersecurity Remediation Grant Program for expenses related to cybersecurity, and

WHEREAS, Resolution No. 231-2020 authorized the Chair to sign a contract with New York State for the Cybersecurity Remediation Grant Program, and

WHEREAS, New York State has notified the Board of Elections that they are extending the grant deadlines to March 31, 2027, for grants that have an unexpended balance, and

WHEREAS, the unexpended balance for the New York State Cybersecurity Remediation Grant Program is \$276.78 (E1Z30895 56000 CS),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contract amendments for the New York State Cybersecurity Remediation Grant, upon approval of the County Attorney.

September 14, 2026

Operations Committee: 8-10-2026

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN THE 2026 OVS VOCA VICTIM ASSISTANCE GRANT PROGRAM AND ACCEPTING FUNDS FOR THE DISTRICT ATTORNEY'S OFFICE

By Ms. Curran, Chair, Operations Committee

WHEREAS, the District Attorney's Office has received notification of funding in the amount of \$503,091 through the New York State Office of Victim Services under the State Fiscal Year (SFY) 2026 OVS VOCA Victim Assistance Grant Program for the period of October 1, 2026, through September 30, 2028, and

WHEREAS, the funding is contingent on the finalization of the award amounts for SFY 2026, and will continue to be utilized by the District Attorney's Office to maintain staffing to assist in prosecution and advocacy for victims of crimes associated with domestic violence and sexual assault, and

WHEREAS, the grant will support a full-time Victim Services Coordinator, a Courtroom Advocate, Local Resource Coordinator, and a Transportation and Process Service Coordinator, with the focus of the positions to Advocate for Victims of Domestic Violence and Sexual Assault,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the 2026 OVS VOCA Victim Assistance Grant Program and accept funds for the District Attorney's Office, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that if the OVS VOCA Grant Funds are not renewed, the Board of Legislators will review and determine if the new positions will be eliminated or become a county cost.

September 14, 2026

Operations Committee: 8-10-2026

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE
OFFICE OF HOMELAND SECURITY FOR THE FY25-26 PSAP GRANT AND
MODIFYING THE 2026 BUDGET FOR EMERGENCY SERVICES**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Division of Homeland Security and the Office of Emergency Services have awarded a grant of \$475,828 to the Office of Emergency Services to provide funds to cover salaries that enhance the Public Safety Answering Point (PSAP) operations with a contract period of January 1, 2026, to December 31, 2028, and

WHEREAS, this FY25-26 PSAP Grant provides funding to reduce the County cost for compensation for Dispatcher's in the 911 Dispatch Center,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with New York State Office of Homeland Security for a FY25-26 PSAP Grant, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for the Office of Emergency Services as follows:

INCREASE APPROPRIATIONS:

X2Z36401 11000 PSAP	X CD Direct Service Worker PSAP	\$475,828
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INCREASE REVENUE:

X2Z33895 56000 PSAP	X PSAP State Aid	\$475,828
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until fully expended.

September 14, 2026

Operations Committee: 8-10-2026

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE
DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES OFFICE OF
INTEROPERABLE AND EMERGENCY COMMUNICATIONS FOR A FY25-26
STATEWIDE INTEROPERABLE COMMUNICATIONS FORMULA GRANT AND
MODIFYING THE 2026 BUDGET FOR EMERGENCY SERVICES**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Division of Homeland Security and Emergency Services Office of Interoperable and Emergency Communications has awarded the Office of Emergency Services a grant of \$1,843,106, which concentrates on improving interoperability and operability of communication systems in New York State with a contract period of January 1, 2026, to December 31, 2030, and

WHEREAS, these funds will be used for consulting fees for tower and site development, frequency licensing, and project management in the amount of \$250,000, equipment costs for tower site development, infrastructure and build-out, base radios, antennas and components, as well as generators at the tower sites in the amount of \$1.3 million, and subscriber equipment to enhance interoperable communications in the amount of \$293,106,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with New York State Division of Homeland Security and Emergency Services Office of Interoperable and Emergency Communications for a FY25-26 Statewide Interoperable Communications Formula Grant, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for the Office of Emergency Services, as follows:

INCREASE APPROPRIATIONS:

X2Z36402 25000 SI5	X SI5 Technical Equipment	\$1,593,106
X2Z36404 43007 SI5	X SI5 Other Fees & Services	<u>250,000</u>
		\$1,843,106

INCREASE REVENUE:

X2Z33895 56000 SI5	X SI5 State Aid	\$1,843,106
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September 14, 2026

Operations Committee: 8-10-2026

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN A CONTRACT AMENDMENT WITH NEW YORK STATE DIVISION OF HOMELAND SECURITY AND OFFICE OF EMERGENCY SERVICES FOR THE FY21/22 STATEWIDE INTEROPERABLE COMMUNICATIONS FORMULA GRANT

By Ms. Curran, Chair, Operations Committee

WHEREAS, Resolution No. 314-2022 approved the contract for the FY21/22 Statewide Interoperable Communications Grant (SICG) in the amount of \$1,604,582 to the Office of Emergency Services which concentrates on improving interoperability and operability of communication systems in New York State with a contract period of January 1, 2022, to December 31, 2024, and

WHEREAS, Resolution No. 32-2025 approved a one (1) year extension through December 31, 2025, and Resolution No. 55-2026 approved a one (1) year extension through December 31, 2026, and

WHEREAS, this amendment is due to a reallocation of funds for land and site development and construction costs at the Cooper Hill (NYPA) tower site in Pitcairn with Patriot Towers, Inc. (Bid No. 2026-22),

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract amendment for the FY21/22 Statewide Interoperable Communications Formula Grant (SICG) with New York State Division of Homeland Security and Office of Emergency Services, upon approval of the County Attorney.

September 14, 2026

Operations Committee: 8-10-2026

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH TOTAL
ADMINISTRATIVE SERVICES CORPORATION FOR FLEXIBLE SPENDING
ACCOUNT ADMINISTRATION SERVICES**

By Ms. Curran, Chair, Operations Committee

WHEREAS, St. Lawrence County currently has a contract with The Preferred Group to serve as a Third Party Administrator (TPA) of the Flexible Spending Account Program expiring December 31, 2026, and

WHEREAS, County employees who have set up flexible spending accounts have been experiencing more frequent reimbursement and response delays from The Preferred Group, and

WHEREAS, Requests for Proposals (RFP) were sent out for TPA services on May 1, 2026, with a submission deadline of June 1, 2026, and

WHEREAS, four (4) quotes were received, all of which propose administrative fees lower than the current TPA rate of \$4.25 per participant per month (T5090608 860FB), and

WHEREAS, the Director of Human Resources has completed a review of the four (4) proposals and conducted interviews with each TPA, and determined that Total Administrative Services Corporation (TASC) provides the most comprehensive suite of benefits and services at a rate of \$3.89 per participant per month (T5090608 860FB), based on 2026 enrollment figures and all in costs, this pricing is the second-lowest cost among all proposals, and

WHEREAS, each proposal includes the following core benefits: web access (portal) with electronic platform capabilities, direct deposit, a smart debit card, customer service and response performance, a mobile application, paper and paperless claims processing, summary plan descriptions, compliance-focused employee communications, employee meetings, enrollment support, nondiscrimination testing, and standard reporting, and

WHEREAS, in addition to the core benefits, TASC offers enhanced features including, the fastest claims reimbursement processing, top-tier customer service, nondiscrimination testing audit guarantees, regulatory compliance hold harmless assurances, no pre-funding requirements, no minimum monthly billing requirements, and a superior portal user experience,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with Total Administrative Services Corporation for flexible spending account administration services for January 1, 2027, through December 31, 2030, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes up to two (2) optional one (1) year extensions of this agreement with the same terms and conditions, if the work completed is to the satisfaction of the County without additional approvals, and

BE IT FURTHER RESOLVED that updates will be provided by the Director of Human Resources annually.

September 14, 2026

Operations Committee: 8-10-2026

RESOLUTION NO.

**MODIFYING THE 2026 BUDGET FOR THE PROBATION DEPARTMENT FOR
FUNDING RECEIVED FROM THE NEW YORK STATE DIVISION OF CRIMINAL
JUSTICE SERVICES FOR PRETRIAL SERVICES**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Probation Department received funding for the 2025-2026 budget years from the New York State Division of Criminal Justice Services (DCJS) for pretrial services in the amount of \$315,396, and

WHEREAS, Resolution No. 172-2025 approved the Probation Department to enter into a five (5) year agreement with AXON for a cost of \$11,810 per year (Q1031404 25000), and

WHEREAS, DCJS has additionally approved these funds to be used for purchasing clothing and ballistic vests for employees, paying for overtime and training for employees, purchasing bus tokens and gift cards for probationers, emergency to-go bags for Probation Officers, lab testing, promotional items, alco-sensors, and additional body cameras, along with yearly maintenance and service fees, and to lease an all-wheel drive SUV for the Department,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for the Probation Department for funding received from the New York State Division of Criminal Justice Services for pretrial services, as follows:

INCREASE APPROPRIATIONS:

Q1031402 25000 ATI	Q ATI Technical Equipment	\$90,000
Q1031401 18000 ATI	Q ATI Overtime	10,000
Q1031404 45100 ATI	Q ATI Medical Supplies	30,396
Q1031404 45300 ATI	Q ATI Uniforms & Clothing	25,000
Q1031404 44500 ATI	Q ATI Other Travel Reimbursement	10,000
Q1031404 42800 ATI	Q ATI Other Supplies	90,000
Q1031404 44000 ATI	Q ATI I/D Automotive Expenses	50,000
Q1031404 41102 ATI	Q ATI Educational Workshops	<u>10,000</u>
		\$315,396

INCREASE REVENUE:

Q1033105 56000 ATI	Q SA ATI-Pre Trial	\$315,396
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September 14, 2026

Operations Committee: 8-10-2026

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT EXTENSION WITH THE
NEW YORK STATE OFFICE OF INDIGENT LEGAL SERVICES TO ACCEPT THE
FOURTH UPSTATE QUALITY IMPROVEMENT AND CASELOAD REDUCTION
GRANT**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Office of Indigent Legal Services has made a practice of providing competitive grant opportunities associated with the Fourth Upstate Quality Improvement and Caseload Reduction, and

WHEREAS, the purpose for applying for the Quality Improvement and Caseload Reduction Grant was to reduce the caseload burden for indigent defense in the County, and

WHEREAS, the extraordinary number of indigent defense cases in conjunction with the number of courts in St. Lawrence County, places the Office of the Public Defender a challenge in representation to its current clients without additional staff, and

WHEREAS, in 2023, the New York State Office of Indigent Legal Services announced its intention to request proposals for a fourth round of funding associated with the Upstate Quality Improvement and Caseload Reduction, and

WHEREAS, the Office of the Public Defender applied for and was awarded a total of \$300,000 over three (3) years (July 1, 2023, through June 30, 2026) to provide continued funding for one (1) Assistant Public Defender position to support the caseload, and

WHEREAS, the Office of Indigent Legal Services, in an effort to simplify their grant award periods, has granted an extension to this contract with an additional \$50,000 for the period July 1, 2026, through December 31, 2026,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract extension with the New York State Office of Indigent Legal Services to accept the Fourth Upstate Quality Improvement and Caseload Reduction Grant Extension for 2023 through 2026, upon approval of the County Attorney.

September 14, 2026

Operations Committee: 8-10-2026

RESOLUTION NO.

**AUTHORIZATION TO ABOLISH A KEYBOARD SPECIALIST POSITION AND
CREATE AND FILL A PARALEGAL POSITION IN THE PUBLIC DEFENDER'S
OFFICE**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Office of the Public Defender has a total of six (6) clerical positions, including two (2) Keyboard Specialist positions, which is an entry-level role with a limited scope of responsibilities, and it has been determined that the position is not sufficient to support the operations, and

WHEREAS, the Public Defender has identified the need for a paralegal position and obtained grant funding through Hurrell-Harring Statewide funding to cover the salary and fringe benefits, and

WHEREAS, the creation of the paralegal position will allow the Office of the Public Defender to enhance the quality of its representation, and

WHEREAS, by abolishing the Keyboard Specialist position and creating the Paralegal position, the Office of the Public Defender would remain staffed with one (1) paralegal, three (3) legal secretaries, one (1) keyboard specialist, and one (1) clerk position,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the County Administrator to abolish a Keyboard Specialist position and create and fill a Paralegal Position in the Office of the Public Defender.

September 14, 2026

Operations Committee: 8-10-2026

RESOLUTION NO.

ACCEPTING FY25 OPERATION STONEGARDEN PROGRAM GRANT FROM NEW YORK STATE DIVISION OF HOMELAND SECURITY AND MODIFYING THE 2026 BUDGET FOR THE SHERIFF'S OFFICE

By Ms. Curran, Chair, Operations Committee

WHEREAS, New York State Division of Homeland Security and Emergency Services has awarded a FY25 Operation Stonegarden Grant (OPSG), in the amount of \$290,000 to key law enforcement agencies in St. Lawrence County, with a contract period of September 1, 2025, to August 31, 2028, and

WHEREAS, the mission of Operation Stonegarden is to utilize State, County, and Local Law Enforcement Agencies to enhance border security within the County, and

WHEREAS, the Sheriffs Office will receive \$78,774, and will act as a pass-through agency for four (4) local Police Departments: the City of Ogdensburg (\$38,463), Village of Canton (\$21,680), Village of Massena (\$34,755), and Village of Potsdam (\$21,590), and

WHEREAS, the remaining funds of \$94,738 is allocated to three (3) state-level law enforcement agencies: New York State Police, New York State Park Police, and New York State Department of Environmental Conservation, who will do their own reporting,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes accepting the FY25 Operation Stonegarden Program Grant from New York State Division of Homeland Security, upon the approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for the Sheriff's Office, as follows:

INCREASE APPROPRIATIONS:

S1Z31101 12000 SG5	S CRIM Supervisory/Admin	\$3,000
S1Z31101 13000 SG5	S CRIM Technical	5,356
S1Z31101 18000 SG5	S CRIM Overtime	23,904
S1Z31102 25000 SG5	S CRIM Technical Equipment	34,375
S1Z31104 43007 SG5	S CRIM Other Fees and Services	116,488
S1Z31104 44000 SG5	S CRIM I/D Automotive Expenses	7,000
S1Z31108 81000 SG5	S CRIM Retirement	3,003
S1Z31108 83000 SG5	S CRIM Social Security	1,607
S1Z31108 84000 SG5	S CRIM Workers' Compensation	<u>529</u>
		\$195,262

INCREASE REVENUE:

S1Z43895 57000 SG5	S SG Federal Aid	\$195,262
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BE IT RESOLVED that any remaining funds will be rolled over to future budgets until the Grant is fully expended.

September 14, 2026

Operations Committee: 8-10-2026

RESOLUTION NO.

REAPPOINTING THE PERSONNEL OFFICER FOR ST. LAWRENCE COUNTY

By Ms. Curran, Chair, Operations Committee

WHEREAS, in 2023, a review of the Human Resources Department structure was conducted to ensure alignment with evolving organizational needs, and

WHEREAS, Resolution No.181-2023 established the position of Personnel Officer as a separate position from the Director of Human Resources, and

WHEREAS, the recommendation to separate the roles required careful consideration, and after reviewing the obligations assigned to include, but not limited to; serving seventy-two (72) municipal agencies across St. Lawrence County, along with providing guidance to county departments related to the implementation of county policies, coordinating the implementation of seven (7) union contracts, overseeing the health insurance for current and retired staff, etc. for tasks that require the separation under the Department of Human Resources, and

WHEREAS, on July 8, 2025, pursuant to Resolution No. 215-2025, the Board of Legislators appointed the Personnel Officer, to complete the remainder of an existing six (6) year term vacated by Jonnie Dorothy expiring on October 20, 2026, and

WHEREAS, an assessment of the separation of positions has been conducted and the following initiatives have been or are being accomplished:

- Increased department support with investigations and disciplinary actions
- On-line orientation
- Increased training for supervisors, including newly appointed supervisors of all levels
- Completed five (5) year backlog of payroll certifications for outside agencies
- Mapping of civil service lines of promotion to help inform employees of advancement opportunities
- Mapping of minimum requirements and positions to help inform employees of advancement opportunities
- Administration of the HELPS (Hiring for Emergency Limited Placement Statewide) program (commenced in May 2023) –245 employees (200 in SLC), 114 titles (65 SLC)
- Administration of the QIE (Qualified Incumbent Examination rules) rule (172 incumbents to process)
- Recognized by New York Civil Service for Public Safety Recruitment Best Practices and served as panelist at New York State Civil Service conference
- Increased job analysis and design (twenty (20) new positions in less than one (1) year)
- Developed live civil service training for outside agencies (six (6) since July 2025 with forty-six (46) attendees)
- Attended three (3) civil service conferences to stay abreast of increasing changes
- Future initiatives include; Examination system transformation (new software, reconciliation of apps and exam scores, competitive position (262) questionnaires to

process to create T&E exam series, develop and provide training for agencies on payroll certifications, electronic performance evaluations, annual total compensation statements, increase MUNIS utilization – health insurance billing, benefit administration, increase MUNIS reporting, etc., and

WHEREAS, the County Administrator recommends to the Board of Legislators that Personnel Officer Heather Foster-Barrigar be reappointed to a six (6) year term,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators reappoints Heather Foster Barrigar, the Personnel Officer of St. Lawrence County at a salary of \$98,161.44, effective October 20, 2026, to serve a six (6) year term expiring October 19, 2032.