



**ST. LAWRENCE COUNTY
OPERATIONS COMMITTEE AGENDA
MS. RITA CURRAN, CHAIR
MONDAY, NOVEMBER 18, 2024
BOARD ROOM AND VIA YOUTUBE
5:30 PM**



RUTH A. DOYLE
County Administrator

DAVID FORSYTHE
Chair, Board of Legislators

1. CALL TO ORDER AND APPROVAL OF AGENDA

2. APPROVAL OF MINUTES – October 21

3. MOTOROLA SOLUTIONS, INC., ADDITIONAL EQUIPMENT AND SERVICES – William Dawes, Senior Project Manager; Christopher Meyer, Vice President Area Sales Manager; and Ralph Mariana, Senior Account Manager

4. EMERGENCY SERVICES – MATT DENNER

- A. Authorizing the Chair to Sign a Contract with New York State Office of Homeland Security for a FY24 Emergency Management Performance Grant (Res)
- B. Modifying the 2024 Budget for Emergency Services for Overtime and Repairs (Res)

5. PLANNING – JASON PFOTENHAUER

- A. Authorizing the Chair to Sign a Contract with New York State Department of Transportation for Accelerated Transit Capital Funds and Modifying the 2024 Budget for the Planning Office (Res)
- B. Modifying the 2024 Budget for the County Administrators Budget for an Increase in Funds Awarded to the Snowmobile Trail Grant (Res)

6. SHERIFF – PATRICK ENGLE

- A. Authorizing the Chair to Sign a Contract with New York State Office of Homeland Security to Accept FY24 State Homeland Security Preparedness Grant and Modifying the 2024 Budgets for Emergency Services and Sheriff's Office (Res)

7. 2025 TENTATIVE BUDGET REVIEW

- A. Overview of the 2025 Tentative Budget
- B. Department Reviews: Board of Elections, Conflict Defender, County Clerk, District Attorney, Emergency Services, Human Resources, Information Technology, Planning, Probation, Public Defender, and Sheriff's Office

8. COMMITTEE REPORTS

- A. Agriculture & Farmland Protection Board (Denesha)
- B. Alternative to Incarceration Board (Burke)
- C. Board of Trustees for Supreme Court Library (Haggard)
- D. Emergency Medical Services Advisory Board (Curran)
- E. Environmental Management Council (Terminelli)
- F. Fire Advisory Board (Denesha)
- G. Jury Board (Sheridan)
- H. Planning Board (Fay)

9. OLD/NEW BUSINESS

10. EXECUTIVE SESSION

- A. Litigation
- B. Negotiations
- C. Personnel
- D. Appointments

11. ADJOURNMENT – If there is no further business.

December 2, 2024

Operations Committee: 11-18-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE
OFFICE OF HOMELAND SECURITY FOR A FY24 EMERGENCY MANAGEMENT
PERFORMANCE GRANT**

By Ms. Curran, Chair, Operations Committee

WHEREAS, funding for the FY2024 Emergency Management Performance Grant (EMPG) is provided by the US Department of Homeland Security Federal Emergency Management Agency (FEMA) and is administered by the NYS Division of Homeland Security, and

WHEREAS, a grant is received annually, and the amount awarded to the Office of Emergency Services for 2024 is \$43,197 (X2043055 57000) with a contract period of October 1, 2023, through September 30, 2026, and

WHEREAS, this FY24 EMPG Grant will be utilized to offset salaries for administrative staff within the Office of Emergency Services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with New York State Office of Homeland Security for a FY24 Emergency Management Performance Grant, upon approval of the County Attorney.

December 2, 2024

Operations Committee: 11-18-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR EMERGENCY SERVICES FOR OVERTIME
AND REPAIRS**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Office of Emergency Services has exceeded the budget in various accounts for 2024, and

WHEREAS, Resolution No. 100-2024, authorized a contract with Onondaga County for a Master Radio Communications Site Agreement, and this large expense was not anticipated to occur until 2025, causing expenses to exceed the 2024 Budget, and

WHEREAS, after reviewing all accounts, most funds required for the overages were found in existing accounts but will also request contingency funds, and

WHEREAS, it is necessary to transfer the twenty-five percent (25%) of overtime funds from targeted contingency for the Overtime accounts to cover overages,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the Office of Emergency Services for related expenses, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$26,202
X1034102 25000	X FIRE Technical Equipment	10,000
X1034104 41102	X FIRE Educational Workshops	2,500
X1034104 41103	X FIRE Training Supplies	2,600
X1034104 42004	X Fire Computer Software	4,500
X1134102 25000	X HAZMAT Technical Equipment	8,500
X1134104 41102	X HAZMAT Educational Workshop	<u>2,000</u>
		\$56,302

INCREASE APPROPRIATIONS:

X1C34101 18000	X CD Overtime	\$12,000
X2036404 44000	X ADM I/D Automotive Expenses	2,000
XP036404 42004	X Computer Software	6,000
XP036404 42202	X PSCS Equip Repair and Maint	<u>36,302</u>
		\$56,302

December 2, 2024

Operations Committee: 11-18-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE
DEPARTMENT OF TRANSPORTATION FOR ACCELERATED TRANSIT CAPITAL
FUNDS AND MODIFYING THE 2024 BUDGET FOR THE PLANNING OFFICE**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Department of Transportation (NYS DOT) awarded St. Lawrence County \$119,046 under the 2024 Accelerated Transit Capital (ATC) Program, and

WHEREAS, eligible projects include rehabilitating, restoring, and modernizing public transit assets that have a minimum service life of five (5) years, and

WHEREAS, capital investments with this award include: installing a bus shelter at the Human Services Center; purchasing tablets for digital records management; purchasing fleet technology; and purchasing virtual meeting equipment, and

WHEREAS, the NYS DOT requires grantees to execute grant agreements within thirty (30) days of receiving an award notification, and

WHEREAS, funds must be obligated within three (3) years of an executed grant agreement,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with New York State Department of Transportation for Accelerated Transit Capital Funds, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2024 Budget for the Planning Office, as follows:

INCREASE APPROPRIATIONS:

N2B56302 25000	N Technical Equipment	\$119,046
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INCREASE REVENUE:

N2B35945 56002	N SA Capital Funds for Bus	\$119,046
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is fully expended.

December 2, 2024

Operations Committee: 11-18-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE COUNTY ADMINISTRATORS BUDGET
FOR AN INCREASE IN FUNDS AWARDED TO THE SNOWMOBILE TRAIL GRANT**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Office of Parks & Recreation has awarded \$293,840 to the St. Lawrence County 2024-2025 Snowmobile Grant and Aid Program, and

WHEREAS, the grant is paid in two installments: seventy-percent (70%) of funds, \$205,688, will be released in the third quarter of the State Fiscal Year, and thirty- percent (30%), \$88,152, will be released in the fourth quarter of the State Fiscal Year, and

WHEREAS, the current budget is \$116,451.67 and request an additional \$89,236.33 to meet the \$205,688 amount that will be paid in 2024,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the County Administrators for an increase of funds awarded to the Snowmobile Trails Grant, as follows:

INCREASE APPROPRIATIONS:

BF087104 46000 SNOW	B Snow Other Fees & Services	\$89,237
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INCREASE REVENUE:

BF038895 56000 SNOW	B Forestry Snowmobile Grant	\$89,237
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December 2, 2024

Operations Committee: 11-18-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE
OFFICE OF HOMELAND SECURITY TO ACCEPT FY24 STATE HOMELAND
SECURITY PREPAREDNESS GRANT AND MODIFYING THE 2024 BUDGETS FOR
EMERGENCY SERVICES AND SHERIFF'S OFFICE**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Office of Homeland Security and Emergency Services has awarded funding to St. Lawrence County in the amount of \$157,910 to support regional preparedness efforts with a contract period of September 1, 2024, through August 31, 2027, and

WHEREAS, this funding will be split between the Office of Emergency Services (\$102,641) and Sheriff's Office (\$55,269) in order to facilitate the ability of St. Lawrence County to support the NYS Homeland Security Strategy and to assist law enforcement terrorism prevention activities, and

WHEREAS, the Office of Emergency Services has budgeted \$80,000 for a new EMS Vehicle and \$22,641 for Interop Data Service Fees, such as AT&T, Verizon & Spectrum, and the Sheriff's Office has budgeted \$7,896 for PPE equipment and \$47,373 for mobile aircards and the Sheriff's Application,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract, and any other contracts as required for this grant, with New York State Office of Homeland Security to accept a FY24 State Homeland Security Preparedness Grant, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2024 Budget for the Sheriff's Office and Office of Emergency Services, as follows:

INCREASE APPROPRIATIONS:

S1Z31104 42300 24HS	S Other Communications Serv	\$47,373
S1Z31104 45300 24HS	S Uniforms & Clothing	7,896
X2Z36402 23000 24HS	X Automotive Equipment	80,000
X2Z36404 43007 24HS	X Other Fees and Services	<u>22,641</u>
		\$157,910

INCREASE REVENUE:

S1Z43895 57000 HS	S FA HS Federal Aid	\$55,269
X2Z43895 57000 HS	X FA Homeland Security	<u>102,641</u>
		\$157,910

BE IT FURTHER RESOLVED that any remaining funds be rolled over to future budgets until the grant is expended.