



**ST. LAWRENCE COUNTY
BOARD MEETING
MONDAY, DECEMBER 2, 2024
LEGISLATIVE CHAMBERS AND LIVE VIA YOUTUBE
6:00 PM**

I. CALL TO ORDER

II. ROLL CALL

III. PRAYER FOLLOWED BY PLEDGE OF ALLEGIANCE

IV. MEMORIAL CEREMONY

1. Ms. Curran **IN MEMORIAM OF A DECEASED MEMBER OF THE
ST. LAWRENCE COUNTY BOARD OF LEGISLATORS**

V. APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES – November 4, 2024

VII. COMMUNICATIONS

VIII. CITIZEN PARTICIPATION: "Any citizen wanting to address the Board is asked to stand at the microphone and state their name before beginning their talk. The citizen participation will be in the form of an oral address directed to the members of the Board. This part of the Agenda is not a time for audio, visual, power point presentations, or performances. The address will be limited to a time of five minutes."

IX. PRESENTATION OF RESOLUTIONS:

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| 1. | <u>Mr. Webster</u> | PROCLAMATION RECOGNIZING THE 101ST
BIRTHDAY OF RONALD VICTOR WINTERS |
| 2. | <u>Mr. Perkins</u> | PROCLAMATION RECOGNIZING THE 103RD
BIRTHDAY OF MARGARET MABEL ZAHLER |
| 3. | <u>Ms. Curran</u> | AUTHORIZING THE CHAIR TO SIGN A CONTRACT
WITH NEW YORK STATE OFFICE OF HOMELAND
SECURITY FOR A FY24 EMERGENCY MANAGEMENT
PERFORMANCE GRANT |
| RC | 4. <u>Ms. Curran</u> | MODIFYING THE 2024 BUDGET FOR EMERGENCY
SERVICES FOR OVERTIME AND REPAIRS |

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- RC 5. Ms. Curran **AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR ACCELERATED TRANSIT CAPITAL FUNDS AND MODIFYING THE 2024 BUDGET FOR THE PLANNING OFFICE**
- RC 6. Ms. Curran **MODIFYING THE 2024 BUDGET FOR THE COUNTY ADMINISTRATORS BUDGET FOR AN INCREASE IN FUNDS AWARDED TO THE SNOWMOBILE TRAIL GRANT**
- RC 7. Ms. Curran **AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE OFFICE OF HOMELAND SECURITY TO ACCEPT FY24 STATE HOMELAND SECURITY PREPAREDNESS GRANT AND MODIFYING THE 2024 BUDGETS FOR EMERGENCY SERVICES AND SHERIFF'S OFFICE**
- RC 8. Mr. Hull **AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH E-VOLVE INFORMATION TECHNOLOGY SERVICES, LLC. FOR IMPROVEMENTS TO ELECTRONIC HEALTH RECORD SYSTEM AND MODIFYING THE 2024 BUDGET FOR COMMUNITY SERVICES**
- RC 9. Mr. Hull **MODIFYING THE 2024 BUDGET FOR COMMUNITY SERVICES FOR FUNDING RECEIVED FROM OFFICE OF MENTAL HEALTH FOR APPROVED AGENCIES**
10. Mr. Hull **AUTHORIZING THE CHAIR TO SIGN A MEMORANDUM OF UNDERSTANDING (MOU) WITH MAXIMIZING INDEPENDENT LIVING CHOICES (MILC) AND LIVING INDEPENDENTLY IS FOR EVERYONE AT RCIL, INC., WITH THE OFFICE FOR THE AGING AND SOCIAL SERVICES**
- RC 11. Mr. Hull **AUTHORIZING IMPROVEMENTS TO THE POTSDAM NUTRITION CENTER IN THE POTSDAM HOUSING AUTHORITY AND MODIFYING THE 2024 BUDGET FOR THE OFFICE FOR THE AGING TO PURCHASE A NEW FREEZER AND COOLER UNIT**
12. Mr. Hull **AUTHORIZING THE CHAIR TO SIGN A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE ALZHEIMER'S DISEASE AND RELATED DISORDERS ASSOCIATION, INC., D/B/A ALZHEIMER'S ASSOCIATION, CENTRAL NEW YORK CHAPTER, FOR RESPITE SERVICES WITH THE OFFICE FOR THE AGING**

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13. Mr. Hull **AUTHORIZING THE CHAIR TO SIGN THE 2025 ANNUAL UPDATE (AU) PLAN FOR FUNDING WITH THE NEW YORK STATE OFFICE FOR THE AGING**
- RC 14. Mr. Hull **MODIFYING THE 2024 BUDGET FOR THE PUBLIC HEALTH DEPARTMENT FOR THE COVID-19 VACCINE RESPONSE GRANT**
- RC 15. Mr. Hull **MODIFY THE 2024 BUDGET FOR THE PUBLIC HEALTH DEPARTMENT FOR THE PUBLIC HEALTH CORPS FELLOWSHIP PROGRAM GRANT**
- RC 16. Mr. Hull **MODIFYING THE 2024 BUDGET FOR THE EARLY INTERVENTION PROGRAM FOR THE PUBLIC HEALTH DEPARTMENT**
17. Mr. Hull **AUTHORIZING THE CHAIR TO SIGN CONTRACTS FOR EARLY INTERVENTION SERVICES FOR THE PUBLIC HEALTH DEPARTMENT AND SETTING 2025 RATES FOR EARLY INTERVENTION SERVICES**
- RC 18. Mr. Hull **MODIFYING THE 2024 BUDGET FOR THE RABIES PROGRAM FOR THE PUBLIC HEALTH DEPARTMENT**
19. Mr. Hull **AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH ST. LAWRENCE HEALTH SYSTEM FOR THE TUBERCULOSIS (TB) PROGRAM IN THE PUBLIC HEALTH DEPARTMENT**
- RC 20. Mr. Hull **MODIFYING THE 2024 BUDGET FOR SOCIAL SERVICES FOR TEMPORARY ASSISTANCE/SAFETY NET, EMERGENCY AID FOR ADULTS, MEDICAID WEEKLY SHARES, AND ADOPTION/FOSTER CARE**
21. Mr. Hull **AUTHORIZING THE CHAIR TO SIGN A MEMORANDUM OF AGREEMENT (MOA) WITH NORTH COUNTRY PRENATAL PERINATAL COUNCIL, INC. FOR REFERRALS TO HEALTHY FAMILIES ST. LAWRENCE FOR THE DEPARTMENT OF SOCIAL SERVICES**
22. Mr. Hull **AUTHORIZING THE CHAIR TO SIGN THE 2025 RESOURCE ALLOCATION PLAN SIGNATURE PAGE AND SIGN CONTRACTS FOR YOUTH DEVELOPMENT PROGRAM FUNDS**
23. Mr. Hull **AUTHORIZING THE CHAIR TO SIGN THE 2025 RESOURCE ALLOCATION PLAN SIGNATURE PAGE AND SIGN CONTRACTS FOR YOUTH SPORTS & EDUCATIONAL FUNDING**

24. Mr. Hull **AUTHORIZING THE CHAIR TO SIGN THE 2025 RESOURCE ALLOCATION PLAN SIGNATURE PAGE AND SIGN CONTRACTS FOR YOUTH TEAM SPORTS FUNDING**
25. Mr. Gennett **AUTHORIZING THE ADMINISTRATOR OF THE SELF-INSURANCE PLAN TO HIRE A THIRD PARTY ADMINISTRATOR FOR THE WORKERS' COMPENSATION PLAN**
- RC 26. Mr. Gennett **MODIFYING THE 2024 BUDGET FOR THE COUNTY ATTORNEY'S OFFICE FOR THE SELF-INSURANCE FUND DUE TO INCREASED COSTS IN SCHEDULED LOSS OF USE AWARDS**
- RC 27. Mr. Gennett **MODIFYING THE 2024 BUDGET FOR THE COUNTY ATTORNEY'S OFFICE FOR INCREASED COSTS ASSOCIATED WITH RETENTION OF OUTSIDE LEGAL COUNSEL**
28. Mr. Gennett **ADOPTING AN UPDATED HEALTH AND SAFETY POLICY MANUAL FOR ST. LAWRENCE COUNTY FOR 2025**
29. Mr. Gennett **ADOPTING AN UPDATED ST. LAWRENCE COUNTY CORPORATE COMPLIANCE PLAN FOR THE YEAR 2025**
30. Mr. Gennett **ADOPTING MORTGAGE TAX REPORT**
31. Mr. Gennett **CHARGING TAX ITEMS & OMITTED TAX PAID**
32. Mr. Gennett **CORRECTING AND REFUNDING ERRONEOUS TAXES**
33. Mr. Gennett **APPROVAL OF BAD DEBT WRITE OFF FOR THE SOLID WASTE DEPARTMENT**
- RC 34. Mr. Gennett **MODIFYING THE 2024 BUDGET FOR THE DEPARTMENT OF HIGHWAYS FOR THE POTSDAM OUTPOST MAINTENANCE FACILITY**
35. Mr. Gennett **AUTHORIZING THE DISSOLUTION OF THE VACANCY REVIEW COMMITTEE AND DELEGATING THE AUTHORITY TO FILL AND ABOLISH POSITIONS TO THE COUNTY ADMINISTRATOR**
36. Mr. Gennett **AUTHORIZING THE CHAIR TO SIGN A TWO-YEAR CONTRACT EXTENSION FOR LOCAL MUNICIPAL WATER AND WASTEWATER INFRASTRUCTURE**

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**PROJECTS FUNDED WITH AMERICAN RESCUE PLAN
ACT (ARPA) FUNDS**

37. Mr. Gennett **AUTHORIZING THE CHAIR TO SIGN A TWO-YEAR
CONTRACT EXTENSION FOR BROADBAND
EXPANSION PROJECTS APPROPRIATING AMERICAN
RESCUE PLAN ACT (ARPA) FUNDS**
- RC 38. Mr. Forsythe **ADOPTING LOCAL LAW H (NO.) FOR THE YEAR
2024 “TAX CAP OVERRIDE FOR FY 2025”**
39. Mr. Gennett **ESTABLISHING A DATE AND TIME FOR THE
ORGANIZATIONAL BOARD MEETING**
- RC 40. Mr. Gennett **MODIFYING THE 2024 BUDGET FOR THE COUNTY
ADMINISTRATOR'S OFFICE FOR COSTS ASSOCIATED
WITH COMMUNITY COLLEGE TUITION**
41. Mr. Gennett **AUTHORIZING THE CHAIR TO SIGN A RENEWAL
APPLICATION WITH EXCELLUS BLUE CROSS BLUE
SHIELD FOR STOP LOSS INSURANCE COVERAGE FOR
2025**
- RC 42. Mr. Gennett **MODIFYING THE 2024 BUDGET FOR THE ASSIGNED
COUNSEL PROGRAM**
43. Mr. Gennett **AUTHORIZING THE CHAIR TO SIGN A CONTRACT
RENEWAL WITH NEW YORK STATE INDUSTRIES FOR
THE DISABLED, INC. FOR RECORDS MANAGEMENT
SERVICES**
44. Mr. Gennett **REQUESTING THE NEW YORK STATE LEGISLATURE
AND GOVERNOR ADOPT LEGISLATION TO PERMIT
ST. LAWRENCE COUNTY HOME RULE TO EXTEND
THE SALES TAX RATE AS PREVIOUSLY AUTHORIZED
FROM THREE (3%) PERCENT TO FOUR (4%) PERCENT**
45. Mr. Gennett **AUTHORIZING THE CHAIR TO SIGN A TEMPORARY
ACCESS AND USE AGREEMENT WITH NATIONAL
GRID**
- RC 46. Mr. Gennett **MODIFYING THE 2024 BUDGET FOR THE ST.
LAWRENCE COUNTY FORMER SHERIFF'S HOUSE AND
JAIL ROOF AND FACADE ALTERATION PROJECT AND
CLOSE THE CAPITAL PROJECT**
- RC 47. Mr. Gennett **MODIFYING 2024 BUDGET FOR RENT SHORTFALL
AND UTILITIES IN GOUVERNEUR AND MASSENA
SATELLITE OFFICES**

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48. Mr. Gennett **AUTHORIZING A CHANGE ORDER WITH MOTOROLA SOLUTIONS, INC. FOR THE ADDITION OF GEO-REDUNDANT PRIME EQUIPMENT AND SERVICES AT MASSENA AND WHITE HILL SITES**
49. Mr. Perkins
Mr. Hull
Mr. Smithers **AUTHORIZING FILLING OF VACANCIES**
50. Mr. Gennett **RESCINDING RESOLUTION NO. 334-2024 AND AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH J.E. SHEEHAN CONTRACTING CORPORATION FOR REPLACEMENT OF COUNTY ROUTE 49 OVER HOPKINTON BROOK, BIN 3372050, TOWN OF HOPKINTON**
- RC 51. Mr. Forsythe **ADOPTION OF THE 2025 BUDGET**
52. Ms. Haggard **AUTHORIZING THE TRANSFER OF A SEGMENT OF PROPERTY TO BIRCHWOOD APARTMENTS, LLC, IN THE TOWN OF POTSDAM**
53. Mr. Forsythe **APPROVAL OF THE TENTATIVE AGREEMENT BETWEEN THE LOCAL GOVERNMENT TASK FORCE AND NEW YORK STATE POWER AUTHORITY**
54. Mr. Burke
Ms. Haggard **MODIFYING THE 2024 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE FOR THE REMOVAL OF HAZARD TREES IN ST. LAWRENCE COUNTY**

X. COUNTY ADMINISTRATOR'S REPORT

XI. OLD/NEW BUSINESS

XII. COMMITTEE REPORTS

XIII. EXECUTIVE SESSION

1. LITIGATION
2. NEGOTIATIONS
3. PERSONNEL
4. APPOINTMENTS

XIV. CHAIR'S APPOINTMENTS

December 2, 2024

XV. ADJOURNMENT

December 2, 2024

RESOLUTION NO.

**IN MEMORIAM OF A DECEASED MEMBER OF THE
ST. LAWRENCE COUNTY BOARD OF LEGISLATORS**

By Ms. Curran, District 15

Co-Sponsored by Mr. Reagen, District 1; Mr. Forsythe, District 2; Mr. Lightfoot, District 3; Mr. Sheridan, District 4; Mr. Smithers, District 5; Mr. Denesha, District 6; Mr. Perkins, District 7; Mr. Hull, District 8; Mr. Fay, District 9; Ms. Haggard, District 10; Mr. Webster, District 11; Mr. Burke, District 12; Mr. Gennett, District 13; and Ms. Terminelli, District 14

WHEREAS, during the past year, we have lost from our ranks:

DONALD F. SMITH
Legislator

WHEREAS, this man was recognized as a leader in his community and was chosen to serve on the Board of Legislators representing the Town of Louisville from 1976 to 2002, as well as performing other duties for his fellow citizens, and he honorably and diligently discharged the trust so reposed in him and he has now departed, leaving a record which we remember and which today we seek to commemorate,

NOW, THEREFORE, BE IT RESOLVED that we treasure the qualities of service and devotion to duty of this, our absent friend, that we rejoice in the work he accomplished and sorrow that he is no longer with us, and

BE IT FURTHER RESOLVED that in token of our respect to this departed associate, this resolution be included in our records as a permanent memorial to his time spent with us.

December 2, 2024

RESOLUTION NO.

**PROCLAMATION RECOGNIZING THE 101ST BIRTHDAY
OF RONALD VICTOR WINTERS**

By Mr. Webster, District 11

WHEREAS, longevity of life is a blessing for an individual and for the community that benefits from the knowledge and experiences this individual brings to all, and

WHEREAS, the County of St. Lawrence recognizes with great respect and admiration the contributions that all people, including older adults, give to our communities, and

WHEREAS, Ronald Victor Winters, known by many as "Vic", was born on September 18, 1923, in Stockholm to his parents, Johnson and Flora (Cummings) Winters,

WHEREAS, Vic remembers life before electricity and carrying wood for the wood box, using lanterns in the barn to milk 30 cows by hand twice a day, and helping his mother with chores, and

WHEREAS, as a child, he spent his younger years growing up on the Paine Farm and attending Raquette River Elementary School until 8th grade, when they moved to Wilson Hill in Louisville, and

WHEREAS, he attended Massena Central High School, graduating in 1941, and began work at Alcoa's physical lab, and

WHEREAS, in February 1943, Vic was drafted into the Army, the 6th Army 24th Division 226 Military Police Company for the West Coast Ordinance, where he saw service along the coast of South America, the Philippines, New Zealand, and Guadalcanal, and after the surrender of Japan, his duty was with the Japanese Police, and

WHEREAS, during this time, Vic became an expert in rifle fire, and in February 1946 was discharged, returning to Skinnerville, NY, where he began working on a milk route with Meadow Brook Dairy, and

WHEREAS, Vic met and fell in love with Anna Grace Peterson, and they were married at the Pleasant Valley Farm on January 4, 1947, beginning their lives as husband and wife and raising five children: Mike, Bruce, Wayne, Judy, and Lisa, and

WHEREAS, known to his family, friends, and community as a very hardworking, determined, kind, and loving family man, Vic is revered as someone who is dedicated to family and known for his strong work ethics, working at Alcoa and Reynolds, running a family farm in Buckton, and even building a retirement home and two-story pole barn later in life,

WHEREAS, he was a member of several organizations, including serving on the Board of Education for St. Lawrence Central School District, Stockholm Land Use Committee, being a faithful and active member of the Buckton Methodist Church, and a Trustee and President of the Union Cemetery Association, and

WHEREAS, Vic loved sports and played hockey, baseball, and bowling well into his 90s, and golfed every day until he was 100 years old, and

WHEREAS, as a Veteran, Vic was celebrated on November 11, 2006, for his service, sacrifice, and selflessness with an Honor Flight to Washington, DC, to share in a day of honor at our nation's memorials, and

WHEREAS, now at the blessed age of 101 years old, Mr. Ronald Victor Winters is to be commended for distinguishing himself not only for the length of his incredible life, but for the impact he undoubtedly had on many lives in his community and beyond, and

WHEREAS, the Board of Legislators wishes to honor Vic with the sincerest congratulations and best wishes for many more happy, productive years,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators recognizes the 101st birthday of Mr. Ronald Victor Winters.

December 2, 2024

RESOLUTION NO.

**PROCLAMATION RECOGNIZING THE 103RD BIRTHDAY
OF MARGARET MABEL ZAHLER**

By Mr. Perkins, District 7

WHEREAS, longevity of life is a blessing for an individual and for the community that benefits from the knowledge and experiences this individual brings to all, and

WHEREAS, the County of St. Lawrence recognizes with great respect and admiration the contributions that all people, including older adults, give to our communities, and

WHEREAS, Margaret Mabel Zahler was born on May 24, 1921, in the home of her parents, Arthur and Lila Mae (Harris) Vallance in Louisville on Croil Island on the St. Lawrence River, and

WHEREAS, with construction of the St. Lawrence Seaway beginning and the threat of Croil Island being flooded the family moved to a farm near Massena, but it was also flooded by the Seaway construction, and

WHEREAS, Margaret attended one-room schoolhouses until she was old enough to enter high school in Massena, and soon after graduation she began working at a little store in Hutchins Beach, Massena, and

WHEREAS, Erwin (Shorty) E. Zahler, who was working for Homestead Dairy, delivered milk to that little store and met Margaret Vallance; they fell in love and were engaged when WWII broke out, and

WHEREAS, Erwin and Margaret were married on September 5, 1943, in Louisville, spent their honeymoon in Niagara Falls, NY, and started a family raising five children: Linda, David, Terry, Erwin, and Jeff, and

WHEREAS, in 1956, Erwin and Margaret moved to Hopkinton to take care of her elderly parents, and during this time they lived next door to the fire station and had a dedicated fire telephone for the town, answering the emergency calls that came in, then going next door to the fire station to sound the alarm, and wait for the firefighters to show up so they could tell them where the fire was, and

WHEREAS, Margaret is a faithful member of her church and community, and was also a member of the Hopkinton Fire Department Auxiliary, was on a bowling team, and a member of the Hopkinton Congregational Church Women's Fellowship, and

WHEREAS, Margaret could often be found in the kitchen whenever events occurred, and kept busy serving as the Hopkinton Town Clerk for four (4) years, serving as an election inspector for over thirty (30) years, and was a founder and charter member of the Hopkinton Historical Group, and

WHEREAS, Margaret was known for her love of children, and some of her finest

blessings in life were her eleven (11) grandchildren, twenty-nine (29) great-grandchildren and twelve (12) great, great-grandchildren, and

WHEREAS, family, friends and the community would describe Margaret as a quiet, very dependable, particular, organized, hardworking, detail-oriented, devoted community servant, and

WHEREAS, now at the blessed age of 103 years old, Mrs. Margaret Mabel Zahler is to be commended for distinguishing herself not only for the length of her incredible life, but for the impact she undoubtedly had on many lives in her community and beyond, and

WHEREAS, the Board of Legislators wishes to honor Margaret with the sincerest congratulations and best wishes for many more happy, productive years.

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators recognizes the 103rd birthday of Mrs. Margaret Mabel Zahler.

December 2, 2024

Operations Committee: 11-18-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE
OFFICE OF HOMELAND SECURITY FOR A FY24 EMERGENCY MANAGEMENT
PERFORMANCE GRANT**

By Ms. Curran, Chair, Operations Committee

WHEREAS, funding for the FY2024 Emergency Management Performance Grant (EMPG) is provided by the US Department of Homeland Security Federal Emergency Management Agency (FEMA) and is administered by the NYS Division of Homeland Security, and

WHEREAS, a grant is received annually, and the amount awarded to the Office of Emergency Services for 2024 is \$43,197 (X2043055 57000) with a contract period of October 1, 2023, through September 30, 2026, and

WHEREAS, this FY24 EMPG Grant will be utilized to offset salaries for administrative staff within the Office of Emergency Services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with New York State Office of Homeland Security for a FY24 Emergency Management Performance Grant, upon approval of the County Attorney.

December 2, 2024

Operations Committee: 11-18-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR EMERGENCY SERVICES FOR OVERTIME
AND REPAIRS**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the Office of Emergency Services has exceeded the budget in various accounts for 2024, and

WHEREAS, Resolution No. 100-2024, authorized a contract with Onondaga County for a Master Radio Communications Site Agreement, and this expense was not anticipated to occur until 2025, causing expenses to exceed the 2024 Budget, and

WHEREAS, after reviewing all accounts, most funds required for the increases can be offset within the existing budget with changes to accounts, however this request also includes \$13,250 of targeted contingency funds along with an additional \$12,952 necessary for repairs and maintenance, and

WHEREAS,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the Office of Emergency Services for related expenses, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$26,202
X1034102 25000	X FIRE Technical Equipment	10,000
X1034104 41102	X FIRE Educational Workshops	2,500
X1034104 41103	X FIRE Training Supplies	2,600
X1034104 42004	X Fire Computer Software	4,500
X1134102 25000	X HAZMAT Technical Equipment	8,500
X1134104 41102	X HAZMAT Educational Workshop	<u>2,000</u>
		\$56,302

INCREASE APPROPRIATIONS:

X1C34101 18000	X CD Overtime	\$12,000
X2036404 44000	X ADM I/D Automotive Expenses	2,000
XP036404 42004	X Computer Software	6,000
XP036404 42202	X PSCS Equip Repair and Maint	<u>36,302</u>
		\$56,302

December 2, 2024

Operations Committee: 11-18-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE
DEPARTMENT OF TRANSPORTATION FOR ACCELERATED TRANSIT CAPITAL
FUNDS AND MODIFYING THE 2024 BUDGET FOR THE PLANNING OFFICE**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Department of Transportation (NYS DOT) awarded St. Lawrence County \$119,046 under the 2024 Accelerated Transit Capital (ATC) Program, and

WHEREAS, eligible projects include rehabilitating, restoring, and modernizing public transit assets that have a minimum service life of five (5) years, and

WHEREAS, capital investments with this award include: installing a bus shelter at the Human Services Center; purchasing tablets for digital records management; purchasing fleet technology; and purchasing virtual meeting equipment, and

WHEREAS, the NYS DOT requires grantees to execute grant agreements within thirty (30) days of receiving an award notification, and

WHEREAS, funds must be obligated within three (3) years of an executed grant agreement,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with New York State Department of Transportation for Accelerated Transit Capital Funds, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2024 Budget for the Planning Office, as follows:

INCREASE APPROPRIATIONS:

N2B56302 25000	N Technical Equipment	\$119,046
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INCREASE REVENUE:

N2B35945 56002	N SA Capital Funds for Bus	\$119,046
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is fully expended.

December 2, 2024

Operations Committee: 11-18-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE COUNTY ADMINISTRATORS BUDGET
FOR AN INCREASE IN FUNDS AWARDED TO THE SNOWMOBILE TRAIL GRANT**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Office of Parks & Recreation has awarded \$293,840 to the St. Lawrence County 2024-2025 Snowmobile Grant and Aid Program, and

WHEREAS, the grant is paid in two installments: seventy-percent (70%) of funds, \$205,688, will be released in the third quarter of the State Fiscal Year, and thirty- percent (30%), \$88,152, will be released in the fourth quarter of the State Fiscal Year, and

WHEREAS, the current budget is \$116,451.67 and request an additional \$89,236.33 to meet the \$205,688 amount that will be paid in 2024,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the County Administrators for an increase of funds awarded to the Snowmobile Trails Grant, as follows:

INCREASE APPROPRIATIONS:

BF087104 46000 SNOW	B Snow Other Fees & Services	\$89,237
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INCREASE REVENUE:

BF038895 56000 SNOW	B Forestry Snowmobile Grant	\$89,237
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December 2, 2024

Operations Committee: 11-18-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH NEW YORK STATE
OFFICE OF HOMELAND SECURITY TO ACCEPT FY24 STATE HOMELAND
SECURITY PREPAREDNESS GRANT AND MODIFYING THE 2024 BUDGETS FOR
EMERGENCY SERVICES AND SHERIFF'S OFFICE**

By Ms. Curran, Chair, Operations Committee

WHEREAS, the New York State Office of Homeland Security and Emergency Services has awarded funding to St. Lawrence County in the amount of \$157,910 to support regional preparedness efforts with a contract period of September 1, 2024, through August 31, 2027, and

WHEREAS, this funding will be split between the Office of Emergency Services (\$102,641) and Sheriff's Office (\$55,269) in order to facilitate the ability of St. Lawrence County to support the NYS Homeland Security Strategy and to assist law enforcement terrorism prevention activities, and

WHEREAS, the Office of Emergency Services has budgeted \$80,000 for a new EMS Vehicle and \$22,641 for Interop Data Service Fees, such as AT&T, Verizon & Spectrum, and the Sheriff's Office has budgeted \$7,896 for PPE equipment and \$47,373 for mobile aircards and the Sheriff's Application,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract, and any other contracts as required for this grant, with New York State Office of Homeland Security to accept a FY24 State Homeland Security Preparedness Grant, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2024 Budget for the Sheriff's Office and Office of Emergency Services, as follows:

INCREASE APPROPRIATIONS:

S1Z31104 42300 24HS	S Other Communications Serv	\$47,373
S1Z31104 45300 24HS	S Uniforms & Clothing	7,896
X2Z36402 23000 24HS	X Automotive Equipment	80,000
X2Z36404 43007 24HS	X Other Fees and Services	<u>22,641</u>
		\$157,910

INCREASE REVENUE:

S1Z43895 57000 HS	S FA HS Federal Aid	\$55,269
X2Z43895 57000 HS	X FA Homeland Security	<u>102,641</u>
		\$157,910

BE IT FURTHER RESOLVED that any remaining funds be rolled over to future budgets until the grant is expended.

December 2, 2024

Services Committee: 11-18-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH E-VOLVE
INFORMATION TECHNOLOGY SERVICES, LLC. FOR IMPROVEMENTS TO
ELECTRONIC HEALTH RECORD SYSTEM AND MODIFYING THE 2024 BUDGET
FOR COMMUNITY SERVICES**

By Mr. Hull, Chair, Services Committee

WHEREAS, Community Services has recognized the need for improvements with Electronic Health Record for the Mental Health, Opioid Treatment Program, and Addictions Clinics, and

WHEREAS, Resolution No. 272-2024, adopted September 9, 2024, authorized the Chair to sign a contract accepting targeted grant funding to update the existing Electronic Health Record for Community Services, and

WHEREAS, Community Services has been awarded up to \$119,975 in funding from the New York State (NYS) Office of Addictions and Supports to address the need of the Department to update the existing Electronic Health Record (EHR) System for clinics, and

WHEREAS, Community Services has collaborated with Purchasing and Information Technology to complete a Request for Proposal (RFP), and subsequent review, E-Volve Information Technology Services, LLC was the sole internet service provider that submitted a viable proposal for this service in response, and

WHEREAS, the RFP Review Committee selected E-Volve Information Technology Services, LLC at the rate of \$175 per hour, not to exceed \$119,975,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with E-Volve Information Technology Services, LLC, for improvements to the Electronic Health Record System, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2024 Budget for Community Services, as follows:

INCREASE APPROPRIATIONS:

A1Z42504 42004 EMR	EMR Computer Software	\$119,975
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INCREASE REVENUE:

A1Z44865 57000 EMR	EMR FA Software OASAS	\$119,975
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BE IT FURTHER RESOLVED that any remaining funds will be rolled over to future budgets until the grant is fully expended.

BE IT FURTHER RESOLVED that a summary of the changes made and progress for improvement will be shared with the Board of Legislators.

December 2, 2024

Services Committee: 11-18-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR COMMUNITY SERVICES FOR FUNDING
RECEIVED FROM OFFICE OF MENTAL HEALTH FOR APPROVED AGENCIES**

By Mr. Hull, Chair, Services Committee

WHEREAS, Community Services has received updated NYS Office of Mental Health (OMH) State Aid Funding for St. Lawrence County as pass-through funding for community agencies that includes salary and fringe support adjustments, and

WHEREAS, this is one-hundred percent (100%) pass-through funding for contract agencies,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for Community Services for funding received from NYS OMH to St. Lawrence County as pass-through funding to approved agencies, as follows:

INCREASE APPROPRIATIONS:

A4143224 465AR	A CSS ARC	\$6,779
A4143224 465CC	A CSS Catholic Charities	8,866
A4143224 465RO	A CSS Reachout Advances	1,608
A4143224 465SS	A CSS STEP By STEP Advances	3,462
A4143224 465SV	A CSS Seaway Valley Pr CNCL	<u>1,683</u>
		\$22,398

DECREASE APPROPRIATIONS:

A4143224 465CA	A CSS Citizen Advocates Adv	\$76,782
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DECREASE REVENUE:

A4134905 56000	A SA CSS Mental Health	\$54,383
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INCREASE APPROPRIATIONS:

A4243224 465AR	A CRV ARC Advances	\$660
A4243224 465CC	A CRV Catholic Charities	6,438
A4243224 465TL	A CRV NCTLS Advances	5,933
A4243224 465SS	A CRV STEP By STEP Advances	<u>15,864</u>
		\$28,895

DECREASE APPROPRIATIONS:

A4243224 465RO	A CRV Reachout Advances	\$7,447
A4243224 465UH	A CRV United Helpers Advances	<u>31,748</u>
		\$39,195

DECREASE REVENUE:

A4234905 56000	A SA CR Other Mental Health PR	\$10,301
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INCREASE APPROPRIATIONS:

A4343224 465RO	A CPP Reachout Advances	\$5,577
A4343224 465SS	A CPP STEP By STEP Advances	<u>7,693</u>
		\$13,270

INCREASE REVENUE

A4334905 56000	A SA CPP Other Mental Health	\$13,270
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INCREASE APPROPRIATIONS:

A4443224 465AR	A OFS ARC Advances	\$7,740
A4443224 465CH	A OFS CHJC Advances	1,026
A4443224 465NR	A OFS NRCIL Advances	5,804
A4443224 465TL	A OFS NCTLS Advacnes	21,590
A4443224 465UH	A OFS United Helpers Advances	<u>178,119</u>
		\$214,279

INCREASE REVENUE:

A4434905 56000	A SA OFS Other Mental Health	\$214,279
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December 2, 2024

Services Committee: 11-18-2024

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN A MEMORANDUM OF UNDERSTANDING (MOU) WITH MAXIMIZING INDEPENDENT LIVING CHOICES (MILC) AND LIVING INDEPENDENTLY IS FOR EVERYONE AT RCIL, INC., WITH THE OFFICE FOR THE AGING AND SOCIAL SERVICES

By Mr. Hull, Chair, Services Committee

WHEREAS, information on available long-term services and support, and assistance in accessing these services is essential to enabling older adults and individuals of all ages with disabilities to return to or remain in their homes and communities, and

WHEREAS, the role of caregivers and their need for objective information and assistance about long-term services and support for their loved ones, as well as support they themselves may need, is important, and

WHEREAS, increasing knowledge and coordination of local long-term services and support across service and payer systems is a collaborative effort of the Office for the Aging, Department of Social Services, Maximizing Independent Living Choices (MILC) through the NY Connects Program, and Living Independently is for Everyone at RCIL, Inc., and

WHEREAS, an agreement between the St. Lawrence County Office for the Aging, Department of Social Services, Maximizing Independent Living Choices (MILC), and Living Independently is for Everyone at RCIL, Inc., is necessary to continue and maintain a New York Connects Program in St. Lawrence County, meet long-term services and support needs, and stimulate greater access to non-institutionally based long-term care services and support, and

WHEREAS, this agreement would take effect on the date signed by all parties or the date any other required approvals have been obtained, whichever is later and does not expire, unless any of the parties wish to terminate the partnership and therefore must do so in writing with thirty (30) days' notice,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Memorandum of Understanding (MOU) with Maximizing Independent Living Choices (MILC) and Living Independently is for Everyone at RCIL, Inc., with the Office for the Aging and Department of Social Services, upon approval of the County Attorney.

December 2, 2024

Services Committee: 11-18-2024

RESOLUTION NO.

**AUTHORIZING IMPROVEMENTS TO THE POTSDAM NUTRITION CENTER IN
THE POTSDAM HOUSING AUTHORITY AND MODIFYING THE 2024 BUDGET
FOR THE OFFICE FOR THE AGING TO PURCHASE A NEW FREEZER AND
COOLER UNIT**

By Mr. Hull, Chair, Services Committee

WHEREAS, the Potsdam Nutrition Center serves approximately 250 older adults each week with home-delivered and congregate meals; and provides six (6) home-delivered meal routes, and is the largest volume nutrition center in St. Lawrence County, and

WHEREAS, located at the Potsdam Housing Authority, the current freezer and cooler are located outdoors and are beyond repair, having endured years of extreme weather conditions causing severe damage to the integrity and safety of the equipment including rusted out floors, doors that freeze shut in the winter, electrical malfunctions, compressor malfunctions, and warped/rusted doors that do not close properly, and

WHEREAS, the recommendation is to purchase a new freezer and cooler, and work with the Potsdam Housing Authority on installation inside the facility, following the County procurement procedures, and

WHEREAS, funds in the amount of \$100,000 that were set aside in the 2024 targeted contingency are now requested to be authorized for the replacement of the equipment and necessary modifications to improve the Nutrition Center,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the improvements to the Potsdam Nutrition Center in the Potsdam Housing Authority, and

BE IT FURTHER RESOLVED that the Treasurer is authorized to modify the 2024 Budget for the Office for the Aging for the purchase of a new freezer and cooler unit and installation, as follows:

INCREASE APPROPRIATIONS:

ON067722 26000	O NUTR Other Equipment	\$75,000
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DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$75,000
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December 2, 2024

Services Committee: 11-18-2024

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE ALZHEIMER'S DISEASE AND RELATED DISORDERS ASSOCIATION, INC., D/B/A ALZHEIMER'S ASSOCIATION, CENTRAL NEW YORK CHAPTER, FOR RESPITE SERVICES WITH THE OFFICE FOR THE AGING

By Mr. Hull, Chair, Services Committee

WHEREAS, the Office for the Aging has a contract with the Alzheimer's Disease and Related Disorders Association, Inc. d/b/a Alzheimer's Association, Central New York Chapter, for an Alzheimer's Caregiver Support Initiative Grant, and

WHEREAS, the Caregivers Support Initiative grant in the amount of \$25,000 provides respite services for caregivers of family members diagnosed with Alzheimer's or dementia (OA037725 56000), and will serve approximately ten (10) caregivers per year, and

WHEREAS, the current MOU with the Alzheimer's Association has expired and an update is needed,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Memorandum of Understanding (MOU) with the Alzheimer's Disease and Related Disorders Association, Inc., D/B/A Alzheimer's Association, Central New York Chapter, for respite services with the Office for the Aging, upon approval of the County Attorney.

December 2, 2024

Services Committee: 11-18-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN THE 2025 ANNUAL UPDATE (AU) PLAN
FOR FUNDING WITH THE NEW YORK STATE OFFICE FOR THE AGING**

By Mr. Hull, Chair, Services Committee

WHEREAS, the New York State Office for the Aging requires each Office for the Aging to submit an Annual Update (AU) Plan for funding, and

WHEREAS, these funds enable the Office for the Aging to provide a variety of programs and services to County residents, sixty (60) years of age and older, to help them age in place, and

WHEREAS, these funds are authorized by the Older Americans Act of 1965 and includes funding for services such as: EISEP (Home Care & Case Management), Nutrition Program (Congregate Dining, Home Delivered Meals & Take Out Meals), NY Connects (Information & Assistance), HIICAP (Medicare Counseling), Caregiver Support Services & Respite, Legal Services, Medical Transportation, PERS (LifeLine Services), & Health Promotion Classes, and

WHEREAS, the completed AU Plan for funding package must be signed by the Chief Executive Officer of St. Lawrence County,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the 2025 Annual Update Plan for Funding with the New York State Office for the Aging, upon approval of the County Attorney.

December 2, 2024

Services Committee: 11-18-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE PUBLIC HEALTH DEPARTMENT FOR
THE COVID-19 VACCINE RESPONSE GRANT**

By Mr. Hull, Chair, Services Committee

WHEREAS, between January 1, 2021, and June 30, 2024, the Public Health Department was awarded \$313,036 (PPZ44895 57000 VAC) with objectives and goals to focus primarily on COVID-19 vaccine implementation, and

WHEREAS, there have been higher than anticipated operating expenses within the COVID-19 Vaccine Response Grant, and a decrease in salary expense within the COVID-19 Vaccine Response Grant,

WHEREAS, the operating expenses have included advertising to promote vaccination via billboard, bus wrap, and online,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for Public Health for the COVID-19 Vaccine Response Grant, as follows:

INCREASE APPROPRIATIONS:

PPZ40104 43005 VAC	P VAC Advertising Fees & Expenses	\$78,774
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DECREASE APPROPRIATIONS:

PPZ40101 11000 VAC	P VAC Direct Service Worker	\$52,164
PPZ40101 19000 VAC	P VAC Temporary and Part-Time	<u>26,610</u>
		\$78,774

December 2, 2024

Services Committee: 11-18-2024

RESOLUTION NO.

**MODIFY THE 2024 BUDGET FOR THE PUBLIC HEALTH DEPARTMENT FOR THE
PUBLIC HEALTH CORPS FELLOWSHIP PROGRAM GRANT**

By Mr. Hull, Chair, Services Committee

WHEREAS, Public Health is eligible to receive \$1,532,660 (PPZ44895 57000 PHC) in funding for two (2) years (\$766,330 annually), but this program was unable to be put in place due to the COVID-19 epidemic in 2021, and

Whereas, Public Health was eligible to use this funding between September 1, 2021, and June 30, 2024, and

WHEREAS, there have been higher than anticipated operating expenses within the Public Health Corps Fellowship Program Grant, and a decrease in salary expenses, furniture & furnishings, and personal computers within the Public Health Corps Fellowship Program Grant, and

Whereas the operating expenses included statistical software licenses, software for performance improvement tracking (VMSG), Quality Improvement resources, tools, and materials, and training for staff hired under the grant,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for Public Health for the Public Health Corps Fellowship Grant, as follows:

INCREASE APPROPRIATIONS:

PPZ40104 43007 PHC	P PHC Other Fees and Services	\$12,751
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DECREASE APPROPRIATIONS:

PPZ40101 12000 PHC	P PHC Supervisory/Admin	\$4,000
PPZ40102 21000 PHC	P PHC Furniture & Furnishings	1,200
PPZ40102 22002 PHC	P PHS Personal Computers	<u>7,551</u>
		\$12,751

December 2, 2024

Services Committee: 11-18-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE EARLY INTERVENTION PROGRAM
FOR THE PUBLIC HEALTH DEPARTMENT**

By Mr. Hull, Chair, Services Committee

WHEREAS, the Public Health Department is responsible for the Early Intervention Program, and it is necessary to modify the 2024 Public Health Budget to cover the final expenses for 2024,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the Early Intervention Program for the Public Health Department, as follows:

INCREASE APPROPRIATIONS:

PE040594 430DS	P ECP Direct Service Fees	\$71,000
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INCREASE REVENUE:

PE027015 55000	P LR PE Prior Year Refunds	\$22,000
PC027015 55000	P LR Coroners Prior Year Refunds	<u>49,000</u>
		\$71,000

December 2, 2024

Services Committee: 11-18-2024

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN CONTRACTS FOR EARLY INTERVENTION SERVICES FOR THE PUBLIC HEALTH DEPARTMENT AND SETTING 2025 RATES FOR EARLY INTERVENTION SERVICES

By Mr. Hull, Chair, Services Committee

WHEREAS, the Public Health Department contracts for Early Intervention Program services and these contracts are necessary to provide services for the period of January 1, 2025 through December 31, 2025, and

WHEREAS, contracted services include Occupational Therapy (OP), Physical Therapy (PT), Special Instruction Teachers (SI), Speech Language Pathology (SLP), Interpreter Services, and Audiology Therapy, and

WHEREAS, providers hired after December 31, 2019, will be paid the rates for new providers listed below, and

Whereas, the rates reflected for 2025 have not yet changed since 2024

WHEREAS, these services will be paid from the following accounts based on actual services provided: PE040594 430DS PROV; PE040594 48600 PROV; and PE040594 443CM PROV,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign contracts for Early Intervention Services for the Public Health Department, upon approval of the County Attorney, and

BE IT FURTHER RESOLVED that the following 2025 rates are authorized for Early Intervention Services, as follows:

<u>Services:</u>	<u>Rate for Current Providers:</u>	<u>Rate for New Providers:</u>
Developmental Core Evaluation (General)	\$175	\$155
Core Evaluation (Specialist)	\$108	\$100
Supplemental Evaluations	\$108/\$150	\$100
Interpreter Services	\$60	\$60
Direct Service Visit	\$60	\$45
Direct Service Visit (Speech)	\$62	\$45
Individual Family Service Plan/CPSE Meeting	\$42	\$30
IFSP Meeting w/Direct Service Visit*	\$60	\$50
Screening	\$175	\$130

* provided prior to or after meeting

December 2, 2024

Services Committee: 11-18-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE RABIES PROGRAM FOR THE PUBLIC
HEALTH DEPARTMENT**

By Mr. Hull, Chair, Services Committee

WHEREAS, the Public Health Department is responsible for expenses associated with the Rabies Program, it and is necessary to modify the 2024 Budget for the Public Health Department to increase appropriations for the expenses incurred this year, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the Rabies Program in the Public Health Department, as follows:

INCREASE APPROPRIATIONS:

PP040424 430AR RAB	P RAB Animal Rabies Fees	\$35,000
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INCREASE REVENUE:

PP027015 55000	P LR Prior Year Refunds	\$35,000
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December 2, 2024

Services Committee: 11-18-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A CONTRACT WITH ST. LAWRENCE
HEALTH SYSTEM FOR THE TUBERCULOSIS (TB) PROGRAM IN THE PUBLIC
HEALTH DEPARTMENT**

By Mr. Hull, Chair, Services Committee

WHEREAS, the Public Health Department is required to have a physician consultant to review Tuberculosis (TB) Program practices, provide evaluation, and treat TB Program clients, and

WHEREAS, St. Lawrence Health Systems will evaluate, diagnose and prescribe treatment in the office, the Public Health Department will provide the NYSDOH guidance regarding the latest guidelines for diagnosis and treatment for TB and Latent Tuberculosis Infections (LBTI), and testing and treatment will be authorized by a designee of the Public Health Department, and

WHEREAS, the financial responsibility of the Public Health Department for TB and LBTI treatment is limited, and St. Lawrence Health System must first attempt to bill the insurer prior to submitting any invoices to the Public Health Department, as the Public Health Department should be the payer of last resort, and

WHEREAS, total payment to date for the current contract (1/2021-11/2024) has been \$2,783, and

WHEREAS, the Public Health Department will provide payment up to the New York State Medicaid rate (PP040104 43007 TB), and the term of this contract will be January 1, 2025, through December 31, 2027,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract with St. Lawrence Health System for the Tuberculosis (TB) Program in the Public Health Department, upon approval of the County Attorney.

December 2, 2024

Services Committee: 11-18-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR SOCIAL SERVICES FOR TEMPORARY
ASSISTANCE/SAFETY NET, EMERGENCY AID FOR ADULTS, MEDICAID
WEEKLY SHARES, AND ADOPTION/FOSTER CARE**

By Mr. Hull, Chair, Services Committee

WHEREAS, a budget modification is necessary due to increased costs in Temporary Assistance/Safety Net, Emergency Aid for Adults, Medicaid Weekly Shares and Adoption/Foster Care, and

WHEREAS, increases in Foster Care/Adoption are due to increases in the cost-of-living adjustments applicable to maximum State Aid rates and the Department being required to pay no less than one hundred percent (100%) maximum state aid rates for Foster Care programs, making it necessary to modify the 2024 Budget for Social Services,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Social Services Budget in the following areas for temporary assistance/safety net, emergency aid for adults, Medicaid weekly shares, and adoption/foster care, as follows:

INCREASE APPROPRIATIONS:

DAP60104 43007	D TA Other Fees	\$10,000
DAP60104 499CN	D TA Client Notices	10,000
DPA61424 46100	D EAA Directs	5,200
DMM61004 46500	D Medicaid to State	693,740
DSC61194 46500 ADAD	D ADCFC Adoption Subsidies	<u>600,000</u>
		\$1,318,940

INCREASE REVENUE:

DSC36195 56000	D SA Child Care	\$186,000
DPA36425 56000	D SA Emergency Aid for Adults	2,600
DSC46195 57000	D FA Child Care	300,000
DA036105 56000	D SA General Administration	2,017
DA046105 57000	D FA General Administration	1,937
DA046155 57000 FFAD	D FA FFFS TANF Administration	4,771
DSS27015 55000	D LR ST Prior Year Refunds	<u>821,615</u>
		\$1,318,940

December 2, 2024

Services Committee: 11-18-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A MEMORANDUM OF AGREEMENT (MOA)
WITH NORTH COUNTRY PRENATAL PERINATAL COUNCIL, INC. FOR
REFERRALS TO HEALTHY FAMILIES ST. LAWRENCE FOR THE DEPARTMENT
OF SOCIAL SERVICES**

By Mr. Hull, Chair, Services Committee

WHEREAS, Healthy Families New York, funded and administered by New York State Office of Children and Family Services (OCFS), has been partnering with caregivers and families through New York State since 1994, and

WHEREAS, Healthy Families New York began implementing the Healthy Families Child Welfare Protocols as part of the New York State's Family First Prevention Services Act Prevention Plan, and

WHEREAS, part of the implementation requirements is to establish and renew annually a Memorandum of Agreement with the local Department of Social Services, and

WHEREAS, Healthy Families St. Lawrence is a voluntary evidence-based home visiting program serving expecting parents and families, as well as a prevention program dedicated to supporting families in their quest to be the best caregivers they can be,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a Memorandum of Agreement with North Country Prenatal Perinatal Council, Inc. for Healthy Families St. Lawrence for the Department of Social Services, upon approval of the County Attorney.

December 2, 2024

Services Committee: 11-18-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN THE 2025 RESOURCE ALLOCATION PLAN
SIGNATURE PAGE AND SIGN CONTRACTS FOR YOUTH DEVELOPMENT
PROGRAM FUNDS**

By Mr. Hull, Chair, Services Committee

WHEREAS, the Office of Children and Family Services (OCFS) requires the Youth Bureau to submit a Resource Allocation Plan (RAP) Signature Page that certifies approval of the program and grant contracts for the 2025 Youth Development Program (YDP) year, and

WHEREAS, the signing of the RAP Signature Page will qualify the County for reimbursements from New York State in the 2025 Program Year, and OCFS has made Resource Allocation Plan (RAP) Funds (Y4073204 46000) available to provide Youth Development Programs, and

WHEREAS, the amount allocated to the County in 2025 for Youth Development Programs (YDP) is \$104,558 (Y4073204 46000), and various agencies have submitted a Request for Proposal (RFP) for Youth Development Program (YDP) funding through the Youth Bureau, and

WHEREAS, the Youth Bureau shall retain the overall responsibility to release the Request for Proposal (RFP) plan, provide fiscal/grant management, technical assistance, audit claims, monitor, and evaluate all programs approved in the 2025 RAP,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the 2025 Resource Allocation Plan Signature Page and sign contracts for Youth Development Program Funds, upon approval of the County Attorney, to the following organizations:

<u>Organization:</u>	<u>Amount:</u>
Canton Free Library	\$4,200
Claxton Hepburn Medical Center	\$7,000
GardenShare	\$2,275
Holistic Life Foundation	\$5,000
North Country Children's Museum (NCCM)	\$6,000
North Country Prenatal Perinatal Council	\$6,846
Ogdensburg Boys and Girls Club	\$4,900
St. Lawrence County Arts Council	\$4,600
St. Lawrence County People Project	\$3,000
Town of Fowler	\$5,000
Town of Parishville	\$2,000
Town of Stockholm	\$1,000
Village of Canton	\$2,000

Village of Gouverneur	\$10,926
Village of Massena	\$4,000

December 2, 2024

Services Committee: 11-18-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN THE 2025 RESOURCE ALLOCATION PLAN
SIGNATURE PAGE AND SIGN CONTRACTS FOR YOUTH SPORTS &
EDUCATIONAL FUNDING**

By Mr. Hull, Chair, Services Committee

WHEREAS, the Office of Children and Family Services (OCFS) requires the Youth Bureau to submit a Resource Allocation Plan (RAP) Signature Page that certifies approval of the program and grant contracts for the 2025 Youth Development Program Year, and

WHEREAS, the signing of the RAP Signature page will qualify the County for State reimbursement in the 2025 Program Year, and various agencies have submitted a Request for Proposal (RFP) for Youth Sports & Educational Funding (YSEF) through the Youth Bureau, and

WHEREAS, the amount allocated to the County in 2025 for Youth Sports and Educational Funding (YSEF) is \$25,058 (Y4073204 46500), and the Office of Children and Family Services (OCFS) has made Resource Allocation Plan (RAP) funds (Y4073204 46500) available to provide Youth Sports & Educational Funding (YSEF), and

WHEREAS, OCFS will reimburse St. Lawrence County for contract and county agency program expenditures, and

WHEREAS, the Youth Bureau shall retain the overall responsibility to release the Request for Proposal (RFP) plan, provide fiscal/grant management, technical assistance, audit claims, monitor, and evaluate all programs approved in the 2025 RAP,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the 2025 Resource Allocation Plan (RAP) signature page and authorize the Chair to sign contracts for Youth Sports & Educational Funding, upon approval of the County Attorney, with the following organizations:

<u>Organization:</u>	<u>Amount:</u>
Black Lake Fish & Game Association	\$3,000
Town of Colton	\$2,500
Town of Fine	\$7,750
Town of Louisville	\$2,000
Town of Stockholm	\$4,000
Village of Heuvelton	\$5,808

December 2, 2024

Services Committee: 11-18-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN THE 2025 RESOURCE ALLOCATION PLAN
SIGNATURE PAGE AND SIGN CONTRACTS FOR YOUTH TEAM SPORTS
FUNDING**

By Mr. Hull, Chair, Services Committee

WHEREAS, the Office of Children and Family Services (OCFS) requires that the Youth Bureau submit a Resource Allocation Plan (RAP) Signature Page that certifies approval of the program and grant contracts for the 2025 Youth Development Program (YDP) year, and

WHEREAS, the signing of the RAP Signature Page will qualify the County for reimbursements from New York State in the 2025 Program Year, and various agencies have submitted a Request for Proposal (RFP) for Youth Team Sports (YTS) funding through the Youth Bureau, and

WHEREAS, the amount allocated to the County in 2025 for Youth Team Sports (YTS) is \$52,946 (Y4073204 46100), and OCFS has made Resource Allocation Plan (RAP) funds (Y4073204 46100) available to provide Youth Team Sports (YTS), and

WHEREAS, OCFS will reimburse St. Lawrence County for contract and County agency program expenditures, and

WHEREAS, the Youth Bureau shall retain the overall responsibility to release the Request for Proposal (RFP) plan, provide fiscal/grant management, technical assistance, audit claims, monitor, and evaluate all programs approved in the 2025 RAP, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign the 2025 Resource Allocation Plan Signature Page and sign contracts for Youth Team Sports (YTS) programs, upon approval of the County Attorney, to the following organizations:

<u>Organization:</u>	<u>Amount:</u>
Canton Minor Hockey, Inc.	\$3,700
Canton Pee Wee Association	\$5,000
Cornell Cooperative Extension of SLC	\$7,000
Massena Minor Hockey Association, Inc.	\$5,431
Norwood-Norfolk Youth Baseball & Softball League	\$6,400
PAL of Massena	\$8,500
Potsdam Figure Skating Club	\$5,130
Town of Hammond	\$4,000
Tri-Town Minor Hockey Association	\$5,000
Village of Massena	\$2,785

December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

**AUTHORIZING THE ADMINISTRATOR OF THE SELF-INSURANCE PLAN TO
HIRE A THIRD PARTY ADMINISTRATOR FOR THE WORKERS' COMPENSATION
PLAN**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the St. Lawrence County Self-Insurance Plan (the Plan) contract for Third Party Administration (TPA) to handle all the workers' compensation claims and to assist the Plan with certain administrative duties will expire December 31, 2024, and

WHEREAS, the Plan solicited proposals from vendors and received six (6) submissions for the purpose of selecting one to act as the Third Party Administrator for the St. Lawrence County Self-Insurance Plan, and

WHEREAS, upon a review of the submissions and scoring matrices, a recommendation has been made to contract with Triad Group, LLC, to provide TPA services to the Plan, the current County TPA, for three (3) years, with the possibility of an extension for an additional two (2) years,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Administrator of the Self-Insurance Plan to Hire a Third Party Administrator for the Workers' Compensation Plan.

December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

MODIFYING THE 2024 BUDGET FOR THE COUNTY ATTORNEY'S OFFICE FOR THE SELF-INSURANCE FUND DUE TO INCREASED COSTS IN SCHEDULED LOSS OF USE AWARDS

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the Self-Insurance Fund is responsible for the payment of Workers' Compensation related expenditures, and

WHEREAS, part of the administration of the workers' compensation claims requires an assessment of files that may be appropriate for full and final settlement, and

WHEREAS, full and final settlement under the Workers' Compensation Law, closes a file permanently, resolving both the medical and indemnity portions of a claim, and

WHEREAS, 2024 has seen an increase from 2023 in the number of cases resolved by way of full and final settlement, and

WHEREAS, in some cases claims may not be ready for a full and final settlement but are eligible for a scheduled loss of use, and

WHEREAS, under New York Workers' Compensation Law, a Schedule Loss of Use Award may be made when a claimant has reached maximum medical improvement and the body part(s) of a claimant have a permanent loss of use as a result of their work-related injury, and

WHEREAS, under a Schedule Loss of Use Award, compensation is limited to a certain number of weeks based on the body part and severity of the disability, according to a schedule set by law, and

WHEREAS, these Settlements and Schedule Loss of Use Awards, which have increased significantly since 2021, has created a deficit in the Benefits and Awards Account which also covers the medical and indemnity payments of the claimant, and

WHEREAS, County Law, Article 7, Sections 363 and 366, allows the Board of Legislators to amend the budget to shift funds between accounts where there exists an excess in some accounts and a deficit in others, and

WHEREAS, it will be necessary to transfer funds from the Self-Insurance Plan Fund Balance, by increasing the appropriated fund balance to support the additional scheduled loss of use awards, as they come due,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the County Attorney's Office for the Self-Insurance Fund due to increased costs in Scheduled Loss of Use Awards, as follows:

DECREASE UNAPPROPRIATED FUND BALANCE:

07TG0911 50300	Fund Balance, Unreserved Unappropriated	\$600,000
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INCREASE APPROPRIATED FUND BALANCE:

07TG0910 50300	Fund Balance, Unreserved Appropriated	\$600,000
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INCREASE APPROPRIATIONS:

LI017204 40301	SI Workers Comp Benefits and Awards	\$600,000
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December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE COUNTY ATTORNEY'S OFFICE FOR
INCREASED COSTS ASSOCIATED WITH RETENTION OF OUTSIDE LEGAL
COUNSEL**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, pursuant to County Law §501(2) "...whenever the interests of the board of supervisors or the county are inconsistent with the interests of any officer paid his compensation from county funds, the county attorney shall represent the interests of the board of supervisors and the county [while the conflicted officer] may employ an attorney-at-law" who shall be reimbursed pursuant to the policies established by Public Officer's Law §18, and

WHEREAS, coordinated strategies are being implemented to decrease long-term costs associated with continued retention of outside counsel; however, short-term costs have increased due to the current litigation files that have been sent to outside counsel reaching a more active status, and

WHEREAS, due to trial preparation and upcoming trials, there will not be sufficient funds to pay future billings to outside counsel (LR019304 43002) through the end of 2024, and

WHEREAS, it will be necessary to transfer money from the fund balance for Fund (08) Casualty and Liability, by increasing the appropriated fund balance to cover those payments as they come due,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the County Attorney's Office for increased costs associated with retention of outside legal counsel, as follows:

DECREASE UNAPPROPRIATED FUND BALANCE:

08TG0911 50300	CS Unappropriated Fund Balance	\$70,000
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INCREASE APPROPRIATED FUND BALANCE:

08TG0910 50300	CS Appropriated Fund Balance	\$70,000
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INCREASE APPROPRIATIONS:

LR019304 43002	LR Legal Fees	\$70,000
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December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

**ADOPTING AN UPDATED HEALTH AND SAFETY POLICY MANUAL FOR ST.
LAWRENCE COUNTY FOR 2025**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, St. Lawrence County is committed to the health and safety of its workforce and wants to implement a health and safety policy regarding work-related activities, and

WHEREAS, the Public Employee Safety and Health Bureau (PESH), created in 1980, enforces safety and health standards promulgated under the United States Occupational Safety and Health Act (OSHA) and several State standards, and

WHEREAS, the PESH Act created OSHA to give occupational safety and health protection to all public sector employees, and

WHEREAS, PESH requires safety policies to be implemented and enforced for all public employers in the State of New York, and

WHEREAS, to ensure the safety of the workforce and to remain compliant with the PESH regulations, it is important that the County adopts, maintains, and implements a St. Lawrence County Health & Safety Policy, and

WHEREAS, a true and complete copy of the updated Health and Safety Policy Manual is available upon request from the Board of Legislators' Office,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators adopts an updated Health & Safety Policy Manual for St. Lawrence County for the year 2025, upon approval of the Compliance Officer/Risk Manager and the County Attorney.

December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

**ADOPTING AN UPDATED ST. LAWRENCE COUNTY CORPORATE COMPLIANCE
PLAN FOR THE YEAR 2025**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, on December 5, 2022, St. Lawrence County adopted Resolution 443-2022, “Adopting the St. Lawrence County Compliance Plan”, and

WHEREAS, the St. Lawrence County Compliance Plan arose from general guidelines published by the United State Office of Inspector General (OIG) of the U.S. Department of Health and Human Services, the U.S. Department of Justice Federal Sentencing Guidelines (U.S.S.G. §§ 8B2.1) and New York State Social Services Law SOS§363-d. requires the establishment and implementation of a Corporate Compliance Plan as an entity that provides services to Medicaid recipients, and

WHEREAS, the Corporate Compliance Plan addresses the conduct of all Legislators, elected officials, County officers, employees, and agents, and

WHEREAS, conduct in violation of these standards may lead to disciplinary action, and

WHEREAS, the Board of Legislators has directed, through the St. Lawrence County Risk Manager, the development and maintenance of a County Compliance Plan which incorporates the St. Lawrence County Ethics and Disclosure Law and sets forth the Standards of Conduct and Policies and Procedures to be followed by all employees of the County and agents who furnish services and goods to St. Lawrence County, and

WHEREAS, the Corporate Compliance Plan is continuously updated, in accordance with the statutes above, to maintain accuracy and remain current,

WHEREAS, a true and complete copy of the updated Corporate Compliance Plan is available upon request from the Board of Legislators' Office,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators adopts an updated St. Lawrence County Corporate Compliance Plan for the Year 2025, upon approval of the County Attorney.

December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

ADOPTING MORTGAGE TAX REPORT

By Mr. Gennett, Chair, Finance Committee

BE IT RESOLVED that the Mortgage Tax Report as submitted by the County Clerk and the County Treasurer is hereby accepted and the County Treasurer is authorized and directed to issue the amounts as set forth in the report to the various tax districts in this County, as follows:

<u>TOWN/VILLAGE:</u>	<u>AMOUNT:</u>
Brasher	\$15,194.34
Canton:	
Village of Canton	25,658.90
Village of Rensselaer	1,167.38
Town of Canton	90,921.57
Clare	1,122.54
Clifton	7,614.82
Colton	33,360.23
Dekalb:	
Village of Richville	253.95
Town of Dekalb	6,997.38
DePeyster	1,621.49
Edwards	5,771.63
Fine	5,999.50
Fowler	19,687.39
Gouverneur:	
Village of Gouverneur	6,136.01
Town of Gouverneur	17,703.49
Hammond:	
Village of Hammond	281.72
Town of Hammond	12,823.08
Hermon	5,392.19
Hopkinton	6,720.25
Lawrence	5,281.03
Lisbon	11,887.13
Louisville:	
Village of West Massena	1,587.74
Town of Louisville	17,529.20
Macomb	3,142.54
Madrid	7,166.82
Massena:	

Village of Massena	38,475.92
Town of Massena	83,001.97
Morristown	18,562.27
Norfolk:	
Village of Norwood	137.84
Village of Massena	18.89
Town of Norfolk	16,266.69
Ogdensburg	30,587.02
Oswegatchie:	
Village of Heuvelton	1,962.80
Town of Oswegatchie	37,375.77
Parishville	10,321.14
Piercefield	5,235.48
Pierrepont	18,749.02
Pitcairn	6,823.73
Potsdam:	
Village of Potsdam	15,095.54
Village of Norwood	3,356.44
Town of Potsdam	60,378.87
Rossie	5,729.83
Russell	4,833.49
Stockholm	22,720.58
Waddington:	
Village of Waddington	2,489.16
Town of Waddington	<u>9,556.59</u>
TOTALS:	\$702,701.36

December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

CHARGING TAX ITEMS & OMITTED TAX PAID

By Mr. Gennett, Chair, Finance Committee

WHEREAS, due to tax refunds, cancelations of taxes, and other assessment errors, and omitted tax payments received, there are various tax items that cannot be collected or payments that result in town credits,

NOW, THEREFORE, BE IT RESOLVED that the Treasurer is hereby authorized and directed to charge/credit these various items to the towns as presented to the Legislature, as follows:

**2024 CORRECTION OF ERRORS
CHARGES & CREDITS TO TOWNS & DISTRICTS**

Brasher Fire - FD001	\$67.80	
Brasher Fire PROT- FD002	\$545.56	
Brasher Highway	\$788.24	
Brasher Town	\$1,107.55	
		<u>\$2,509.15</u>
Canton Fire - FD003	\$343.33	
Canton Light - LT005	\$102.03	
Canton Town	\$1,114.56	
		<u>\$1,559.92</u>
Colton Fire - FD009	\$73.74	
Colton Highway	\$137.20	
Colton Light - LT006	\$18.48	
Colton Town	\$322.96	
		<u>\$552.38</u>
Edwards Town	\$500.63	
		<u>\$500.63</u>
Fine Star Lake Water – WD002	\$3,780.00	
		<u>\$3,780.00</u>

Fowler Fire - FD016	\$697.83	
Fowler Highway	\$9,449.87	
Fowler Town	\$2,356.25	
		<u>\$12,503.95</u>
Gouverneur Town	\$915.86	
Gouverneur Water	\$39.00	
		<u>\$954.86</u>
Hermon Sewer	\$477.00	
		<u>\$477.00</u>
Hopkinton Town	\$30.00	
		<u>\$30.00</u>
Lisbon Town	\$338.76	
		<u>\$338.76</u>
Madrid Sewer	\$743.38	
Madrid Water	\$226.70	
		<u>\$970.08</u>
Massena Fire - FH002	\$42.05	
Massena Town	\$3,614.56	
		<u>\$3,656.61</u>
Norfolk Public Library	\$14.61	
Norfolk Town	\$1,360.62	
		<u>\$1,375.23</u>
Oswegatchie Town	\$542.41	
		<u>\$542.41</u>
Parishville Highway	\$99.07	
Parishville Town	\$88.82	
		<u>\$187.89</u>
Pierrepont Town	\$70.43	
		<u>\$70.43</u>

Pitcairn Fire - FD033	\$12.84	
Pitcairn Highway	\$74.66	
Pitcairn Town	\$13.32	
		<u>\$100.82</u>
Potsdam Fire - FD034	\$4.20	
Potsdam Town	\$42,908.65	
		<u>\$42,912.85</u>
Rossie Fire - FD035	\$31.06	
Rossie Highway	\$324.30	
Rossie Town	\$415.57	
		<u>\$770.93</u>
Russell Fire - FD036	\$535.36	
Russell Highway	\$3,832.45	
Russell Library	\$190.19	
Russell Town	\$1,491.56	
		<u>\$6,049.56</u>
Stockholm Fire - FD039	\$7.22	
Stockholm Highway	\$18.23	
Stockholm Town	\$51.83	
		<u>\$77.28</u>
Waddington Town	\$158.21	
		<u>\$158.21</u>
Total Chargebacks		<u>\$80,078.95</u>

December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

CORRECTING AND REFUNDING ERRONEOUS TAXES

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Chapter 515 of the Laws of 1997 provides a local option for erroneously levied taxes in the amount of \$2,500 or less to be corrected or refunded upon application according to Section 554 and 556, respectively, of the Real Property Tax Law upon recommendation of the County Director of Real Property Tax Services and approval of the Treasurer of the County, and

WHEREAS, the County Treasurer and the Director of Real Property Tax Services recommend that this option be adopted in order to make these corrections and/or refunds to the taxpayer erroneously assessed in a more timely and efficient fashion,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes correcting and refunding erroneous taxes, and

BE IT FURTHER RESOLVED that the Board of Legislators adopt the provisions set forth in Chapter 515 of the Laws of 1997 allowing the County Treasurer to correct tax bills or issue a check for the refund where taxes have been paid upon the recommendation of the Director of Real Property Tax Services and the approval of the Treasurer for the calendar year 2025, and

BE IT FURTHER RESOLVED that on or before the 15th day of each month, the Real Property Director shall submit a report to the Board of Legislators of the corrections or refunds processed by the Treasurer during the preceding month indicating the name of each recipient, the location of the property and the amount of the correction or refund.

December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

APPROVAL OF BAD DEBT WRITE OFF FOR THE SOLID WASTE DEPARTMENT

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Resolution No. 87-2014, adopted on April 7, 2014, authorized the Chair to sign a contract with Falcon Recovery Systems, LLC, for St. Lawrence County to consolidate collections under one contract with Falcon, and

WHEREAS, bad debt accounts, through November 2024, totaling \$3,751.07 are now uncollectible, and

WHEREAS, while the amount is owed and written off, the amount due is placed in the files of each customer in an effort to receive payment should they return for service in the future,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to adjust the bad debt write offs for the Solid Waste Department, as follows:

DECREASE CONTRA ASSET ACCOUNT:

05TG0389 501W0	T EL Allowance for Receivables	\$3,752
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DECREASE ASSET ACCOUNT:

05TG0380 501W0	T EL Accounts Receivable	\$3,752
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ACCOUNT	CUSTOMER NAME	ACCOUNT STATUS	ACCOUNT BALANCE	NOTES
203314	BASS CONSTRUCTION	CLOSED – COLLECTIONS ON 4/22/2021	\$2,659.04	OVER 3 YEARS WITH FALCON RECOVERY SERVICES
800022	JASON MOQUINN	CLOSED – COLLECTIONS ON 4/22/2021	\$1,092.03	OVER 3 YEARS WITH FALCON RECOVERY SERVICES
Total			\$3,751.07	

December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE DEPARTMENT OF HIGHWAYS FOR
THE POTSDAM OUTPOST MAINTENANCE FACILITY**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Resolution No. 391-2023 authorized the Department of Highways to hire C & S Engineers for preliminary plans and cost estimates for the Potsdam Outpost Maintenance Facility, and

WHEREAS, the expense will exceed the Capital Project, and

WHEREAS, the projected overages can be offset by a decrease in the Potsdam Salt Storage sub-contracts appropriations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the Department of Highways for the Potsdam Outpost Maintenance Facility, as follows:

INCREASE APPROPRIATIONS:

HM651974 430ED POM	Engineering Design	\$16,425
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DECREASE APPROPRIATIONS:

HM651974 465CO PSS	Sub-contracts	\$16,425
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December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

**AUTHORIZING THE DISSOLUTION OF THE VACANCY REVIEW COMMITTEE
AND DELEGATING THE AUTHORITY TO FILL AND ABOLISH POSITIONS TO
THE COUNTY ADMINISTRATOR**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, in August of 2015, the Vacancy Review Committee was reestablished and assigned the role of evaluating positions within St. Lawrence County Government where Department Heads are requesting positions be abolished, created, and/or filled, and

WHEREAS, since 2016, the County Administrator has been providing the Board of Legislators with an annual summary of the actions of the Vacancy Review Committee and made recommendations for changes to be considered by the Board of Legislators to improve the efficiency of the Committee and County Staff as a whole, and

WHEREAS, the work of the Committee has held its value, including better working knowledge by Legislators of the roles and responsibilities of positions in departments and the Board of Legislators has benefited from the ongoing information provided about the annual vacancies (approximately 160), the average immediate fill rate (above ninety 90% percent), the summaries by departments, ultimately the understanding of the challenges presented to the County if positions are not filled, and

WHEREAS, one of the recommendations made by the Administrator allowed her to fill positions that had been filled for less than a year, to create and fill part-time and transitional positions, and that authority has been utilized carefully, benefiting the departments by expediting the process to fill positions, and

WHEREAS, there is a request to dissolve the Vacancy Review Committee and vest the County Administrator with the necessary authority to fill budgeted positions, and continue with the preexisting authority granted to her, and

WHEREAS, for any positions requested to be created, the process would require consideration and approval by the Board of Legislators,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Dissolution of the Vacancy Review Committee and delegates the authority to fill and abolish positions the County Administrator, and

BE IT FURTHER RESOLVED that the authority to create full-time positions will remain with the Board of Legislators for review and approval.

December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A TWO-YEAR CONTRACT EXTENSION
FOR LOCAL MUNICIPAL WATER AND WASTEWATER INFRASTRUCTURE
PROJECTS FUNDED WITH AMERICAN RESCUE PLAN ACT (ARPA) FUNDS**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, on May 2, 2022 Resolution No. 181-2022 adopted the recommendations made by the ARPA Committee regarding the uses of \$20.9M in American Rescue Plan Act (ARPA) funds provided to St. Lawrence County, and

WHEREAS, funds were appropriated to support water and wastewater infrastructure projects in the County, and

WHEREAS, the Chair has been authorized to sign contracts appropriating these funds by Resolution No. 68-2023 dated February 6, 2023, and

WHEREAS, the total amount under contract is \$2,969,563 and \$1,927,188.86 has been expended, additional work will be completed beyond the contract termination date of December 31, 2024, so an extension is recommended through December 31, 2026,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes a two-year Contract Extension for Local Municipal Water and Wastewater Infrastructure Projects funded with American Rescue Plan Act (ARPA) Funds

<u>Municipality</u>	<u>Total Contract</u>	<u>Encumbered</u>	<u>Remaining Value</u>	<u>Project</u>
Village of Canton	\$475,000	\$475,000	\$393,564.64	Common Water Supply (8350)
Town of Clifton	\$74,346	\$74,346	\$69,082.86	Waste Water Treatment (8130)
Town of Madrid	\$300,000	\$300,000	\$289,499.00	Water Transfer and Distribution (8340)
City of Ogdensburg	\$400,000	\$400,000	\$20,000.02	Waste Water Treatment (8130)
Totals:	\$1,249,346	\$1,249,346	\$772,146.52	

BE IT FURTHER RESOLVED that any funds not spent in 2024 will be rolled over to 2025 and be fully expended by 2026, in accordance with the U.S. Treasury Final Rule.

December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A TWO-YEAR CONTRACT EXTENSION
FOR BROADBAND EXPANSION PROJECTS APPROPRIATING AMERICAN
RESCUE PLAN ACT (ARPA) FUNDS**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, on May 2, 2022 Resolution No. 181-2022 adopted the recommendations made by the ARPA Committee regarding the uses of \$20.9M in American Rescue Plan Act (ARPA) funds provided to St. Lawrence County, and

WHEREAS, funds were appropriated to support broadband development and installation (hereinafter, “broadband expansion”) projects in the County, and

WHEREAS, the Chair was authorized to sign contracts appropriating these funds by Resolution 145-2023 dated April 1, 2023, and

WHEREAS, \$2,955,145 is obligated, and, to date, \$111,163 has been expended and an additional \$1.65M is pending, and all projects are either under construction or poised for construction in 2025, but not all projects will be completed by the contract termination date of December 31, 2024, so an extension is recommended through December 31, 2026,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a two-year extension of contracts appropriating American Rescue Plan Act (ARPA) funds for broadband expansion projects, as follows:

<u>Municipality</u>	<u>Lot</u>	<u>Total Contract</u>	<u>Encumbered</u>	<u>Remaining Value</u>
Town of Colton	SLIC Fiber-Lot 7	\$91,408	\$91,408	\$91,408
Town of Norfolk	SLIC Fiber-Lot 13	\$123,520	\$123,520	\$123,520
Town of Colton	SLIC Fiber-Lot 8	\$109,199	\$109,199	\$109,199
Town of Waddington	SLIC Fiber-Lot 21	\$67,081	\$67,081	\$67,081
Towns of Lisbon & Madrid	SLIC Fiber-Lot 12	\$341,000	\$341,000	\$341,000
Town of Stockholm	SLIC Fiber-Lot 20	\$267,787	\$267,787	\$267,787
Town of Brasher	SLIC Fiber-Lot 1	\$59,713	\$59,713	\$59,713
Town of Potsdam	SLIC Fiber-Lot 19	\$327,048	\$327,048	\$327,048
Town of Oswegatchie	SLIC Fiber-Lot 16	\$25,724	\$25,724	\$25,724
Town of Oswegatchie	SLIC Fiber-Lot 14	\$323,926	\$323,926	\$323,926
Towns of Lawrence & Hopkinton	SLIC Fiber-Lot 11	\$212,943	\$212,943	\$212,943
Town of Canton	SLIC Fiber-Lot 4	\$406,071	\$406,071	\$406,071

Towns of Canton & Russell	SLIC Fiber-Lot 5	\$203,345	\$203,345	\$203,345
Town of Canton	SLIC Fiber-Lot 3	\$209,143	\$209,143	\$209,143
Town of Oswegatchie	SLIC Fiber-Lot 15	\$76,074	\$76,074	\$76,074
	Totals:	\$2,843,982	\$2,843,982	\$2,843,982

BE IT FURTHER RESOLVED that any funds not spent in 2024 will be rolled over to 2025 and be fully expended by 2026, in accordance with the U.S. Treasury Final Rule.

December 2, 2024

Full Board:

RESOLUTION NO.

**ADOPTING LOCAL LAW H (NO.) FOR THE YEAR 2024 “TAX CAP OVERRIDE
FOR FY 2025”**

By Mr. Forsythe

Section 1. TITLE OF THE LOCAL LAW

This Local Law shall be entitled “Tax Cap Override for FY 2025.”

Section 2. AUTHORIZATION

For fiscal year 2025, the County of St. Lawrence shall override the real property tax levy limit established by Chapter 97 of the Laws of 2011 of the State of New York and may adopt a budget requiring a tax levy that is greater than such tax levy limit.

Section 3. VOTE REQUIREMENT

This local law is adopted pursuant to subdivision 5 of the General Municipal Law § 3-C, which expressly authorizes the County Board of Legislators to override the tax levy limit by the adoption of a local law approved by vote of sixty percent (60%) of the Board.

Section 4. PURPOSE

The purpose of this local law is to permit the override of the limit on the amount of real property taxes that may be levied by the County of St. Lawrence, and to allow the County to adopt a county budget for the fiscal year 2025 that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law § 3-C.

Section 5. DEFINITION

Tax Cap Override for FY 2025 - The County Board of Legislators, County of St. Lawrence, is hereby authorized to adopt a budget for FY 2025 that requires a real property tax levy in excess of the amount otherwise proscribed in General Municipal Law § 3-C.

Section 6. SUPERSESSION

Pursuant to the powers granted by the Municipal Home Rule, this Local Law supersedes all provisions of any other laws in the County of St. Lawrence, in so far as such statutes are inconsistent with this Local Law and any other laws or regulations of the County of St. Lawrence are superseded to the extent necessary to give this Local Law full force and effect. All other provisions shall remain the same.

Section 7. SEVERABILITY

Each separate provision of this Local Law shall be deemed independent of all other provisions

therein, and if any provisions shall be deemed or declared invalid, all other provisions hereof shall remain valid and enforceable.

Section 8. EFFECTIVE DATE

This Local Law shall take effect immediately upon filing in the office of the Secretary of State, in accordance with Municipal Home Rule Law § 27.

December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

**ESTABLISHING A DATE AND TIME FOR THE ORGANIZATIONAL BOARD
MEETING**

By Mr. Gennett, Chair, Finance Committee

BE IT RESOLVED that the Organizational Meeting of the St. Lawrence County Board of Legislators shall be held on Thursday, January 2, 2025, at 6:00 p.m. in the St. Lawrence County Board of Legislators' Chambers, Court House, Canton, New York for the purpose of electing a Chair of the Board of Legislators and any other business that may come before the Board.

December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE
FOR COSTS ASSOCIATED WITH COMMUNITY COLLEGE TUITION**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, pursuant to the provisions of subdivision four of section 6305 of the Education Law, counties that do not have a community college are required to pay for partial tuition for its residents, which is charged back to the perspective towns and villages, and

WHEREAS, the 2024 Budget appropriated \$905,500 for payments to Community Colleges, and

WHEREAS, the outstanding bills and any additional bills anticipated through the end of 2024 require a request for a transfer of funds to cover the cost of appropriations,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the County Administrator's Office for costs associated with community college tuition, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$125,000
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INCREASE APPROPRIATIONS:

B1E24904 46502	B EDUC Community Colleges Tuition	\$125,000
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December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A RENEWAL APPLICATION WITH
EXCELLUS BLUE CROSS BLUE SHIELD FOR STOP LOSS INSURANCE
COVERAGE FOR 2025**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the cost of health benefits for St. Lawrence County employees, retirees, and their families continue to rise each year, and

WHEREAS, the County continues to pursue, research, and implement programs in an effort to contain these costs, and

WHEREAS, in 2018, the Board of Legislators established a reserve for high cost claims, which currently has a balance of \$10,873,491, and

WHEREAS, in 2022, the Board of Legislators authorized the purchase of Stop Loss Insurance which allows the County to better manage the risk associated with high-cost insurance claims (medical and prescriptions) and to help stabilize the impact of those costs on the Plan, and

WHEREAS, the Benefit Consultant who works on behalf of the County secured Requests for Proposals (RFPs) for Stop Loss Insurance in December 2021, and these proposals demonstrated Excellus BC/BS to be the most competitive with the lowest premiums, and

WHEREAS, the policy for 2024 included a \$400,000 deductible for an approximate premium cost of \$451,534 and to date, the County has been reimbursed \$803,303 to date (approximately \$351,769 over the premium cost), and

WHEREAS, in consideration for the 2025 plan year, it is recommended that the specific deductible be continued at \$400,000 (on a "12/15" claims basis) for an approximate annualized premium cost of \$535,961,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a renewal application with Excellus Blue Cross Blue Shield for Stop Loss Insurance coverage for 2025.

December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

MODIFYING THE 2024 BUDGET FOR THE ASSIGNED COUNSEL PROGRAM

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the cost for Assigned Counsel for Indigent Defense has exceeded the 2024 budgeted appropriations, and

WHEREAS, with eligibility standards changing, along with State-mandated rate increases, the cost of providing indigent defense continues to rise, with the State reimbursing up to fifty percent (50%) of these increased costs,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the Assigned Counsel Program, as follows:

INCREASE APPROPRIATIONS:

IA011704 430CC	IA AC Criminal Cases	\$150,000
IA011704 430AC	IA AC Appeals Cases	100,000
IA011704 430FC	IA AC Family Court Cases	150,000
IA011704 43007	IA AC Other Fees & Services	<u>17,000</u>
		\$417,000

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$179,850
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INCREASE REVENUE:

IA030255 56000	IA AC SA Indigent Legal Services	\$199,750
IA030895 560AD	IA AC SA Aid to Defense	13,700
IA030895 560IP	SA Inmate Parole	<u>23,700</u>
		\$237,150

December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

AUTHORIZING THE CHAIR TO SIGN A CONTRACT RENEWAL WITH NEW YORK STATE INDUSTRIES FOR THE DISABLED, INC. FOR RECORDS MANAGEMENT SERVICES

By Mr. Gennett, Chair, Finance Committee

WHEREAS, St. Lawrence County recognizes the need to have ongoing records management services performed, and

WHEREAS, New York State Industries for the Disabled, Inc. (“NYSID”), a 501c (3) not-for-profit corporation, was appointed by the New York State Commissioner of Education pursuant to Section 162 of the New York State Finance Law to facilitate orders on behalf of Preferred Source Agencies, such as St. Lawrence NYSID, and

WHEREAS, the St. Lawrence NYSID has provided records management services for St. Lawrence County for over 30 years, and

WHEREAS, this contract allows the County to purchase services for document preparation such as micrographics, digital imaging or imaging on microfilm, CD’s, and document shredding,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a contract renewal with New York State Industries for the Disabled Inc. (B1014604 43006) for records management services for January 1, 2025 through December 31, 2025, upon approval of the County Attorney.

12-2-2024

Finance Committee: 11-25-2024

RESOLUTION NO.

**REQUESTING THE NEW YORK STATE LEGISLATURE AND GOVERNOR ADOPT
LEGISLATION TO PERMIT ST. LAWRENCE COUNTY HOME RULE TO EXTEND
THE SALES TAX RATE AS PREVIOUSLY AUTHORIZED FROM THREE (3%)
PERCENT TO FOUR (4%) PERCENT**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, St. Lawrence County, by authority of Chapter 191 of the Laws of 2013, increased the sales tax rate for the period beginning December 1, 2013 through November 30, 2015 then was granted an extension from December 1, 2015 through November 30, 2017 and then was granted an extension from December 1, 2017 through November 30, 2020, and then granted an extension from December 1, 2020 through November 30, 2023, and most recently granted an extension from December 1, 2023 through November 30, 2025, and

WHEREAS, pursuant to enabling legislation, St. Lawrence County adopted implementing resolutions imposing the increase of three (3%) percent to four (4%) percent effective most recently on December 1, 2023 scheduled to expire on November 30, 2025 and is requesting an extension to allow the additional one (1%) percent be collected through November 30, 2026, and

WHEREAS, traditionally a two (2) year extender was granted to counties through Home Rule Legislation, however in 2017, New York State added an additional year to the extension, making the extension effective for a three (3) year period, and

WHEREAS, the addition of a year on the extension was extremely helpful for fiscal planning in St. Lawrence County and if permanency is not considered, as a part of the review, in 2025, an additional three years would be the request of the County, and

WHEREAS, New York State continues to impose mandates that have financial consequences, which include but are not limited to Medicaid, special education and preschool programming, and retirement costs that places unnecessary strain on county resources, and

WHEREAS, due to the State-imposed financial mandates and the current state of the economy, it is necessary for the County to continue to seek permission to collect the additional one (1%) percent tax pursuant to Tax Law § 1210, and

WHEREAS, it is the request of the St. Lawrence County Board of Legislators that the sales tax rate be extended to provide for the four (4%) percent to be collected,

NOW, THEREFORE, BE IT RESOLVED that the St. Lawrence County Board of Legislators hereby requests the New York State Legislature and the New York State Governor adopt legislation to permit Home Rule for St. Lawrence County to extend the sales tax rate, as previously authorized, pursuant to Tax Law § 1210 and Tax Law § 1224 from three (3%) percent to four (4%) percent be extended for an additional period continuing at least until November 30, 2026, and

BE IT FURTHER RESOLVED that copies of this resolution be forwarded to Governor Kathy Hochul, Senator Dan Stec, Senator Mark Walczyk, Assemblyman Ken Blankenbush, and Assemblyman Scott Gray.

December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

**AUTHORIZING THE CHAIR TO SIGN A TEMPORARY ACCESS AND USE
AGREEMENT WITH NATIONAL GRID**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, St. Lawrence County received notice from National Grid that they are planning to perform work on an areas of their infrastructure and in order to access some of the areas, they would like to secure a temporary access and use agreement so they can cross parcels owned by the County in order to complete the work, and

WHEREAS, the County has a great partnership with National Grid and is supportive of work to improve the ability to transmit and distribute power across the North County that will ensure a reliable power grid for the future, and

WHEREAS, the parcels requested are adjacent to the areas important to the Project; Dennison - Colton #4 & 5 Electric Transmission Lines Project that have been identified as areas that National Grid would like to have permission to access during an upcoming project, and

WHEREAS, in order for this type of access to be granted, a resolution is requested to authorize the Chair to sign the agreement(s) pending and any future agreements that pertain to this project,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Chair to sign a temporary access and use agreement(s) with National Grid.

December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

MODIFYING THE 2024 BUDGET FOR THE ST. LAWRENCE COUNTY FORMER SHERIFF'S HOUSE AND JAIL ROOF AND FACADE ALTERATION PROJECT AND CLOSE THE CAPITAL PROJECT

By Mr. Gennett, Chair, Finance Committee

WHEREAS, the Old Jail and Sheriff's House has been offline since approximately 2009 when the new Correctional Facility opened at 6 Commerce Lane in Canton, and

WHEREAS, at that time, the County was in poor fiscal health without the ability to consider addressing deferred maintenance, so a minimal approach was taken to set up a capital project and to complete a hazardous materials study, and

WHEREAS, since the facility closed, there has been continued damage to the roof due to the weather, there was antiquated radio equipment abandoned on the roof which allowed water penetration from above as well as the mortar joints of stone walls of the structure had been compromised and were in need of repointing, which was also allowing water penetration through the walls, and

WHEREAS, in 2022, the County solicited bids for roof replacement, equipment removal, repointing the stone facade and removal of the hazardous materials identified in the previous study and in 2023 able to move forward with the Project, and

WHEREAS, the Buildings and Grounds Committee reviewed the progress of the Project and authorized additional work that included but was not limited to; inclusion of safety ladders for roof access, addressing the discovery of additional hazardous materials along the roofline, the replacement of the rotted framing and the porch roof, the replacement of the ceiling and floor of the porch area, and

WHEREAS, the cost associated with these additions to the Project have impacted the overall project cost, which was originally authorized and approved in Resolution No. 328-2023 at \$875,000, and

WHEREAS, the approved work has been completed and Northern Tier Contracting, Inc. exceeded expectations with the quality of the work and now requires a modification of the overall budget to support that work,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the St. Lawrence County Former Sheriff's House and Jail Roof and Facade Alteration Project and to close the capital project, as follows:

DECREASE APPROPRIATIONS:

B1019904 49700

B SPEC Contingency Account

\$225,000

INCREASE APPROPRIATIONS:

T6199509 90600	T IFT GF Transfer to CP	\$225,000
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INCREASE APPROPRIATIONS:

BG619974 43007 BDUP	B BLDG Upgrades County Facilities	\$225,000
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INCREASE REVENUE:

T6650319 90100	T IFT CP Transfers from GF	\$225,000
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BE IT FURTHER RESOLVED that the Capital Project for the St. Lawrence County Former Sheriff's House and Jail Roof and Facade Alteration Project is authorized to be closed by December 31, 2024, when all outstanding invoices have been paid.

December 2, 2024

Finance Committee: 11-25-2024

RESOLUTION NO.

**MODIFYING 2024 BUDGET FOR RENT SHORTFALL AND UTILITIES IN
GOUVERNEUR AND MASSENA SATELLITE OFFICES**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, satellite offices were vacated in Gouverneur and Massena in the third quarter of 2023, and

WHEREAS, the County leases space at 21 Harrowgate Commons, Massena at a monthly cost of \$9,002.50, of which the vacated space totaled \$2,562 per month, and

WHEREAS, the County leases space at 99 West Main Street, Gouverneur, at a monthly cost of \$3,350, of the vacated space totaled \$1,686 per month, and

WHEREAS, the vacated space also leaves utility costs that are redistributed to the departments that remain, and

WHEREAS, payments for offices without designated departments are paid from the Treasurer's Office to make certain the obligations of the County are maintained,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budgets for rent shortfall and utilities in Gouverneur and Massena Satellite Offices, as follows:

INCREASE APPROPRIATIONS:

T2013254 40700	T Treas Rent Shortfalls	\$51,000
Q1G31404 41600	Q Gou Electricity	400
Q1G31404 43007	Q Gouv Other Fees & Services	4,500
Q1M31404 43007	Q Mass Other Fees & Services	600
XPT36404 43007	X Towers Other Fees and Services	600
K1314104 43007	K MDMV Other Fees and Services	<u>600</u>
		\$57,700

DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$57,700
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December 2, 2024 (TABLED)

Finance Committee: 10-28-2024

RESOLUTION NO.

AUTHORIZING A CHANGE ORDER WITH MOTOROLA SOLUTIONS, INC. FOR THE ADDITION OF GEO-REDUNDANT PRIME EQUIPMENT AND SERVICES AT MASSENA AND WHITE HILL SITES

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Resolution No. 432-2022 authorized a contract with Motorola Solutions, Inc. for the purchase of public safety communications equipment, software, and applicable maintenance services, and authorized a lease purchase for equipment, and

WHEREAS, the successful vendor, Motorola Solutions, has recommended the County add a level of redundancy to the system through a geo-redundant prime, which is a strategy that involves spreading critical infrastructure, like servers, across multiple data centers in different locations, so if one location fails the system can continue to operate without interruption by switching to another location, and

WHEREAS, virtual Geo-Redundant Prime Site solutions for the North and South Cells will provide additional redundancy to the system, and the Prime Site is responsible for providing call processing, channel assignments, synchronization of transmissions, and comparison of received signals within the simulcast network, and

WHEREAS, the cost of the original contract was \$12,150,000, and including the Geo-Redundant Prime System equipment and deployment would add \$766,405 to the contract to be funded by FY24 (X2Z36402 25000 SICG), totaling \$12,916,405, and

WHEREAS, the original maintenance contract cost was \$4,109,998, and with the Geo-Redundant Prime Maintenance add-on at a cost of \$623,329, the new maintenance contract cost is \$4,733,327, and this change order shall increase the Radio Project Contract price by \$1,389,734 and will coincide with the original ten (10) year contract with maintenance years 4-10 estimated to begin in 2028 to be billed annually, in advance,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes a change order for the addition of Geo-Redundant Prime Equipment and Services at the Massena and White Hill Sites, upon approval of the County Attorney.

(Note: This resolution was tabled and will need a motion to remove it from the table.)

December 2, 2024

Full Board:

RESOLUTION NO.

AUTHORIZING FILLING OF VACANCIES

By Mr. Lightfoot, District 3; Mr. Perkins, District 7; and Mr. Burke, District 12

WHEREAS, Resolution No. 369-2019 and Resolution No. 253-2020 authorized the continuance of the current vacancy review process with a recommendation that the vacancies continue to be deliberated at each jurisdictional committee, but one resolution be created for all approved positions to be considered at the Regular Board Meeting, and

WHEREAS, the Vacancy Review Committee reviewed eighteen (18) positions in six (6) departments, with one (1) new positions being requested, and of those eighteen (18) positions reviewed, sixteen (16) were approved, one (1) was held, and one (1) was withdrawn.

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the fill of each of the following vacancies which have been reviewed and recommended to be filled or created and filled by the Vacancy Review Committee:

Department/Unit:	Title:	Position	Type	Duration	Timeline
Community Services	Chemical Dependency Counselor	510400004	FT	Permanent	Immediate
Office for the Aging	Keyboard Specialist	003100093	FT	Contingent	Immediate
Office for the Aging	Senior Account Clerk	100200016	FT	Permanent	Immediate
Public Health	Public Health Nurse	504100003	FT	Permanent	Immediate
Social Services/CPS	Caseworker	815200017	FT	Permanent	Immediate
Social Services/Preventative	Caseworker	815000021	FT	Permanent	Immediate
Social Services/TA/SNAP	Caseworker	815000070	FT	Permanent	Immediate
Social Services/TA/SNAP	Caseworker	815000071	FT	Permanent	Immediate
Social Services/Adult Protective	Caseworker	815000037	FT	Permanent	Immediate
Social Services	Computer Programmer/Analyst	202900001	FT	Contingent	Immediate
Social Services	Senior Clerk	002400006	FT	Contingent	Immediate
Social Services	Social Welfare Examiner	814000005	FT	Contingent	Immediate
Social Services	Senior Account Clerk	100200033	FT	Permanent	Immediate
Youth Bureau	Youth Development Program Coordinator*	031100001	FT	Provisional	Immediate
Highway	Heavy Equipment Operator	310100016	FT	Permanent	Immediate
Highway	Motor Equipment Operator	310000021	FT	Permanent	Immediate

*new

BE IT FURTHER RESOLVED that Purchasing Clerk, Position No. 011500001, will be abolished in the County Administrator - Purchasing Department, and

BE IT FURTHER RESOLVED for any positions funded by grants, and the grant goes away, those positions will be abolished, and

BE IT FURTHER RESOLVED that the appointing authorities are authorized to fill the positions as provided for in the resolution.

December 2, 2024

Full Board:

RESOLUTION NO.

**RESCINDING RESOLUTION NO. 334-2024 AND AUTHORIZING THE CHAIR TO
SIGN A CONTRACT WITH J.E. SHEEHAN CONTRACTING CORPORATION FOR
REPLACEMENT OF COUNTY ROUTE 49 OVER HOPKINTON BROOK, BIN
3372050, TOWN OF HOPKINTON**

By Mr. Gennett, Chair, Finance Committee

WHEREAS, Resolution No. 334-2024 was adopted on November 4, 2024, and because the low bidder was unable to fulfill the contract requirements to progress the project, the resolution will be rescinded, and

WHEREAS, the St. Lawrence County Board of Legislators approved and funded Capital Bridge Projects in 2024 Budget, and

WHEREAS, the Department of Highways has solicited bids for the replacement of County Route 49 over Hopkinton Brook, BIN 3372050, and

WHEREAS, the lowest responsible bidder for this project has been determined,

NOW, THEREFORE, BE IT RESOLVED that the St. Lawrence County Board of Legislators does hereby approve the following contract to:

Contractor:	J. E. Sheehan Contracting Corporation
Contract Title:	County Route 49 over Hopkinton Brook, BIN 3372050, Town of Hopkinton
Contract Amount:	Not to Exceed \$930,000

December 2, 2024

RESOLUTION NO.

ADOPTION OF THE 2025 BUDGET

By Mr. Forsythe

WHEREAS, the 2025 Tentative Budget has been reviewed by the Finance Committee and Board of Legislators, and

WHEREAS, on November 25, 2024, the Finance Committee delivered the 2025 Tentative Budget, as presented by the Budget Officer on October 28, 2024, to the Board of Legislators, and

WHEREAS, a Public Hearing on the 2025 Tentative Budget was held on December 2, 2024,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators hereby adopts the 2025 Tentative Budget with said budget requiring the raising of real property taxes in the amount of \$56,545,493, and

BE IT FURTHER RESOLVED that the St. Lawrence County 2025 Tentative Budget be distributed in the funds as per Exhibit A and Exhibit B of said Adopted Budget, and

BE IT FURTHER RESOLVED that the Board of Legislators directs the Clerk of the Board of Legislators to establish the St. Lawrence County Budget for the year 2025 in the amount of \$304,783,678 with a levy of \$56,545,493,

2025 BUDGET SUMMARY

EXHIBIT A:

CATEGORY

APPROPRIATIONS

TOTAL BUDGET

General Government Support	\$65,939,466
Education	906,500
Public Safety	22,136,884
Health Services	21,341,573
Transportation	32,377,008
Economic Assistance & Opportunity	88,288,450
Culture Recreation	622,182
Home & Community Services	8,896,732
Employee Benefits	47,259,773
Debt Service	2,501,548
Interfund Transfers	<u>14,513,562</u>
TOTAL APPROPRIATIONS	\$304,783,678

EXHIBIT B:

<u>CATEGORY</u>	<u>REVENUE</u>
Departmental Income	\$50,165,356
Fines & Forfeitures	72,000
Intergovernmental Charges	13,612,576
Sale of Property & Comp Loss	2,668,803
State Aid	44,218,996
Interfund Revenue	4,420,708
Federal Aid	23,313,446
Interfund Transfers	13,842,563
Miscellaneous Local Sources	8,849,811
Amounts Raised by Taxes	56,545,493
Real Property Taxes	360,375
Real Property Tax Items	2,423,310
License & Permits	52,500
Non Property Tax Items	79,675,060
Use of Money & Property	4,262,681
Appropriated Surplus	<u>300,000</u>
TOTAL REVENUE	\$304,783,678

December 2, 2024

RESOLUTION NO.

**AUTHORIZING THE TRANSFER OF A SEGMENT OF PROPERTY TO
BIRCHWOOD APARTMENTS, LLC, IN THE TOWN OF POTSDAM**

By Ms. Haggard, District 10

WHEREAS, in 1911, St. Lawrence County acquired in fee simple a small parcel of land consisting of a combined .06 acres known as the Lenora B. Dorothy Transfer dated April 4, 1911, and

WHEREAS, the purpose of the acquisition was to assist the State of New York in the development of State Highway 56 in the Town of Potsdam; however, the small segment of the acquisition was ultimately never used due to a highway realignment, and

WHEREAS, the property has remained unused since 1911, and

WHEREAS, the County Attorney has received contact from an agent on behalf of the adjacent landowners, Birchwood Apartments, LLC, regarding the parcel, and

WHEREAS, following the completion of a boundary line survey of land already owned by Birchwood Apartments, LLC, the Birchwood Survey identified a small parcels of land that lie between the Birchwood parcel and Keener Road, and

WHEREAS, Birchwood Apartments, LLC, has inquired as to the willingness of the County to sell the parcel with the understanding that the County has no immediate plans for this area and the land is unneeded for highway purposes, and

WHEREAS, Birchwood Apartments, LLC, has offered five hundred dollars and no cents (\$500.00) to acquire said parcel to provide the necessary land area to accommodate a portion of the storm water detention pond for the development of a commercial retail store on the adjacent 1.5 acre parcel 76.076-1-4,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the transfer of a segment of property to Birchwood Apartments, LLC, in the Town of Potsdam, and

BE IT FURTHER RESOLVED that the Chair is authorized to execute all documents necessary to convey a segment of property to Birchwood Apartments, LLC, known as the Lenora B. Dorothy Transfer of Book 178, Liber 995, upon approval of the County Attorney.

December 2, 2024

RESOLUTION NO.

**APPROVAL OF THE TENTATIVE AGREEMENT BETWEEN THE LOCAL
GOVERNMENT TASK FORCE AND NEW YORK STATE POWER AUTHORITY**

By Mr. Forsythe, District 2

WHEREAS, St. Lawrence County is a signatory to the Relicensing Settlement Agreement (RSA) dated the 22nd day of February 2002 (the “2002 RSA”) with the Power Authority of the State of New York (herein “NYPA”), and

WHEREAS, the 2002 RSA contains a provision providing for a review of the terms of the RSA every ten (10) years during the term of the 2002 RSA to address unforeseen matters that were not contemplated in the 2002 RSA, and

WHEREAS, the Local Government Task Force (herein “LGTF”), being a group of municipalities and school districts including the Town of Louisville, the Town and Village of Massena, the Town and Village of Waddington, the County of St. Lawrence, the Madrid-Waddington Central School District and the Massena Central School District have engaged with NYPA and negotiated an agreement pursuant to the 2002 RSA and the ten-year review process outlined in the 2002 RSA, and

WHEREAS, the LGTF has approved the tentative agreement with NYPA, and

WHEREAS, St. Lawrence County desires to approve and ratify this tentative agreement subject to changes as recommended by the County Attorney,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators approves the tentative agreement between the Local Government Task Force and New York State Power Authority, and

BE IT FURTHER RESOLVED that the Board of Legislators authorizes the Local Government Task Force to enter into the agreement on behalf of St. Lawrence County and be bound by the terms of the agreement, upon approval of the County Attorney.

BE IT FURTHER RESOLVED that the Chair is authorized to execute any documents necessary for the relicensing settlement agreement, upon approval of the County Attorney.

December 2, 2024

RESOLUTION NO.

**MODIFYING THE 2024 BUDGET FOR THE COUNTY ADMINISTRATOR'S OFFICE
FOR THE REMOVAL OF HAZARD TREES IN ST. LAWRENCE COUNTY**

By Mr. Burke, District 12 and Ms. Haggard, District 10

WHEREAS, the Board of Legislators, with the assistance of the Forester for the County, has taken a strategic approach to the removal of trees that are compromised by an invasive species and/or become a hazard to the County, and

WHEREAS, the Emerald Ash Borer has destroyed a number of ash trees in the County that required removal as well as many others that have been marked for removal, and

WHEREAS, the Board of Legislators appropriated a portion of the American Rescue Plan Act (ARPA) toward this effort and the work on that Project has been completed, the funds have been exhausted, and there are still trees to be removed, and

WHEREAS, in 2023, the County Administrator budgeted \$200K in targeted contingency to continue the work that was started with the ARPA Funds, and

WHEREAS, the Soil & Conservation District Office has competently administered the Tree Removal Project under the ARPA Funds and would continue the work of tree removal with the appropriated funds, and

WHEREAS, the District has solicited bids for the next phase of tree removal and recommends moving forward to expedite the removal of hazard trees, and

WHEREAS, the County Administrator supports the recommendation of the District and would request the funds that were not utilized in 2023 be appropriated out of fund balance and the 2024 appropriations be provided along with an additional \$48,795 to complete the next phase of the Tree Removal Project,

NOW, THEREFORE, BE IT RESOLVED that the Board of Legislators authorizes the Treasurer to modify the 2024 Budget for the County Administrator's Office for removal of hazard trees in St. Lawrence County, as follows:

DECREASE UNAPPROPRIATED FUND BALANCE:

03TG0911 50300	Fund Balance, Unreserved Unappropriated	\$200,000
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INCREASE APPROPRIATED FUND BALANCE:

03TG0910 50300	Fund Balance, Unreserved Appropriated	\$200,000
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DECREASE APPROPRIATIONS:

B1019904 49700	B SPEC Contingency Account	\$248,795
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INCREASE APPROPRIATIONS:

B1S87304 46000	B Partner Agency-SWCD	\$448,795
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BE IT FURTHER RESOLVED that the District Manager will share the progress and final report of tree removal with the Board of Legislators.