



**ST. LAWRENCE COUNTY
FINANCE COMMITTEE AGENDA
MR. JOSEPH LIGHTFOOT, CHAIR
MONDAY, AUGUST 24, 2026
BOARD ROOM AND LIVE VIA
WWW.STLAWCO.GOV
5:30 PM**



RUTH A. DOYLE
County Administrator

DAVID FORSYTHE
Chair, Board of Legislators

1. CALL TO ORDER AND APPROVAL OF AGENDA

2. APPROVAL OF MINUTES – July 27, 2026

3. HIGHWAY – RYAN HERRON

- A. Authorizing the Chair to Sign an Inter-Municipal Agreement with the Town of Lisbon for the Purchase of Winter Maintenance Sand (Res)
- B. Authorizing the Chair to Sign a Road Use Agreement with Two Rivers Solar Farm, LLC in Connection with the Two Rivers Solar Project (Res)
- C. Project Update - Paving & Bridge Work (Discussion)

4. WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) - PAM LEWIS

- A. Establishing the PY26 Budget for the New York Systems Change and Inclusive Opportunities Network (SCION) Office of Mental Health (OMH) Initiative (Res)
- B. Disability Resource Coordinator Update (Discussion)

5. AMERICAN RESCUE PLAN ACT (ARPA) UPDATE

6. COUNTY ADMINISTRATOR'S REPORT – RUTH DOYLE

- A. Annual Vacancy Update (Info)

7. OLD/NEW BUSINESS

- A. Authorizing the Chair to Sign an Agreement with Liftoff, LLC for Training in the Microsoft Suite and Modifying the 2026 Budget for Information Technology (Res)
Rick Johnson – Information Technology

8. COMMITTEE REPORTS

- A. Ad Hoc Committees
 - a. Artificial Intelligence Committee (Gennett)
 - b. Buildings & Grounds Committee (Denesha)
 - c. Fiscal Stability Committee (Lightfoot)

- d. Highway/Solid Waste Committee (Smithers)
- e. Time and Attendance Committee (Perkins)
- B. Cornell Cooperative Extension Board (Denesha)
- C. Fish and Wildlife Management Board, Region 6 (Sheridan)
- D. Fisheries Advisory Board (Terminelli)
- E. Gouverneur Fair Board (Smithers)
- F. Industrial Development Agency (Reagen)
- G. Recreational and Trails Advisory Board (Perkins/Webster)
- H. St. Lawrence River Valley Redevelopment Agency (RVRDA) (Forsythe)
- I. St. Lawrence County Chamber of Commerce (Webster)
- J. Soil & Water Conservation District Board of Directors (Burke/Levato)

9. EXECUTIVE SESSION

10. ADJOURNMENT – If there is no further business.

September 14, 2026

Finance Committee: 8-24-2026

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN AN INTER-MUNICIPAL AGREEMENT
WITH THE TOWN OF LISBON FOR THE PURCHASE OF WINTER MAINTENANCE
SAND**

By Mr. Lightfoot, Chair, Finance Committee

WHEREAS, sand is a necessary commodity required for winter road maintenance and public safety during winter weather conditions, and

WHEREAS, pursuant to Article 5-G of the General Municipal Law of the State of New York, municipal corporations and districts are authorized to enter into inter-municipal agreements to provide commodities, and

WHEREAS, the Town of Lisbon and St. Lawrence County wish to enter into an agreement for the purchase and supply of winter maintenance sand, and

WHEREAS, the County desires to purchase approximately 5,000 cubic yards (CY) of winter maintenance sand annually at a rate of \$6.00/CY (HC051424 454WM), and

WHEREAS, the Agreement shall cover a term of three (3) years, effective January 1, 2027, through December 31, 2029, and

WHEREAS, it is in the best financial and operational interest of the taxpayers of both the Town of Lisbon and the County to enter into this cooperative agreement to optimize resources and control costs,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an Inter-Municipal Agreement with the Town of Lisbon for the purchase of winter maintenance sand, upon approval of the County Attorney.

September 14, 2026

Finance Committee: 8-24-2026

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN A ROAD USE AGREEMENT WITH TWO RIVERS SOLAR FARM, LLC IN CONNECTION WITH THE TWO RIVERS SOLAR PROJECT

By Mr. Lightfoot, Chair, Finance Committee

WHEREAS, Two Rivers Solar Farm LLC., is proposing the construction and operation of a 200 MW photovoltaic solar energy generating facility known as the Two Rivers Solar Project, located within the Towns of Massena and Brasher, and

WHEREAS, the construction of the Two Rivers Solar Project will require the transportation of heavy equipment, construction materials, and specialized components over County roads and highways, and

WHEREAS, heavy transport traffic associated with large-scale renewable energy construction presents a risk of wear, damage, or degradation to County road infrastructure, and

WHEREAS, entering into a Road Use Agreement will protect the roads in the County by requiring pre- and post-construction condition surveys, designated haul routes, mandatory repairs, financial security (bond or letter of credit), and liability insurance naming the County as additionally insured,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Road Use Agreement with Two Rivers Solar Farm, LLC in connection with the Two Rivers Solar Project, upon approval of the County Attorney.

September 14, 2026

Finance Committee: 8-24-2026

RESOLUTION NO.

**ESTABLISHING THE PY26 BUDGET FOR THE NEW YORK SYSTEMS CHANGE
AND INCLUSIVE OPPORTUNITIES NETWORK (SCION) OFFICE OF MENTAL
HEALTH (OMH) INITIATIVE**

By Mr. Lightfoot, Chair, Finance Committee

WHEREAS, New York State Department of Labor Technical Advisory #21-06 states that each Local Workforce Development Area must have at least one (1) Disability Resource Coordinator on staff, and

WHEREAS, New York State Department of Labor Technical Advisory #21-06.01 expanded the three (3) year pilot program to a five (5) year program, and

WHEREAS, New York State Department of Labor Technical Advisory #21-06.02 states that each local LWDB, will receive up to \$30,000 in New York State (NYS) Office of Mental Health (OMH) funds annually through the period of performance, and

WHEREAS, the Workforce Development Board has been awarded the year four (4) additional NYS OMH funding of \$34,615 to administer the initiative known as the New York Systems Change and Inclusive Opportunities Network (NY SCION), and

WHEREAS, Resolution No. 26-H04-18, which authorized the execution of the agreement to accept the funding for the NY SCION OMH Initiative, was approved by the St. Lawrence County Workforce Development Board Executive Committee on August 4, 2026, and

WHEREAS, the funds are available to be used from July 1, 2026, to July 31, 2027,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes establishing the PY26 Budget for the New York Systems Change and Inclusive Opportunities Network (SCION) Office of Mental Health (OMH) Initiative, as follows:

INCREASE APPROPRIATIONS:

UR662901 12000 SOMH	Supervisory/Administrative	\$1,092
UR662901 14000 SOMH	Clerical	793
UR662904 40700 SOMH	Bldg & Property Rent	143
UR662904 41400 SOMH	Liability & Other Insurance	10
UR662904 42000 SOMH	Office Supplies & Expenses	10
UR662904 42002 SOMH	Copying Expenses	10
UR662904 42300 SOMH	Other Communication Services	10
UR662904 42400 SOMH	Postage	10
UR662904 42700 SOMH	Membership & Dues	10
UR662904 430WI SOMH	WIB Expenses	345

UR662904 47800 SOMH	DP Charges	45
UR662908 81000 SOMH	Retirement	249
UR662908 83000 SOMH	Social Security	135
UR662908 84000 SOMH	Workers' Compensation	54
UR662908 84500 SOMH	Group Life Insurance	6
UR662908 86000 SOMH	Hospital & Medical Insurance	485
UR662908 86500 SOMH	Dental Insurance	33
UR662908 89000 SOMH	Vision Insurance	20
UR662911 11000 SOMH	Direct Service Worker	8,421
UR662911 14000 SOMH	Clerical	555
UR662911 19550 SOMH	Health Insurance Buyback	1,220
UR662914 40700 SOMH	Bldg & Property Rent	927
UR662914 41100 SOMH	Educational Workshops	500
UR662914 41400 SOMH	Liability & Other Insurance	140
UR662914 41901 SOMH	I/D Central Printing	60
UR662914 42000 SOMH	Office Supplies & Expenses	462
UR662914 42002 SOMH	Copying Expenses	80
UR662914 42300 SOMH	Other Communication Services	48
UR662914 42400 SOMH	Postage	18
UR662914 42700 SOMH	Membership & Dues	202
UR662914 430WI SOMH	WIB Expenses	368
UR662914 47800 SOMH	DP Charges	633
UR662918 81000 SOMH	Retirement	1,346
UR662918 83000 SOMH	Social Security	718
UR662918 84000 SOMH	Workers Compensation	231
UR662918 84500 SOMH	Group Life Insurance	23
UR662918 86000 SOMH	Hospital & Medical Insurance	0
UR662918 86500 SOMH	Dental Insurance	340
UR662918 89000 SOMH	Vision Insurance	130
UR662924 461TU SOMH	Tuition/Books/Fees	4,155
UR662924 461PW SOMH	Participant Wage	8,500
UR662928 81000 SOMH	Retirement Participants	1,275
UR662928 83000 SOMH	Soc Sec Participants	680
UR662928 84000 SOMH	Wrk Comp Participants	123
		<u>\$34,615</u>
	<u>INCREASE REVENUE:</u>	
UR647905 57000 SOMH	NY SCION OMH Revenue	\$34,615

September 14, 2026

Finance Committee: 8-24-2026

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN AN AGREEMENT WITH LIFTOFF, LLC FOR TRAINING IN THE MICROSOFT SUITE AND MODIFYING THE 2026 BUDGET FOR INFORMATION TECHNOLOGY

By Mr. Lightfoot, Chair, Finance Committee

WHEREAS, in the Fall of 2025, St. Lawrence County transitioned to Microsoft Office 365 for daily operations of email, calendars, and the suite of Teams, OneDrive, etc., and

WHEREAS, this upgrade to Office 365 includes many components used by County staff on a daily basis, such as Teams to replace Zoom, OneDrive and SharePoint for document sharing, and new innovative ways for employees to collaborate, and

WHEREAS, live instructor-led training is intended to be a much more effective instruction to ensure the transition takes place successfully, and

WHEREAS, Liftoff, LLC has been used by other county agencies successfully and will work to create a custom agenda to meet the specific needs of County staff,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign an agreement with Liftoff, LLC for training in the Microsoft Suite, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2026 Budget for Information Technology as follows:

INCREASE APPROPRIATIONS:

CD016804 41101	CD IT County Wide Training Program	\$17,000
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DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$17,000
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